

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
April 13, 2022
Council Chambers
110 Main Street

ATTENDANCE Mayor Darcy Burke

 Councillors April Geeraert
 William Goodfellow
 Leah Smith
 Tyler Henke

Administration: Elaine Macdonald, Lori Miller, Tara Kathol

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 068-2022 Moved by Councillor Henke that the agenda be accepted with the following amendments:

DELETE:

8C. Discretionary Use Development permit

ADD

8H. Council Committee Appointments

Carried

3. PUBLIC WORKS REPORT

RES 069-2022 Moved by Councillor Goodfellow that Council accepts the Public Works report as presented.

Carried

4. DELEGATION

5. MINUTES

5A. Minutes from the March 15, 2022, Regular Meeting of Council.

RES 070-2022 Moved by Deputy Mayor Smith that the minutes of the March 15, 2022 regular meeting of Council be approved as presented.

Carried

5B. Minutes from the April 5, 2022 Special Meeting of Council.

RES 071-2022 Moved by Councillor Henke that the minutes of the April 5, 2022 special meeting of Council be approved as presented.

Carried

6. FINANCIAL REPORTS

6A. Bank Reconciliation March, 2022 – Village

RES 072-2022 Moved by Councillor Geeraert that the bank reconciliation for the Village for March, 2022 be accepted as presented.

Carried

Mayor
Administrator

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

7A. Response Letter from Municipal Affairs re FIR Extension Request.

The second letter was sent to Municipal Affairs requesting the extension March 2, 2022 and we are awaiting a response. Still no response received.

8. NEW BUSINESS

8A. Wheatland County Discussion

RES 072-2022 Moved by Deputy Mayor Smith to sign without meeting other villages.
Carried

RES 073-2022 Moved by Mayor Burke that Administration write a letter to the former chair of Canadian Badlands requesting the last set of minutes for Canadian Badlands; their audited financial statements and all legal wind-up documents required of a non-profit Alberta Corporation and that that letter be cc'd to Wheatland County, the Town of Strathmore and the Villages of Standard and Hussar.
Carried

8B. Bylaw 2022-004 – Tax Rate Bylaw

Presented by Elaine Macdonald, Municipal Administrator

RES 074-2022 Moved by Councillor Geeraert that Council gives first reading to Bylaw 2022-004 - Tax Rate Bylaw,
Carried

Moved by Councillor Henke that Council gives second reading to the Bylaw 2022-004 – Tax Rate Bylaw.
Carried

Moved by Councillor Goodfellow that Council gives permission to proceed to third and final reading of Bylaw 2022-004 – Tax Rate Bylaw.
Carried Unanimously

Moved by Mayor Burke that Council gives third and final reading to Bylaw 2022-004 – Tax Rate Bylaw.
Carried

8C. Discretionary Use Development Permit
DELETED

8D. Government of Alberta Call to Action

Presented by Elaine Macdonald, Municipal Administrator

RES075-2022 Moved by Councillor Geeraert that Council signs the Call to Action and forwards it to the Government of Alberta.
Carried

8E. Education and Professional Development Reimbursement Policy – PM047

Presented by Elaine Macdonald, Municipal Administrator

RES 076-2022 Moved by Deputy Mayor Smith that Council approves the policy as presented.
Carried

8F. Education and Professional Development Agreement

RES 077-2022 Moved by Councillor Goodfellow that Council approves the agreement as presented.

Carried

8G. Access Road Maintenance Agreement – Truck Fill (WRC)
Presented by Elaine Macdonald, Municipal Administrator

RES 078-2022 Moved by Councillor Geeraert that Council signs the agreement with Wheatland County for the maintenance of the access to the truck fill operated by Wheatland Regional Corporation.

Carried

8H. Council Committee Appointments

RES 079-2022 Moved by Mayor Burke that the following committee appointments be made:

Community Center - Councillor Geeraert
Councillor Goodfellow alternate

Corporate Services - Councillor Goodfellow
Councillor Geeraert alternate

WFCSS – Councillor Goodfellow
Councillor Geeraert alternate

Palliser Regional Municipal Services – Councillor Geeraert

Carried

9. CORRESPONDENCE

9A. Letter from Assistant Deputy Minister re MAP review

RES 080-2022 Moved by Councillor Henke that council accepts the correspondence as information.

Carried

9B. Letter and Requisition for Policing Cost

RES 081-2022 Moved by Deputy Mayor Smith that Administration notify the public of the policing costs in the amount of \$8610 for 2022 via Facebook and the Village website.

Carried

9C. Letter from Town of Fox Creek re Increasing Utility Rates

RES 082-2022 Moved by Councillor Geeraert that council accepts the correspondence as information.

Carried

9D. Letter from Municipal Affairs re Election

Council received a response from the Minister of Municipal Affairs regarding the election and it was noted that the Village staff did nothing wrong during the October General Election.

RES 083-2022 Moved by Deputy Mayor Smith that Council accepts the correspondence as information.

Carried

RES 084-2022 Moved by Councillor Henke that a letter to be sent to the presiding judge that ruled in the court decision regarding the October 2021 general election.

Carried

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW
12. CLOSED SESSION
13. OUT OF CLOSED SESSION MOTION
14. REPORTS

Deputy Mayor Smith completed a week of training with Assessment Review Board
Deputy Mayor Smith attended the Alberta Seniors Housing conference where board competency was discussed. All boards need competent members.
Deputy Mayor Smith attended a Wheatland Housing Building committee meeting regarding the lodge.

Elaine Macdonald, CAO reported that all grant reporting that had items with deadlines have been dealt with.

Elaine has been busy organizing for the incoming new person (Lori Miller).
A letter has been sent to Palliser re the brick building that is falling down on Main Street.
This is to be forwarded to a safety inspector.

RES 085-2022 Mayor Burke made a motion to write a letter to the landowner stating that the property has been deemed unsafe and the Village of Rockyford will take zero liability for any incidents which may happen. Safety precautions need to be put in place immediately.

Carried

RES 086-2022 Councillor Goodfellow made a motion that Elaine Macdonald be paid a rate of \$32 per hour for contractor services for the work that she will continue to do for the Village of Rockyford.

Carried

15. ADJOURNMENT

RES 087-2022 Mayor Burke moved that the meeting be adjourned at 9:00 p.m.

Carried

Mayor

Administrator

Mayor
Administrator