

MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
March 15, 2022  
Council Chambers  
110 Main Street

ATTENDANCE      Mayor              Darcy Burke

                         Councillors      William Goodfellow  
                         Leah Smith  
                         Tyler Henke

Administration: Elaine Macdonald

Delegates: Sharon Morrison

1. CALL TO ORDER              Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

**RES 044-2022**              Moved by Councillor Goodfellow that the agenda be accepted with the following amendments:

ADD  
8G. Auditor Letter  
8H Vacation Request  
9C Letter from Wheatland Regional Corporation  
9D Response Letter from Elections Alberta

**Carried**

3. PUBLIC WORKS REPORT

**RES 045-2022**              Moved by Deputy Mayor Smith that Council accepts the Public Works report as presented.

**Carried**

4. DELEGATION  
Sharon Morrison

Council received a presentation from a concerned rate payer regarding flooding issues on the sidewalk adjacent to their property as well as a concern regarding people speeding passed their place in a playground zone. Council recommended that they contact the RCMP when they see people speeding and maybe look into a Rural Crime Watch program for a neighbourhood watch type of organization.

5. MINUTES

5A. Minutes from the February 9, 2022, Regular Meeting of Council.

**RES 046-2022**              Moved by Councillor Henke that the minutes of the February 9, 2022 regular meeting of Council be approved as presented.

**Carried**

6. FINANCIAL REPORTS

6A. Bank Reconciliation January, 2022 – Village

**RES 047-2022**              Moved by Councillor Goodfellow that the bank reconciliation for the Village for January, 2022 be accepted as presented.

6B. Bank Reconciliation February, 2022 – Village

**RES 048-2022** Moved by Mayor Burke that the bank reconciliation for the Village for the February, 2022 be accepted as presented.  
**Carried**

6C. Bank Reconciliation February, 2022 – WRC

**RES 049-2022** Moved by Councillor Henke that the bank reconciliation for WRC for the month of February be accepted as presented.  
**Carried**

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

7A. Response Letter from Municipal Affairs re FIR Extension Request.

The second letter was sent to Municipal Affairs requesting the extension March 2, 2022 and we are awaiting a response.

7B. Infrastructure Funding Agreement – Wheatland County

**RES 050-2022** Moved by Deputy Mayor Smith that the Village enters into the Infrastructure Funding Agreement with Wheatland County for the three year term covering 2021 – 2023.  
**Carried**

8. NEW BUSINESS

8A. Wheatland Regional Corporation Board Structure Review  
Presented by Elaine Macdonald, Municipal Administrator

**RES 051-2022** Moved by Councillor Henke that Council accepts the information regarding the Wheatland Regional Corporation Board Structure as information.  
**Carried**

8B. Utility Penalty Waiver Request

Presented by Elaine Macdonald, Municipal Administrator

**RES 052-2022** Moved by Deputy Mayor Smith that the Village denies the cancellation of penalties.  
**Carried**

8C. Capital Budget Review

Presented by Elaine Macdonald, Municipal Administrator

**RES 053-2022** Moved by Mayor Burke that the Village purchase a 2007 Ford F550 diesel dump truck with sander for \$23,000 to be funded from reserves.  
**Carried**

**RES 054-2022** Moved by Councillor Goodfellow that the Village purchase a plow attachment for the dump truck for \$14,000 to be funded by MSI, if permitted.  
**Carried**

The Capital Budget will be revised to reflect these purchases and presented to Council at the April meeting.

8D. Lagoon Pipe Repair Update

Presented by Elaine Macdonald, Municipal Administrator

Council was provided information regarding the replacement of pipes at the sewage lagoon that was done by Knibbs Development at the end of February.

8E. Bylaw 2022-003 – Fees and Charges Bylaw  
Presented by Elaine Macdonald, Municipal Administrator

**RES 055-2022** Moved by Deputy Mayor Smith that Council gives first reading to Bylaw 2022-003 – Fees and Charges Bylaw.  
**Carried**

**RES 056-2022** Moved by Councillor Henke that Council gives second reading to Bylaw 2022-003 – Fees and Charges Bylaw.  
**Carried**

**RES 057-2022** Moved by Mayor Burke that Council gives permission to proceed to third and final reading of Bylaw 2022-003 – Fees and Charges Bylaw.  
**Carried Unanimous**

**RES 058-2022** Moved by Councillor Goodfellow that Council gives third and final reading to Bylaw 2022-003 – Fees and Charges Bylaw.  
**Carried**

8F. Utility Right of Way Agreement - FORTIS  
Presented by Elaine Macdonald, Municipal Administrator

**RES 059-2022** Moved by Councillor Henke that Council proceeds with a defined Utility Right of Way on the Prairie Ridge Park property to meet the conditions of the subdivision.  
**Carried**

8G. Auditor Letter  
Presented by Elaine Macdonald, Municipal Administrator

**RES 060-2022** Moved by Deputy Mayor Smith that the Village signs the auditor letter to begin the audit preparation process.  
**Carried**

8H. Vacation Request  
Presented by Elaine Macdonald, Municipal Administrator

**RES 061-2022** Moved by Councillor Goodfellow that Council approves the vacation request of the Administrator for the week of March 21, 2022.  
**Carried**

## 9. CORRESPONDENCE

9A. Letter from Municipal Affairs re Budget 2022

9B. Letter from WiMacTel re telephone booth.

9C. Letter from Wheatland Regional Corporation re rate change for 2022.

9D. Response letter from Elections Alberta re ambiguity in identification requirements during an election.

**RES 062-2022** Moved by Deputy Mayor Smith that Council accepts the correspondence as information.  
**Carried**

## 10. OTHER BUSINESS

## 11. ACTION ITEM LIST REVIEW

## 12. CLOSED SESSION

## 13. OUT OF CLOSED SESSION MOTION

14. REPORTS

Council reviewed all reports submitted by Council and Administration.

15. ADJOURNMENT

**RES 063-2022** Mayor Burke moved that the meeting be adjourned at 9:00 p.m.  
**Carried**

---

Mayor

---

Administrator