

VILLAGE OF ROCKYFORD
AGENDA REGULAR COUNCIL MEETING
Sept. 8, 2021

1. CALL TO ORDER
2. ADOPT AGENDA
3. PUBLIC WORKS REPORT
4. DELEGATIONS
5. ADOPT MINUTES A. Minutes from July 14, 2021, Regular Meeting
6. FINANCIAL REPORTS A. Bank Reconciliation July 2021 – Village
 B. Bank Reconciliation July 2021- WRC
7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES
8. NEW BUSINESS A. Discretionary Use Development Permit Application
 B. Storage Lot Information
 C. Sewage Lagoon Repair Options
 D. ATCO Franchise Fee - 2022
 E. Bylaw 2021-006 – Joint Assessment Review Boards Bylaw
 F. Appointment of Library Board Members
 G. National Truth and Reconciliation Day
 H. Ambulance Resources
 I. Budget Variance – 2nd Quarter
9. CORRESPONDENCE A. Letter from Municipal Affairs re Senate Election/Referendum Grant
 B. Response Letter from Minister Madu
 C. Letter from Big Lakes County re RCMP Support
 D. Letter from Town of Claresholm re Council Code of Conduct Bylaws
 E. Letter from Town of Claresholm re RCMP Retroactive Pay
10. OTHER BUSINESS
11. ACTION ITEM LIST REVIEW
12. CLOSED SESSION
13. OUT OF CLOSED SESSION MOTION
14. REPORTS
15. ADJOURNMENT

Sept 2021 public works report

1. Graded roads and alleys.
2. Fixed shop overhead door cables came off.
3. Repaired leaking hose on bulk water.
4. Installed culvert and walkway over culvert in east ditch at new crosswalk.
5. Spraying and mowing.
6. West shower in women's bathroom wouldn't shut off isolated shower Adolf from Carbon out to fix. Shower won't stay on now Adolf supposed to be back to fix.

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
July 14, 2021

ATTENDANCE Mayor Darcy Burke
Councillors William Goodfellow
Leah Smith
Administration: Elaine Macdonald

ABSENT Councillors April Geeraert
Dalia Cheshire

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 139-2021 Moved by Councillor Goodfellow that the agenda be accepted with the following additions:

ADD

12A. Closed Session pursuant to Section 29 FOIPPA – Information that is or will be available to the public.

12B. Closed Session pursuant to Section 17 FOIPPA – Harmful to Personal Privacy.

Carried

3. PUBLIC WORKS REPORT

RES 140-2021 Moved by Councillor Goodfellow that Council accepts the Public Works report as presented.

Carried

4. DELEGATION

5. MINUTES

5A. Minutes from the June 9, 2021 Regular Meeting of Council.

RES 141-2021 Moved by Deputy Mayor Smith that Council approves the minutes of the June 9, 2021 Regular Meeting of Council as presented.

Carried

6. FINANCIAL REPORTS

6A. Bank Reconciliation May, 2021 – Village

RES 142-2021 Moved by Mayor Burke that the bank reconciliation for the Village for the month of May, 2021 be accepted as presented.

Carried

6B. Bank Reconciliation May, 2021 – WRC

RES 143-2021 Moved by Councillor Goodfellow that the bank reconciliation for WRC for the month of May, 2021 be accepted as presented.

Carried

6C. Bank Reconciliation June 2021 - Village

RES 144-2021 Moved by Deputy Mayor Smith that the bank reconciliation for the Village for the month of June, 2021 be accepted as presented.
Carried

6D. Bank Reconciliation June 2021 – WRC

RES 145-2021 Moved by Councillor Goodfellow that the bank reconciliation for WRC for the month of June, 2021 be accepted as presented.
Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS

8A. Cancellation of August 2021 Regular Council Meeting
Presented by Elaine Macdonald, Municipal Administrator

RES 146-2021 Moved by Deputy Mayor Smith that the August 2021 regular meeting of Council be cancelled.
Carried

8B. Centennial Flag Replacement
Presented by Elaine Macdonald, Municipal Administrator

RES 147-2021 Moved by Mayor Burke that the Village replaces the Centennial flag at the Village Office with one made of a more durable material.
Carried

8C. Blue Cross Grant Application
Presented by Elaine Macdonald, Municipal Administrator

RES 148-2021 Moved by Mayor Burke that this item be tabled until after 12A.
Carried

8D. AUMA Energy Grant Application
Presented by Elaine Macdonald, Municipal Administrator

RES 149-2021 Moved by Deputy Mayor Smith that the Village sends a letter to proceed to move forward with preliminary study activities that support effective planning and the exchange of supporting information including utility billing records.
Carried

8E. Heavy Item Pick Up
Presented by Mayor Burke

RES 150-2021 Moved by Mayor Burke that Administration set up and advertise a monthly schedule for a regular heavy item pick up beginning in Sept. 2021.
Carried

8F. Storage Lot
Presented by Mayor Burke

NOTICE OF MOTION

RES 151-2021 Bring forward storage lot usage and campground fees to Sept. 2021 Council meeting.
Carried

- 8G. Vulcan Spock Days Invitation
Presented by Elaine Macdonald. Municipal Administrator

Council discussed this invitation and determined that it was outside of the area that we should be travelling.

- 8H. Date for October 2021 Council Meetings
Presented by Elaine Macdonald. Municipal Administrator

RES 152-2021 Moved by Deputy Mayor Smith that Council holds the regular Council meeting October 13, 2021 and the Organizational meeting October 27, 2021.

Carried

9. CORRESPONDENCE

- 9A. Letter from Turner Valley re Support of RCMP
9B. Letter from Village of Holden re Support of RCMP.
9C. Letter from Lac la Biche County re Support of RCMP
9D. Letter from Town of Beaverlodge re RCMP Support.
9E. Letter from Town of Thorsby re RCMP Support.
9F. Letter from Town of Viking re Provincial Police
9G. Letter from Village of Standard re RCMP Support.

RES 153-2021 Moved by Mayor Burke that Council accepts the correspondence as information.

Carried

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

12. CLOSED SESSION

RES 154-2021 Moved by Deputy Mayor Smith that the Council adjourns to a Closed Session meeting at 8:47 p.m. All members of Council that were present were in attendance of the Closed Session along with the Municipal Administrator.

Carried

12A. Pursuant to Section 29 of the FOIP Act – information that is or will be available to the public.

12B. Pursuant to Section 17 of the FOIP Act – harmful to personal privacy.

RES 155-2021 Moved by Councillor Goodfellow that Council comes out of the Closed Session meeting at 9:20 p.m.

Carried

13. OUT OF CLOSED SESSION MOTION

RES 156-2021 Moved by Mayor Burke that the Village applies for the Blue Cross “Built Together” grant of \$50,000 for repairs at the arena.

Carried

14. REPORTS

RES 157-2021 Moved by Deputy Mayor Smith that the reports be accepted as presented.

Carried

15. ADJOURNMENT

RES 158-2021 Mayor Burke moved that the meeting be adjourned at 9:22 p.m.
Carried

Mayor

Administrator

VILLAGE OF ROCKYFORD
MONTHLY CASH STATEMENT
Month Ending July 31, 2021

	Current Year	Last Year
Net Balance as at June 30, 2021	\$ 71,637.67	\$ 78,653.85
Receipts for Month	\$ 484,702.62	\$ 396,709.65
Interest Earned	\$ 87.94	\$ 54.98
Deposit not posted	\$ 421.38	
Transferred from T-Bill	\$ -	\$ -
	<u>\$ 556,849.61</u>	<u>\$ 475,418.48</u>
Less:		
Disbursements	\$ (181,441.26)	\$ (76,567.90)
Bank Charges	\$ (66.86)	\$ (67.94)
Auto Debit Alarm Fee	\$ (56.69)	\$ (56.69)
Penny Adjustment	\$ (0.01)	\$ (0.01)
Duplicate Posting	\$ -	\$ (2,803.98)
Transferred to T-Bill	\$ (250,000.00)	\$ (240,000.00)
G/L Balance July 31, 2021	<u>\$ 125,284.79</u>	<u>\$ 155,921.96</u>
Bank Reconciliation		
Bank Balance at July 31, 2021	\$ 175,726.65	\$ 161,841.81
Deposit Not Posted	\$ (4,444.04)	
O/S Cheques	\$ (147,607.81)	\$ (10,499.25)
O/S Deposits	\$ 101,609.99	\$ 4,579.40
Bank Balance July 31, 2021	<u>\$ 125,284.79</u>	<u>\$ 155,921.96</u>

Mayor

Administrator

Wheatland Regional Corporation
Monthly Cash Statement
July 31/2021

Net Balance as at June 30/2021	<u>\$ 182.82</u>
Interest Earned	\$ 4.36
Transfer from T-Bill	<u>\$ 49,500.00</u>
	\$ 49,687.18
Transfer to T-Bill Account	\$ 0.00
Disbursements	-\$ 49,604.51
G/L Balance as at July 31/2021	<u>\$ 82.67</u>
Bank Reconciliation:	
Balance as at July 31/2021	\$ 8,778.25
Sub Total	
Less Outstanding Cheques	<u>-\$ 8,695.58</u>
Balance as at July 31, 2021	<u>\$ 82.67</u>

Mayor

Administrator



REQUEST FOR DECISION

Subject: Discretionary Use Development Permit

Prepared By: Elaine Macdonald

Council Meeting Date: Sept. 8, 2021

Agenda Item: 8A.

Background: An application for a development permit was received Aug. 11, 2021 and is for a garage on a property that is zoned Central Business District (CBD). In the Land Use Bylaw, an accessory building for this zoning is a discretionary use and as such requires Council's approval.

The application included a site plan indicating the proposed setbacks.

In the Land Use Bylaw, the setbacks for a building follow the same as in a residential zone and the setbacks in this proposal meet the requirements.

Side yard setback = 3 meters on the street side of a corner site required – 3 meters supplied

Rear yard setback = 1 meter required (3 meters on corner site if access is from the lane) – 3 meters supplied

Options: 1) Council can refuse the development permit application and must provide the reason for refusal.
2) Council can approve the development permit application and neighbouring properties will receive notification of the approval and there will be a 21 day appeal period.

Financial Implications: N/A

Communication: If approved, all required communication will be done.

Recommendation: *THAT Village Council approves the development permit application.*



REQUEST FOR DECISION

Subject: Storage Lot Information

Prepared By: Elaine Macdonald

Council Meeting Date: Sept. 8, 2021

Agenda Item: 8B.

Background: At the Council meeting held July 14, 2021, Council requested information be brought forward to the next meeting regarding the storage lot. The specific information requested was how many users are behind in their payments and what can we do with the units that are derelict and the site not paid for.

There are 3 units in the lot that are in a total state of disrepair. They wouldn't be able to be moved without being loaded onto a flat deck. One of those units is up to date on payments but the other two are not because we have had no way of contacting the owners.

There are 3 units in total that are unpaid, one is a year behind and the other 2 are several years behind. Several attempts were made to contact the owners of the 2 but phone numbers are not valid anymore and there has been no success in reaching them. The third one was contacted last year, and he did remove some of his stuff, but the one trailer remains and the contact number we have on file is no longer in service.

Different regulations and acts were reviewed to determine what our rights are as far as being able to have them removed at no cost to the Village, but no clear answer was found. An e-mail was sent to Wheatland County Bylaw and as of the writing of this report, a response has not been received.

Administration will continue to research the information regarding the removal of the derelict, unpaid units.

Options:

Financial Implications:

Communication:

Recommendation: *THAT Village Council accepts the report regarding the storage lot as information.*



REQUEST FOR DECISION

Subject: Sewage Lagoon Repair Options

Prepared By: Elaine Macdonald

Council Meeting Date: Sept. 8, 2021

Agenda Item: 8C.

Background: Information was provided to Council regarding the quotes to have the repairs done at the sewage lagoon. Initially, we had a quote from Ken Rose, but that quote didn't include any type of rip rap or other structural integrity measures. Knibbs Development provided quotes for both stainless steel and PVC pipe and included screw piles and rip rap. The PVC option would carry a one-year warranty and the stainless steel option would carry a ten-year warranty.

The difference in cost is \$3,000 – PVC = \$16,000 and stainless steel = \$19,000. Funding could come from MSI operating grant or MSI capital or FGTF grant.

Options:

Financial Implications:

Communication:

Recommendation: *THAT Village Council provide direction to Administration regarding the replacement of the piping at the sewage lagoon.*



Quotation

No. 20210608 -2

TO: Village of Rockyford
C/O: Wheatland Regional Corporation
ATTN: Leah Jensen

DATE: 08-Jun-21

PROJECT: Rockyford Lagoon Repairs Cell 2 &3 **OPTION 2**

Item	Qty	Product Description	Unit	Unit Price	Total
1	1	Supply equipment, material & labour to repair lagoon level control cross over piping, including but not limited to; Mob, demob, general conditions	L.S.	\$1,000.00	\$1,000.00
2	4	Excavation, extension of existing PVC pipe, 150mm (6") 304 SS Sched 10 pipe extensions, including flexible couplings	Each	\$1,500.00	\$6,000.00
3	4	Drill in Stainless Steel screw piles at each pipe end and install grinell clamp for support	Each	\$1,500.00	\$6,000.00
4	4	Backfill, compaction, rip rap armour at inlet outfall structures including filter fabric.	Each	\$1,500.00	\$6,000.00
				SUBTOTAL	\$19,000.00
<small>Customer Privacy: In order to protect your privacy, Knibb Developments Ltd., has established policies and procedures to protect the privacy and confidentiality of the personal information we collect and maintain. Customer information will not be disclosed without your permission.</small>				GST 5%	\$950.00
				TOTAL	\$19,950.00

GST 102864329 RT

TERMS:

- ~ PAYMENT DUE UPON INVOICE
- ~ 2% PER MONTH (24% PER ANNUM) CHARGEABLE ON OVERDUE ACCOUNTS
- ~ TITLE TO GOODS DOES NOT TRANSFER UNTIL INVOICE IS PAID IN FULL
- ~ PRICE VALID FOR 30 DAYS

DISCLAIMER:

- ~ CONSTRUCTION COMMENCEMENT, 2-3 WEEKS FROM EXECUTED CONTRACT.
- ~ WATER FOR COMMISSIONING BY OTHERS.
- ~ MATERIAL TESTING, SURVEY, LAYOUT, PERMITS & DESIGN BY OTHERS IF REQUIRED.
- ~ BONDING NOT INCLUDED, BUT CAN BE PROVIDED IF REQUIRED FOR AN ADDITIONAL FEE.



Quotation

No. 20210608

TO: Village of Rockyford
C/O: Wheatland Regional Corporation
ATTN: Leah Jensen

DATE: 08-Jun-21

PROJECT: Rockyford Lagoon Repairs Cell 2 &3 **OPTION 1**

Item	Qty	Product Description	Unit	Unit Price	Total
1	1	Supply equipment, material & labour to repair lagoon level control cross over piping, including but not limited to; Mob, demob, general conditions	L.S.	\$1,000.00	\$1,000.00
2	4	Excavation, extension of existing PVC pipe, 150mm (6") PVC SCHED 80 pipe extensions, including flexible couplings	Each	\$1,000.00	\$4,000.00
3	4	Drill in CARBON STEEL screw piles at each pipe end and install grinell clamp for support	Each	\$1,250.00	\$5,000.00
4	4	Backfill, compaction, rip rap armour at inlet outfall structures including filter fabric.	Each	\$1,500.00	\$6,000.00
				SUBTOTAL	\$16,000.00
Customer Privacy: In order to protect your privacy, Knibb Developments Ltd., has established policies and procedures to protect the privacy and confidentiality of the personal information we collect and maintain. Customer information will not be disclosed without your permission.				GST 5%	\$800.00
				TOTAL	\$16,800.00

TERMS:

GST 102864329 RT

- ~ PAYMENT DUE UPON INVOICE
- ~ 2% PER MONTH (24% PER ANNUM) CHARGEABLE ON OVERDUE ACCOUNTS
- ~ TITLE TO GOODS DOES NOT TRANSFER UNTIL INVOICE IS PAID IN FULL
- ~ PRICE VALID FOR 30 DAYS

DISCLAIMER:

- ~ CONSTRUCTION COMMENCEMENT, 2-3 WEEKS FROM EXECUTED CONTRACT.
- ~ WATER FOR COMMISSIONING BY OTHERS.
- ~ MATERIAL TESTING, SURVEY, LAYOUT, PERMITS & DESIGN BY OTHERS IF REQUIRED.
- ~ BONDING NOT INCLUDED, BUT CAN BE PROVIDED IF REQUIRED FOR AN ADDITIONAL FEE.



REQUEST FOR DECISION

Subject: ATCO Franchise Fee - 2022

Prepared By: Elaine Macdonald

Council Meeting Date: Sept. 8, 2021

Agenda Item: 8D.

Background: We have received a letter from ATCO gas regarding the franchise fee for 2022. If Council would like to change the amount we receive, we must let them know in writing prior to Nov. 2, 2021.

We are currently at 30% of the delivery tariff and the maximum amount permitted is 35%. At the current rate, the projected revenue to the Village is \$38,565 based on their projection of \$128,551 delivery tariff.

Options:

- 1) Council can leave the franchise fee percentage at 30% for 2022.
- 2) Council can increase the franchise fee percentage to an amount not greater than 35% for 2022.
- 3) Council can decrease the franchise fee percentage for 2022.

Financial Implications: The projected franchise fee is included in the annual budget so any change would be reflected at that time.

Communication:

Recommendation: *THAT Village Council provide direction to Administration regarding the franchise fee percentage for ATCO Gas.*

August 20, 2021

Village of Rockyford
PO Box 294
Rockyford, AB T0J 2R0

RECEIVED
AUG 27 2021

Attention: Ms. Elaine Macdonald, Municipal Administrator

RE: ATCO Gas and Pipelines Ltd. Franchise Agreement

Pursuant to our franchise agreement, your municipality has the ability to change the franchise fee percentage in 2022; this request must be received by ATCO Gas in writing prior to November 1st, 2021. If you are considering changing the franchise fee in 2022, please contact us as soon as possible to begin the process.

As you are aware, ATCO Gas pays the Village of Rockyford a franchise fee. The franchise fee is collected from customers in the community based on a percentage of our Delivery Tariff. In the Village of Rockyford, this percentage is 30.00%.

In 2020, our Delivery Tariff revenue in the Village of Rockyford was \$102,729. Our forecast Delivery Tariff revenue for 2022 is \$128,551. Therefore, based on the current franchise fee percentage, the forecast 2022 franchise fee revenue would be \$38,565.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to contact me at Jamie.Jaques@atco.com.

Yours truly,


Jamie Jaques
Manager, Calgary
ATCO Natural Gas Division



REQUEST FOR DECISION

Subject: Bylaw 2021-006 – Joint Assessment Review Boards Bylaw

Prepared By: Elaine Macdonald

Council Meeting Date: Sept. 8, 2021

Agenda Item: 8E.

Background: During the MAMP review that was done in 2020, we learned that our Joint Assessment Review Board Bylaw didn't comply with the legislation as it didn't have any mention of Composite Assessment Review Boards (CARB) and this is mandatory.

This Bylaw covers the CARB as well as the Local Assessment Review Boards (LARBS) and meets all the legislative requirements.

Options: N/A

Financial Implications: N/A

Communication: N/A

Recommendation: *THAT Village Council gives first reading to Bylaw 2021-006 – Joint Assessment Review Boards Bylaw.
THAT Village Council gives second reading to Bylaw 2021-006 – Joint Assessment Review Boards Bylaw.
THAT Village Council gives permission to proceed to third and final reading to Bylaw 2021-006 – Joint Assessment Review Boards Bylaw.
THAT Village Council gives third and final reading to Bylaw 2021-006 – Joint Assessment Review Boards Bylaw.*

Bylaw # 2021-006
Joint Regional Assessment Review Boards Bylaw

BEING A BYLAW OF THE VILLAGE OF ROCKYFORD IN THE PROVINCE OF ALBERTA TO ESTABLISH JOINT ASSESSMENT REVIEW BOARDS.

WHEREAS Section 455 of the *Municipal Government Act*, RSA 2000, c. M-26 as amended, authorizes two or more municipal councils to agree to jointly establish the local assessment review board or the composite assessment review board or both to have jurisdiction in their municipalities;

AND WHEREAS Participating Municipalities jointly wish to establish the Joint Regional Assessment Review Boards to exercise the functions of a Local Assessment Review Board (LARB) and the functions of a Composite Assessment Review Board (CARB) under the provisions of the *Municipal Government Act* in respect of assessment complaints made by their respective taxpayers of a Participating Municipality;

NOW THEREFORE the Council of the Village of Rockyford duly assembled hereby enacts as follows:

1. TITLE

1.1 This Bylaw may be cited as the "Joint Regional Assessment Review Boards Bylaw"

2. PURPOSE

2.1 The purpose of this bylaw is to establish a joint regional assessment review board that will enable municipalities to provide a mechanism for citizens to appeal their property assessment and tax notices.

3. DEFINITION

- 3.1 In this Bylaw, unless the context otherwise requires, the following definitions apply:
- a. "Clerk" means the designated officer appointed as the clerk of the Joint Assessment Review Boards in accordance with section 456 of the *Municipal Government Act*;
 - b. "Joint Assessment Review Boards" means the Joint Local Assessment Review Board and the Joint Composite Assessment Review Board;
 - c. "Joint Composite Assessment Review Board" or "CARB" means a board established to hear and make decisions on complaints about any matter referenced in section 460.1(2) of the *Municipal Government Act*;
 - d. "Joint Local Assessment Review Board" or "LARB" means a board established to hear and make decisions on complaints about any matter referenced in section 460.1(1) of the *Municipal Government Act*;
 - e. "Member" means any member of the Joint Assessment Review Boards as appointed by Council from the participating municipalities;
 - f. "*Municipal Government Act*" means the Municipal Government Act, RSA 2000, c M-26, as amended from time to time;
 - g. "Participating Municipalities" means a municipality who enters into the Assessment Review Board Joint Regional Agreement to jointly establish the Joint Regional Assessment Review Boards and who enacts a bylaw substantially in the form of this bylaw;
 - h. "Provincial Member" means a person appointed as a provincial member to a CARB by the Minister under section 454.21(2) of the *Municipal Government Act*;
 - i. "Regulations" means the Matters Relating to Assessment Complaints Regulation, 2018 Alta Reg 201/2017, the Matters Relating to Assessment Complaints Regulations, Alta Reg 310/2009, and any other applicable regulations established under the *Municipal Government Act*;

4. ESTABLISHMENT

- 4.1 The Councils of the Participating Municipalities hereby jointly establish a Joint Local Assessment Review Board to exercise the functions of a Local Assessment Review Board in their municipalities.
- 4.2 The Joint Local Assessment Review Board shall have jurisdiction to exercise the functions of a Local Assessment Review Board under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of the Participating Municipalities.

- 4.3 The Councils of the Participating Municipalities hereby jointly establish a Joint Composite Assessment Review Board to exercise the functions of a Composite Assessment Review Board in their municipalities.
- 4.4 The Joint Composite Assessment Review Board shall have jurisdiction to exercise the functions of a Composite Assessment Review Board under the provisions of the *Municipal Government Act* in respect of assessment complaints made by taxpayers of the Participating Municipalities.
- 4.5 The Joint Assessment Review Boards shall adhere to the Joint Assessment Review Board Procedures as set out in Schedule "A".

5. MEMBERSHIP

- 5.1 The Joint Assessment Review Boards shall consist of up to fifteen (15) Members, with each participating municipality appointing up to three (3) Members of which one (1) may be a Councillor, appointed by resolution at its Annual Organizational Meeting. Members shall be appointed for a three-year term and in a manner that the expiry dates of their appointments are staggered.
- 5.2 All Members must meet the qualifications prescribed in the *Municipal Government Act* and the Regulations.
- 5.3 All Members shall be considered jointly appointed to both the Joint Local Assessment Review Board and the Joint Composite Assessment Review Board.
- 5.4 Participating municipalities shall make reasonable effort to attract candidates and appoint Members in each of the Participating Municipalities. Notwithstanding the foregoing, upon the Regional Board Review Committee's recommendation Council may appoint a Member who is not a resident of any of the Participating Municipalities if:
 - 5.4.1 Council does not receive a sufficient number of applications from candidates who are residents of the Participating Municipalities;
 - 5.4.2 In the opinion of Council, the Member has particular qualifications, skills or experience which will assist the Joint Assessment Review Boards in determining appeals before them.
- 5.5 Up to three (3) Members may be appointed by resolution of Council for any participating municipalities as alternate Members to fill a vacancy on the Board caused by an absence, retirement, or resignation of a member at large, to allow the Joint Assessment Review Boards to continue to conduct business to ensure quorum requirements are fulfilled.
- 5.6 No person shall be appointed as a Member of the Joint Assessment Review Boards who is:
 - 5.6.1 An employee of a Participating Municipality;
 - 5.6.2 An assessor on behalf of a Participating Municipality;
 - 5.6.3 A designated officer having authority to grant or cancel tax exemptions or deferrals under the *Municipal Government Act*;
 - 5.6.4 A person who regularly acts for assessed persons or taxpayers during the assessment complaint process or at hearings before a panel of any assessment review board or the Municipal Government Board; or
- 5.7 Council, upon the recommendation of the Regional Board Review Committee, may by resolution, remove a Member from the Joint Assessment Review Boards at any time if:
 - 5.7.1 In the opinion of the RBRC, a Member is not performing their duties satisfactorily in accordance with this Bylaw and the Act; or
 - 5.7.2 A member is absent for more than three (3) consecutive meetings of the Joint Assessment Review Boards without adequate excuse.
- 5.8 In the event the Regional Board Review Committee is considering the removal of a Member, Council for the participating municipality shall provide the Member or the Member's representative a reasonable opportunity to be heard by Council and thereafter provide the Member with a decision in writing with reasons.
- 5.9 Council of any participating municipality may, by resolutions, appoint additional Members to the Joint Assessment Review Boards for a specific term of up to six (6) months as they see fit to ensure the Joint Assessment Review Boards will have a quorum for a hearing.
- 5.10 Members shall adhere to the Member Rules of Conduct as set out in Schedule "B" to this Bylaw.
- 5.11 Any Member may resign as a Member of the Joint Assessment Review Boards by sending written notice to Council of the Participating Municipality.
- 5.12 Before participating in a hearing before the Joint Assessment Review Boards all Members are required to complete the training requirements defined in the *Municipal Government Act* and the Regulations.
- 5.13 Members must participate in any training offered by the Participating Municipalities or the Province, to assist them in carrying out their duties as Members of the Joint Assessment Review Boards.

6. REGIONAL BOARD REVIEW COMMITTEE

- 6.1 The Regional Board Review Committee or "RBRC" is established and will consists of one (1) administrator from each of the Partner Municipalities.
- 6.2 Appoint one (1) Chair of the RBRC Board whose duties include:
 - 6.2.1 chairing meetings of the Regional Board Review Committee
 - 6.2.2 establishing agendas for the RBRC meetings
 - 6.2.3 liaising with the Clerk, Councils, and Participating Municipalities on behalf of the RBRC
 - 6.2.4 signing correspondence on behalf of the RBRC
- 6.3 Appoint one (1) Deputy Chair of the RBRC Board;
 - 6.3.1 If the RBRC Chair ceases to be a Member or is unable or unwilling to fulfil the Chair's duties, the committee may appoint the Deputy Chair to serve as Acting Chair until the Chair resumes the Chair's duties or the RBRC elect a new Chair
- 6.4 The term for RBRC Chair and Deputy Chair is two (2) years
- 6.5 The term for RBRC administrators is one (1) year
- 6.6 The RBRC may establish their own procedures to carry out their function, but in doing so, they shall have due regard for procedural fairness
- 6.7 The RBRC will have final approval for membership 5.4 and 5.7 requests
- 6.8 The Participating Municipalities RBRC Member will appoint the Chairperson for each Panel

7. PANELS OF THE BOARD

- 7.1 The Board shall sit in panels to hear assessment complaints as the nature of the complaint may permit or require, such panels consist of:
 - 7.1.1 Three (3) persons selected by the RBRC from the Board Members when the panel is acting as a Local Assessment Review Board; or
 - 7.1.2 Two (2) persons selected by the RBRC from the Board Members plus one (1) person appointed by the minister when the panel is acting as a Composite Assessment Review Board; or
 - 7.1.3 A single member selected by the RBRC when the Board Member is acting as a Single Member Local Assessment Review Board or a Single Member individual Composite Assessment Review Board.
- 7.2 Each panel shall have a chairperson appointed by the RBRC provided however that:
 - 7.2.1 The Provincial Member must be the Chairperson of a panel sitting as a Composite Assessment Review Board; and
 - 7.2.2 The Provincial Member must be the sole member of a panel sitting as a Single Member Composite Assessment Review Board.

8. CHAIRPERSON

- 8.1 The Chair may delegate those powers, duties, or functions of the Chair to another Member but not a provincial Member of a panel of the Joint Composite Assessment Review Board.
- 8.2 In addition to any other duties and functions prescribed in the *Municipal Government Act* or the Regulations, the Chair:
 - 8.2.1 When a hearing is to be held, shall convene a panel to hear the appeal in accordance with the *Municipal Government Act*;
 - 8.2.2 Shall ensure that all Joint Assessment Review Board hearings are conducted in a fair and impartial manner, in accordance with the rules for such hearings as set out in the *Municipal Government Act* and the rules of natural justice;
 - 8.2.3 Is authorized to rule that evidence presented at a hearing is irrelevant to the matter at issue and may direct the Members to disregard the evidence;
 - 8.2.4 May limit a submission if he or she determines it to be repetitious.

9. QUORUM

- 9.1 Where a panel of the Joint Composite Assessment Review Board consists of three (3) Members, a quorum is two (2) Members, one (1) of whom must be a provincial Member.
- 9.2 Where a panel of the Joint Local Assessment Review Board consist of three (3) Members, a quorum is two (2) Members.

10. CLERK

- 10.1 The Clerk shall be appointed by resolution of the Councils of the Participating Municipalities at their respective Annual Organizational Meeting.
- 10.2 The responsibilities of the Clerk are as follows:

- 10.2.1 Ensure all statutory requirements of the Joint Assessment Review Boards are met;
- 10.2.2 Inform all affected parties of the appeal hearing in accordance with the *Municipal Government Act*;
- 10.2.3 Inform all statutory parties of the appeal hearing in accordance with the *Municipal Government Act*;
- 10.2.4 Compile all necessary documentation for distribution to the Members;
- 10.2.5 Attend all hearings of the Joint Assessment Review Boards;
- 10.2.6 Provide services for the recording of proceedings of the Joint Assessment Review Boards and for retention of exhibits, including all written submissions to the Joint Assessment Review Boards;
- 10.2.7 Prepare the minutes for hearings of the Joint Assessment Review Boards, including the names and addresses of all parties making representations to the Joint Assessment Review Boards;
- 10.2.8 Communicate decisions of the Joint Assessment Review Boards to the affected parties in accordance with the *Municipal Government Act*; and
- 10.2.9 Such other matters as the Joint Assessment Review Boards may direct

11. DECISIONS

- 11.1 Only Members present for the entire hearing shall participate in the making of a decision on any matter before the Joint Assessment Review Boards.
- 11.2 The decision of the majority of Members present at the meeting shall be deemed to be the decision of the Joint Local Assessment Review Board or Joint Composite Assessment Review Board, as the case may be.

12. MEMBER RENUMERATION

- 12.1 Members and the Chair shall be entitled to such remuneration as may be fixed from time to time by the Council of each participating municipality.

13. GENERAL

- 13.1 Joint Assessment Review Board hearings will be held at such a time and place as determined by the respective participating municipality or other location as provided in the Notice of Hearing.
 - 13.1.1 The proceedings of the Board must be conducted in public except where the Board deals with information protected from disclosure under the provisions of the *Freedom of Information and Protection of Privacy Act* and section 464.1 of the *Municipal Government Act*;

14. COSTS

- 14.1 The fee for an appeal will be the fee as set by the participating municipality from time to time (the "Appeal Fee"). A refund of the Appeal Fee may be granted by Council if a withdrawal is received in writing and has been delivered to the Clerk prior to notifications of the appeal hearing being sent out.
- 14.2 All costs and expenses incurred by the Joint Assessment Review Boards, including the costs of holding the hearing and any legal or other fees incurred by the Joint Assessment Review Boards shall be paid by the respective Participating Municipality on a cost-recovery basis as per section 2(a) of the Assessment Review Board Joint Regional Agreement
 - 14.2.1 Costs and expenses incurred by Members to complete the training requirements as prescribed by the *Municipal Government Act*; and the Regulations shall be paid by the participating municipality in accordance with their remuneration policy for board members.

15. GENERAL PROVISIONS

- 15.1 Bylaw #2010-002 and all amendments thereto are hereby repealed.
- 15.2 Should any provisions of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provisions had not been invalid.
- 15.3 This Bylaw shall come into force and effect upon the date it is passed.

Read a FIRST time this 8th Day of September, 2021.

Read a SECOND time this 8th Day of September, 2021.

Received PERMISSION to proceed to third and final reading this 8th day of September, 2021

Read a THIRD and FINAL time this 8th Day of September, 2021.

Mayor

Municipal Administrator

ATTACHMENTS:
Schedule "A" – Joint Assessment Review Board Procedures
Schedule "B" – Member Rules of Conduct

SCHEDULE "A"
JOINT ASSESSMENT REVIEW BOARD PROCEDURES

1. APPEAL HEARINGS

- 1.1 The Joint Assessment Review Boards shall give notice of the hearing in accordance with the *Municipal Government Act*.
- 1.2 The Joint Assessment Review Boards shall make available for public inspection prior to the hearing all relevant documents and materials respecting the appeal in accordance with the *Municipal Government Act*.
- 1.3 The Joint Assessment Review Boards shall hear from parties in accordance with the *Municipal Government Act*.
- 1.4 The Joint Assessment Review Boards shall hear appeals in public, but it may at any time recess and deliberate in camera.
- 1.5 Electronic or similar recording devices shall not be used during the hearing by anyone in attendance except the Clerk.
- 1.6 The Joint Assessment Review Boards shall make and keep a written record of its proceeding which may be in the form of a summary of the evidence at the hearing.
- 1.7 The Joint Assessment Review Boards shall give a written decision together with the reasons for the decision in accordance with the *Municipal Government Act*.

2. CONDUCT AT HEARINGS

- 2.1 Members of the public in attendance at a hearing:
 - 2.1.1 Shall address the Joint Local Assessment Review Board or Joint Composite Assessment Review Board, as the case may be through the Chair;
 - 2.1.2 Shall maintain order and quiet; and
 - 2.1.3 Shall not applaud or otherwise interrupt any speech or action of the Members of any other person addressing the Joint Local Assessment Review Board or Joint Composite Assessment Review Board, as the case may be.
- 2.2 The Chair may order a member of the public who disturbs or acts improperly at a hearing by words or actions be expelled. The Chair may request the assistance from a Peace Officer to remove the person.

SCHEDULE "B"
MEMBER RULES OF CONDUCT

1. PECUNIARY INTEREST

- 1.1 A Member of the Joint Assessment Review Boards must not hear or vote on any decision that relates to a matter in respect of which the Member has a pecuniary interest.
- 1.2 A Member has a pecuniary interest in a matter to the same extent that a Councilor would have a pecuniary interest in the matter as determined in accordance with section 170 of the *Municipal Government Act*.
- 1.3 If a Member is appointed to a panel hearing a complaint and discovers during the complaint hearing that they have a pecuniary interest in the matter before the panel, the Members shall immediately disclose their pecuniary interest, and shall immediately recuse themselves from the proceedings. If the panel still has quorum as defined in this bylaw and the *Municipal Government Act* after the Member's recusal, it may continue to hear the appeal. If the panel does not have quorum as defined in this bylaw and the *Municipal Government Act* after the Member's recusal, the panel must cease the hearing and a new panel be appointed to hear the appeal.

2. CONFLICT OF INTEREST

- 2.1 Where a Member of the Joint Assessment Review Boards is of the opinion that he or she has a conflict of interest in respect of a matter before the Board, the Member must absent himself or herself from board proceedings while that matter is being discussed, provided that prior to leaving the meeting, the Member:
 - 2.1.1 Declared a conflict of interest; and
 - 2.1.2 Describes in general terms the nature of the conflict of interest.
- 2.2 The Clerk shall cause a record to be made in the Minutes of the Member's absence and the reasons for it.
- 2.3 If a Member is appointed to a panel hearing a complaint and discovers during the complaint hearing that they have a conflict of interest in the matter before the panel, the Member shall immediately disclose that they are in a conflict of interest and shall immediately recuse themselves from the proceedings. If the panel still has a quorum as defined in this bylaw and the *Municipal Government Act* after the Member's recusal, it may continue to hear the appeal. If the panel does not have quorum as defined in this bylaw and the *Municipal Government Act* after the Members recusal, the panel must cease the hearing, and a new panel be appointed to hear the appeal.
- 2.4 For further clarity, a Member has a conflict of interest in respect of a matter before the joint Assessment Review Boards when the member is of the opinion that:
 - 2.4.1 He or she has a personal interest in the matter which would conflict with his or her obligation as a Member to fairly consider the issue; or
 - 2.4.2 Substantial doubt as to the ethical integrity of the Member would be raised in the minds of a reasonable observer if that Member were to participate in the consideration of the matter.

3. A MEMBER SHALL:

- 3.1 Not discuss any matter under appeal with any party to that appeal, outside of the formal hearing process;
- 3.2 Keep in camera discussion of the Joint Assessment Review Boards and legal advice provided to the Joint Assessment Review Boards confidential, except where required to disclose that information by law; and
- 3.3 Attend all Joint Assessment Review Boards hearings to which he or she has been assigned unless prior written consent has been received from the Chair.



REQUEST FOR DECISION

Subject: Appointment of Library Board Members

Prepared By: Elaine Macdonald

Council Meeting Date: Sept. 8, 2021

Agenda Item: 8F.

Background: The library board has had three people come forward with an interest of joining the board. Vivianne Borley, Brittany Martin and Jessica Whittle have all shown an interest in joining the board.

Options: N/A

Financial Implications: N/A

Communication: N/A

Recommendation: *THAT Village Council approves the appointment of Vivianne Borley, Brittany Martin and Jessica Whittle to the library board for a term of three years.*



REQUEST FOR DECISION

Subject: National Truth and Reconciliation Day

Prepared By: Elaine Macdonald

Council Meeting Date: Sept. 8, 2021

Agenda Item: 8G.

Background: In June 2021, the Federal Government announced that Sept. 30 would be the National Truth and Reconciliation Day. The Province of Alberta has not followed suit in this declaration and will not be following the federal guidelines but will be leaving it up to each municipality to decide what they choose to do.

In researching the topic, many of the municipalities and school boards in Alberta are observing the holiday. In Canada, Alberta, Saskatchewan, and New Brunswick are not observing the holiday.

Typically, the Village observes holidays that banks observe. In this case, federally regulated workplaces like banks will have the day off as a stat holiday.

Options: 1) Council can add Sept. 30 as a stat holiday to the list of stat holidays
2) Council can determine that Sept. 30 is not a stat holiday unless the Province follows the Federal Government.

Financial Implications: The staff wages have been budgeted for on an annual basis, there will no change to the financial status.

Communication: Notification of office closure will be made as usual if closure is Council's wish.

Recommendation: *THAT Village Council provide direction regarding the observance of National Truth and Reconciliation Day.*

ACCT #	DESCRIPTION	NOTES	2021		2021		2021		2020	
			BUDGET	1st Quarter Actuals	2nd Quarter Actuals	2nd Quarter Actuals	2nd Quarter Actuals	2nd Quarter Actuals		
2-11-00-151	Council Meeting Fees		\$ (21,000.00)	\$ (5,744.57)	\$ (13,819.42)	\$ (7,449.54)				
2-11-00-200	Cards/Gifts	Includes CPP from 2019 + 62.66 from 2021	\$ (4,200.00)	\$ (141.60)	\$ (416.76)	\$ (2,299.86)				
2-11-00-211	Mileage & Subsistence		\$ (4,000.00)	\$ (101.81)	\$ (111.87)	\$ (103.48)				
2-11-00-510	Council Lunches		\$ (1,750.00)							
	SURPLUS(DEFICIT)		\$ (30,950.00)	\$ (5,987.98)	\$ (16,807.84)	\$ (10,014.47)				
	ADMINISTRATION									
1-12-00-410	Sale of Services/Goods		\$ 1,000.00	\$ 150.00	\$ 650.00	\$ 367.01				
1-12-00-590	Admin fee-H.O.Refund/other		\$ 1,000.00	\$ 25.51	\$ 80.51	\$ 166.57				
1-12-00-840	Prov. Grants -(STEP Grant)	25-52 = class action janitorial company								
1-12-00-990	Other									
	SURPLUS(DEFICIT)		\$ 2,000.00	\$ 175.51	\$ 736.28	\$ 533.58				
2-12-00-100	Wages/Benefits/Payroll		\$ (94,000.00)	\$ (21,513.07)	\$ (46,650.73)	\$ (45,693.74)				
2-12-00-101	- CPP,UIC,etc.		\$ (3,760.00)	\$ (473.47)	\$ (1,782.63)	\$ (1,014.07)				
2-12-00-102	- AMEBS Benefits		\$ (13,200.00)	\$ (3,030.43)	\$ (4,682.88)	\$ (5,033.73)				
2-12-00-200	Admin. Contract Services	For Computer support	\$ (3,300.00)	\$ (300.00)	\$ (1,182.00)					
2-12-00-211	Mileage & Subsistence	Includes Training	\$ (2,000.00)		\$ (104.06)	\$ (1,408.97)				
2-12-00-215	-Phone & FAX		\$ (2,400.00)	\$ (700.55)	\$ (1,825.14)	\$ (2,825.97)				
2-12-00-218	-Postage		\$ (950.00)	\$ (92.00)	\$ (560.00)	\$ (493.88)				
2-12-00-220	-Memberships		\$ (1,650.00)	\$ (1,353.71)	\$ (1,548.71)	\$ (1,637.35)				
2-12-00-223	-Land Titles		\$ (50.00)		\$ (20.00)	\$ (10.00)				
2-12-00-225	-Advertising		\$ (1,000.00)	\$ (300.00)	\$ (365.00)	\$ (2,813.00)				
2-12-00-230	-Auditor		\$ (17,000.00)	\$ (8,000.00)	\$ (16,000.00)	\$ (17,000.00)				
	-Assessor		\$ (5,000.00)							
	-Legal/Appraisal		\$ (1,000.00)							
	-Alberta 1st Call		\$ (150.00)	\$ (31.50)	\$ (151.20)	\$ (108.00)				
2-12-00-240	-Election		\$ (2,500.00)							
2-12-00-250	Equipment R&M - Contracts	Munisoft	\$ (4,800.00)							
	-Copier Contract	Toshiba	\$ (2,000.00)	\$ (434.16)	\$ (897.58)	\$ (317.70)				
	-Computer serv contract									
2-12-00-251	Building R & M		\$ (5,000.00)	\$ (590.66)	\$ (1,592.62)	\$ (1,487.31)				
2-12-00-274	-Liability Insurance		\$ (6,293.00)	\$ (6,292.91)	\$ (5,292.91)	\$ (5,887.85)				
2-12-00-275	-WCB Insurance		\$ (2,700.00)	\$ (927.95)	\$ (1,834.62)	\$ (1,131.00)				
2-12-00-510	Supplies		\$ (3,600.00)	\$ (157.03)	\$ (1,251.27)	\$ (158.46)				
2-12-00-540	Utilities -CWNG	Includes iPad and keyboard -2021	\$ (2,300.00)	\$ (648.87)	\$ (1,313.07)	\$ (914.94)				
2-12-00-541	Water/Sewer		\$ (1,326.00)	\$ (124.45)	\$ (499.95)	\$ (615.86)				
2-12-00-542	Carbon Levy		\$ (200.00)	\$ (43.09)	\$ (91.60)	\$ (109.23)				
2-12-00-810	Bank Service Charges		\$ (800.00)		\$ (440.52)	\$ (443.62)				
2-12-00-990	Misc. [gifts,etc.]									
	SURPLUS(DEFICIT)		\$ (176,979.00)	\$ (45,013.85)	\$ (89,086.49)	\$ (89,104.68)				
	SURPLUS(DEFICIT)		\$ (174,979.00)	\$ (44,838.34)	\$ (88,571.10)	\$ (88,571.10)				

ACCT #	DESCRIPTION	NOTES	2021 BUDGET				
BY-LAW ENFORCEMENT							
1-26-00-522	Business Licence			\$ 100.00	\$ 225.00		
1-26-00-525	Dog Licence		\$ 2,500.00	\$ 200.00	\$ 2,621.00	\$ 2,050.00	
1-26-00-530	Fines	Revenue from Provincial fines		\$ 322.00	\$ 357.00	\$ 200.00	
1-26-00-540	Unsanitary Premises - Cleanup Chg					\$ 200.00	
			\$ 2,500.00	\$ 622.00	\$ 3,203.00	\$ 2,450.00	
2-26-00-200	Contract Service						
	-Dog Catcher						
	-Legal [dog bylaw]						
2-26-00-201	Policing		\$ (12,067.80)	\$	\$ (5,736.00)		
2-26-00-520	Supplies						
			\$ (12,067.80)	\$	\$ (5,736.00)		
			\$ (9,567.80)	\$	\$ (2,533.00)	\$ 2,450.00	
	SURPLUS(DEFICIT)						
COMMON SERVICES							
1-31-00-410	Sale of Service						
2-31-00-100	Village Foreman		\$ (46,000.00)	\$ (10,514.74)	\$ (23,978.24)	\$ (21,242.00)	
2-31-00-101	Payroll Deductions		\$ (2,200.00)	\$ (81.56)	\$ (550.30)	\$ (253.27)	
2-31-00-102	Benefits	This is for Tim's benefits	\$ (2,800.00)	\$ (426.09)	\$ (797.09)	\$ (1,772.65)	
2-31-00-200	Contracted Services/Labour					\$ (60.00)	
2-31-00-218	Freight						
2-31-00-250	1/2 Ton Truck R&M		\$ (1,500.00)	\$ (52.26)	\$ (52.26)	\$ (593.56)	
2-31-00-274	Insurance		\$ (2,927.00)	\$ (2,927.08)	\$ (2,927.08)	\$ (1,898.52)	
2-31-00-510	Supplies -Misc.		\$ (1,000.00)	\$ (270.05)	\$ (301.60)	\$ (168.67)	
	-Tools						
2-31-00-520	1/2 Ton Truck Supplies		\$ (1,250.00)	\$ (397.70)	\$ (944.12)	\$ (599.36)	
2-31-00-251	Repairs/Maintenance Building		\$	\$ (171.95)	\$ (171.95)		
			\$ (57,677.00)	\$ (14,841.43)	\$ (29,722.64)	\$ (26,588.03)	
	SURPLUS(DEFICIT)		\$ (57,677.00)	\$ (14,841.43)	\$ (29,722.64)	\$ (26,588.03)	

ACCT #	DESCRIPTION	NOTES	2021 BUDGET				
	STREETS, ROADS, WALKS, & LIGHTING						
1-32-00-990	Other					\$ 7.50	\$ 75.00
						\$ 7.50	\$ 75.00
2-32-00-200	Contracted Services		\$ (10,000.00)	\$ (1,680.00)	\$ (1,750.00)	\$ (1,750.00)	\$ (857.50)
	Tree Trimming/Weed Control						
	-Contract Labour						
	-Equipment Rent						
	-Sidewalk & Street Repairs						
	-Engineering						
	-street oiling-infrastructure						
2-32-00-218	Freight						
2-32-00-250	R&M - Tractor/Grader/Loader		\$ (5,500.00)	\$ (1,045.34)	\$ (3,414.23)	\$ (3,414.23)	\$ (3,612.91)
2-32-00-274	Insurance		\$ (890.00)	\$ (889.23)	\$ (889.23)	\$ (889.23)	\$ (958.16)
2-32-00-510	Supplies		\$ (7,500.00)	\$ (64.98)	\$ (1,694.71)	\$ (1,694.71)	\$ (2,042.71)
	-Gravel, sand, cold mix						
	-Xmas Decorations						
	-Misc. (signs, culvert, flowers)						
2-32-00-520	Vehicle Supplies		\$ (3,500.00)	\$ (640.62)	\$ (1,393.38)	\$ (1,393.38)	\$ (1,159.46)
2-32-00-540	Utilities		\$ (19,500.00)	\$ (3,617.49)	\$ (9,137.04)	\$ (9,137.04)	\$ (9,003.50)
2-32-00-831	Debtenture -Interest March 2026		\$ (6,820.00)	\$	\$ (3,551.98)	\$ (3,551.98)	\$ (3,798.48)
2-32-00-832	-Principal		\$ (24,389.44)	\$	\$ (12,051.55)	\$ (12,051.55)	\$ (11,498.64)
			\$ (78,099.44)	\$	\$ (33,882.12)	\$ (33,882.12)	\$ (32,931.36)
	SURPLUS(DEFICIT)		\$ (78,099.44)	\$ (7,937.66)	\$ (33,874.62)	\$ (33,874.62)	\$ (32,856.36)
DRAINAGE							
2-37-00-200	Contracted Services		\$ (2,500.00)			\$	\$ (620.00)
2-37-00-250	Drainage Equip-R & M						
2-37-00-510	Supplies		\$ (1,000.00)	\$ (177.08)	\$ (450.89)	\$ (450.89)	\$ (620.00)
2-37-00-540	Utilities -AUMA		\$ (3,500.00)	\$ (177.08)	\$ (450.89)	\$ (450.89)	\$ (620.00)
	SURPLUS(DEFICIT)		\$ (3,500.00)	\$ (177.08)	\$ (450.89)	\$ (450.89)	\$ (620.00)

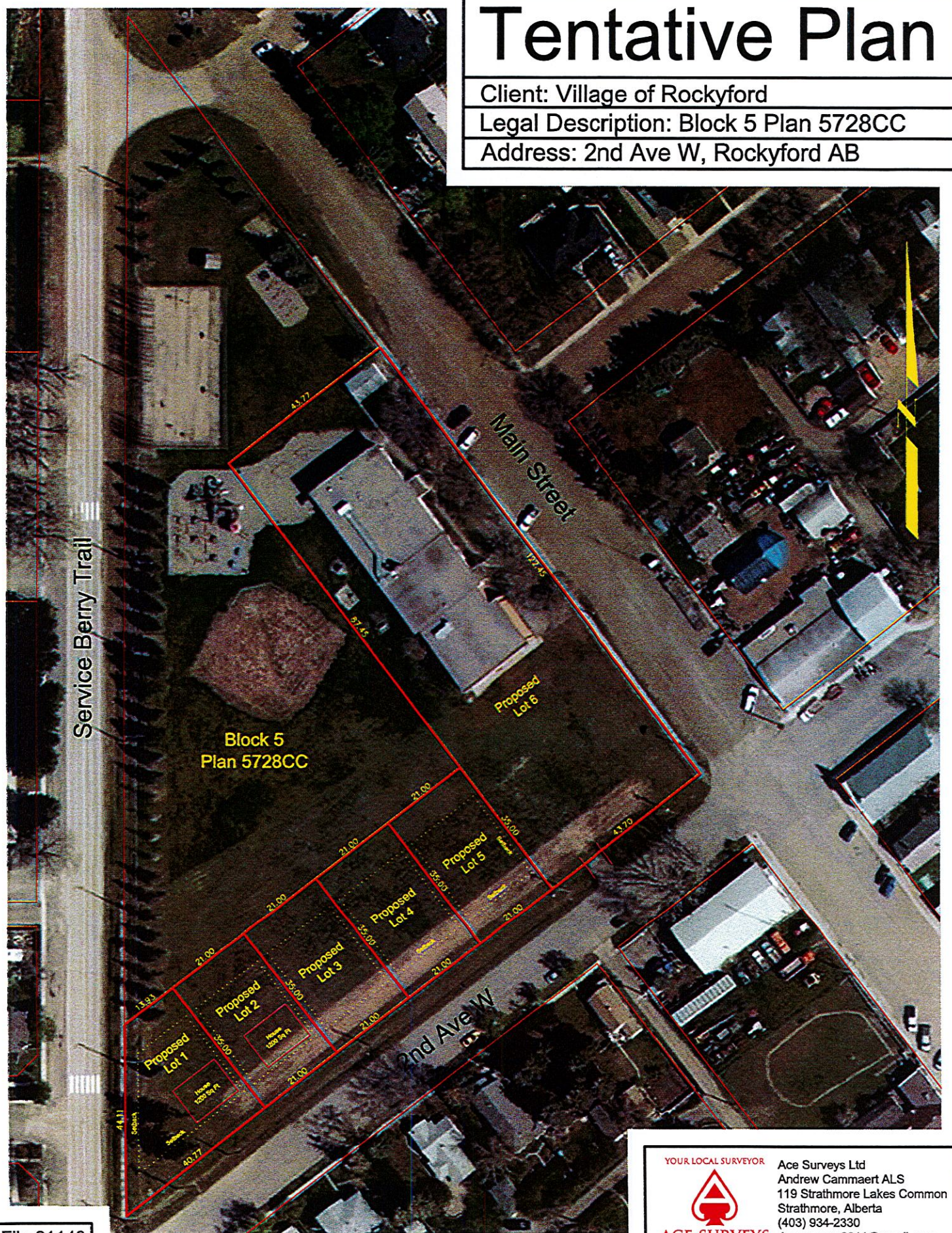
ACCT #	DESCRIPTION	NOTES	2021 BUDGET				
WATER SUPPLY & DISTRIBUTION							
1-41-00-410	Sale of Water		\$ 130,000.00			\$ 53,523.30	\$ 65,455.55
1-41-00-411	Bulk Water		\$ 36,000.00	\$ 470.27		\$ 5,087.21	\$ 7,550.35
1-41-00-990	Levy (Debenture)		\$ 9,688.00			\$ 4,250.00	\$ 5,950.00
			\$ 175,688.00	\$ 470.27		\$ 62,860.51	\$ 78,955.90
			\$ (8,200.00)	\$ (76.76)		\$ (1,543.03)	\$ (1,975.28)
2-41-00-230	Bulk Water Costs						
2-41-00-218	Freight/Courier						
2-41-00-220	Municipal Contribution		\$ (181,419.00)	\$ (25,633.32)		\$ (115,456.82)	\$ (84,390.47)
2-41-00-250	R&M -Waterlines		\$ (25,000.00)	\$ (89.16)		\$ (45,235.34)	\$ (11,607.87)
2-41-00-274	Insurance		\$ (6,002.00)	\$ (6,002.30)		\$ (6,002.30)	\$ (5,472.72)
2-41-00-520	Equipment Repair & Maint.		\$ (3,500.00)	\$ (51.37)		\$ (355.31)	
2-41-00-540	Utilities	Pressure relief valve	\$ (10,000.00)	\$ (2,371.67)		\$ (5,115.54)	\$ (5,456.00)
2-41-00-542	Carbon Levy		\$ (500.00)	\$ (995.80)		\$ (638.49)	\$ (454.40)
2-41-00-831	Debenture -Interest		\$ (560.00)				
2-41-00-832	Debenture -Principal-Sept 2021		\$ (9,129.00)				
			\$ (244,310.00)	\$ (35,220.38)		\$ (174,346.83)	\$ (109,356.74)
	SURPLUS(DEFICIT)		\$ (68,622.00)	\$ (34,750.11)		\$ (111,486.32)	\$ (30,400.84)
SEWER							
1-42-00-410	Debenture Collected		\$ 23,250.00			\$ 9,727.75	\$ 11,673.30
	Sale of Sewer Service		\$ 57,496.00			\$ 20,557.29	\$ 24,383.10
			\$ 80,746.00			\$ 30,285.04	\$ 36,056.40
2-42-00-215	Telephone		\$ (1,200.00)			\$ (451.53)	\$ (456.05)
2-42-00-250	R&M -Sewer Line		\$ (8,628.00)	\$ (472.50)		\$ (3,637.60)	\$ (3,169.00)
	- Flushing Lines		\$ (2,500.00)				
2-42-00-274	Insurance		\$ (433.00)	\$ (433.16)		\$ (433.16)	\$ (397.69)
2-42-00-520	Equipment R & M		\$ (5,500.00)				\$ (4,678.89)
2-42-00-540	Utilities	Insulate Manhole - 2020 -Fire Panel 2020	\$ (1,500.00)	\$ (345.62)		\$ (711.27)	\$ (658.12)
2-42-00-831	Debenture -Interest		\$ (11,478.00)			\$ (5,784.79)	\$ (5,950.54)
2-42-00-832	Debenture -Principal Dec 2042		\$ (11,580.00)			\$ (5,743.96)	\$ (5,564.91)
			\$ (41,619.00)	\$ (1,251.28)		\$ (16,762.31)	\$ (20,875.20)
	SURPLUS(DEFICIT)		\$ 39,127.00			\$ 13,522.73	\$ 15,181.20

ACCT #	DESCRIPTION	NOTES				2021 BUDGET			
MUNICIPAL PLANNING, ZONING & DEVELOPMENT									
1-61-00-520	Bldg. & Develop. Permits					\$ 500.00	\$ 200.00	\$ 530.00	\$ 850.00
						\$ 500.00	\$ 200.00	\$ 530.00	\$ 850.00
2-61-00-200	Contracted Services	Requisition- \$3,994 + \$150 annual license on GIs (2021)				\$ (19,144.00)	\$ (3,993.41)	\$ (3,993.41)	\$ (3,877.10)
2-61-00-225	Advertising					\$ (3,350.00)	\$ (300.00)		
2-61-00-510	Supplies					\$ (22,494.00)	\$ (4,293.41)	\$ (3,993.41)	\$ (3,877.10)
	SURPLUS/(DEFICIT)					\$ (21,994.00)	\$ (4,093.41)	\$ (3,463.41)	\$ 125.00
COMMUNITY SERVICES									
2-62-00-200	Contracted Services	Xmas Commem - Horse & Prizes				\$ (1,100.00)			\$ (150.00)
	-Advertising								
2-62-00-990	Village Caps/Clothing								
2-62-00-991	Centennial Expenses								\$ (5,174.84)
2-62-00-992	Donations					\$ (1,000.00)			\$ (650.00)
	SURPLUS/(DEFICIT)					\$ (2,100.00)			\$ (5,974.84)
	SURPLUS/(DEFICIT)					\$ (2,100.00)			
TOURISM									
1-62-01-580	Own Sources								
2-62-00-930	From Other Operating								
2-62-01-218	Freight								
2-62-01-225	-Advertising								
2-62-01-220	-Membership - BCTA					\$ (177.00)	\$ (176.96)	\$ (176.96)	\$ (176.96)
2-62-01-510	Supplies								
	SURPLUS/(DEFICIT)					\$ (177.00)	\$ (176.96)	\$ (176.96)	\$ (176.96)
	SURPLUS/(DEFICIT)					\$ (177.00)	\$ (176.96)	\$ (176.96)	

ACCT #	DESCRIPTION	NOTES	2021 BUDGET				
CULTURE: COMMUNITY CENTER & LIBRARY							
2-74-00-756	-Marigold Library		\$ (1,972.00)	\$ (1,971.84)	\$ (1,971.84)	\$ (1,971.84)	(1,971.84)
2-74-00-765	-RFD Library		\$ (5,100.00)	\$ (5,100.00)	\$ (5,100.00)	\$ (5,100.00)	(5,100.00)
			\$ (7,072.00)	\$ (7,071.84)	\$ (7,071.84)	\$ (7,071.84)	(7,071.84)
	SURPLUS(DEFICIT)		\$ (7,072.00)	\$ (1,971.84)	\$ (7,071.84)	\$ (7,071.84)	(7,071.84)
2-97-00-763	Contingency to Operating		\$ 15,000.00				
	Surplus(Deficit of All Depts.)		\$ (470,747.24)	\$ (129,614.51)	\$ (350,966.86)	\$ (248,416.73)	
GENERAL & REQUISITIONS							
1-00-00-111	Residential Taxes						
1-00-00-112	Commercial Taxes		\$ 350,484.22	\$ 351,484.76	\$ 352,190.94	\$ 352,190.94	
1-00-00-114	Farmland Taxes		\$ 84,292.44	\$ 84,292.44	\$ 84,609.08	\$ 84,609.08	
1-00-00-120	Frontage INCREASE in TAXES						
1-00-00-190	Electric Power Line Taxes		\$ 7,831.28	\$ 7,831.28	\$ 7,544.19	\$ 7,544.19	
1-00-00-240	Prov. Grants-in-Lieu						
1-00-00-115	Mobile Lic/M&E		\$ 1,344.30				
	Taxes to be Collected		\$ 443,952.24	\$ 443,608.48	\$ 444,344.21	\$ 444,344.21	
	Tax %						
2-81-00-115	Designated Industrial Req						
2-81-00-743	School Supp. -Req.		\$ (83,000.00)	\$ (42,781.59)	\$ (38,638.41)	\$ (38,638.41)	
2-81-00-754	Wheatland Sr. Found. -Req		\$ (2,205.00)	\$ (2,205.00)	\$ (2,160.00)	\$ (2,160.00)	
	School Taxes Collected		\$ (85,205.00)	\$ (2,205.00)	\$ (44,986.59)	\$ (40,798.41)	
	GROSS TAXES		\$ 358,747.24	\$ (2,205.00)	\$ 398,621.89	\$ 403,545.80	
1-00-00-510	Penalties & Costs		\$ 28,000.00				
1-00-00-540	Franchise Revenue		\$ 44,000.00	\$ 17,325.91	\$ 25,842.56	\$ 29,557.16	
1-00-00-550	Return on Investment		\$ 8,000.00		\$ 3,005.79	\$ 5,383.84	
1-00-00-590	Other Rev Own Sources						
1-00-00-740	Prov. Uncond. Grant		\$ 32,000.00		\$ 31,119.00	\$ 31,668.00	
			\$ 112,000.00	\$ 17,325.91	\$ 59,967.35	\$ 66,609.00	
	Total Taxes/Penalties/Franchise Fees		\$ 470,747.24				
	NET TAXES		\$ -				

Tentative Plan

Client: Village of Rockyford
Legal Description: Block 5 Plan 5728CC
Address: 2nd Ave W, Rockyford AB



File:21143

YOUR LOCAL SURVEYOR



ACE SURVEYS

Ace Surveys Ltd
Andrew Cammaert ALS
119 Strathmore Lakes Common
Strathmore, Alberta
(403) 934-2330
Acesurveys2011@gmail.com

September 1, 2021

Ms. Elaine Macdonald
Municipal Administrator
Village of Rockyford
cao@rockyford.ca

Dear Ms. Macdonald,

This letter is formal notification that the Grants and Education Property Tax Branch, Alberta Municipal Affairs, will be performing a detailed assessment audit for the Village of Rockyford.

Assessment audits are performed under the authority of section 22 of the Matters Relating to Assessment and Taxation Regulation, 2018. The objective of the detailed assessment audit is to provide an unbiased opinion as to the quality of the 2020 assessment roll (2021 tax year). The opinion will be based upon a review of practices and procedures used by the village and assessor in administration of the assessment program in relation to applicable legislation, best practice references, and audit procedures outlined in the provincial Detailed Assessment Audit Manual. As a benefit to the municipality, the audit will identify where opportunities exist to improve assessment performance and quality of the assessments.

The auditor will contact you and your assessor soon to discuss the audit process and to make arrangements for conducting the audit. Your assessor will be the primary contact with the auditor and should be able to provide any required information. We anticipate making all contact by phone or email. In the event a hard-copy exchange of information is necessary, we will make special arrangements.

It would be appreciated if you would inform your council a detailed assessment audit has been scheduled for your municipality.

If you have any questions, please contact your Assessment Auditor, Mike Lavigueur at 403-297-5715.

Yours truly,



Christine Bigoray
Director, Tax Programs and Assessment Audit

cc: Dennis Klem, Wheatland County
dennis.klem@wheatlandcounty.ca



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR105523

August 5, 2021

His Worship Darcy J. Burke
Mayor
Village of Rockyford
PO Box 294
Rockyford AB T0J 2R0

Dear Mayor Burke:

On October 18, 2021, the Government of Alberta intends to conduct a provincewide election of nominees for Canada's Senate, as well as a referendum. Senate and referendum voting will be conducted alongside the general municipal election. To support local governments administering these votes, the Senate Election Grants Regulation under the *Alberta Senate Election Act* and Referendum Payments Regulation under the *Referendum Act* require the Minister of Municipal Affairs to make payments to the local authorities that are administering the votes.

The regulations state:

- where an election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid a grant of \$1 per capita or \$1,000, whichever is greater; or
- where no election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid \$2 per capita or \$2,000, whichever is greater.

Given there will be both senate elections and referendum questions occurring as part of the 2021 municipal general election, municipalities holding local elections will be eligible for a grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total interim grant of \$2 per capita or \$2,000 (whichever is greater).

Should it then later be determined that a municipality does not need to hold a local election, the municipality will then be eligible for an additional grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total combined grant of \$4 per capita or \$4,000 (whichever is greater).

.../2

Based on this formula, and to streamline the process, the **Village of Rockyford** will receive an initial grant payment of **\$2,000** in August to conduct the 2021 Senate election and referendum. If a local election is not held under the *Local Authorities Election Act* in the **Village of Rockyford** on October 18, a second payment of **\$2,000** will be made in October.

If the Senate election and/or referendum are cancelled, the **Village of Rockyford** will be required to return the initial grant payment to the Government of Alberta, if requested by the province.

Some municipalities may be administering the Senate election and referendum on behalf of the Minister of Municipal Affairs for a neighbouring entity, and will receive the payments calculated for the neighbouring entity. These municipalities will receive a separate letter confirming the additional amounts once the contracts are finalized.

Conducting the Senate election and the referendum at the same time as local elections will leverage efficiencies and economies of scale, while ensuring all Albertans have the ability to participate in the vote.

Thank you for your work in strengthening democracy in Alberta.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver". The signature is written in a cursive style.

Ric McIver
Minister

cc: Elaine Macdonald, Municipal Administrator, Village of Rockyford

RECEIVED

AUG 09 2021



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
Deputy Government House Leader
MLA, Edmonton - South West*

AR 46611

Sent via email: cao@rockyford.ca

AUG 04 2021

His Worship Darcy Burke
Mayor
Village of Rockyford
Box 294
Rockyford AB T0J 2R0

Dear Mayor Burke:

Thank you for your letter of June 14, 2021, regarding the Government of Alberta's commitment to conduct a detailed study into the costs, benefits, and structure of a potential Alberta provincial police service. As Minister of Justice and Solicitor General, I appreciate the opportunity to provide the following information.

The Fair Deal Panel consulted with tens of thousands of Albertans and heard about many rural Albertans' frustrations with the RCMP and additionally, consulted with policy experts and undertook research to inform its recommendations. As indicated in the Fair Deal Panel's report, that although many Albertans express their appreciation and respect for the work of hardworking rank and file members in the RCMP who serve our communities, many Albertans are also frustrated with the challenges of a police force that is ultimately managed in Ottawa.

The Government of Alberta has an obligation to listen to the concerns of its citizens, undertake a thorough study of the topic, and make an informed decision on whether an Alberta provincial police service can improve the safety and security of Albertans and their property. Justice and Solicitor General, along with its project contractor PricewaterhouseCoopers (PwC), is currently conducting a feasibility study on the costs, benefits and structure of a potential Alberta provincial police service. Through this study, we also have a responsibility to see if there are new approaches to provincial policing that can provide greater value for taxpayers, while strengthening the connection between police and communities they serve.

.../2

Police have an essential role in protecting our communities – which is why we will ensure police funding is used to keep Albertans safe. As part of the study, PwC has been asked to develop a model of provincial policing that increases citizen input, enhances connections to the community, improves services, leverages efficiencies, reduces bureaucracy, and does not impose additional costs on municipalities.

PwC delivered their report to the provincial government on April 30, 2021. The Government of Alberta is currently reviewing the report. If the Alberta government decides to proceed with further analysis, Justice and Solicitor General will conduct further study and engagement, which will include local policing perspectives from municipal partners.

Thank you again for writing. I look forward to working with you further as we ensure all Albertans feel safe, secure, and protected in their communities.

Yours very truly,



Kaycee Madu, QC
Minister

Attachment

cc: Honourable Jason Kenney, Premier of Alberta
Honourable Ric McIver, Minister of Municipal Affairs
Honourable Nathan Cooper, MLA Olds-Didsbury-Three Hills



BIG LAKES COUNTY

5305-56 Street Box 239, High Prairie, AB T0G 1E0
T / (780) 523-5955 F / (780) 523-4227

July 28, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Hon. Madu,

Re: Big Lakes County's Support for the Royal Canadian Mounted Police

At the July 28, 2021 regular meeting of Council, the many letters of support received from across the province in support of the Royal Canadian Mounted Police (RCMP) were discussed and a motion of opposition to the Provincial Government's recent proposal for a Alberta Provincial Police force was passed.

Rather than starting a new police service and the burden of costs and management that would come with that, we believe it would be better for the Alberta Government to investigate ways that the RCMP could receive more support. In previous history, Alberta had its own provincial police force, which led to economic hardships and the police force being unsustainable and the Royal Canadian Mounted Police policing services taking over. We believe that with today's financial realities we would end up with the same result.

Council of Big Lakes County and the local detachment have a very good relationship and we appreciate the care and commitment these members show in the community. Our local RCMP detachment is well respected in our community. They are visible in the community and take part in community events and initiatives. With many municipalities, including our own, indicating good relationships with the current RCMP detachments in their area, we do not feel that new police service would serve the best interests of our residents.

We ask for the Provincial Government to listen to the voice of the people and redirect the time, energy and funds being used to investigate an Alberta Police Service be used for other needs, such as RCMP support.

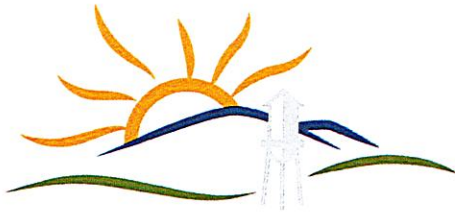
We look forward to having an open dialogue with the Province as to the outcome of the continuance of the Royal Canadian Mounted Police. Thank you for taking our concerns into consideration. Please do not hesitate to contact our office should you have any questions or require any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ken Matthews', with a stylized flourish at the end.

Ken Matthews
Reeve

cc: Hon. Jason Kenney, Premier
Pat Rehn, MLA, Lesser Slave Lake
Dan Williams, MLA, Peace River
RMA Members
AUMA Members



Claresholm

Where **Community** Takes Root

July 26, 2021

Honourable Ric McIver
Minister of Municipal Affairs
320 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

RE: CODE OF CONDUCT

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the Councillor Codes of Conduct instituted by the Alberta Government on October 26, 2017. It has been brought to our attention by the Alberta Urban Municipalities Association (AUMA) that the current Alberta Government has plans in the works to remove the requirement for municipalities to have a Code of Conduct in place to govern all Councillors equally by way of Bylaw.

The Town of Claresholm passed Bylaw #1641, the Council Code of Conduct Bylaw on April 9, 2018 prior to the government's deadline of July 23, 2018. In the current Council's first year of governance, it became inherently clear how important a Councillor Code of Conduct is, as our Council had to undergo advanced communication training and contract outside mediation to overcome some contentious issues.

Claresholm Town Council respectfully requests that your ministry tread this path lightly and make sure that consultation with municipalities in Alberta is completed prior to any major changes being made. The Alberta Urban Municipalities Association should be highly involved, and the Town of Claresholm fully supports their efforts. Having a requirement for municipalities to have a Code of Conduct Bylaw in place provides a framework for Council members' behavior and provides each Council direction and guidance for dealing with any contentious issues that may arise. It is imperative that the option of imposing sanctions on Council members continues as necessary to support this process. Claresholm Town Council requests that the Council Code of Conduct Bylaw requirement remains in place.

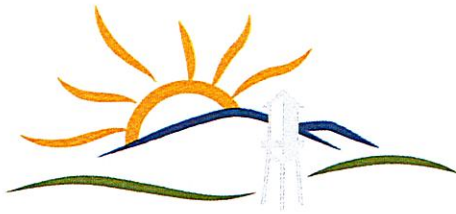
If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities



Claresholm

Where **Community** Takes Root

July 26, 2021

Premier Jason Kenney
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Claresholm Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson
Mayor
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities

Council Committee Report
August 2021
Darcy J. Burke

WRC

- Monthly revenue over expenses \$43055.00
- Transmission pump problems at Rockyford
- Foundation leak quote at WTP at \$24500.00 will be getting second quote
- August 4th storm caused significant issues. System wide we had 24 alarms with one operator on staff. More staffing is required.
- Operators have been working hard this summer to keep the taste and odour out of the raw water reservoir due to the hot weather. Pre treatment methods have been successful so far.
- Board discussed additional staff for the 2022 operational year needed.

Wadamsa

- I requested an emergency board meeting to discuss ambulance resource issues
- The board is setting up a meeting with the four MLA's that represent within the boundaries of Wheatland County.

September Council report by bill Goodfellow

A- attended an info mtg on ambulance service in Alberta with Mayor Burke
- service is in critical condition ,with repeatedly no ambulance in our area ,and long wait times .the problem could be in many areas . Watching health sciences union reporting of wait times for any ambulance to assist & from which area it is dispatched from . Ambulance attendants are stressed and blowing the whistle on the service

B- DDSWMA-August 19/21 -AGM & general mtg

Agm & general - 1:00 to 3:30. Next meeting oct 21

1- AGM - declared a final draft mtg, delayed from last mtg and still awaiting a report from internal consultants on costing changes to unfounded liability of The closure program (as result of government changes. Estimated to be 64 year lifespan , \$250,000 per year, per tonne to be determined

Decision -Wait for report and estimate for municipal budgets to be double current rate in budget from \$30 000 to \$60,000

2- General mtg

1-strofoam proposal - 4 choice proposal of \$3500 per year

Pickup from DDSWMA site

Could ask big user (Walmart,brick,etc) to develop a program

Rural users need a blue box plan to keep it from the landfill drop

Will try to refine offer or options for rural users and villages without recycle pickup

2- transtor plan - 3 to be in place in October (3)

Order 2 more in October

3-succession plan and motion (some in camera) M/S/C

- Elevate lead hand to title for landfill sites

- mostly on site training ,uncertified position

- 4 position management

- living document , to be brought to DDSWMA board yearly

4-Wheatland county - planning a new transfer site at Layalta ,at their cost

-development pays private contractor for current service at Layalta cost

-same site plan as 3 other sites

5- gun club club lead site cleanup - will be made part of next agreement in 2023

-post bond,yearly cleanup,

- in supervised cleanup

- not done in 2018/2019

-envirmental liabilty

6- EDO landfill review

- need to share he r duties , succession

- computer programs & changes ongoing

7-Caron's / waste dispute - contact made by phone at 4:45.by a lawyer, no verification of his claims that DDSWMA is losing money in this dispute (untrue & without verification in writing

- Ben said when contact is made in writing we will deal with it at legal level
8- break in s (3) and security issues discussion (tools bottles and copper) (\$1600)

9- audit & financial (true value amount not determined yet)

Inflation set at 2.5 %- earnings at 3.5%

- ongoing discussion when report is finalized on issue of closure costs and amortization.very speculative in a product that future is bound to change
- 64 years at \$215000 per year's estimated (currently to be doubled to give municipal budgets a chance to adjust next years requisition
- requirements are for 5 year reviews (1 of 5)
- a site audit is being planned - with trained waste management auditors
- cost of audit is low at \$5000 as it is part of city of drumheller audit process
- growth is increasing in spite of COVID markets and slumping oil and gas markets - 1.8 % to 2.6 %
- expenditure are well managed and controlled in spite of inflation
- liability is not easy to quantify
- net worth is slightly increasing in landfill and recycle
- cash \$5 m and investments \$3.7m are very conservative but well balanced- net book value (not market value) as real estate values are time of sale value
- Stable management team but high turnover in entry level positions and tough to find field people
- budget for requisition forecasting to be 2.5 cola and the doubling of the site closure allowance , the amount will be determined in their final report

C- welcome to Martin to the Vor . I assisted in garbage pickup and that can be an eye opener