

MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
May 12, 2021  
via TELUS Business Connect Meetings

ATTENDANCE Mayor Darcy Burke  
Councillors William Goodfellow  
Leah Smith  
April Geeraert  
Dalia Cheshire  
Administration: Elaine Macdonald

Council conducted the meeting via TELUS Business Connect Meetings.

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:37 p.m.

2. AGENDA

**RES 088-2021** Moved by Deputy Mayor Smith that the agenda be accepted with the following additions:

ADD

8J. Change Order #1 – WRC Phase 2 Water Treatment Plant Upgrade

8K. Change Order #2 – ConSite Waterline Repair

9E. Letter from Town of Claresholm re Policing

**Carried**

3. PUBLIC WORKS REPORT

**RES 089-2021** Moved by Councillor Goodfellow that Council accepts the Public Works Report as presented.

**Carried**

4. DELEGATION

4A. Harvest Recycling  
Presented by Peter Olorundimu

Council heard a presentation regarding a potential new business in the Village. The presenter was requested to get some additional information and to contact the Village office to formulate a public engagement process.

5. MINUTES

5A. Minutes from the April 14, 2021 Regular Meeting of Council.

**RES 090-2021** Moved by Councillor Cheshire that Council approves the minutes of the April 14, 2021 Regular Meeting of Council as presented.

**Carried**

6. FINANCIAL REPORTS

6A. Bank Reconciliation – Village April, 2021

**RES 091-2021** Moved by Councillor Goodfellow that the April 2021 bank reconciliation for the Village be approved as presented.

**Carried**

Mayor  
Administrator

6B. Bank Reconciliation – WRC April, 2021

**RES 092-2021** Moved by Councillor Cheshire that the April 2021 bank reconciliation for WRC be approved as presented.

**Carried**

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS

8A. Bylaw 2021-004 – Fees and Charges Bylaw  
Presented by Elaine Macdonald, Municipal Administrator

**RES 093-2021** Moved by Councillor Cheshire that Council gives first reading to Bylaw 2021-004 – Fees and Charges Bylaw.

**Carried**

**RES 094-2021** Moved by Deputy Mayor Smith that Council gives second reading to Bylaw 2021-004 – Fees and Charges Bylaw.

**Carried**

**RES 095-2021** Moved by Councillor Goodfellow that Council gives permission to proceed to third and final reading of Bylaw 2021-004 – Fees and Charges Bylaw.

**Carried**

**RES 096-2021** Moved by Councillor Geeraert that Council gives third and final reading to Bylaw 2021-004 – Fees and Charges Bylaw.

**Carried**

8B. Water Truck Reimbursement  
Presented by Elaine Macdonald, Municipal Administrator

**RES 097-2021** Moved by Mayor Burke that Administration purchase a \$100 gift certificate from 90s 2 restaurant and a \$100 gift certificate from Triple “B” Tavern along with a card for the Link family as a “Thank you” for supplying a potable water source when the Village had a water supply interruption.

**Carried**

8C. Household Hazardous Waste and Transtor Replacement  
Presented by Councillor Goodfellow

**RES 098-2021** Moved by Councillor Cheshire that Council directs Administration to draft a letter to Drumheller and District Solid Waste Management showing support of their endeavour to combat the Provincial government’s plan to discontinue the Household Hazardous Waste program.

**Carried**

8D. Strathmore Handibus Request  
Presented by Elaine Macdonald, Municipal Administrator

**RES 099-2021** Moved by Deputy Mayor Smith that the Village sends a letter of support for the CIP operating grant application.

**Carried**

**RES 100-2021** Moved by Councillor Geeraert that Council directs Administration to organize a 3 Village meeting to discuss the funding request.

**Carried**

Mayor  
Administrator 

8E. Campground Washroom Access  
Presented by Mayor Burke

**RES 101-2021** Moved by Councillor Geeraert that Council directs Administration to look into finding someone to take care of the campground washrooms **evenings** and weekends.

**Carried**

8F. Waterline Break Debrief  
Presented by Mayor Burke

Mayor Burke expressed a sincere “thank you” to the residents, contractors, WRC staff and everyone that participated in getting the waterline break event resolved. We will look at notification options.

**RES 102-2021** Moved by Deputy Mayor Smith that Council directs Administration to contact the County to inquire about the Voyent Alert system.

**Carried**

8G. Council Meeting Highlights  
Presented by Mayor Burke

Council meeting highlights will be posted again.

8H. Councillor Code of Conduct  
Presented by Mayor Burke

Mayor Burke reminded Council that the Code of Conduct Bylaw and regulations from other levels of government are important for Council to abide by.

8I. Bylaw 2021-005 – Tax Rate Bylaw

**RES 103-2021** Moved by Councillor Cheshire that Council gives first reading to Bylaw 2021-005 – Tax Rate Bylaw.

**Carried**

**RES 104-2021** Moved by Councillor Geeraert that Council gives second reading to Bylaw 2021-005 – Tax Rate Bylaw.

**Carried**

**RES 105-2021** Moved by Deputy Mayor Smith that Council gives permission to proceed to third and final reading of Bylaw 2021-005 – Tax Rate Bylaw.

**Carried**

**RES 106-2021** Moved by Mayor Burke that Council gives third and final reading to Bylaw 2021-005 – Tax Rate Bylaw.

**Carried**

8J. Change Order #1 – WRC Phase 2 – Water Treatment Plant Upgrade

**RES 107-2021** Moved by Deputy Mayor Smith that Council approves Change Order #1 for the water treatment plant upgrade in the amount of \$2,985.89 as recommended by the WRC Board.

**Carried**

8K. Change Order #2 – ConSite – Waterline Repair

**RES 108-2021** Moved by Councillor Geeraert that Council approves Change Order #2 from ConSite Construction Ltd. in the amount of \$20,251.11.

**Carried**

Mayor  
Administrator 

9. CORRESPONDENCE

- 9A. Letter from Town of High River re Eastern Slopes Coal Exploration.
- 9B. Letter from Town of Edson re Support of RCMP.
- 9C. Letter from County of Saint Paul re Support for the RCMP.
- 9D. Letter from Town of Didsbury re Provincial Service Transition Study.
- 9E. Letter from Town of Claresholm re Proposed Provincial Police Service.

**RES 109-2021** Moved by Councillor Goodfellow that Council accepts all correspondence as information.

**Carried**

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

12. CLOSED SESSION

13. OUT OF CLOSED SESSION MOTION

14. REPORTS

**RES 110-2021** Moved by Deputy Mayor Smith that the reports be accepted as presented.

**Carried**

15. ADJOURNMENT

**RES 111-2021** Councillor Cheshire moved that the meeting be adjourned at 10:25 p.m.

**Carried**

  
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Mayor

  
\_\_\_\_\_  
Administrator

Mayor  
Administrator 