

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
January 12, 2022
Meeting held via Telus BusinessConnect

ATTENDANCE Mayor Darcy Burke
Councillors William Goodfellow
Leah Smith
Tyler Henke

Administration: Elaine Macdonald

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 001-2022 Moved by Deputy Mayor Smith that the agenda be accepted with the following amendments:

ADD
8G. Capital Budget Review.
Carried

3. PUBLIC WORKS REPORT

RES 002-2022 Moved by Councillor Henke that Council accepts the Public Works report as presented.

Carried

4. DELEGATION

5. MINUTES

5A. Minutes from the December 8, 2021 Regular Meeting of Council.

RES 003-2022 Moved by Councillor Goodfellow that the minutes of the December 8, 2021 regular meeting of Council be approved as presented.

Carried

6. FINANCIAL REPORTS

6A. Bank Reconciliation December, 2021 – Village

RES 004-2022 Moved by Councillor Henke that the bank reconciliation for the Village for the month of December, 2021 be accepted as presented.

Carried

6B. Bank Reconciliation December, 2021 – WRC


RES 005-2022 Moved by Deputy Mayor Smith that the bank reconciliation for WRC for the month of December, 2021 be accepted as presented.

Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

7A. Response Letter from Municipal Affairs re FIR Extension Request.

This item will remain on the agenda as Unfinished Business until we have final resolution from the Province.

Mayor
Administrator 

8. NEW BUSINESS

8A. By-Election Date/Appointment of Returning Officer and Substitute Returning Officer
Presented by Elaine Macdonald, Municipal Administrator

RES 006-2022 Moved by Deputy Mayor Smith that the By-Election be held March 14, 2022 and that Council appoints Elaine Macdonald as Returning Officer and Tara Kathol as Substitute Returning Officer for the By-Election.
Carried

8B. Columbarium Purchase
Presented by Elaine Macdonald, Municipal Administrator

RES 007-2022 Moved by Mayor Burke that the Village proceeds with the purchase of a columbarium.
Carried

8C. Council Appointments
Presented by Elaine Macdonald, Municipal Administrator

RES 008-2022 Moved by Deputy Mayor Smith that the Council Committee/Board appointments are made as follows:

Marigold Library Board – Councillor Henke for a term of one year.
Rockyford Community Centre – Councillor Goodfellow until after the By-Election.
Rockyford Library Board – Councillor Henke for a term of one year.
Assessment Review Board – Deputy Mayor Smith for a period of three years.

8D. Bylaw 2022-001 – Bylaw Enforcement Officer Bylaw
Presented by Elaine Macdonald, Municipal Administrator

RES 009-2022 Moved by Councillor Henke that Council gives first reading to Bylaw 2022-001 – Bylaw Enforcement Officer Bylaw
Carried

RES 010-2022 Moved by Councillor Goodfellow that Council gives second reading to Bylaw 2022-001 – Bylaw Enforcement Officer Bylaw.
Carried

RES 011-2022 Moved by Deputy Mayor Smith that Council gives permission to proceed third and final reading of Bylaw 2022-001 – Bylaw Enforcement Officer Bylaw.
Carried Unanimous

RES 012-2022 Moved by Mayor Burke that Council gives third and final reading to Bylaw 2022-001- Bylaw Enforcement Officer Bylaw.
Carried

8E. Museum Committee
Presented by Darcy J. Burke, Mayor

RES 013-2022 Moved by Mayor Burke that Administration makes arrangements for an ad hoc meeting Feb. 15, 2022 at 7:00 p.m. to gauge interest in a museum committee.
Carried

8F. Tax Penalty Waiver Request
Presented by Elaine Macdonald, Municipal Administrator

RES 014-2022 Moved by Councillor Henke that Council waives the penalty applied to Roll #1160 in the amount of \$322.81.
Carried

8G. Capital Budget Review
Presented by Elaine Macdonald, Municipal Administrator

RES 015-2022 Moved by Councillor Henke that the Capital Budget review be accepted as information.
Carried

9. CORRESPONDENCE

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

12. CLOSED SESSION

RES 017-2022 Moved by Deputy Mayor Smith that Council goes into a Closed Session meeting at 8:28 p.m. pursuant to *FOIPPA Section 27 Privileged Information*.
All Councillors in attendance at the meeting and the Municipal Administrator were included in the Closed Session meeting.

RES 018-2022 Moved by Mayor Burke that Council comes out of the Closed Session meeting at 8:53 p.m.
Carried

13. OUT OF CLOSED SESSION MOTION

14. REPORTS
Deputy Mayor Smith attended the Alberta Seniors Housing Association meeting .
Dec. 13, she attended the Wheatland Housing Management Body Building Committee meeting.
Dec. 15, she attended the Christmas dinner at the Lodge.
Councillor Henke attended the Community Futures Wild Rose orientation session.

RES 016-2022 Moved by Councillor Goodfellow that the reports be accepted as presented.
Carried

15. ADJOURNMENT

RES 019-2022 Mayor Burke moved that the meeting be adjourned at 8:56 p.m.
Carried



Mayor



Administrator

Mayor 
Administrator 