

VILLAGE OF ROCKYFORD  
AGENDA REGULAR COUNCIL MEETING  
December 8, 2021  
via Telus BusinessConnect

1. CALL TO ORDER
2. ADOPT AGENDA
3. PUBLIC WORKS REPORT
4. DELEGATIONS
5. ADOPT MINUTES                   A. Minutes from November 23, 2021, Regular Meeting
6. FINANCIAL REPORTS            A. Bank Reconciliation November 2021 – Village  
  B. Bank Reconciliation November 2021- WRC
7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES  
  A. Response Letter from Municipal Affairs re FIR Extension Request
8. NEW BUSINESS                   A. Interim Spending Allowance 2022  
  B. Holiday Hours  
  C. Utility Billing Reversal Request  
  D. ATCO Gas Utility Right of Way Request  
  E. Budget Meeting Date
9. CORRESPONDENCE               A. Village of Standard Organizational Meeting
10. OTHER BUSINESS
11. ACTION ITEM LIST REVIEW
12. CLOSED SESSION               A. Personnel Matters  
  *Pursuant to FOIPPA Section 17 – Disclosure Harmful to Personal Privacy*  
  
  B. Correspondence  
  *Pursuant to FOIPPA Section 23 – Local Public Body Confidences*
13. OUT OF CLOSED SESSION MOTION
14. REPORTS
15. ADJOURNMENT

## Dec 2021 public works report

1. Shut down men's and women's washroom's for winter and cleaned all washrooms.
2. Tim's glass out to do quote on broken window's at prp
3. Martin's pest control out assess bat situation at prp'
4. Cleaned at PRP
5. Repaired and Put up Christmas lights.
6. Golden hills out to pick up sound system from prp.
7. JAD air testing out to do air quality testing at prp.
8. Fire hydrant ran over at 4<sup>th</sup> and 1<sup>st</sup> street e assisted wrc in getting valve shut off to hydrant. WRC contacted Alta west hydrant repairs. Hydrant repaired.
9. Repaired trailer and had Darcy build ramps for loading snow blower.
10. Cleaning shop and hauling garbage from shop to dump.
11. Getting equipment ready for winter.

MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
November 23, 2021

ATTENDANCE      Mayor            Darcy Burke

                         Councillors      William Goodfellow  
                         Leah Smith  
                         Tyler Henke arrived at 7:03 p.m.  
                         Kathleen Morin

Administration: Elaine Macdonald

Delegation: April Geeraert

Consultant: Devin Diano, CEO, Palliser Regional Municipal Services

1. CALL TO ORDER      Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 255-2021      Moved by Councillor Morin that the agenda be accepted with the following amendments:

ADD

8I. Approval for Councillor attendance at the ASHA regional meeting.

8J. COVID regulations at Prairie Ridge Park

**Carried**

3. PUBLIC WORKS REPORT

RES 256-2021      Moved by Councillor Goodfellow that Council accepts the Public Works report as presented.

**Carried**

4. DELEGATION – April Geeraert

Council received a presentation from April Geeraert regarding the “Magic of Christmas” event that is being planned by herself and Dalia Cheshire. They requested that Council consider contributing \$500 to go towards the horse and sleigh rides that will be available that evening.

RES 257-2021      Moved by Councillor Morin that the Village contribute \$500 towards the Magic of Christmas horse and sleigh ride.

**Defeated**

5. MINUTES

5A. Minutes from the October 13, 2021 Regular Meeting of Council.

RES 258-2021      Moved by Councillor Henke that Council approves the minutes of the October 13, 2021 Regular Meeting of Council as presented.

**Carried**

5B. Minutes from the October 26, 2021 Organizational Meeting of Council.

RES 259-2021      Moved by Councillor Morin that Council approves the minutes of the October 26, 2021 Organizational Meeting of Council as presented.

**Carried**

Mayor  
Administrator

6. FINANCIAL REPORTS

6A. Bank Reconciliation September, 2021 – Village  
Moved by Councillor Goodfellow that the bank reconciliation for the Village for the month of September, 2021 be accepted as presented.  
Carried

6B. Bank Reconciliation September, 2021 – WRC  
Moved by Deputy Mayor Smith that the bank reconciliation for WRC for the month of September, 2021 be accepted as presented.  
Carried

6C. Bank Reconciliation October, 2021 – Village  
Moved by Councillor Goodfellow that the bank reconciliation for the Village for the month of October, 2021, be accepted as presented.  
Carried

6D. Bank Reconciliation October, 2021 – WRC  
Moved by Councillor Henke that the bank reconciliation for WRC for the month of October, 2021 be accepted as presented.  
Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS

8A. CN Subdivision – Cash in lieu of land dedication request  
Presented by Devin Diano – CEO Palisier Regional Municipal Services

RES 264-2021  
Moved by Councillor Henke that Council approves the amendment to Subdivision #59/004 to allow for cash in lieu of deferred land.  
Carried

8B. Request from Golden Hills School Division  
Presented by Elaine Macdonald, Municipal Administrator

RES 265-2021  
Moved by Councillor Morin that Council approves the request from Golden Hills School Division for the PA system that was left in Prairie Ridge Park.  
Carried

8C. Christmas Dinner  
Presented by Elaine Macdonald, Municipal Administrator

RES 266-2021  
Moved by Deputy Mayor Smith that Council defers the planning of a Council/Staff dinner until COVID restrictions change.  
Carried

8D. Christmas Light Up Contest  
Presented by Elaine Macdonald, Municipal Administrator

RES 267-2021  
Moved by Deputy Mayor Smith that Council approves the Christmas Light Up Contest with the prizes to be the same as the previous year and judging to take place December 18, 2021.  
Carried

8E. Alberta Provincial Police Service Transition Study Engagement Session  
Presented by Elaine Macdonald, Municipal Administrator

**RES 268-2021** Moved by Deputy Mayor Smith that Mayor Burke and Administrator Macdonald be the Village representatives that attend the engagement session.

**Carried**

8F. Future Board/Voting Structure for WRC  
Presented by Darcy Burke, Mayor

**RES 269-2021** Moved by Councillor Henke that the WRC Board structure be changed so that each partner appoints one representative and one alternate and that each partner has one vote.

**Carried**

8G. Handi-Bus Association  
Presented by Elaine Macdonald, Municipal Administrator

**RES 270-2021** Moved by Mayor Burke that Administration writes a letter to the Wheatland Regional Partnership members regarding a per capita based municipal contribution to the Handi-Bus Association and that the discussion be held at the upcoming Regional Partnership meeting.

**Carried**

8H. Letter to Mayor of Strathmore re dispatch services  
Presented by Darcy Burke, Mayor

**RES 271-2021** Moved by Deputy Mayor Smith that this item be added to the agenda for the upcoming Regional Partnership meeting.

**Carried**

8I. Approval to Attend ASHA Regional Meeting  
Presented by Elaine Macdonald, Municipal Administrator

**RES 272-2021** Moved by Councillor Henke that Council approves Deputy Mayor Smith's attendance at the ASHA Regional Meeting in Calgary Dec. 1, 2021.

**Carried**

8J. COVID Regulations at Prairie Ridge Park  
Presented by Darcy Burke, Mayor

**RES 273-2021** Moved by Deputy Mayor Smith that the REP program be followed for all spaces in Prairie Ridge Park.

**Carried**

## 9. CORRESPONDENCE

9A. Letter from Village of Hussar re Organizational Meeting.

9B. Letter from Wheatland County re Organizational Meeting

**RES 274-2021** Moved by Councillor Morin that the letters from the Village of Hussar and Wheatland County be accepted as information.

**Carried**

9C. Response Letter from Municipal Affairs re FIR Extension Request

**RES 275-2021** Moved by Mayor Burke that this item be tabled until the December meeting for discussion.

**Carried**

9D. Marigold Library Board Congratulatory Letter and Reports

RES 276-2021 Moved by Councillor Henke that Council accepts the correspondence from Marigold Library Board as information.  
 Carried

9E. Congratulatory Letter from Premier Kenney

RES 277-2021 Moved by Councillor Morin that the letter from Premier Kenney be accepted as information.  
 Carried

9F. Congratulatory Letter from Minister of Municipal Affairs

RES 278-2021 Moved by Councillor Henke that the letter from Minister McIver be accepted as information.  
 Carried

Mayor Burke called for a 5 minute recess at 9:10 p.m.

Council reconvened at 9:15 p.m.

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

12. CLOSED SESSION

RES 279-2021 Moved by Deputy Mayor Smith that Council goes into a Closed Session meeting at 9:16 p.m. pursuant to Section 26 – *Testing Procedures, tests and audits.*  
 Carried

All Councillors in attendance at the meeting and the Municipal Administrator were included in the Closed Session meeting and all Councillors affirmed that they were alone, no one could hear them and they had no recording devices on.

RES 280-2021 Moved by Deputy Mayor Smith that Council comes out of the Closed Session meeting at 9:42 p.m.  
 Carried

13. OUT OF CLOSED SESSION MOTION

RES 281-2021 Moved by Deputy Mayor Smith that Prairie Ridge Park be closed to public access until air quality testing has been done.  
 Carried

RES 282-2021 Moved by Deputy Mayor Smith that the playschool be moved to the Community Centre temporarily and the Village will cover the costs.  
 Carried

14. REPORTS

RES 283-2021 Moved by Councillor Goodfellow that both the primary and alternate representatives attend the Community Futures Wild Rose orientation session.  
 Carried

RES 284-2021 Moved by Councillor Morin that the reports be accepted as presented.  
 Carried



VILLAGE OF ROCKYFORD  
MONTHLY CASH STATEMENT  
Month Ending November 30, 2021

	Current Year	Last Year
Net Balance as at October 31, 2021	\$ 104,776.01	\$ 60,207.09
Receipts for Month	\$ 77,884.89	\$ 165,438.24
Interest Earned	\$ 52.42	39.82
Transferred from T-Bill	\$ 93,502.50	\$ 84,000.00
	<u>\$ 276,215.82</u>	<u>\$ 309,685.15</u>
Less:		
Disbursements	\$ (168,477.41)	\$ (106,379.14)
Bank Charges	\$ (90.78)	\$ (91.51)
Auto Debit Alarm Fee	\$ (56.69)	\$ (56.69)
PAD School Taxes	\$ -	\$ -
Transferred to T-Bill	\$ (60,000.00)	\$ (60,000.00)
G/L Balance Nov 30, 2021	<u>\$ 47,590.94</u>	<u>\$ 143,157.81</u>
Bank Reconciliation		
Bank Balance at Nov 30, 2021	\$ 75,006.74	\$ 128,093.27
O/S Cheques	\$ (27,415.35)	\$ (64,474.22)
O/S Deposits	\$ -	\$ 79,538.76
Deposit not posted	\$ (0.45)	\$ -
Bank Balance Nov 30, 2021	<u>\$ 47,590.94</u>	<u>\$ 143,157.81</u>

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Mayor

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Administrator



Wheatland Regional Corporation  
Monthly Cash Statement  
November 30, 2021

Net Balance as at October 31, 2021	\$ 1,188.11
Interest Earned	\$ 1.26
Transfer from T-Bill	\$ 0.00
	\$ 1,189.37
Transfer to T-Bill Account	\$ 0.00
Disbursements	\$ 0.00
G/L Balance as at November 30, 2021	<u>\$ 1,189.37</u>
Bank Reconciliation:	
Balance as at November 30, 2021	\$ 1,189.37
Sub Total	
Less Outstanding Cheques	<u>\$ 0.00</u>
Balance as at November 30, 2021	<u>\$ 1,189.37</u>

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**Deputy Minister**  
18th Floor, Commerce Place  
10155 – 102 Street  
Edmonton, Alberta T5J 4L4  
Canada  
Telephone 780-427-4826  
Fax 780-422-9561

AR106881

November 8, 2021

Ms. Elaine Macdonald  
Chief Administrative Officer  
Village of Rockyford  
PO Box 294  
Rockyford AB T0J 2R0

Dear Ms. Macdonald:

Thank you for your recent correspondence to the Honourable Ric McIver, Minister of Municipal Affairs, requesting an extension for the annual filing of financial information with Municipal Affairs. As Deputy Minister of Municipal Affairs, I am pleased to respond on his behalf.

Section 278 of the *Municipal Government Act* stipulates that a municipality must submit its financial information return, the auditor's report on the financial information return, the financial statements, and the auditor's report on the financial statements to the Minister by May 1 of the year following the year for which the financial information return and statements have been prepared.

From time to time, extensions may be granted to municipalities if situations arise that would make it difficult for a municipality to submit its financial reporting. In the past, extensions have been approved for catastrophic events (such as loss of a municipal office) or a vacancy of either the Chief Administrative Officer or Chief Financial Officer.

While I appreciate your proactive approach in this matter, it would not be appropriate to approve an extension so far in advance of the deadline, particularly given that the 2021 Financial Information Return package has not yet been sent to municipalities. We anticipate municipalities will be notified of the 2021 Financial Information Return package and filing instructions early in January 2022.

.../2

I encourage you to re-evaluate this situation once you have received the Financial Information Return package, and if you believe a need for an extension remains, please resubmit an extension request via email to [lgs.update@gov.ab.ca](mailto:lgs.update@gov.ab.ca) after March 2022. If you have any further questions or require additional assistance, please contact a Municipal Financial Advisor, toll-free by first dialing 310-0000, then 780-427-2225.

Yours truly,



Gary Sandberg  
Acting Deputy Minister

cc: Ryan Edwards, Manager of Information Services, Municipal Affairs



## REQUEST FOR DECISION

Subject: Interim Spending Allowance 2022

Prepared By: Elaine Macdonald

Council Meeting Date: December 8, 2021

Agenda Item: 8A

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**Background:** As we approach the new year, we don't have an approved operating budget for the Village beyond December 31, 2021. We will still have expenditures and financial obligations that must be met until the 2022 Operating Budget has been approved by Council. However, we don't have the authority to spend money without a budget or permission from Council to do so.

Historically, we have received permission from Council to spend up to  $\frac{1}{4}$  of the previous year's budget to cover those expenses until the budget is approved.

**Options:**

**Financial Implications:** The monies expended will be part of the 2022 budget and will show in the financials as such.

**Communication:** N/A

**Recommendation:** *THAT Village Council approves the expenditure of up to one quarter of the 2021 Operating Budget totalling \$206,500.*



## REQUEST FOR DECISION

Subject: Holiday Hours

Prepared By: Elaine Macdonald

Council Meeting Date: December 8, 2021

Agenda Item: 8B

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**Background:** The Village has previously closed operations between Christmas and New Year's. This year, Christmas Day, Boxing Day and New Year's Day fall on the weekends so there will be Stat Holiday days during the week. December 27<sup>th</sup> and 28<sup>th</sup> will be Stats in lieu of the 25<sup>th</sup> and 26<sup>th</sup>, and Jan. 3<sup>rd</sup> will be in lieu of Jan. 1<sup>st</sup>.

The proposal to Council is that the operations shut down at the end of the workday on December 23<sup>rd</sup> and resume on Jan. 4<sup>th</sup>. During the period of closure, the residential garbage would still be collected – commercial garbage would be collected on the same day. In the event of a heavy snowstorm event, Public Works will be available to clear snow.

**Options:**

1. Council can approve the closure of the operations of the Village from December 24<sup>th</sup> to January 3<sup>rd</sup> inclusive
2. Council can deny the closure of the operations of the Village from December 24<sup>th</sup> to January 3<sup>rd</sup> inclusive and only close on the Stat holidays – December 27<sup>th</sup> and 28<sup>th</sup> as well as January 3<sup>rd</sup>.

**Financial Implications:** N/A

**Communication:** Notice will be published regarding the closures.

**Recommendation:** *THAT Village Council discusses the Holiday Hours and provides direction to Administration.*



## REQUEST FOR DECISION

Subject: ATCO Gas Utility Right of Way Request

Prepared By: Elaine Macdonald

Council Meeting Date:

Agenda Item: 8D.

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**Background:** There is a new gas service going into the Village and the documents regarding that are in the Council package. There is a piece of land owned by the Village where the pipe would cross and to facilitate their access to that, they have submitted a "Utility Right of Way" Agreement request.

The property is where the electronic sign is located and it's a small parcel which likely wouldn't hold anything in addition to the sign. The right of way would give them workspace if they ever had to work on the pipeline and ensures that that area is kept clear of anything that would obstruct their ability to perform that work.

**Options:**

**Financial Implications:** N/A

**Communication:** N/A

**Recommendation:** *THAT the Village Council agrees to enter into a Utility Right of Way Agreement with ATCO Gas for the property legally described as Plan 1710553; Block 11; Lot 2*



## REQUEST FOR DECISION

Subject: Budget Meeting Date

Prepared By: Elaine Macdonald

Council Meeting Date:

Agenda Item: 8E.

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**Background:** We must create the 2022 Operating Budget for the Village. The budget meeting is not one that is part of the regular scheduling of meetings and as such requires a Council motion to establish the date and time of the meeting.

I would propose we look at mid to end of January to allow for the preliminary work to be done. I don't know where the requisitions from Palliser, WADEMSA, WFCSS and the Housing Body will sit in the upcoming year and those are large items in our budget. We also don't know where WRC rates will land and this affects revenue and expenses in our budget.

**Options:**

**Financial Implications:** N/A

**Communication:** N/A

**Recommendation:** *THAT the Village Council sets a date and time for a budget meeting.*





# VILLAGE OF STANDARD

P.O. Box 249 Standard, Alberta T0J 3G0

Tel: (403) 644-3968

email: [cao@villageofstandard.ca](mailto:cao@villageofstandard.ca)

November 16, 2021

RE: Village of Standard Organizational Meeting October 19<sup>th</sup>, 2021

Please be advised that Martin Gauthier was appointed as Mayor and Carol Allard as Deputy Mayor.

Committee/ Board	Councillor	Alternate
Drumheller & District Solid Waste Management	Carol Allard	Larry Casey
Palliser Regional Municipal Services	Adam Sommerfeld	Carol Allard
Wheatland & District Emergency Medical Services Association	Adam Sommerfeld	Martin Gauthier
Wheatland Family & Community Support Services	Richard Bryan	Martin Gauthier
Wheatland Housing Management Body	Martin Gauthier	Larry Casey
Wheatland Regional Corporation	Martin Gauthier	Larry Casey
Community Futures Wild Rose	Richard Bryan	Adam Sommerfeld
Regional Emergency Advisory Committee		
Intermunicipal Collaboration Framework Intermunicipal Development Plan	Richard Bryan Carol Allard	

Martin Gauthier [marty.gauthier@icloud.com](mailto:marty.gauthier@icloud.com) Mayor 403-934-7687

Carol Allard [carolallard1@gmail.com](mailto:carolallard1@gmail.com) Deputy Mayor 905-327-7536

Richard Bryan [tctman@hotmail.com](mailto:tctman@hotmail.com) Councillor 403-615-3632

Larry Casey [IrcintheLoops@gmail.com](mailto:IrcintheLoops@gmail.com) Councillor 403-901-9708

Adam Sommerfeldt [sommerfeldt.a@gmail.com](mailto:sommerfeldt.a@gmail.com) Councillor 403-644-2905

Sincerely,

Yvette April, CAO  
Village of Standard



## Council Information Re: Other Committees

Committee/ Board	Councillor	Alternate
Standard Municipal Library	Larry Casey	Carol Allard
Wheatland Regional Partnership (every 3 months)	All Councillors	
Three Villages Meetings (every 3 months)	All Councillors	
Ag Society AGM	Marthin Gauthier	
Disaster Services Committee	All Councillors	
Standard Fire Department AGM	Adam Sommerfeld	
Standard Community Facility Enhancement Society Beautification Group/Memory Lane	Richard Bryan	
Rodeo Society	Larry Casey	
ISDAB Member (Intermunicipal Subdivision Development Appeal Board)	Carol Allard	Larry Casey

COUNCIL ACTION ITEM LIST

Date of Request	Action Requested	Progress/Status	Date Completed
14-Apr-21	Unightly Premises	Ongoing	
Oct. 13, 2021	e-mail Council information about fine revenue	Complete	Oct. 14, 2021
Oct. 13, 2021	Get speed limit signs for each end of Elevator Rd	We can get signs but poles are hard to come by	
Oct. 13, 2021	Get additional information from Service Line Warranties		
Oct. 13, 2021	Apply for extension for FIR from Province	Letter sent	Oct. 18, 2021
Nov. 23, 2021	Write letter to WRP regarding Hand-Bus Contribution discussion at WRP meeting	Letter sent	Nov. 29, 2021
Nov. 23, 2021	Add dispatch discussion to WRP agenda	Request for both handi-bus and dispatch were sent to Yvette for addition to the agenda	Nov. 24, 2021
Nov. 23, 2021	Move Playschool to community centre	Contacted playschool teacher and relayed message	Nov. 24, 2021

Council Committee Report  
November 2021  
Darcy J. Burke

WADEMESA

- Call Volumes -4884 YTD represents a 30.2 % increase in the same period of time
- Long service awards discussed and dinner will be held in December 1, 2021
- Town of Strathmore RFP for dispatch services information provided
- Core Flex Shifting announcement, Wademsa placed #5 in highest priority. Funding is imminent at this point unsure of timing. Will add 10 more staff at approximately \$1.2M
- Board reviewed the Accreditation Canada report
- Supper with CAO Witty to present his employee review
- Met with CAO Witty and Hendricks regarding staffing issues, situation ongoing and long term at this point

WFCSS

- Lunch & Learn had 25 participants
- Community Coats program has started with boots available this year. Spread the word.
- Christmas Hamper is underway, with many volunteers
- Home Support has 26 clients

Wheatland Regional Corporation

- Meeting postponed

Wheatland Housing Management Body

- Attended with Councillors Goodfellow and Smith
- Reports provided by staff
- Vaccine mandated for board members passed
- Dec 1 ASCHA meeting. Councillor Smith approved to attend
- Dec 15 Resident Christmas Party and Board
- Social Housing report waiting list Rockyford (0) Stathmore (32), Gleichen (1), Standard (1), Caresland (1).
- Councillor Smith can report the balance of the meeting. I enjoyed the meeting, lots of information with very capable staff.

Councillor Report  
November 2021  
Tyler Henke

Nov 4. Community Futures Wild Rose

- We remained on the board for Community Economic Development -Took on a role in the Management/Personnel Committee
- CFWR encourages municipalities to promote their services.
- Board Orientation and General meeting to take place on Dec 4th. Representative and alternate are requested to attend. Approved by council.

Council Report  
Councillor Bill Goodfellow  
November 2021 council report

November 23 council meeting

**COMMITTEE REPORTS:  
November  
Kathleen Morin**

Remembrance Day Ceremony  
November 11th

**Rockyford Community Centre**  
November 12th @ 5pm -530

- \*Meeting was very illuminating with the nice new hall lights working so well and brightly that the need for a dimmer was discussed and quoted \$1000
- \*hall was in need of a freshening-up with paint and volunteers requested to save costs
- \*new electrical installed
- \*new stage in place
- \*how to complete the finishing on the stage in a cost reasonable manner
- \*budget reviewed comparing budgeted to actual
- \*jump in lumber costs since affects budget thus some items will have to be put on delay
- \*quote for sound system \$2100

**Rockyford Library Meeting**  
November 29th @ 7pm -9

- \*25 new members since June
- \*programs are still running for 18 and under
- \*Library sign wanted for Service Berry Road
- \*Library Christmas Market Fundraiser December 11th
- \*Membership fees with be implemented in the new year; students \$5, adults \$10, families \$20
- \*Marigold pays for many things for our library and members get access to all of these
- \*hoping to obtain movie licence for library movie showing
- \*would like a big banner for the library
- \*would like a big sign near the library entrance
- \*minutes, treasury report, WFCSS, budget

**Regular Council Meeting**  
November 23rd @ 7pm -10

CAO Report  
December 8, 2021

Nov. 1 - 15 – Vacation

Nov. 17 – CMOH Update

This update was repeating the REP regulations and a Q & A period for municipal representatives

Nov. 23 – MAP Review

The documents that were required to be submitted to Municipal Affairs relating to the MAP review were sent. The only outstanding item is the Bylaw Officer Bylaw amendment and it's waiting for review by the County.

Nov. 23 – Assessment Audit Requirement

The assessment audit was done prior to my vacation. The auditor from Municipal Affairs was out and the only note he had for us was the inclusion of the names of the people we were naming as Designated Officers for the Village. This was done at our Organizational Meeting and once I had the minutes completed, the applicable motion was forwarded to him and he acknowledged receipt.

Nov. 24 – CMOH Update

Concerns over the new Omicron variant were discussed. No new measures are anticipated at this time. The studies continue regarding the speed of transmission and whether or not the existing vaccines are effective against it.

The items that Council had requested be added to the Wheatland Regional Partnership meeting were submitted to be added to the agenda, but the meeting has been postponed to Feb. 7.

I continue to work on the budget variance, GL adjustments and early budget work.