

MINUTES
VILLAGE OF ROCKYFORD
ORGANIZATIONAL MEETING
October 26, 2021

ATTENDANCE: Councillors Darcy Burke
William Goodfellow
Leah Smith
Kathleen Morin
Tyler Henke

Administration: Elaine Macdonald

1. CALL TO ORDER Administrator Macdonald called the meeting to order at 7:02 p.m.

2. AGENDA

RES 224-2021 Moved by Councillor Henke that the agenda be accepted with the following amendments:

DELETE

4. Swearing in of Mayor

6. Swearing in of Deputy Mayor

Carried

3. NOMINATION AND APPOINTMENT OF MAYOR

Administrator Macdonald called for nominations for Mayor.
Councillor Smith nominated Councillor Burke for Mayor.
Councillor Burke accepted the nomination

No additional nominations were put forward.

RES 225-2021 Moved by Councillor Goodfellow that nominations cease.
Carried

Councillor Burke was appointed as Mayor.

4. SWEARING IN OF MAYOR

Because the meeting was held virtually, the swearing in/taking the oath could not be performed.



5. NOMINATION AND APPOINTMENT OF DEPUTY MAYOR

Administrator Macdonald called for nominations for Deputy Mayor.
Councillor Goodfellow nominated Councillor Smith for Deputy Mayor.
Councillor Smith accepted the nomination.

No additional nominations were put forward.

RES 226-2021 Moved by Councillor Morin that nominations cease.
Carried

Councillor Smith was appointed as Deputy Mayor.

Mayor 
Administrator 

6. SWEARING IN OF DEPUTY MAYOR

Because the meeting was held virtually, the swearing in/taking of oath could not be performed.

Administrator Macdonald called for nominations for chairperson for the remainder of the meeting.

Councillor Smith nominated Councillor Burke as chairperson for the remainder of the meeting.

No additional nominations were brought forward.

RES 227-2021 Moved by Councillor Goodfellow that Council appoints Councillor Burke as chairperson for the remainder of the meeting.

Carried

7. SIGNING AUTHORITIES

RES 228-2021 Moved by Councillor Henke that the signing authorities for the Village remain as the Mayor, Deputy Mayor, Municipal Administrator and Administrative Assistant.

Carried

8. APPOINTMENT OF DESIGNATED OFFICERS

RES 229-2021 Moved by Councillor Goodfellow that the Village Council appoints Dennis Klem as the municipal assessor; Calvin Scott as the municipal auditor and Kris Permann as the Bylaw Officer.

Carried

9. ESTABLISH DATE, TIME, AND PLACE FOR COUNCIL MEETINGS

RES 230-2021 Moved by Deputy Mayor Smith that Council maintains the current schedule for Council meetings. That being the second Wednesday of every month at 7:00 p.m. in Council Chambers located in the Village Office.

Carried

10. ESTABLISH DATE AND TIME FOR NOVEMBER 2021 MEETING

RES 231-2021 Moved by Councillor Goodfellow that the November meeting be held November 23, 2021 at 7:00 p.m.

Carried

11. CLOSED SESSION MEETINGS

RES 232-2021 Moved by Councillor Goodfellow that the information regarding Closed Session meetings be accepted by Council.

Carried

12. CODE OF CONDUCT BYLAW

RES 233-2021 Moved by Councillor Henke that the Councillor Code of Conduct Bylaw be received as information.

Carried

13. APPOINTMENT OF COUNCIL COMMITTEES/BOARDS

RES 234-2021 Moved by Councillor Henke that Deputy Mayor Smith be appointed to the Regional Emergency Advisory Committee as the primary and Councillor Goodfellow be appointed as the alternate.

Carried

Mayor
Administrator 

- RES 235-2021** Moved by Mayor Burke that Mayor Burke and Deputy Mayor Smith be appointed as the primary representatives to the Wheatland Regional Partnership with Councillor Goodfellow appointed as the alternate.
Carried
- RES 236-2021** Moved by Deputy Mayor Smith that Mayor Burke be appointed to the Wheatland Regional Corporation Board as the primary and Councillor Henke be appointed as the alternate.
Carried
- RES 237-2021** Moved by Councillor Morin that Deputy Mayor Smith be appointed as the primary to the Rockyford Ag Society and Councillor Henke be appointed as the alternate.
Carried
- RES 238-2021** Moved by Deputy Mayor Smith that Councillor Morin be appointed to the Hall Board as the primary and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 239-2021** Moved by Councillor Henke that Councillor Morin be appointed as the representative on the Rockyford Library Board.
Carried
- RES 240-2021** Moved by Councillor Morin that Councillor Goodfellow be appointed to Drumheller Solid Waste Management Board as the primary and Deputy Mayor Smith be appointed as the alternate.
Carried
- RES 241-2021** Moved by Councillor Goodfellow that Mayor Burke be appointed as the primary to the WADEMSA Board and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 242-2021** Moved by Deputy Mayor Smith that Mayor Burke be appointed as the primary on the WFCSS Board and Councillor Morin be appointed as the alternate.
Carried
- RES 243-2021** Moved by Councillor Morin that Mayor Burke and Councillor Henke be appointed as the primaries to the Fire Committee and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 244-2021** Moved by Deputy Mayor Smith that Councillor Morin be appointed as the primary to the Marigold Library Board and Councillor Henke be appointed as the alternate.
Carried
- RES 245-2021** Moved by Councillor Morin that Deputy Mayor Smith be appointed to Palliser Regional Municipal Services Board as the primary and Councillor Goodfellow be appointed as the alternate.
Carried
- RES 246-2021** Moved by Councillor Henke that Mayor Burke and Deputy Mayor Smith be appointed as the primaries to the 3 Village Committee and Councillor Henke be appointed as the alternate.
Carried

RES 247-2021 Moved by Councillor Morin that Deputy Mayor Smith be appointed to the Wheatland Housing Management Body Board as the primary and Councillor Goodfellow be appointed as the alternate.

Carried

RES 248-2021 Moved by Councillor Henke that Deputy Mayor Smith be appointed to the Subdivision and Development Appeal Board.

Carried

RES 249-2021 Moved by Deputy Mayor Smith that Councillor Morin be appointed to the Assessment Review Board.

Carried

RES 250-2021 Moved by Councillor Morin that Deputy Mayor Smith be appointed to the Community Futures Wild Rose Board as the primary and Councillor Henke be appointed as the alternate.

Carried

RES 251-2021 Moved by Mayor Burke that Mayor Burke and Councillor Henke be appointed to the Intermunicipal Development Plan (IDP) and the Intermunicipal Frameworks (ICF) Committees as the primaries and Deputy Mayor Smith as the alternate.

Carried

RES 252-2021 Moved by Deputy Mayor Smith that Councillor Goodfellow be appointed to the Corporate Services Committee as the primary and Councillor Morin as the alternate.

Carried

14. APPOINTMENT OF FIRE CHIEF AND DEPUTY FIRE CHIEF

RES 253-2021 Moved by Councillor Hemke that Wayne Clyne be appointed as Fire Chief and Kevin Elder be appointed as Deputy Fire Chief.

Carried


15. ADJOURNMENT

RES 254-2021 Deputy Mayor Smith moved that the meeting be adjourned at 8:46 p.m.

Carried



Mayor



Administrator