

VILLAGE OF ROCKYFORD
AGENDA REGULAR COUNCIL MEETING
November 23, 2021
via Telus BusinessConnect

1. CALL TO ORDER
2. ADOPT AGENDA
3. PUBLIC WORKS REPORT
4. DELEGATIONS
 - A. April Geeraert/Dalia Cheshire re Christmas Commotion
5. ADOPT MINUTES
 - A. Minutes from October 13, 2021, Regular Meeting
 - B. Minutes from October 26, 2021, Special Meeting
6. FINANCIAL REPORTS
 - A. Bank Reconciliation September 2021 – Village
 - B. Bank Reconciliation September 2021- WRC
 - C. Bank Reconciliation October 2021- Village
 - D. Bank Reconciliation October 2021 - WRC
7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES
8. NEW BUSINESS
 - A. CN Subdivision – Cash in lieu of land dedication request
 - B. Request from Golden Hills School Division
 - C. Christmas Dinner
 - D. Christmas Light Up Contest
 - E. Alberta Provincial Police Service Transition Study Engagement Session
 - F. Future Board/Voting Structure Wheatland Regional Corporation (WRC)
 - G. Handibus – Mayor Burke
 - H. Letter to Mayor of Strathmore re dispatch services – Mayor Burke
9. CORRESPONDENCE
 - A. Village of Hussar Organizational Meeting
 - B. Wheatland County Organizational Meeting
 - C. Response Letter from Municipal Affairs re Extension for filing Financial Reports
 - D. Marigold Library Board Congratulatory Letter and Reports
 - E. Congratulatory Letter from Premier Kenney
 - F. Congratulatory Letter from Minister of Municipal Affairs
10. OTHER BUSINESS
11. ACTION ITEM LIST REVIEW
12. CLOSED SESSION
 - A. Prairie Ridge Park
Pursuant to FOIPPA Section 26 – Testing Procedures, tests and audits
13. OUT OF CLOSED SESSION MOTION
14. REPORTS
15. ADJOURNMENT

November 2021 public works report

1. Filled washout at corner of railway Ave. and first street.
2. Assisted Lions with blowing out campground water lines.
3. Took down planters and took them to Darjeants.
4. Stored campground picnic tables.
5. Cleaned upper level at PRP.
6. Piece of wood shoved in lock at campground drop box had to cut stand with grinder to get to lock removed piece of wood. Melchers welded metal piece back in.
7. Serviced lawnmowers and placed in storage for winter.
8. Trimmed bushes at prairie ridge and community center.
9. Paving company out and repaired crack on 1st Ave, Main Street and some on 2nd Ave.
10. Put up snow fence at Arena.
11. Cals construction out and mowed sewer lagoons.
12. Took step from curling rink entrance to D Alta, Darcy repaired it. Leveled area and replaced step eliminated tripping hazards by building up around step with crushed asphalt.
13. Melchers removed 2 derelict trailers from Lions storage yard.

November 17 2021

Hello Council,

We are asking to come before you on November 23 2021 to talk about our "Magic of Christmas" Night that we have planned for December 11 2021. Since Christmas Commotion decided that they will not be hosting their annual Christmas event this year we felt that we should do something to bring a little Christmas cheer to the village/surrounding areas. We are hoping that the \$500 budgeted to go to Christmas commotion could go towards our Christmas event and help cover the costs of the Sleigh and horse rides that will be offered that evening. The price this year is \$800 +GST so we will be looking for other ways to find money to cover that expense as well as a few others we may have.

Thanks for your time.

April Geeraert & Dalia Cheshire

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
October 13, 2021

ATTENDANCE Mayor Darcy Burke
Councillors William Goodfellow
Leah Smith
April Geeraert
Dalia Cheshire

Administration: Elaine Macdonald

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:01 p.m.

2. AGENDA

RES 190-2021 Moved by Councillor Cheshire that the agenda be accepted with the following amendments:

DELETE

4A. Delegation – Extreme Steam and MPE

ADD

8M. Lending Agreement – Rockyford Ag Society

8N. Playschool Gymnasium Painting

Carried

3. PUBLIC WORKS REPORT

RES 191-2021 Moved by Deputy Mayor Smith that Council accepts the Public Works report as presented.

Carried

4. DELEGATION

5. MINUTES

5A. Minutes from the Sept. 8, 2021 Regular Meeting of Council.

RES 192-2021 Moved by Councillor Geeraert that Council approves the minutes of the Sept. 8, 2021 Regular Meeting of Council as presented.

Carried

5B. Minutes from the Sept. 16, 2021 Special Meeting of Council.

RES 193-2021 Moved by Councillor Goodfellow that Council approves the minutes of the Sept. 16, 2021 Special Meeting of Council as presented.

Carried

6. FINANCIAL REPORTS

6A. Bank Reconciliation August, 2021 – Village

RES 194-2021 Moved by Deputy Mayor Smith that the bank reconciliation for the Village for the month of August, 2021 be accepted as presented.

Carried

Mayor
Administrator

6B. Bank Reconciliation August, 2021 – WRC

RES 195-2021 Moved by Councillor Cheshire that the bank reconciliation for WRC for the month of August, 2021 be accepted as presented.
Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS

8A. Letter from Resident
Presented by Elaine Macdonald, Municipal Administrator

RES 196-2021 Moved by Deputy Mayor Smith that speed limit signs be installed at each end of Elevator Road and send the property owner a response letter regarding the dust control concern.
Carried

8B. Bylaw 2021-010 – Designated Officers Bylaw
Presented by Elaine Macdonald, Municipal Administrator

RES 197-2021 Moved by Councillor Cheshire that Council gives first reading to Bylaw 2021-010 – Designated Officers Bylaw.
Carried

RES 198-2021 Moved by Councillor Geeraert that Council gives second reading to Bylaw 2021-010 – Designated Officers Bylaw.
Carried

RES 198-2021 Moved by Deputy Mayor Smith that Council gives permission to proceed to third and final reading of Bylaw 2021-010 – Designated Officers Bylaw.
Carried Unanimous

RES 199-2010 Moved by Councillor Goodfellow that Council gives third and final reading to Bylaw 2021-010 – Designated Officers Bylaw.
Carried

8C. Letters from Wheatland Housing Management Body
Presented by Elaine Macdonald, Municipal Administrator

RES 200-2021 Moved by Councillor Geeraert that Council accepts the letters from Wheatland Housing Management Body as information.
Carried

8D. Service Line Warranties
Presented by Elaine Macdonald, Municipal Administrator

RES 201-2021 Moved by Deputy Mayor Smith that Council gives administration direction to get more information about the program and what it can offer.
Carried

8E. Gazebo at Prairie Ridge Park
Presented by Elaine Macdonald, Municipal Administrator

RES 202-2021 Moved by Councillor Cheshire that Administration source out three quotes to repair the roof on the gazebo.
Carried

8F. Second Quarter Budget Variance
Presented by Elaine Macdonald, Municipal Administrator

RES 203-2021 Moved by Councillor Geeraert that the second quarter budget variance be accepted as information.
Carried

8G. Bylaw 2021-008 – Electronic Transmission of Documents
Presented by Elaine Macdonald, Municipal Administrator

RES 204-2021 Moved by Deputy Mayor Smith that Council gives first reading to Bylaw 2021-008 – Electronic Transmission of Documents Bylaw.
Carried

RES 205-2021 Moved by Councillor Cheshire that Council gives second reading to Bylaw 2021-008 – Electronic Transmission of Documents Bylaw.
Carried

RES 206-2021 Moved by Councilor Geeraert that Council gives permission to proceed to third and final reading of Bylaw 2021-008 – Electronic Transmission of Documents Bylaw.
Carried Unanimous

RES 207-2021 Moved by Councillor Goodfellow that Council gives third and final reading to Bylaw 2021-008 – Electronic Transmission of Documents Bylaw.
Carried

8H. Bylaw 2021-009 – Subdivision and Development Authority Bylaw
Presented by Elaine Macdonald, Municipal Administrator

RES 208-2021 Moved by Councillor Geeraert that Council gives first reading to Bylaw 2021-009 – Subdivision and Development Authority Bylaw.
Carried

RES 209-2021 Moved by Deputy Mayor Smith that Council gives second reading to Bylaw 2021-009 – Subdivision and Development Authority Bylaw.
Carried

RES 210-2021 Moved by Councillor Cheshire that Council gives permission to proceed to third and final reading of Bylaw 2021-009 Subdivision and Development Authority Bylaw.
Carried Unanimous

RES 211-2021 Moved by Councillor Goodfellow that Council gives third and final reading to Bylaw 2021-009 – Subdivision and Development Authority Bylaw.
Carried

8I. CAO Vacation Request
Presented by Elaine Macdonald, Municipal Administrator

RES 212-2021 Moved by Councillor Geeraert that the vacation request for the first two weeks of November for the CAO be approved.
Carried

8J. Community Futures Wild Rose – Digital Economy Program
Presented by Elaine Macdonald, Municipal Administrator

RES 213-2021 Moved by Councillor Cheshire that Administration sends a letter of support for the funding request from Community Futures Wild Rose to ??? for the amount of \$145,000.
Carried

RES 214-2021 Moved by Councillor Cheshire that Village Council approves the contribution of \$250 to Community Futures Wild Rose for the Digital Economy Program.

Carried

8K. Fortis Franchise Fees
Presented by Elaine Macdonald, Municipal Administrator

RES 215-2021 Moved by Councillor Goodfellow that Council maintains the Fortis Franchise Fee at 5% for the 2022 fiscal year.

Carried

8L. Avail Audit Capacity
Presented by Elaine Macdonald, Municipal Administrator

RES 216-2021 Moved by Councillor Cheshire that Administration applies to the Minister of Municipal Affairs for an extension until September for submitting the FIR.

Carried

8M. Lending Agreement – Ag Society Chiller Repair
Presented by Elaine Macdonald, Municipal Administrator

RES 217-2021 Moved by Mayor Burke that the Lending Agreement between the Village and the Ag Society for the chiller repairs be approved as written.

Carried

8N. Playschool Gymnasium Painting
Presented by Dalia Cheshire, Councillor

RES 218-2021 Moved by Deputy Mayor Smith that the Village allows the Rockyford Playschool to fix the wall in the gymnasium at Prairie Ridge Park and to put their mark in history on the wall.

Carried

9. CORRESPONDENCE

9A. Letter from Town of Crossfield re RCMP retroactive pay

RES 219-2021 Moved by Councillor Geeraert that Council accepts the letter from the Town of Crossfield as information.

Carried

9B. Municipal Indicator Results.

RES 220-2021 Moved by Councillor Cheshire that the Municipal Indicator Results be accepted as information.

Carried

9C. Question and Answer Summary from Chief Medical Officer of Health.

9D. Marigold Library Board Reports

RES 221-2021 Moved by Deputy Mayor Smith that Council accepts the Marigold Library Board reports as information.

Carried

10. OTHER BUSINESS
11. ACTION ITEM LIST REVIEW
12. CLOSED SESSION
13. OUT OF CLOSED SESSION MOTION
14. REPORTS

RES 222-2021 Moved by Councillor Goodfellow that the reports be accepted as presented.
Carried

15. ADJOURNMENT

RES 223-2021 Councillor Geeraert moved that the meeting be adjourned at 9:38 p.m.
Carried

Mayor

Administrator

MINUTES
VILLAGE OF ROCKYFORD
ORGANIZATIONAL MEETING
October 26, 2021

ATTENDANCE: Councillors Darcy Burke
William Goodfellow
Leah Smith
Kathleen Morin
Tyler Henke

Administration: Elaine Macdonald

1. CALL TO ORDER Administrator Macdonald called the meeting to order at 7:02 p.m.

2. AGENDA

RES 224-2021 Moved by Councillor Henke that the agenda be accepted with the following amendments:

DELETE

4. Swearing in of Mayor

6. Swearing in of Deputy Mayor

Carried

3. NOMINATION AND APPOINTMENT OF MAYOR

Administrator Macdonald called for nominations for Mayor.
Councillor Smith nominated Councillor Burke for Mayor.
Councillor Burke accepted the nomination

No additional nominations were put forward.

RES 225-2021 Moved by Councillor Goodfellow that nominations cease.
Carried

Councillor Burke was appointed as Mayor.

4. SWEARING IN OF MAYOR

Because the meeting was held virtually, the swearing in/taking the oath could not be performed.

5. NOMINATION AND APPOINTMENT OF DEPUTY MAYOR

Administrator Macdonald called for nominations for Deputy Mayor.
Councillor Goodfellow nominated Councillor Smith for Deputy Mayor.
Councillor Smith accepted the nomination.

No additional nominations were put forward.

RES 226-2021 Moved by Councillor Morin that nominations cease.
Carried

Councillor Smith was appointed as Deputy Mayor.

6. SWEARING IN OF DEPUTY MAYOR

Because the meeting was held virtually, the swearing in/taking of oath could not be performed.

Administrator Macdonald called for nominations for chairperson for the remainder of the meeting.

Councillor Smith nominated Councillor Burke as chairperson for the remainder of the meeting.

No additional nominations were brought forward.

RES 227-2021 Moved by Councillor Goodfellow that Council appoints Councillor Burke as chairperson for the remainder of the meeting.
Carried

7. SIGNING AUTHORITIES

RES 228-2021 Moved by Councillor Henke that the signing authorities for the Village remain as the Mayor, Deputy Mayor, Municipal Administrator and Administrative Assistant.
Carried

8. APPOINTMENT OF DESIGNATED OFFICERS

RES 229-2021 Moved by Councillor Goodfellow that the Village Council appoints Dennis Klem as the municipal assessor; Calvin Scott as the municipal auditor and Kris Permann as the Bylaw Officer.
Carried

9. ESTABLISH DATE, TIME, AND PLACE FOR COUNCIL MEETINGS

RES 230-2021 Moved by Deputy Mayor Smith that Council maintains the current schedule for Council meetings. That being the second Wednesday of every month at 7:00 p.m. in Council Chambers located in the Village Office.
Carried

10. ESTABLISH DATE AND TIME FOR NOVEMBER 2021 MEETING

RES 231-2021 Moved by Councillor Goodfellow that the November meeting be held November 23, 2021 at 7:00 p.m.
Carried

11. CLOSED SESSION MEETINGS

RES 232-2021 Moved by Councillor Goodfellow that the information regarding Closed Session meetings be accepted by Council.
Carried

12. CODE OF CONDUCT BYLAW

RES 233-2021 Moved by Councillor Henke that the Councillor Code of Conduct Bylaw be received as information.
Carried

13. APPOINTMENT OF COUNCIL COMMITTEES/BOARDS

RES 234-2021 Moved by Councillor Henke that Deputy Mayor Smith be appointed to the Regional Emergency Advisory Committee as the primary and Councillor Goodfellow be appointed as the alternate.
Carried

- RES 235-2021** Moved by Mayor Burke that Mayor Burke and Deputy Mayor Smith be appointed as the primary representatives to the Wheatland Regional Partnership with Councillor Goodfellow appointed as the alternate.
Carried
- RES 236-2021** Moved by Deputy Mayor Smith that Mayor Burke be appointed to the Wheatland Regional Corporation Board as the primary and Councillor Henke be appointed as the alternate.
Carried
- RES 237-2021** Moved by Councillor Morin that Deputy Mayor Smith be appointed as the primary to the Rockyford Ag Society and Councillor Henke be appointed as the alternate.
Carried
- RES 238-2021** Moved by Deputy Mayor Smith that Councillor Morin be appointed to the Hall Board as the primary and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 239-2021** Moved by Councillor Henke that Councillor Morin be appointed as the representative on the Rockyford Library Board.
Carried
- RES 240-2021** Moved by Councillor Morin that Councillor Goodfellow be appointed to Drumheller Solid Waste Management Board as the primary and Deputy Mayor Smith be appointed as the alternate.
Carried
- RES 241-2021** Moved by Councillor Goodfellow that Mayor Burke be appointed as the primary to the WADMSA Board and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 242-2021** Moved by Deputy Mayor Smith that Mayor Burke be appointed as the primary on the WFCSS Board and Councillor Morin be appointed as the alternate.
Carried
- RES 243-2021** Moved by Councillor Morin that Mayor Burke and Councillor Henke be appointed as the primaries to the Fire Committee and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 244-2021** Moved by Deputy Mayor Smith that Councillor Morin be appointed as the primary to the Marigold Library Board and Councillor Henke be appointed as the alternate.
Carried
- RES 245-2021** Moved by Councillor Morin that Deputy Mayor Smith be appointed to Palliser Regional Municipal Services Board as the primary and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 246-2021** Moved by Councillor Henke that Mayor Burke and Deputy Mayor Smith be appointed as the primaries to the 3 Village Committee and Councillor Henke be appointed as the alternate.
Carried

RES 247-2021 Moved by Councillor Morin that Deputy Mayor Smith be appointed to the Wheatland Housing Management Body Board as the primary and Councillor Goodfellow be appointed as the alternate.
Carried

RES 248-2021 Moved by Councillor Henke that Deputy Mayor Smith be appointed to the Subdivision and Development Appeal Board.
Carried

RES 249-2021 Moved by Deputy Mayor Smith that Councillor Morin be appointed to the Assessment Review Board.
Carried

RES 250-2021 Moved by Councillor Morin that Deputy Mayor Smith be appointed to the Community Futures Wild Rose Board as the primary and Councillor Henke be appointed as the alternate.
Carried

RES 251-2021 Moved by Mayor Burke that Mayor Burke and Councillor Henke be appointed to the Intermunicipal Development Plan (IDP) and the Intermunicipal Frameworks (ICF) Committees as the primaries and Deputy Mayor Smith as the alternate.
Carried

RES 252-2021 Moved by Deputy Mayor Smith that Councillor Goodfellow be appointed to the Corporate Services Committee as the primary and Councillor Morin as the alternate.
Carried

14. APPOINTMENT OF FIRE CHIEF AND DEPUTY FIRE CHIEF

RES 253-2021 Moved by Councillor Hemke that Wayne Clyne be appointed as Fire Chief and Kevin Elder be appointed as Deputy Fire Chief.
Carried

15. ADJOURNMENT

RES 254-2021 Deputy Mayor Smith moved that the meeting be adjourned at 8:46 p.m.
Carried

Mayor

Administrator

VILLAGE OF ROCKYFORD
MONTHLY CASH STATEMENT
Month Ending September 30, 2021

	Current Year	Last Year
Net Balance as at August 31, 2021	\$ 203,158.78	\$ 43,939.75
Receipts for Month	\$ 231,363.37	\$ 106,693.94
Interest Earned	\$ 70.87	34.34
Deposit not posted		\$ 1,170.88
Reverse duplicate posting		\$ 2,803.98
Transferred from T-Bill	\$ -	\$ 150,000.00
	<u>\$ 434,593.02</u>	<u>\$ 304,642.89</u>
Less:		
Disbursements	\$ (76,516.18)	\$ (255,207.36)
Bank Charges	\$ (84.65)	\$ (65.20)
Auto Debit Alarm Fee	\$ (56.69)	\$ -
Aug Deposit	\$ -	\$ (23.00)
PAD School Taxes	\$ (25,291.38)	\$ -
Transferred to WRC T-Bill	\$ (144,330.96)	\$ -
Transferred to T-Bill	\$ (100,000.00)	\$ -
Transferred to WRC Operating	\$ (397.10)	\$ -
G/L Balance Sept 30, 2021	<u>\$ 87,916.06</u>	<u>\$ 49,347.33</u>
Bank Reconciliation		
Bank Balance at Sept 30, 2021	\$ 141,210.65	\$ 67,331.93
Posted to WRC Account	\$ -	
O/S Cheques	\$ (58,057.27)	\$ (17,984.60)
O/S Deposits	\$ 4,762.68	\$ -
Deposit not posted	\$ -	\$ -
Bank Balance Sept 30, 2021	<u>\$ 87,916.06</u>	<u>\$ 49,347.33</u>

\$ -

Mayor

Administrator

Wheatland Regional Corporation
Monthly Cash Statement
September 30, 2021

Net Balance as at August 31, 2021	\$ 73.18
Interest Earned	\$ 0.27
Transfer from T-Bill	\$ 1,100.00
Reimbursement of Change Order #2	\$ 397.10
	<hr/>
	\$ 1,570.55

Transfer to T-Bill Account	\$ 0.00
Disbursements	-\$ 1,430.27

G/L Balance as at September 30, 2021	<u>\$ 140.28</u>
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Bank Reconciliation:	
Balance as at September 30, 2021	\$ 1,570.55

Sub Total	
Less Outstanding Cheques	-\$ 1,430.27
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Balance as at September 30, 2021	<u>\$ 140.28</u>
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Mayor

Administrator

VILLAGE OF ROCKYFORD
MONTHLY CASH STATEMENT
Month Ending October 31, 2021

	Current Year	Last Year
Net Balance as at September 30, 2021	\$ 87,916.06	\$ 49,347.33
Receipts for Month	\$ 108,042.27	\$ 41,187.79
Interest Earned	\$ 64.61	37.58
Transferred from T-Bill	\$ -	\$ 50,000.00
	<u>\$ 196,022.94</u>	<u>\$ 140,572.70</u>
Less:		
Disbursements	\$ (70,710.01)	\$ (80,222.40)
Bank Charges	\$ (65.79)	\$ (86.52)
Auto Debit Alarm Fee	\$ (56.69)	\$ (56.69)
Aug Deposit	\$ -	\$ -
PAD School Taxes	\$ (20,414.44)	\$ -
Transferred to T-Bill	\$ -	\$ -
G/L Balance Oct 31, 2021	<u>\$ 104,776.01</u>	<u>\$ 60,207.09</u>
Bank Reconciliation		
Bank Balance at Oct 31, 2021	\$ 144,011.96	\$ 114,759.46
O/S Cheques	\$ (39,610.08)	\$ (55,102.37)
O/S Deposits	\$ 383.34	\$ 550.00
Deposit not posted	\$ (9.21)	\$ -
Bank Balance Oct 31, 2021	<u>\$ 104,776.01</u>	<u>\$ 60,207.09</u>
\$	0.00	

Mayor

Administrator

Wheatland Regional Corporation
Monthly Cash Statement
October 31, 2021

Net Balance as at September 30, 2021	\$ 140.28
Interest Earned	\$ 2.44
Transfer from T-Bill	\$ 51,200.00
	\$ 51,342.72
Transfer to T-Bill Account	\$ 0.00
Disbursements	-\$ 50,154.61
G/L Balance as at October 31, 2021	<u>\$ 1,188.11</u>
Bank Reconciliation:	
Balance as at October 31, 2021	\$ 51,342.72
Sub Total	
Less Outstanding Cheques	<u>-\$ 50,154.61</u>
Balance as at October 31, 2021	<u>\$ 1,188.11</u>

Mayor

Administrator



REQUEST FOR DECISION

Subject: CN Subdivision – cash in lieu of land dedication request

Prepared By: Elaine Macdonald

Council Meeting Date: November 23, 2021

Agenda Item: 8A.

Background: In 2020, Council was presented with a subdivision application for a portion of the CN lands located on Elevator Road. There were conditions placed on the subdivision, one of which was the requirement of a land deferral of approx. 0.178 hectares. A copy of the approval has been provided to Council for reference.

The attorney for CN has communicated with Palliser requesting that they be permitted to do cash in lieu of land dedication and this is being brought forward to Council for consideration.

Palliser has agreed to be at the meeting to answer any questions Council may have regarding this arrangement and will provide clarification in order for Council to make an informed decision. This is not an unordinary request and isn't a concern from Palliser's perspective.

Options: 1. Council can approve the request for cash in lieu of land dedication.
2. Council can deny the request for cash in lieu of land dedication.

Financial Implications:

Communication: N/A

Recommendation: *THAT Village Council considers the information provided by Palliser Regional Municipal Services and provides a decision on the request from CN to make a cash in lieu of land dedication contribution.*



REQUEST FOR DECISION

Subject: Request from Golden Hills School Division

Prepared By: Elaine Macdonald

Council Meeting Date: November 23, 2021

Agenda Item: 8B.

Background: Golden Hills School Division recently reached out to the Village in regard to the PA system that they believe is still in the building here. They have had one of the systems fail in a school in Strathmore and are having great difficulty getting parts so have requested that Rockyford allow them to take the one from our building. When Golden Hills turned the building over to us, they did remove the electronic equipment but apparently this box was not one of the things they took out.

It isn't something that we would use and won't affect the use of the building for the Village.

Options: 1. Council can approve the request for the PA system from Golden Hills.
2. Council can deny the request for the PA system from Golden Hills.

Financial Implications:

Communication: N/A

Recommendation: *THAT Village Council considers the request from Golden Hills School Division and provides a decision regarding the return of the PA system.*

Elaine Macdonald

From: Kevin Paschal <kevin.paschal@ghsd75.ca>
Sent: November 15, 2021 11:23 AM
To: Elaine Macdonald
Subject: Rockyford School PA System
Attachments: IMG_6254.jpg; IMG_6255.jpg

Good morning Elaine,

Thank you for taking my call this morning.

One of our schools in Strathmore had the head end of the PA System go down and we can't find replacement parts.

I ordered a new PA System for another school back in early September but it hasn't arrived and we don't know when it will arrive due to part delays.

If it's possible and the Village of Rockyford is not using the Telecentre system still in the old school, could Golden Hills School Division have it? Attached is an example picture of what we are looking for.

Thank you

Kevin Paschal
Facilities Manager
Golden Hills School Division 75
Bus. 403-934-5121 ext. 2053
Fax. 403-934-5125
Kevin.Paschal@ghsd75.ca





Ranklind TELECENTER®

10-10

10-10

ONCE BUILT
10-10

WARNING: TO REMOVE THE REAR OR BOTTOM DOOR,
DO NOT REMOVE COVER!
BEFORE REMOVING REAR DOOR, UNPLUG
REAR DOOR TO QUALIFIED SERVICE PERSONNEL.
TO REMOVE THE REAR OF JUNE OR ELECTRIC BODIES,
DO NOT CROSS THE APPLIANCE TO SERVICE HAZARD.
RISQUE DE CHOC - NE PAS ENLEVER.



REQUEST FOR DECISION

Subject: Christmas Dinner

Prepared By: Elaine Macdonald

Council Meeting Date: November 23, 2021

Agenda Item: 8C.

Background: In previous years, Council and staff along with their spouses/significant others have had a dinner in December to provide the opportunity for Council to show their appreciation to staff and gives Council and staff a time to spend an evening together.

Last year this wasn't possible because of the COVID regulations, this year the only way we could have such a gathering would be to implement the REP program and rent space in the hall or go out to a restaurant where the REP program would be in place. Indoor social gatherings that involve food and drink are only permitted when the REP program is in place.

This is being brought forward to Council for consideration as to whether this would be a feasible option or if we should once again defer the gathering. While it is impossible to predict the future, it isn't likely that the requirement to show proof of vaccine will go away so going forward, this will likely be the status of indoor social gatherings.

If Council chooses to proceed with a dinner, we will need to establish a date so we can make arrangements for a caterer and confirm availability of staff.

Options: 1. Council can proceed with planning a Council/staff dinner and establish a date.
2. Council can defer planning of a Council/staff dinner until COVID restrictions change.

Financial Implications:

Communication: N/A

Recommendation: *THAT Village Council provides direction to Administration regarding a Council/staff dinner.*



REQUEST FOR DECISION

Subject: Christmas Light Up Contest

Prepared By: Elaine Macdonald

Council Meeting Date: November 23, 2021

Agenda Item: 8D.

Background: Historically, the Village sponsors the Christmas Light Up contest that encourages residents to decorate their homes for the holidays. The judging of this is typically done in conjunction with Christmas Commotion but that event was cancelled in 2020 because of the COVID restrictions and has again been cancelled for the same reason this year.

The Village did sponsor the event last year independent from Christmas Commotion, and it is being brought back to Council for consideration of doing it that way again this year.

We offer prizes in the form of Rockyford Bucks which are gift certificates in the amounts of \$150, \$100, and \$50 which can be used at any business in Rockyford, and the Village reimburses the business in that amount.

We will have to have time to arrange for judges that would drive around town and select the top 3 decorated properties.

- Options:**
1. Council can approve the Christmas Light Up contest for 2021 with the prizes as mentioned and select a date for the judging.
 2. Council can choose not to host the Christmas Light Up contest for 2021.

Financial Implications:

Communication: N/A

Recommendation: *THAT Village Council provides direction to Administration regarding the Christmas Light Up contest.*



REQUEST FOR DECISION

Subject: Alberta Provincial Police Service Transition Study Engagement Session

Prepared By: Elaine Macdonald

Council Meeting Date: November 23, 2021

Agenda Item: 8E.

Background: The Provincial Government has been undertaking studies and consultations regarding implementing a Provincial Police service versus continuing with the RCMP. The study and the concept of making such a move has created angst among municipal leaders and for several months the Council packages contained multiple letters from municipalities that had been sent to Premier Kenney and Minister Madu or his predecessor as Minister of Justice and Solicitor General.

An e-mail was forwarded to Council regarding some consultation sessions that are being held throughout the Province regarding the results of the Price Waterhouse Study where municipal leaders will have the opportunity to get clarification on the information as well as discuss the concerns regarding the transition.

In the e-mailed version of the letter were clickable links where Council could read the documents and there was also a list of dates and locations for the in-person engagement sessions along with virtual links for those that can't attend in person.

The closest session to us will be the one in Strathmore being held Jan. 28, 2022 from 8:30 a.m. – 11:00 a.m. If Council wishes to have a member of Council attend, it must be approved by Council as it is outside the regular meetings that Council would attend. Space is limited at each of the sessions, so registration should be done as soon as possible to ensure a seat.

- Options:**
1. Council can approve attendance at the session regarding the transition study and name the representative(s).
 2. Council can choose not to attend the engagement session regarding the transition study.

Financial Implications:

Communication: N/A

Recommendation: *THAT Village Council provides direction to Administration regarding registration to the engagement sessions regarding the police service transition study.*



ALBERTA
JUSTICE AND SOLICITOR GENERAL

Office of the Minister
MLA, Edmonton - South West

AR 43835

Dear Mayor/Reeve and Council:

I am pleased to announce the release of the *Alberta Provincial Police Service Transition Study* completed by PricewaterhouseCoopers (PwC) Canada, and to invite your municipality to participate in further engagement on the findings of this report.

The Department of Justice and Solicitor General will be hosting virtual and in-person municipal engagement sessions between January 2022 and March 2022. Municipal engagement sessions will be open to municipal elected representatives, municipal employees, and organizations representing municipalities. Please see the attachment for instructions on how to register for a session near your community.

The engagement sessions will explore the concepts and information outlined in PwC's work, gather feedback on these ideas as well as local policing perspectives that will be used to refine PwC's proposed model and inform provincial government decision making. Discussions during the engagement sessions will draw on material from all three PwC reports:

- PwC's Final report: <https://open.alberta.ca/publications/apps-transition-study-final-report>
- PwC's Current state report: <https://open.alberta.ca/publications/apps-current-state-report>
- PwC's Future state report: <https://open.alberta.ca/publications/apps-future-state-report>

It is important to emphasize that no decisions have been made with regard to Alberta establishing its own provincial police. The Royal Canadian Mounted Police (RCMP) is an important Canadian institution consisting of exceptional women and men who perform great work, risking their lives every day to keep our communities safe. While Alberta's government has the utmost respect and appreciation for the work of the RCMP's front-line members, we also have a responsibility to examine our model of provincial policing to see if there are other innovative alternatives that would increase policing services for Albertans, involve Albertans in key decision-making processes, is cost-effective, and places community policing at the forefront.

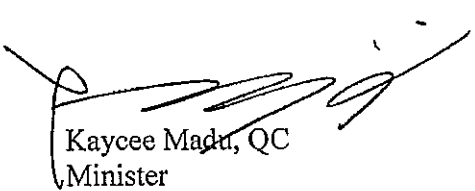
In 2020, the Fair Deal Panel consulted with tens of thousands of Albertans and heard many people's frustrations with the challenges of relying on a contracted provincial police force that is ultimately managed by Ottawa. The panel recommended that the province create an Alberta Provincial Police Service to replace the RCMP. The Alberta government supported this recommendation in principle, but committed to additional analysis. In October 2020, Justice and Solicitor General contracted with PwC to develop this analysis, and on April 30, 2021 PwC delivered their report. PwC's *Alberta Provincial Police Service Transition Study* details the operational requirements, process steps, and costs of a potential transition to an Alberta provincial police service.

The *Alberta Provincial Police Service Transition Study* presents an innovative provincial policing model that would:

- Increase the number of front-line police officers and civilian specialists serving our communities;
- Have dedicated mental health nurses and social workers to assist front-line police response;
- Prioritize community policing that would see Albertans recruited and serving in their local communities;
- See less transfer of officers in and out of communities (and the province) which would increase police knowledge of local public safety issues and improve detachment staffing levels;
- Reduce federal/provincial jurisdictional barriers that limit the integration of police services across Alberta;
- Have a governance model to increase the provincial police's accountability to local priorities and policing needs;
- Introduce new approaches to detachment deployment models to reduce police response times; and
- Leverage efficient back-office functions by utilizing existing provincial government resources to make the provincial police more cost effective.

I encourage you to attend a virtual or in-person engagement session to discuss the proposed model for an Alberta provincial police service, and to discuss what this model could mean for your community. If you have questions about the engagement sessions, please contact my department by emailing jsg.appstranstionstudy@gov.ab.ca.

Yours very truly,



Kaycee Madu, QC
Minister

Attachment

cc: Honourable Rick McIver, Minister of Municipal Affairs

Registration Instructions

Justice and Solicitor General: Alberta Provincial Police Service Transition Study
Secretariat

Event overview

The Government of Alberta is engaging with municipalities on concepts presented in the *Alberta Provincial Police Service Transition Study* prepared by PricewaterhouseCoopers (PwC).

The department of Justice and Solicitor General will be facilitating in-person and virtual engagement sessions with municipalities between January and March 2022. In-person sessions will be held at many locations across Alberta. These sessions are open to municipal elected representatives, municipal employees and organizations representing municipalities.

Engagement sessions will focus on key concepts presented in the transition study with the intent to refine the model presented by PwC and inform future decisions on an Alberta Provincial Police Service.

Space is limited and the content is the same for all sessions. For this reason, we ask that individuals only sign-up for one session in this series.

Sessions are open to participants from multiple municipalities. Participants are encouraged to sign-up for a session near their community. Specific event locations will be added as soon they are available. Registrants will receive an email when the event address is available.

Discussions during the engagement sessions will draw on material from all three PwC reports. For more information about the transition study and associated engagement activities, please visit the following webpages:

- PwC's Final Report: <https://open.alberta.ca/publications/apps-transition-study-final-report>
- PwC's Current State Report: <https://open.alberta.ca/publications/apps-current-state-report>
- PwC's Future State Report <https://open.alberta.ca/publications/apps-future-state-report>
- Government of Alberta engagement webpage: <https://www.alberta.ca/provincial-police-service-engagement.aspx>

Registration Instructions

To register for a session, follow the Eventbrite link to the session that works best for your location and schedule.

Engagement Registration

Dates (2022)	Time	Location ¹	Registration Link
January 10	8:30am to 11:00am	Sherwood Park	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-tickets-205687315297

¹ Addresses will be provided when available.

Last Updated: November 5, 2021

January 10	2:00pm to 4:30pm	Fort Saskatchewan	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205689582077
January 11	8:30am to 11:00am	St. Albert	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205692831797
January 11	2:00pm to 4:30pm	Stony Plain	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205694827767
January 12	9:00am to 11:30am	Westlock	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205696663257
January 12	2:00pm to 4:30pm	Athabasca	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205697716407
January 13	8:30am to 11:00am	Ft. McMurray	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205698619107
January 24	8:30am to 11:00am	Okotoks	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205699200847
January 25	8:30am to 11:00am	Claresholm	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205700173757
January 25	2:00pm to 4:30pm	Pincher Creek	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205701507747
January 26	2:00pm to 4:30pm	Lethbridge	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205704877827
January 27	8:30am to 11:00am	Medicine Hat	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205706542807
January 27	2:00pm to 4:30pm	Brooks	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205707876797
January 28	8:30am to 11:00am	Strathmore	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205708769467
February 7	8:30am to 11:00am	Red Deer	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205710614987
February 7	2:00pm to 4:30pm	Red Deer	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205711828617

Last Updated: November 5, 2021

February 8	8:30am to 11:00am	Rocky Mountain House	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205713252877
February 9	8:30am to 11:00am	Stettler	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205714797497
February 9	2:00pm to 4:30pm	Hanna	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205715950947
February 10	8:30am to 11:00am	Airdrie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205717756347
February 10	2:00pm to 4:30pm	Olds	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205719732257
February 28	8:30am to 11:00am	Leduc	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721036157
February 28	2:00pm to 4:30pm	Ponoka	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721838557
March 1	8:30am to 11:00am	Camrose	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205736321877
March 1	2:00pm to 4:30pm	Wainwright	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205740564567
March 2	8:30am to 11:00am	Vermillion	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205741958737
March 3	8:30am to 11:00am	Bonnyville	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205742700957
March 4	2:00pm to 4:30pm	Smoky Lake	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205746843347
March 7	8:30am to 11:00am	Slave Lake	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205887935357
March 8	2:00pm to 4:30pm	Peace River	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205749681837
March 9	2:00pm to 4:30pm	High Level	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205750975707

Last Updated: November 5, 2021

March 14	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752119127
March 15	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752861347
March 16	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205774887227
March 17	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205777184097
March 18	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205778157007
March 28	8:30am to 11:00am	Whitecourt	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205781055677
March 28	2:00pm to 4:30pm	Valleyview	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205782520057
March 29	2:00pm to 4:30pm	Grande Prairie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205783091767
March 30	8:30am to 11:00am	Grande Prairie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784004497
March 31	8:30am to 11:00am	Edson	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784766777
March 31	2:00pm to 4:30pm	Drayton Valley	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785338487
April 1	2:00pm to 4:30pm	Edmonton	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785950317

Last Updated: November 5, 2021



REQUEST FOR DECISION

Subject: Future Board/Voting Structure Wheatland Regional Corporation (WRC)

Prepared By: Elaine Macdonald

Council Meeting Date: November 23, 2021

Agenda Item: 8F.

Background: The current structure of the WRC Board is the Villages of Rockyford, Standard and Hussar hold one voting seat and Wheatland County holds two voting seats. This provided for an odd number of voting seats which negates the chance of a tie vote.

The Village of Hussar recently made the decision to leave the Board as they don't feel they will be tying into the water system and therefore don't require a seat on the Board. This now leaves the Board with four voting members. Legal advice was sought, and the letter included with the package outlines the options that were presented by the lawyer.

Each municipality has been asked to discuss the options and provide WRC with their preferred option.

Options: The options for Council to consider are included in the letter from Wheatland Regional Corporation,

Financial Implications: N/A

Communication: N/A

Recommendation: *THAT Village Council provides direction to Administration regarding the response to Wheatland Regional Corporation.*

Wheatland Regional Corporation
PO Box 196
Rockyford, AB T0J 2R0
Tel 1-403-325-9972
admin@wrc-ab.ca



NOVEMBER 8, 2021

Wheatland County

242006 Range Road 243
Wheatland County, AB T1P 2C4

Dear Wheatland County Council,

At our regular WRC Board meeting held on October 20, 2021 there was discussion regarding the future structure of the WRC board. A motion was passed accepting the resignation and the removal of the Village of Hussar from Wheatland Regional Corporation as well as another motion retracting and cancelling the Village of Hussar's Class C shares. With the removal of the Village of Hussar and the cancellation of shares this now reduces the number of voting members on the WRC board from five to four; two votes by Wheatland County, one vote by the Village of Rockyford, and one vote by the Village of Standard.

This matter was discussed with the WRC lawyer who offered a couple of solutions. The current structure could remain the same and there is provision written within Bylaw Number 1, that should there be a tie vote, the Chair of the meeting shall not be entitled to a second or casting vote. It was also suggested that Rockyford and Standard could appoint a second voting member there by giving each partner two votes, but this could still lead to a possible tie vote, and would cost more for each municipality to then send two members to each meeting. The third option is to change the structure of the board so that each partner appoints one representative and one alternate and that one representative receives one vote (1 - Wheatland County, 1 - Village of Rockyford, 1 - Village of Standard).

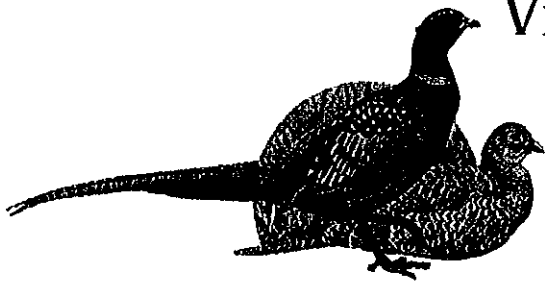
As we are all partners in this corporation, we ask that each municipal Council discuss this situation and respond in writing to WRC expressing your thoughts, concerns, questions, and preference on how you would like to see the future structure of the WRC board.

If you have any questions regarding the above, please contact me and I would be happy to explain.

Sincerely,

Leah Jensen

GENERAL MANAGER



Village of Rockyford

Box 294, Rockyford, Alberta T0J 2R0
Telephone: (403) 533-3950
Fax: (403) 533-3744
Email: villageofrockyford@gmail.com

OFFICE OF THE MAYOR

October 20, 2021

Mayor Pat Fule
Town of Strathmore
pat.fule@strathmore.ca

Good afternoon, Mayor Fule

PAT

I would first like to congratulate you on your successful re-election and wish you all the best for the new term!

A letter was presented to the WADEMESA board on Aug. 26, 2021 which was sent by your acting fire chief. This letter stated that the Town is looking at options for dispatch services and we have some concerns with this decision and the potential ramifications.

A few years ago, Wheatland County undertook a similar exercise and at that time the Town of Strathmore sided with the Villages in the argument that such a move could effectively end the dispatch service provided by WADEMESA, leaving the region without that critical service. This is a partnership of all municipalities in the region, and we are wondering why this wasn't discussed at the recent Regional Partnership meeting to give all the partners a heads up.

While we respect that you have the right to make decisions based on what you believe to be best for your municipality, was there any consideration or discussion of the ramifications to the partner municipalities or to the future of WADEMESA itself. WADEMESA has the knowledge of this region; they have invested 10s of thousands of dollars to prepare for the NG9-1-1 system that will be launching next year, and their dispatchers go above and beyond to ensure appropriate resources are toned out in a timely fashion. With the switch to centralized ambulance dispatch, our local fire departments don't always get the alert from that centre while WADEMESA will stay on the line to get a sense of what the call is and they tone out the fire departments which gets medical first response to the scene long before an ambulance arrives and this has made the difference between survival or death. An alternate provider may provide the service at a lower cost, but at what level of service degradation?

We would like to have the opportunity to discuss this with you and members of your Council in person and would like to propose that we call an emergent Regional Partnership meeting to discuss this item.

Please let me know if you would be willing to attend such a meeting and I will have our administration set something up.

Thank you for your time.

Kind Regards,

Darcy J. Burke
Mayor
Village of Rockyford

Village of Hussar

109 1st Avenue East, PO Box 100
Hussar AB T0J 1S0
www.villageofhussar.ca



October 25, 2021

Village of Rockyford
Box 294
Rockyford AB T0J 2R0

RE: Village of Hussar Organizational Meeting

Please be advised that at the Village of Hussar Organizational Meeting, held on October 21, 2021, Mr. Les Schultz was appointed as the Mayor, and Mrs. Coralee Schindel as the Deputy Mayor.

Council Contact Information:

NAME	EMAIL	PHONE
Deputy Mayor, Coralee Schindel	Councillor1@villageofhussar.ca	403-389-2983
Mayor, Les Schultz	Councillor2@villageofhussar.ca	403.934.1288
Councillor, Tim Frank	Councillor3@villageofhussar.ca	403.823.4455

2021/22 Committee / Board Appointments:

Committee/Board	Primary Member	Alternate Member
Cemetery Committee	Councillor Tim Frank	
Drumheller & District Solid Waste Management (DDSWM)	Councillor Tim Frank	Mayor Les Schultz
Hussar Municipal Library Board	Deputy Mayor Coralee Schindel	
Hussar Rural Fire Association	Councillor Tim Frank	Deputy Mayor Coralee Schindel
Intermunicipal Development Plan Committee (IDP)	Mayor Les Schultz & Councillor Tim Frank	Deputy Mayor Coralee Schindel
Palliser Regional Municipal Services (PRMS)	Deputy Mayor Coralee Schindel	Mayor Les Schultz
Wheatland Family & Community Support Services (WFCSS)	Deputy Mayor Coralee Schindel	Mayor Les Schultz
Wheatland Regional Emergency Advisory Committee	Mayor Les Schultz	Councillor Tim Frank
Wheatland Regional Partnership	Mayor Les Schultz Deputy Mayor Coralee Schindel Councillor Tim Frank	
Wheatland & District Emergency Medical Services Association (WADEMSA)	Mayor Les Schultz	Deputy Mayor Coralee Schindel
Wildrose Community Futures	Mayor Les Schultz	Councillor Tim Frank
Southern Alberta Energy from Waste Association (SAEWA)	Councillor Tim Frank	Deputy Mayor Coralee Schindel

Village of Hussar

109 1st Avenue East, PO Box 100
Hussar AB T0J 1S0
www.villageofhussar.ca



If you require any further information, please contact the Village Office.

Regards,
VILLAGE OF HUSSAR

A handwritten signature in black ink, appearing to read 'K. Brandt'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Kate Brandt
Chief Administrative Officer



Office of the Chief Administrative Officer

November 1, 2021

Village of Rockyford
Attention: Administration and Council
Box 294
Rockyford, AB
TOJ 2RO

RECEIVED
NOV 11 2021

Re: Wheatland County Organizational Meeting

Please be advised that at the Wheatland County Organizational Meeting, held on November 1, 2021, Ms. Amber Link was appointed as the Reeve, with Mr. Scott Klassen appointed as Deputy Reeve.

Please find enclosed a copy of the contact information for Wheatland County Council and the Chief Administrative Officer. Also enclosed is a copy of the 2021/22 committee appointments.

If you require any further information, please do not hesitate to contact this office.

Sincerely,

Brian Henderson, CPA, CA
Chief Administrative Officer

Encl.



242006 RR243, Wheatland County, Alberta, T1P 2C4
 Tel: 403-934-3321 Fax: 403-934-4889 Email: admin@wheatlandcounty.ca
 Website: www.wheatlandcounty.ca

REEVE – Amber Link
DEPUTY REEVE – Scott Klassen

Chief Administrative Officer – Brian Henderson
 Direct Line: 403-361-2001 Cell: 403-850-7277
brian.henderson@wheatlandcounty.ca

WHEATLAND COUNTY COUNCIL - CONTACT INFORMATION

<u>Councillor</u>	<u>Division</u>	<u>Mailing Address</u>	<u>Contact #</u>	<u>Email Address</u>
LAPRISE, Shannon	1	Box 369, Cluny, AB, T0J 0S0	403-901-8533 (c)	shannon.laprise@wheatlandcounty.ca
LINK, Amber	2	Box 53, Site 1, RR1, Strathmore, AB T1P 1J6	403-934-2479 (res)	amber.link@wheatlandcounty.ca
BIGGAR, Donna	3	Box 310, Carseland, AB T0J 0M0	403-934-8252 (c)	donna.biggar@wheatlandcounty.ca
IKERT, Tom	4	Box 18, Site 9, RR1, Strathmore, AB T1P 1J6	403-371-8096 (c)	tom.ikert@wheatlandcounty.ca
KLASSEN, Scott	5	Box 51, Site 18, RR2, Strathmore, AB T1P 1K5	403-901-4991 (c)	scott.klassen@wheatlandcounty.ca
KOESTER, Glenn	6	Box 273, Rockyford, AB, T0J 2R0	403-533-2228 (res)	glenn.koester@wheatlandcounty.ca
LAURSEN, Rick	7	Box 359, Hussar, AB, T0J 1S0	403-901-3702 (c)	rick.laursen@wheatlandcounty.ca
			403-988-6390 (c)	

2021/22 – Committees (Wheatland County Organizational Meeting – November 1, 2021) A - Alternate Reeve – Amber Link Deputy Reeve – Scott Klassen	L A P R I S E	L I N K	B I G G A R	I K E R T	K L A S S E N	K O E S T E R	L A U R S E N
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
COUNTY COUNCIL	X	X	X	X	X	X	X
SIGNING AUTHORITIES (Reeve, Deputy Reeve, CAO, General Manager of Corporate & Financial Services, Manager of Financial Services)		X			X		
AGRICULTURAL SERVICE BOARD Note – Chair, Vice Chair appointed at ASB Org Meeting ASB Members appointed at Regular Org Meeting	X	X	X	X	X	X	X
BURSARY & ENVIRONMENTAL STEWARDSHIP AWARD SUB COMMITTEE OF ASB (Members Appointed – ASB Organizational Meeting)							
ALUS PARTNERSHIP COMMITTEE (Members Appointed – ASB Organizational Meeting)							
ALBERTA CARE					X		
CALGARY METROPOLITAN REGION BOARD (CMRB)		X			A		
CANADIAN BADLANDS LTD.			X				
CMRB – GOVERNANCE COMMITTEE		X			A		
CMRB – INTERMUNICIPAL SERVICING AND LAND USE COMMITTEE		A			X		
CENTRAL ZONE (RMA) – District 2 (Representative – Reeve)		X			A		
COMMUNITY FUTURES WILD ROSE		X	A				
DRUMHELLER & DISTRICT SOLID WASTE MANAGEMENT ASSOCIATION (DDSWMA)					A		X
EMERGENCY MANAGEMENT COMMITTEE (Reeve & One Councillor – See Bylaw 2013-13)		X					X
GMB RURAL CAUCAS (See Res. CM-2021-04-04)		X			A		
INTERMUNICIPAL DEVELOPMENT PLAN (IDP) & INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF)	(Separate Form)						
MARIGOLD LIBRARY COMMITTEE	A	X					
MUNICIPAL PLANNING COMMISSION (Chair & Vice-Chair appointed by MPC – See Bylaw 2018-11)	X	X	X	X	X	X	X
SOUTHERN ALBERTA ENERGY-FROM-WASTE ASSOCIATION (SAEWA)					X		X
SEED PLANTS	Local Councillor(s)						
STRATHMORE & DISTRICT AG SOCIETY Indoor Riding Arena Advisory Committee (Res: 2021-02-17)				X	A		
STRATHMORE & WHEATLAND DISTRICT CHAMBER OF COMMERCE	X						A
STRATHMORE WHEATLAND ADDICTIONS TEAM (SWAT)	X						A
WC INFINITE POSSIBILITIES BUSINESS COLLABORATION (See Res. CM-2020-10-51)	X		A				
WHEATLAND AND ADJACENT DISTRICTS EMERGENCY MEDICAL SERVICES ASSOCIATION (W.A.D.E.M.S.A.)			X			X	A
WHEATLAND FAMILY & COMMUNITY SUPPORT SERVICES COMMITTEE (W.F.C.S.S.)	A		X			X	
WHEATLAND HOUSING MANAGEMENT BODY (WHEATLAND FOUNDATION)	X			X		X	A
WHEATLAND REGIONAL CORPORATION				A	X	X	
WHEATLAND REGIONAL PARTNERSHIP COMMITTEE	X	X	X	X	X	X	X

November 8, 2021

Ms. Elaine Macdonald
Chief Administrative Officer
Village of Rockyford
PO Box 294
Rockyford AB T0J 2R0

Dear Ms. Macdonald:

Thank you for your recent correspondence to the Honourable Ric McIver, Minister of Municipal Affairs, requesting an extension for the annual filing of financial information with Municipal Affairs. As Deputy Minister of Municipal Affairs, I am pleased to respond on his behalf.

Section 278 of the *Municipal Government Act* stipulates that a municipality must submit its financial information return, the auditor's report on the financial information return, the financial statements, and the auditor's report on the financial statements to the Minister by May 1 of the year following the year for which the financial information return and statements have been prepared.

From time to time, extensions may be granted to municipalities if situations arise that would make it difficult for a municipality to submit its financial reporting. In the past, extensions have been approved for catastrophic events (such as loss of a municipal office) or a vacancy of either the Chief Administrative Officer or Chief Financial Officer.

While I appreciate your proactive approach in this matter, it would not be appropriate to approve an extension so far in advance of the deadline, particularly given that the 2021 Financial Information Return package has not yet been sent to municipalities. We anticipate municipalities will be notified of the 2021 Financial Information Return package and filing instructions early in January 2022.

.../2

I encourage you to re-evaluate this situation once you have received the Financial Information Return package, and if you believe a need for an extension remains, please resubmit an extension request via email to lgs.update@gov.ab.ca after March 2022. If you have any further questions or require additional assistance, please contact a Municipal Financial Advisor, toll-free by first dialing 310-0000, then 780-427-2225.

Yours truly,



Gary Sandberg
Acting Deputy Minister

cc: Ryan Edwards, Manager of Information Services, Municipal Affairs

November 3, 2021

RECEIVED

NOV 16 2021

Village of Rockyford
PO Box 294
Rockyford, AB T0J 2R0

Dear Mayor Darcy J. Burke,

Congratulations to you and all the councillors on your victory in the recent municipal election on October 18, 2021. Marigold Library System extends its very best wishes for the upcoming term.

Marigold is a not-for-profit collective that works with your municipality to sustain vital library services within your community and to cultivate meaningful connections. We have a long-standing, solid foundation for delivering a broad range of public library resources, services and support to more than 335,000 Albertans in our 43 member municipalities, including the Village of Rockyford.

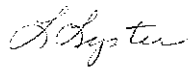
With your support and in collaboration with your municipal library Board, Marigold provides valuable resources, programs and technology to empower your residents and make your community more sustainable and resilient. Here are some examples:

- literacy and English-learning, especially early literacy for preschoolers
- adult learning, technology skills and information leading to job placements
- online resources for training, homework help and entertainment
- services for indigenous Canadians and newcomers to Alberta
- digital inclusion, including access to computers, high-speed Internet access, wifi and IT support
- affordable recreation

We appreciate your continued support and look forward to many more years of collaboration.

Marigold CEO Michelle Toombs would like to update your Council on public library services that Marigold provides to your residents and community. If you wish to make an appointment, Michelle can be reached by emailing michelle@marigold.ab.ca or by phoning 1.403.404.0010.

Yours truly,



Lynda Lyster, Chair
Marigold Library System



Michelle Toombs, CEO
Marigold Library System

Marigold is a Library System defined by the Alberta Libraries Act and Regulation and established in 1981.

- Marigold is a not-for-profit collective for municipalities to provide affordable, state-of-the-art public library services and support. Cost savings and efficiencies are achieved with volume discounts, by consolidating work and by providing expert consultation.
- Marigold is not a public library, nor does it overlap services with public libraries. Local libraries provide the place (building), service (staff) and community connection. Marigold provides the “product” (e.g., materials, IT infrastructure, consultation and behind-the-scenes support), and it supports a province-wide network of sharing print, AV and electronic resources, as well as mail service.
- Marigold provides online library services for the public such as Internet, wifi, websites and digital resources.
- Marigold’s headquarters, centrally located in Strathmore, Alberta (50 km east of Calgary), has 30 employees; 27FTE

Service Population

- With 335,154 Albertans in its service area, Marigold Library System is the third largest library system in Alberta based on population (after Calgary & Edmonton). 343,849 including First Nations population.
- One of 7 rural library systems in Alberta.
- Serves 43 municipalities, 36 member library boards, 35 libraries, 12 book deposits, 3 Library Lending Locker installations, Siksika and Stoney Nakoda Nations.
- 43 representatives on Marigold’s Board are appointed for each member municipality.
- Acts as the governing board for 12 municipalities that do not have their own library boards.
- 9 school-housed public libraries.

Collaborations

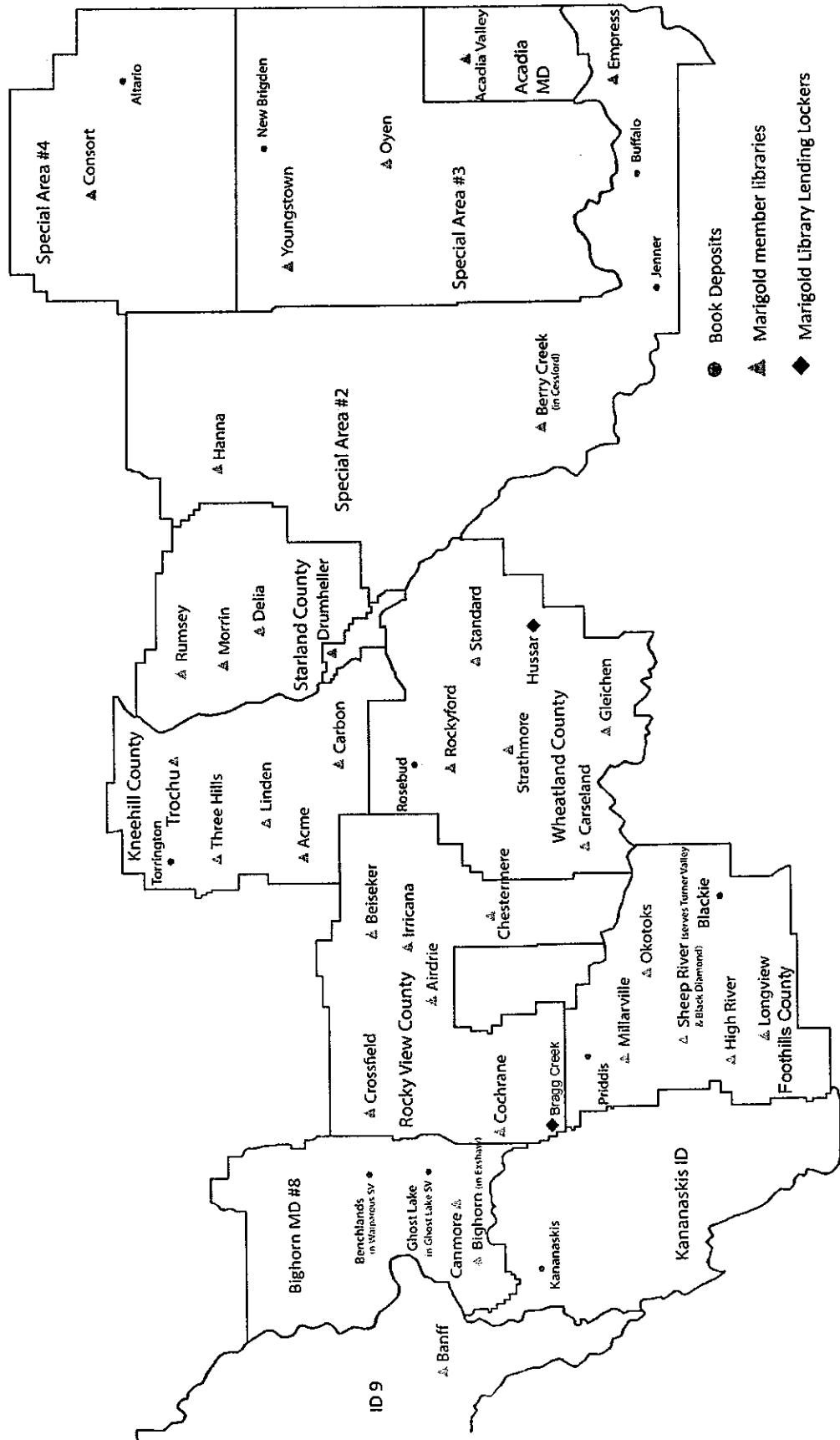
- TRAC (The Regional Library Automation Consortium) with Marigold, Peace, Northern Lights and Yellowhead Library Systems
- TRAC’s 180 libraries share one catalogue database to facilitate sharing of materials
- TAL (The Alberta Library) for database licensing and union catalogue for Alberta’s public, academic and special libraries
- PPG (Calgary and Area Public Purchasing Group); discounts and shared contracts
- WID (Western Irrigation District); co-owned and co-located building project to replace headquarters facilities and capitalize on operational efficiencies

Financial

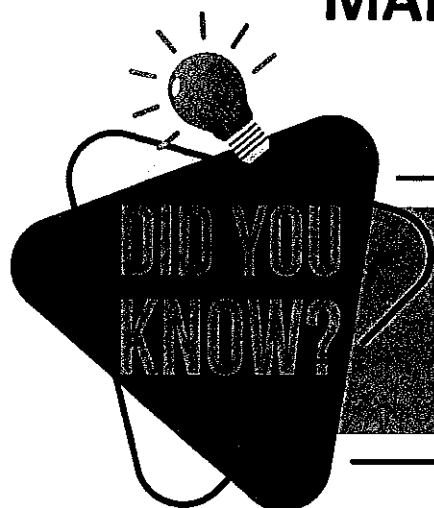
- Annual budget: \$5.5 Million in 2022
- \$996,467 in operating reserve (2 to 3 months contingency)
- Registered charity; fully audited every year
- 64% of revenue comes from municipal and library board levies based on a per capita levy rate multiplied by official municipal population (as defined by Municipal Affairs)
- 25% of funding comes from Municipal Affairs as a library system operating grant
- 8.2% of funding comes from Municipal Affairs for rural residents because Marigold is the Board of Record for 12 rural municipalities. All of this revenue is redirected to member libraries throughout Marigold
- Support for 6 libraries located in unincorporated communities with annual cash payments of \$9,760 each: Exshaw, Millarville, Carseland, Gleichen, Rumsey, Cessford

MISSION: Marigold cultivates a collaborative and inclusive library community to support a range of responsive, quality library services.

MARIGOLD LIBRARIES, BOOK DEPOSITS AND LIBRARY LENDING LOCKERS



APPOINTING A TRUSTEE TO THE MARIGOLD LIBRARY BOARD



Marigold Library Board Members are appointed by their Municipal Councils to serve on the Marigold Library Board. As a member of the Marigold Library Board, a Board member is responsible for the effective governance of Marigold Library System while acting in a position of trust for the member community.

The Marigold Library Board Quick Facts

- ◆ Marigold Library System is governed by the Marigold Library System Board as required by the Alberta Libraries Act Chapter L-11, the Libraries Regulation and Marigold Library System Agreement. Marigold Library Board assumes the responsibility of developing policy related to framework, governance, advocacy and operational management of Marigold and its library service points
- ◆ It is not necessary for Marigold Library Board members to be Councillors for municipalities; however, many are
- ◆ Municipalities often find it helpful to appoint an alternate who can attend a Marigold Board meeting when the official Marigold representative is absent
- ◆ Marigold Library Board meetings are typically scheduled in January, April (AGM), August and November

Selecting a System Board Trustee

A trustee is required to act for the benefit of the group whom the trustee represents and to act in the public interest. Good qualities may include:

- A strong understanding of the importance of public libraries
- Attending meetings and supporting services that relate to Marigold's needs and those of our member libraries
- Advocating on behalf of the library system and communicating its value when speaking to the public, funders and stakeholders
- Supporting Board decisions
- Understanding the role of a library system Trustee when at Board meetings and when liaising with municipalities (Taking off your Councillor hat)

Appointing New Members

If your council is planning to appoint a new person to represent your municipality on the Marigold Library Board, or if it is time to reappoint the current Marigold representative, we look forward to receiving a letter from your administrative team with that confirmation, including the length of the term and contact details for your Marigold representative. Marigold welcomes the attendance of elected officials, Marigold Board members and guests at our Board meetings. Details can be found on our website: Marigold.ab.ca.

Marigold Board Member Responsibilities :

- Attend Marigold Library Board meetings
- According to the Alberta Libraries Act and Marigold Library System Procedural Bylaws, if a Marigold Library Board member misses three consecutive meetings without reasonable excuse and notification, the Municipal Authority shall be notified and asked to make a new appointment
- Be familiar and conversant with Marigold Library Board policies, bylaws and plans, Alberta Library Legislation, and the role and responsibilities of a regional library system
- Prepare in advance of Board meetings by reviewing Marigold Library Board documents
- Participate in Board discussions for a better understanding and clarification of reports, motions or issues facing Marigold
- Make informed decisions and perform duties in the best interests of Marigold Library System, including making and approving motions for policies, bylaws, plans and other Marigold business
- Advocate for Marigold Library System and defend the decisions and directions taken by the Marigold Library Board as a whole
- Actively contribute to the development and evaluation of Marigold's vision, mission, values, and long-term strategic goals
- Keep Marigold Library Board business confidential when directed
- Carefully examine and ask questions on financial reports and budget forecasts to ensure that Marigold remains fiscally responsible
- Actively seek opportunities to inform and share Marigold documentation and information with municipal council members, local board members, and member library managers and staff
- Speak directly to the CEO when sharing ideas about how Marigold Library System business processes could be changed
- Maintain positive relations among the Board, committees, staff members and the community to work towards achieving the goals and objectives of Marigold Library System
- Volunteer for a Marigold committee if possible

Questions or inquiries:

Michelle Toombs, CEO
Michelle@marigold.ab.ca
T: 403.404.0010
www.marigold.ab.ca

Laura Taylor,
Deputy CEO
Laura@marigold.ab.ca
T: 403.934.5334 ext 242



MARIGOLD
LIBRARY SYSTEM

MARIGOLD LIBRARY SYSTEM SERVICES & SUPPORT



IT AND Network Support

Through our Technology Plan, Marigold continues to grow a culture of technology that supports problem solving, exceptional customer service, collaboration and innovation. Marigold HQ is the central hub for the delivery of computerized public library services for Marigold member libraries.

Examples of IT and Network Support Services

- Polaris Integrated Library System software for patron accounts, inventory management, circulation, cataloguing, acquisitions and fund accounting, statistics tracking and the online catalogue for patrons to search for and place holds on materials
- IT Support systems and troubleshooting with Help Desk ticketing software
- IT and Network Centre with more than 30 servers, providing email services, file sharing, domain services, print service and management and public computer management
- Wide area fibre network and infrastructure (Supernet) for connections between all Alberta libraries and library systems
- High speed and high bandwidth Internet access at all library locations
- Productivity software, network infrastructure, licensing and maintenance support agreements for hardware and software needed for library operations
- Website hosting and content development
- Professional IT consulting services to help with technology decisions and planning
- Purchase recommendations and sourcing, installation, maintenance and support of IT infrastructure equipment and peripherals
- IT Capacity Fund: A spending credit to assist all member libraries with hardware and software purchases for local library use / access
- Portable laptop labs for library programming and training
- Public and staff wireless networks provided at every library

Collection Development, Materials AND Digital Content

Every year, the Marigold Board approved a collection distribution schedule in the Collection Management Policy. Consultants and Marigold member library managers work together to develop collection plans to select materials that meet community needs and interests. There is an increasing need to provide collections, services and programs that are culturally inclusive and broaden cultural awareness. Through bulk purchasing, Marigold is able to access significant vendor and freight charge discounts.

Examples of Collection Development, Materials and Digital Content Services

- Collection development support for member libraries:
 - Centralized workflow for the selection of balanced collections and quick distributions of materials
 - Materials selected by professional librarians and catalogued by professional cataloguers so that patrons can locate and request print, AV and digital titles in the online catalogue
 - Shelf-ready processing including barcoding, protective covers, labeling and repackaging AV materials into durable cases
 - Centralized cataloguing of materials to reduce costs and duplication
 - Physical materials acquired from preferred vendors and delivered to member libraries shelf-ready
 - Insurance coverage for physical collections at member libraries
- Books for 12 book deposits in small communities within Marigold
- eResource subscriptions for language learning, eBooks, digital magazines and newspapers, ancestry info, consumer reports, music and movie/TV programs, K-12 curriculum materials, instructional videos, early literacy, resume and job searching help
- Service to the visually impaired through large print books, audiobook and digital collections. Marigold supports and promotes print-disabled services provided by Municipal Affairs Public Library Services Branch including CELA (Centre for Equitable Library Access) and NNELS (National Network for Equitable Library Service).

Alberta-wide Resource Sharing, Delivery Service AND Supplies

Van delivery supports resource sharing and connects member libraries with Marigold headquarters and libraries across Alberta. Four vans and drivers transport interlibrary loans, new materials, supplies, IT equipment, correspondence, kits and games, promotional materials and book recycling and purchasing orders.

Examples of Delivery services and Supplies

- Material sorting and shipping to fill patron requests by sharing collections among all 320 public libraries in Alberta
- The Regional Automation Consortium (TRAC) Services: TRACpac online library catalogue offers patrons remote access and self-service to materials from over 180 TRAC libraries with 3.3 million items. Shared database, interlibrary loans and circulation system are used by member libraries and headquarters
- Patrons requests filled with new materials at Marigold, and then shipped to the patron's library location for pick-up
- Van deliveries to 35 Marigold libraries, and two Library Lending Locker locations with a minimum of one delivery per week

- Marigold pays for interlibrary loan costs to borrow items from institutions outside Alberta
- Marigold provides supplies, such as paper and bubble wrap, to member libraries to support resource sharing

Consultation AND Training Services

Professional librarians provide in-person and remote consultation and training opportunities. With the growing use of digital and other services, Marigold provides instructional materials and offers presentations on interlibrary loans, programming, statistics and reports, use of digital subscriptions, board development, management and leadership, and communications and marketing. Mobile labs are available to enhance training and programming.

Examples of Consultation and Training Services

- Consultations and planning assistance with library staff, board members, Indigenous populations, cardholders and residents in 43 member municipalities
- Collection maintenance and development through collaborative weeding and inventory projects
- Collecting, analysing and sharing statistics
- Training for library staff and board members in technology, eResource use, website development, eReaders, computer software, website support, management skills, marketing
- Videoconference and webinar training on Marigold's YouTube channel
- Zoom subscription
- Training for the public, including local boards, volunteers and the Marigold Board. Topics have included trustee training, board governance access and use, advocacy and health and safety

Services AND Program Support

Marigold has direct relationships with residents through the books-by-mail service called L2U (Library to You), book deposits, Library Lending Locker installations and website services (eg. Digital eResource subscriptions).

Examples of Services and Program Support

- L2U (Library to You): A mail service for patrons with geographical and/or physical barriers to access materials. Marigold pays for postage for the shipment and return of items
- Marigold provides administrative support for local and national library services
- Prizes, contests and support for the national TD Summer Reading Program and Marigold summer programs
- Administers, schedules and delivers kits and equipment to support member libraries' in-house library programs.
- Craft and makerspace kits, travelling book displays, Karaoke machine with CDs, gaming consoles with games, life size games including Connect 4 and Kerplunk, board games and objects like prize wheels and puppet theatres for loan to member libraries
- Mobile laptop labs for member libraries to book for program use
- Marigoldprograms.ca website for information on programs for all ages, summer reading programs and much more

Purchasing Program

Through Marigold's participation in the Public Purchasing Group (PPG), and Marigold's long-term relationship with book and library equipment supply vendors, Marigold can provide discounts to its members on IT equipment, office supplies, furniture and processing supplies necessary for their daily operations.

Examples of purchasing program

- With local library board approval, Marigold sources, receives, stages, licenses, installs and pays for purchases with reimbursement from library boards
- Supplies, equipment and furniture purchasing for member libraries; discounts up to 70%

Communications AND Marketing Support

Marigold provides professional quality publications, displays, custom promotional materials and marketing software to promote resources, events and services available at the library, and to communicate news to library staff and boards.

Examples of Communications and Marketing support

- Marigold's website is a portal for links to resources and photographs
- Online content via Marigold's websites, such as email reference service, publications, *eNewsletter*, program and resource website (marigoldprograms.ca)
- Online program booking through the website support for websites at 37 library locations
- Displays/posters/brochures to support local, provincial and national initiatives
- Marketing and instructional brochures for eResources
- Publications to inform library trustees and local library staff about current issues, trends and news
- Access to Library Aware application to create professional brochures and newsletters

Board Development

Marigold Library Board Trustees are appointed by their Municipal Councils to serve on the Marigold Library Board. A Board member is responsible for the effective governance of Marigold Library System while acting in a position of trust for the member community. Marigold Board orientations are provided annually, and one-on-one orientations can also be arranged.

Examples of Board Development Services

- Orientations for Board members and local Board members include an explanation why Marigold is a library system and not a library, as well as legal obligations, legislation, governance, structure, financial accountability, services and relationships with members
- Marigold supports Board development workshops that are provided by the province
- Webinars and training sessions for library staff and board members to develop successful advocacy projects like targeted presentations to councils, organizations and other stakeholders in their community



RECEIVED
NOV 16 2021

Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

November 9, 2021

His Worship Darcy Burke
Mayor
Village of Rockyford
PO Box 294
Rockyford AB T0J 2R0

Dear Mayor Burke:

On behalf of the Government of Alberta, I would like to offer you sincere congratulations on your recent election as Mayor of the Village of Rockyford. You are now fortunate to lead a truly great Alberta community!

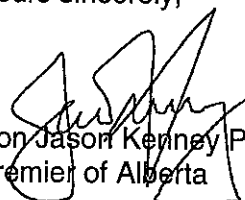
The Village of Rockyford and our entire province have been through several challenging years. Our economy still has not fully recovered from the 2015 economic downturn, the impact of which was magnified by last year's global COVID-19 recession and energy price collapse. Despite these challenges, Albertans have continued to demonstrate true resilience, and our province's greatest strength—a deep and abiding entrepreneurial culture.

Thanks in part to the determination of Albertans, we are experiencing a remarkable economic recovery across our province. With historic new investments across our economy, Alberta is now leading Canada in economic and job growth, and we are projected to continue the momentum in 2022. It is critical that we work together to continue this exciting progress so that those who have experienced so much adversity in recent years can fully participate in the current and coming recovery.

I very much look forward to working with you, your administration, and the Village of Rockyford Council toward this end. Whatever political differences may exist, we all serve the same citizens who broadly share the same aspirations: the opportunity to achieve their potential through a strong economy, in a safe community with a high quality of life. You have my commitment to seek solutions together in a respectful and collaborative way. I am excited to meet with you in the weeks ahead to identify common goals and areas in which we can get real results for your residents, and for all Albertans.

With best of luck for a successful mandate as mayor, I remain

Yours sincerely,



Hon Jason Kenney PC MLA
Premier of Alberta

cc: Honourable Ric Mclver, Minister of Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

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NOV 16 2021

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November 10, 2021

His Worship Darcy J. Burke
Mayor
Village of Rockyford
PO Box 294
Rockyford, AB T0J 2R0

Dear Mayor Burke and Council,

Congratulations on your election to office and choosing to serve as an elected official for the Village of Rockyford.

Our government looks forward to working with you to make life better for Albertans. As our economy recovers, there are many opportunities for us to collaborate on shared priorities like jobs and public safety, and making sure Albertans have access to strong public services they can count on, like transportation, infrastructure, parks and libraries.

It is an honour and privilege to serve Albertans in elected office. As elected officials, we strive to act with integrity, to work openly and transparently, and to actively demonstrate our democratic accountability to Albertans. This is fundamental to our success as stewards in managing the affairs of our offices and in achieving demonstrable results for our communities.

Once again, I extend my congratulations and thanks for your willingness to participate in our democratic process and for your commitment to Albertans. I wish you all the best in this new term of office, and look forward to meeting and working with you to provide good government, improve our communities, and faithfully serve the needs of Albertans.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver
Minister

Council Committee Report
October 2021
Darcy J. Burke

Wheatland Regional Corporation

- Admin reported raw water costs at 0.84/cubic metre
- Board wishes to continue with Avail at this point in time for audit
- WRC will not recognize September 30th as stat holiday but acknowledges Truth and Reconciliation should happen daily
- Approved release of holdback to Parcon Construction for phase 2 WTP upgrades
- September Revenue \$147,783.89/ Expense \$112,114.84
- YTD surplus \$31659.81
- Sept 20 SCADA system failure at WTP, complete shutdown of all treatment capabilities. MPE was required for repairs
- Lead testing completed in Gleichen
- Chamco returned to Rockyford for further pump measurements
- Regional waterline leak 3 miles south of Rockyford. Investigation ongoing.
- Information provided by Colin Kloot office regarding removal of Hussar from the WRC board

Wademsa

- Cheque ratifications \$22,013.84 Direct & Online payments \$134,955.01 Payroll \$227,634.60
- Chairperson Koester provided report of meeting with local MLA's regarding ambulance delivery by AHS
- Two new ambulances will be equipped with electric stretchers
- Call Volume YTD 4020 calls/ 30.2% increase
- WRP has sent a letter of support of Wademsa and is posted in the station
- Mandatory vaccine for all staff as per AHS ambulance contract
- Further discussion regarding Recognition and Retention policy

WFCSS

- I was nominated chairperson
- Lunch & Learn – Where There's Smoke, 2 sessions with 10 people in attendance
- COMPASS sessions set for Nov 8 and 29
- Wellness Bags are being put together, 300 in total
- Women's Conference set for April 2022
- Christmas Hamper campaign underway
- 5 For Life Booksale is gathering books. Sale date Jan 28 and 29
- Volunteer Fair Spring 2022
- Home Support Stats – **26 clients, 3 files closed**

Council meeting report –
November 23
By Bill Goodfellow

October 13 - council mtg -
October 21-DDSWMA - not attended
October 26 & 27 council training at WC office-8 hrs
October 29 - curling oyster supper
October 30 -kids Halloween Haunted hallway

DDSWMA memo

DDSWMA budget mtg December 2
DDSWMA general December 17

Committee Report
November 2021 Kathleen Morin

~New Councillor Orientation with Wheatland County: October 26 -27.

~Village of Rockyford Organizational Meeting: October 26