

VILLAGE OF ROCKYFORD
AGENDA REGULAR COUNCIL MEETING
January 11, 2023
Council Chambers
110 Main Street, Rockyford, AB
7:00 p.m.

1. CALL TO ORDER
2. ADOPT AGENDA
3. PUBLIC WORKS REPORT
4. DELEGATIONS A. Palliser Regional Municipal Services – LUB amendment – Tracy Woitenko
5. ADOPT MINUTES A. Minutes from December 14, 2022, Regular Meeting
6. FINANCIAL REPORTS A. Bank Reconciliation December 2022 – Village

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS A. Land Use Bylaw Amendment, Bylaw 2023-001
 B. Course Reimbursement
 C. Flashing Speed Sign – Bill Goodfellow
 D. Preliminary 2023 Operating Budget

9. CORRESPONDENCE A. Marigold Report
 B. Christmas Card from Hon. Rebecca Schulz, MLA, Minister of Municipal Affairs
 C. Christmas Card from RCMP

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW A. Level Meter Transmitter – installation week of January 9th

12. CLOSED SESSION
13. OUT OF CLOSED SESSION MOTION
14. REPORTS

15. ADJOURNMENT

Dec public works report

1. Sanded Hussar streets.
2. D Alta changed thermostat in ford.
3. Plowed sewer lift station twice.
4. Plowing and sanding roads.
5. Hauled dead deer from cemetery. Coroners report came in natural causes.
6. Dan Goertz out to look at small boiler at PRP not going to high fire and also train me on the operation of the boilers.
7. Cameras installed at shop.
8. Changed signal light bulb in ford.
9. D Alta changed clutch fan on ford.

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
December 14, 2022
7:00 PM

ATTENDANCE: Mayor Darcy Burke
Councillors April Geeraert
Leah Smith
Tyler Henke
William Goodfellow

Administration: Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 248-2022 Moved by Deputy Mayor Smith that the agenda be accepted as amended.
Carried

3. PUBLIC WORKS REPORT

RES 249-2022 Moved by Councillor Henke that the report be accepted as presented.
Carried

4. DELEGATIONS

4A. Devin Diano – Palliser Regional Municipal Services
Presented the subdivision report and recommendations for the
subdivision of 110 – 2 Avenue East.

RES 250-2022 Moved by Councillor Henke that Council supports the recommendations of
Palliser Regional Municipal Services.
Carried

4B. Thank You from Odo Melcher for Queen Elizabeth II Platinum Jubilee Medal
nomination.

RES 251-2022 Moved by Councillor Geeraert to accept the thank you as information.
Carried

5. MINUTES

5A. Minutes from November 9, 2022 Regular Meeting

RES 252-2022 Moved by Deputy Mayor Smith to accept the minutes as prepared.
Carried

5B. Minutes from November 24, 2022 Organizational Meeting

Mayor
Administrator

RES 253-2022 Moved by Mayor Burke to accept the minutes as prepared.
Carried

6. FINANCIAL REPORTS

Bank Reconciliation November 2022

RES 254-2022 Moved by Councillor Goodfellow to accept the bank reconciliation as presented.
Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS

8A. Interim Spending 2023

RES 255-2022 Moved by Deputy Mayor Smith that Council approves the expenditure of up to \$249,501 prior to approval of the Operating Budget for 2023.
Carried

Councillor Geeraert left the meeting at 7:25pm.

8B. Holiday Hours

RES 256-2022 Moved by Deputy Mayor Smith that Council approves the closure of the Village office from December 24th to January 2nd inclusive.
Carried

8C. Budget Meeting Date

Administration was directed to present an Operating Budget at the next Regular meeting.

Councillor Geeraert returned to the meeting at 7:28pm.

8D. Wheatland Regional Corporation – request for payment to Wheatland County

RES 257-2022 Moved by Deputy Mayor Smith that Council approves the payment to Wheatland County.
Carried

8E. Mower Options

RES 258-2022 Moved by Mayor Burke that Council accepts as information only. Administration was directed to collect more information for decision making.
Carried

8F. Marigold Updated Insurance Amendment

RES 259-2022 Moved by Councillor Henke that Council signs the updated insurance amendment.

Carried

8H. Interest Waiver Request

RES 260-2022 Moved by Mayor Burke that the interest waiver request be denied, and that Wheatland Regional Corporation be directed to take whatever action necessary to collect the outstanding utility fees.

Carried

9. CORRESPONDENCE

9A. Municipal Affairs – 2022/23 Fire Services Training Program Grant

RES 261-2022 Moved by Deputy Mayor Smith to accept as information.

Carried

9B. Rural Renewal Program – Regional Collaboration – Alberta Community Futures

RES 262-2022 Moved by Councillor Henke to accept as information.

Carried

9C. Southern Alberta Energy from Waste Association

RES 263-2022 Moved by Councillor Goodfellow to accept as information.

Carried

9D. Palliser Regional Municipal Services Board of Directors' Meeting minutes
Council information only

9E. Thank you from Mitchel and Amie-Anne Kathol

RES 264-2022 Moved by Deputy Mayor Smith to accept as information.

Carried

10. OTHER BUSINESS

All available Council will judge the Christmas lights in Standard.
Deputy Mayor Smith left the meeting at 8:27pm.
Deputy Mayor Smith returned to the meeting at 8:30pm.

11. ACTION ITEM LIST REVIEW

11A. Operating budget updated to November 30, 2022

RES 265-2022 Moved by Councillor Geeraert that Council accepts as information.

Carried

11B. Ground level measurement from manhole to sewer pipe = 80"

- 11C. Level meter transmitter ordered mid-November, 6 week delivery
- 11D. Order in Council 346/2022 – no further updates
- 11E. Subdivision endorsement paperwork has been sent to land titles office.
Council information only.

12. CLOSED SESSION

13. OUT OF CLOSED SESSION

14. REPORTS

RES 266-2022 Moved by Councillor Henke that reports be accepted as presented.
Carried

15. ADJOURNMENT

RES 267-2022 Declared by Mayor Burke the meeting be adjourned at 9:00pm.

Mayor

Administrator

Mayor
Administrator

VILLAGE OF ROCKYFORD
MONTHLY CASH STATEMENT
Month Ending Dec 31/22

	Current Year	Previous Year
Net Balance as at Nov 30/2022	\$ 12,658.46	\$ 49,620.48
Receipts for Month	\$ 178,146.50	\$ 86,442.47
Interest Earned	\$ 245.18	\$ 37.71
Transferred From T-Bill	\$ -	\$ -
Deposit Not posted	\$ -	\$ -
	<u>\$ 191,050.14</u>	<u>\$ 136,100.66</u>
Less:		
Disbursements	\$ (155,854.14)	\$ (77,062.00)
Bank Charges	\$ (63.49)	\$ (64.42)
Auto Debit Alarm Fee	\$ -	\$ (56.69)
PAD School Taxes	\$ -	\$ (18,887.07)
Water Debenture & Interest	\$ -	\$ (11,528.75)
Transfer to L of C		\$ (35.35)
Duplicate Posting		\$ (75.45)
G/L Balance Dec 31/22	<u>\$ 35,132.51</u>	<u>\$ 28,390.93</u>
Bank Reconciliation		
Bank Balance at Dec 31/22	\$ 59,015.68	\$ 40,573.52
O/S Cheques	\$ (32,590.17)	\$ (26,137.58)
Rockyford Bucks used for dog license	\$ 25.00	\$ -
O/S Deposit	\$ 8,682.00	\$ 13,954.99
Bank Balance Dec 31, 2022	<u>\$ 35,132.51</u>	<u>\$ 28,390.93</u>

Mayor

Administrator

REQUEST FOR DECISION



Subject: Land Use Bylaw Amendment, Bylaw 2023-001

Prepared By: Tracy Woitenko, Senior Planner, Palliser Regional Municipal Services

Council Meeting Date: January 11, 2023

Agenda Item: 8A

Background:

An application to amend the Village of Rockyford Land Use Bylaw 2014-002 has been received by Palliser Regional Municipal Services (PRMS). The application has been submitted by the Village of Rockyford on behalf of the landowner of 108 Railway Avenue West (Lot 22/23, Block 2, Plan 5728CC). The subject lot is located within the I-R Industrial Restricted Use District. The purpose of the application is to allow for a dwelling unit (a residence) as an accessory use to an industrial use within the existing industrial building on 108 Railway Avenue.

The proposed amendment to the Land Use Bylaw 2014-002 is to therefore add a use –Dwelling Unit (accessory to an industrial use)– to the list of discretionary uses of the I-R District in Section 8.9.3. (Attachment 1 – Bylaw 2023-001). This would allow for a person the opportunity to apply for, and receive, Development Permit approval to construct and inhabit a Dwelling Unit if there is an established principal industrial use on the site.

The I-R land use district is currently located within a small portion of Town, and only affects 5 lots. Figure 1 shows the properties in Rockyford with the I-R zoning.

Figure 1. Lots in the I-R District



If the bylaw amendment is approved, each lot with the I-R zoning would have the ability to apply for and receive approval for a Dwelling Unit (accessory to industrial use). It would be at the direction of Rockyford's Development Authority to approve or refuse a permit application based on the merits of each application. As a discretionary use, any permit approval could also be appealed by an affected neighbour. Because this proposed land use bylaw amendment potentially affects all owners of properties within the I-R District as well as those adjacent properties, all properties within and adjacent to have been notified by mail of the proposed bylaw change.

The purpose of the I-R District is to "provide for a limited range of industrial uses which may be accompanied by retail sales, business and professional offices, warehousing and secondary service uses. Limited outside storage may be permitted at the discretion of the approving authority." The I-R District currently allows "Existing residential dwellings" as a discretionary use. This means that any dwellings that were constructed and occupied at the time of the adoption of Land Use Bylaw 2014-002 can remain, but new dwellings would not be allowed. There is currently a residential dwelling on two of the five properties in the I-R District, but if demolished, these dwellings would not be allowed to be reconstructed. The proposed bylaw amendment, if approved, would allow for new residential dwellings, but only as an accessory use to an industrial use. This means a new dwelling unit would be allowed, for example, in the upstairs of an industrial building.

Policy/Legislative Implications:

Rockyford's Land Use Bylaw must be consistent with the Village's statutory plans, specifically the Municipal Development Plan (MDP). The MDP Future Land Use Map shows the subject lot and the other lots in the I-R District within the Industrial Development future land use category. Section 5.6 of the MDP contains relevant objectives and policies related to industrial and residential uses including the following:

Objectives:

- D. To promote the development of safe, aesthetically pleasing industrial areas by providing adequate access, and by providing appropriate buffering and screening for the protection of adjacent incompatible land uses.
- E. To ensure appropriate separation or buffering between industrial and residential land uses.

Policies:

- 1) Site Planning
 - b. The LUB shall be reviews to ensure it contains regulations that reflect existing realities regarding industrial lands use. This may include but not be limited to landscaping, building design, and appropriate distances between industrial uses and non-industrial uses.

In order to ensure the LUB is consistent with the above MDP objectives and policies, the proposal to include "Dwelling Units (accessory to industrial use)" as a discretionary use in the I-R District may be satisfactory. The requirement for a site to contain a principal industrial use, and that the dwelling unit is only accessory and is a discretionary use, provides the Development Officer the ability to refuse a permit application, or apply conditions to an approval as determined necessary.

Financial Implications: N/A

Communication: The public hearing will be advertised and circulated as required by the Municipal Government Act. The hearing will provide any affected persons an opportunity to express their concerns to Council.

Recommendation:

1. That Council give first reading to Bylaw 2023-001, Land Use Bylaw amendment.
2. That Council authorize a public hearing for Bylaw 2023-001 to be held for February 8, 2023, at 7 p.m. in the Council Chambers at the Village office, to allow any person who claims he/she will be affected an opportunity to be heard by Council.

Alternative Options:

- 1) Council could refuse first reading and deny the bylaw prior to holding a public hearing. This is not recommended.
- 2) Council could amend proposed bylaw 2023-001 prior to giving first reading.

Attachments:

1. Bylaw 2023-001



REQUEST FOR DECISION

Subject: Course Reimbursement

Prepared By: Lori Miller

Council Meeting Date: January 11, 2023

Agenda Item: 8B.

Background: Per Policy PM 047 all course costs will be reimbursed once completed with a passing grade. I have recently completed two courses, Local Government and Local Government Accounting through U of A Faculty of Extension Online. Both courses were passed with grades of A- and B+ respectively.

Options:

Financial Implications: \$1660.30

Communication: N/A

Recommendation: That Council approves the reimbursement of all fees for the two courses completed.

[View Schedule](#)

UofA Faculty of Extension Online
www.extension.ualberta.ca
GST #R108102831

Please Print this Page for your Records. For best results use Landscape format.

Lori Miller
Box 55
Beiseker
AB
T0M 0G0

Your transaction has been approved. Thank you for your online registration.

Credit Card Transaction details

Reference Number 661940910018890120

Transaction Date/Time 2022-08-23/10:53:43

Response Code 027

Bank Approval Code 003178

ISO Code 01

Card Holder Name Lori Miller

Payment Amount 1590.00

Transaction Type purchase

Transaction ID BWEB65834-0_269

Order ID BXOqjik9UFUJ09MVC635Ozmtv4IM=

2 rows

Class	Description	Cost	View Schedule/Textbooks
EXLGP 8200-FA1 (20023)	Local Government	\$795.00	View Schedule/Textbooks
EXLGP 8206-FA1 (20025)	Local Government Accounting	\$795.00	View Schedule/Textbooks

Withdrawal and Refund policies have changed, please review the policy: [Continuing Education Withdrawal and Refund Policy.](#)

Statement of Results

Lori Elaine Miller
 Box 55
 Beiseker AB T0M 0G0

Grading Guide		
4.0	A+	Excellent
4.0	A	
3.7	A-	
3.3	B+	Good
3.0	B	
2.7	B-	
2.3	C+	Satisfactory
2.0	C	
1.7	C-	
1.3	D+	Poor
1.0	D	Minimal Pass
0.0	F	Failure
AU	Audit	
CR	Completed Requirements, no grade point value assigned	
EX	Exempt	
IN	Incomplete	
NC	Failure, no grade point value assigned	
PD	Pass with Distinction	
W	Withdrew	
WP	Withdrew, With Permission	

Course Number	Section Number	Hours	Grade	Enrolment	Class Average
EXLGP 8200	FA1	39	A-	101	3.1
Course Title					
Local Government					
Course Dates		Date of Issue		Student Program Start Date	
2022-09-12 - 2022-12-09		2022-12-20		2022-09-12	
Student Program					
General Studies					
Instructor					
Andy Gunn					

Request for Continuing and Professional Education transcripts can be submitted in Bear Tracks, navigate to Academic Records > Request Official Transcript.

Statement of Results

Lori Elaine Miller
 Box 55
 Beiseker AB T0M 0G0

Grading Guide	
4.0	A+
4.0	A
3.7	A-
Excellent	
3.3	B+
3.0	B
2.7	B-
Good	
2.3	C+
2.0	C
1.7	C-
Satisfactory	
1.3	D+
1.0	D
0.0	F
Minimal Pass Failure	
AU	Audit
CR	Completed Requirements, no grade point value assigned
EX	Exempt
IN	Incomplete
NC	Failure, no grade point value assigned
PD	Pass with Distinction
W	Withdrew
WP	Withdrew, With Permission

Course Number	Section Number	Hours	Grade	Enrolment	Class Average
EXLGP 8206	FA1	39	B+	33	2.9
Course Title					
Local Government Accounting					
Course Dates		Date of Issue		Student Program Start Date	
2022-09-12 - 2022-12-09		2023-01-03		2022-09-12	
Student Program					
General Studies					
Instructor					
Fei Pan					

Request for Continuing and Professional Education transcripts can be submitted in Bear Tracks, navigate to Academic Records > Request Official Transcript.

ACCT #	DESCRIPTION	NOTES	2026 BUDGET	2025 BUDGET	2024		2023		2022		2021	
					BUDGET	BUDGET	BUDGET	BUDGET	ACTUALS	BUDGET	ACTUALS	
2-11-00-104	Council CPP		(600.00)		(600.00)		(600.00)		276.55	(600.00)		(1,595.55)
2-11-00-151	Council Meeting Fees		(17,000.00)		(17,000.00)		(17,000.00)		(16,095.46)	(17,000.00)		(4,536.89)
2-11-00-200	Cards/Gifts		(1,000.00)		(1,000.00)		(1,000.00)		(2,435.59)	(500.00)		(6,360.90)
2-11-00-211	Mileage & Subsistence		(7,000.00)		(6,800.00)		(6,800.00)		(6,628.14)	(2,000.00)		(1,510.03)
2-11-00-510	Council Lunches		(1,500.00)		(1,500.00)		(1,500.00)		(894.12)	(1,500.00)		(684.59)
	SURPLUS(DEFICIT)		(27,100.00)		(26,900.00)		(26,900.00)		(25,776.26)	(21,600.00)		(24,687.96)
	ADMINISTRATION											
1-12-00-410	Sale of Services/Goods		1,750.00		1,750.00		1,750.00		1,915.00	1,000.00		2,232.00
1-12-00-590	Admin fee-H.O.Retfund/other		1,400.00		1,400.00		1,400.00		4,505.68	2,100.00		3,714.22
			3,150.00		3,150.00		3,150.00		6,420.68	3,100.00		5,946.22
2-12-00-100	Admin Payroll		(92,700.00)		(90,000.00)		(90,000.00)		(94,815.26)	(98,000.00)		(93,751.52)
2-12-00-101	Admin CPP, EI		(3,000.00)		(2,700.00)		(2,700.00)		(1,176.56)	(2,700.00)		(4,311.30)
2-12-00-102	Admin Benefits		(13,400.00)		(13,100.00)		(13,100.00)		(10,785.16)	(11,280.36)		(9,858.60)
2-12-00-200	Admin. Contract Services		(2,700.00)		(2,500.00)		(2,500.00)		(2,353.48)	(2,900.00)		(2,727.33)
2-12-00-211	AdminMileage & Subsistence		(3,200.00)		(3,200.00)		(3,200.00)		(1,962.45)	(3,600.00)		(258.51)
2-12-00-215	Phone, Fax and Internet		(4,200.00)		(4,100.00)		(4,100.00)		(3,902.37)	(4,500.00)		(4,476.74)
2-12-00-218	-Postage		(1,000.00)		(1,000.00)		(1,000.00)		(848.69)	(1,100.00)		(1,020.00)
2-12-00-220	-Memberships		(1,500.00)		(1,400.00)		(1,400.00)		(1,753.78)	(1,750.00)		(1,548.71)
2-12-00-223	-Land Titles		(50.00)		(30.00)		(30.00)		(15.05)	(50.00)		(30.00)
2-12-00-225	-Advertising		(700.00)		(500.00)		(500.00)		(1,678.70)	(500.00)		(446.37)
2-12-00-230	-Auditor		(22,000.00)		(21,000.00)		(21,000.00)		(20,000.00)	(17,000.00)		(16,000.00)
	-Assessor		(5,000.00)		(5,000.00)		(5,000.00)		(2,000.00)	(15,000.00)		
	-Legal/Appraisal		(200.00)		(200.00)		(200.00)		(750.00)	(1,000.00)		(2,470.00)
2-12-00-240	-Election		(4,600.00)		(4,500.00)		(4,500.00)		(1,424.30)	(1,750.00)		(1,766.61)
2-12-00-250	Equipment R&M - Contracts		(1,800.00)		(1,000.00)		(1,000.00)		(4,345.60)	(4,800.00)		(3,857.59)
	-Copier Contract		(5,000.00)		(5,000.00)		(5,000.00)		(939.79)	(1,300.00)		(1,266.64)
2-12-00-251	Building R & M		(6,800.00)		(6,800.00)		(6,800.00)		(48,533.72)	(5,000.00)		(3,490.48)
2-12-00-274	-Liability Insurance		(3,000.00)		(2,900.00)		(2,900.00)		(6,781.37)	(6,300.00)		(6,292.91)
2-12-00-275	-WCB Insurance		(1,800.00)		(1,800.00)		(1,800.00)		(2,640.70)	(2,800.00)		(2,741.29)
2-12-00-510	Supplies		(3,400.00)		(3,100.00)		(3,100.00)		(1,777.97)	(1,500.00)		(3,597.26)
2-12-00-560	Utilities -Power & Gas		(1,550.00)		(1,500.00)		(1,500.00)		(1,357.40)	(1,350.00)		(1,259.55)
2-12-00-541	Water/Sewer		(200.00)		(200.00)		(200.00)		(158.51)	(200.00)		(143.58)
2-12-00-542	Carbon Levy		(1,250.00)		(1,200.00)		(1,200.00)		(1,048.70)	(850.00)		(840.68)
2-12-00-810	Bank Service Charges		(100.00)		(100.00)		(100.00)		(190.98)			
2-12-00-990	Misc. [gifts, etc.]		(181,850.00)		(174,830.00)		(174,830.00)		(212,038.67)	(178,710.36)		(165,135.02)
	SURPLUS(DEFICIT)		(178,700.00)		(171,680.00)		(171,680.00)		(205,617.99)	(176,610.36)		(159,188.80)
	ACCT #	DESCRIPTION	NOTES	2024 BUDGET	2023 BUDGET	2022 ACTUALS	2022 BUDGET	2021 ACTUALS	2021 BUDGET	2021 ACTUALS		
	FIRE											
1-23-00-590	RRFA Cost Sharing		40,813.00		38,500.00		38,500.00		32,374.37	37,938.00		
1-23-00-850	Transfer from Fire Dept.											
1-23-00-990	-From Volunteer F.F.		40,813.00		38,500.00		38,500.00		32,374.37	37,938.00		
2-23-00-100	FF Wages/Benefits		(1,300.00)		(1,300.00)		(1,300.00)			(1,300.00)		(1,300.00)
2-23-00-200	FD Contracted Services											
	lamResponding		(450.00)		(450.00)		(450.00)			(450.00)		(380.00)

ACCT #	DESCRIPTION	NOTES	2024 BUDGET	2023 BUDGET	2022 ACTUAL	2022 BUDGET	2021 ACTUALS
FAMILY & COMMUNITY SUPPORT SERVICES							
2-51-00-770	WF/CSS Requisition	requisition could be 30% higher	\$ (3,500.00)	\$ (3,260.00)	\$ (2,714.50)	\$ (2,715.00)	\$ (2,714.50)
	SURPLUS(DEFICIT)		\$ (3,500.00)	\$ (3,260.00)	\$ (2,714.50)	\$ (2,715.00)	\$ (2,714.50)
CEMETERY							
2-56-00-200	-Grave Digging						\$ (110.50)
2-56-00-500	Cemetery Upgrade Supplies				\$ (150.00)		\$ (110.50)
2-56-00-510	Supplies				\$ (150.00)	\$ -	\$ (221.00)
	SURPLUS(DEFICIT)						
MUNICIPAL PLANNING, ZONING & DEVELOPMENT							
1-61-00-520	Bldg. & Develop. Permits		\$ 500.00	\$ 500.00	\$ 630.00	\$ 500.00	\$ 805.00
	SURPLUS(DEFICIT)		\$ 500.00	\$ 500.00	\$ 630.00	\$ 500.00	\$ 805.00
2-61-00-200	Contracted Services - Census/Palliser	requisition increase	\$ (10,000.00)	\$ (10,000.00)	\$ (4,113.22)	\$ (14,264.00)	\$ (9,387.41)
2-61-00-225	Advertising - planning		\$ (400.00)	\$ (400.00)	\$ (350.00)	\$ (300.00)	
2-61-00-510	Supplies		\$ (10,400.00)	\$ (10,400.00)	\$ (4,463.22)	\$ (14,564.00)	\$ (9,387.41)
	SURPLUS(DEFICIT)		\$ (10,400.00)	\$ (10,400.00)	\$ (4,463.22)	\$ (14,064.00)	\$ (8,582.41)
COMMUNITY SERVICES							
2-62-00-200	Contracted Services	Janis, Commission - Home & Piers	\$ (1,100.00)	\$ (1,100.00)	\$ (600.00)	\$ (1,100.00)	
2-62-00-996	Donations	includes STARS - \$650	\$ (1,000.00)	\$ (1,000.00)	\$ (650.00)	\$ (1,000.00)	\$ (650.00)
2-62-01-220	Membership CBI	CPWA Digital Program Contribution	\$ (250.00)	\$ (250.00)	\$ (238.09)	\$ (250.00)	
	SURPLUS(DEFICIT)		\$ (2,350.00)	\$ (2,350.00)	\$ (1,488.09)	\$ (2,350.00)	\$ (650.00)
	SURPLUS(DEFICIT)		\$ (2,350.00)	\$ (2,350.00)	\$ (1,488.09)	\$ (2,350.00)	\$ (650.00)
PRAIRIE RIDGE PARK							
1-63-00-560	PRP Lease Revenue	Based on \$171' x 209' ft ²	\$ 450.00	\$ 550.00	\$ 555.00	\$ 450.00	
		Pickle Ball Revenue	\$ 500.00	\$ 500.00	\$ 500.00	\$ 300.00	
		PlaySchool @ \$50 X 10 mos	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
		Skierrent Tower, Leaser	\$ 6,950.00	\$ 7,050.00	\$ 7,055.00	\$ 6,750.00	\$ 8,843.00
	SURPLUS(DEFICIT)		\$ (15,000.00)	\$ (15,000.00)	\$ (14,377.83)	\$ (12,000.00)	\$ (7,280.10)
2-63-00-251	PRP Building Repairs & Maint.	roof repairs	\$ (9,000.00)	\$ (8,800.00)	\$ (8,565.50)	\$ (8,100.00)	\$ (8,016.05)
2-63-00-274	PRP Insurance		\$ (26,000.00)	\$ (25,000.00)	\$ (22,820.01)	\$ (28,560.00)	\$ (25,209.68)
2-63-00-540	PRP Utilities - Power & Gas	no Dec bills yet	\$ (1,875.00)	\$ (1,775.00)	\$ (1,502.08)	\$ (1,775.00)	\$ (1,662.43)
2-63-00-541	PRP Water/Sewer	no Dec bills yet	\$ (4,700.00)	\$ (4,500.00)	\$ (4,594.35)	\$ (4,500.00)	\$ (4,198.95)
2-63-00-542	Carbon Levy		\$ (56,575.00)	\$ (55,075.00)	\$ (51,859.77)	\$ (54,935.00)	\$ (46,367.21)
	SURPLUS(DEFICIT)		\$ (49,625.00)	\$ (48,025.00)	\$ (44,804.77)	\$ (48,185.00)	\$ (37,524.21)
	SURPLUS(DEFICIT)		\$ (49,625.00)	\$ (48,025.00)	\$ (44,804.77)	\$ (48,185.00)	\$ (37,524.21)
RECREATION BOARD							
1-71-00-990	Other Revenue-Recreation		\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)
2-71-00-990	Fireworks						
	Donations						
	SURPLUS(DEFICIT)		\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)

Council report for January 2023
By Bill Goodfellow
Only 1 meeting to be reported

Dec 15 - DDSWMA budget approved by board
- re write of tipping fee schedule to be completed

Council report
Tyler Henke
DEC 2022

DEC 12. Rockyford Library meeting,

Motion passed to no longer charge for library memberships

Library board is looking in to the opportunity to take over the village birthday calendar from the 4-H, could be a great fundraising opportunity

No other meetings outside of village council were scheduled or attended.

CAO Report – December 2022

Completed MAATI courses Dec 1 & 2

Consultations with legal counsel

WREMA meeting (meet and greet)

Organize meal/desserts for Christmas party

Find all WC correspondence for legal

Search out farmland properties w/in Village and reallocate taxes

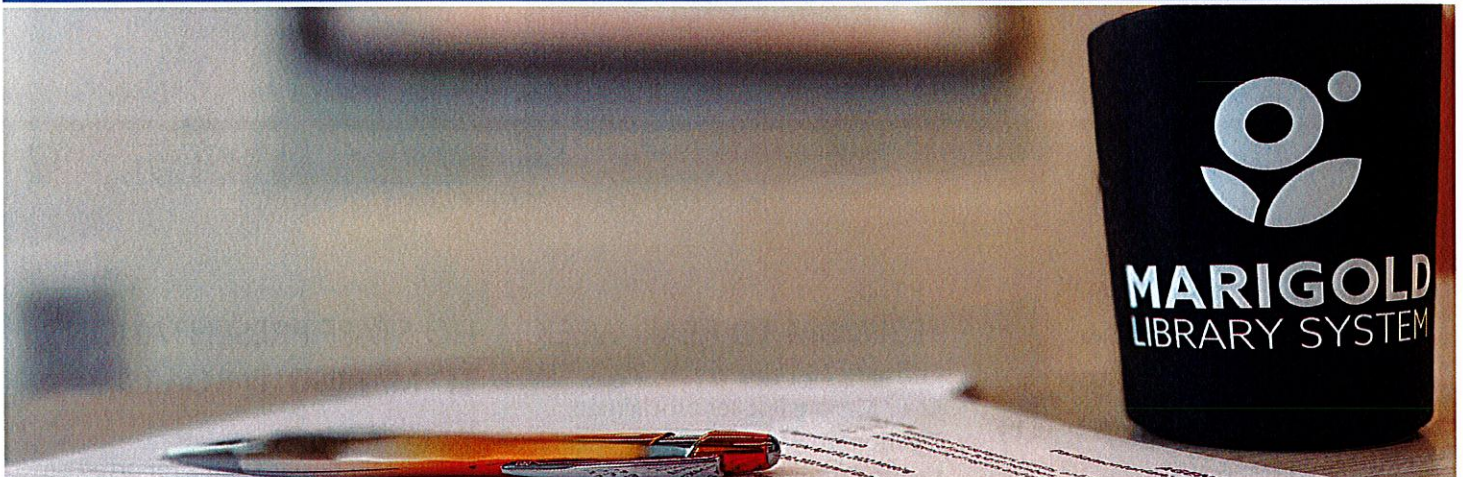
Submit year in review information to Drumheller Mail

Work on 2023 budget

Lunch with Colin – MPE, discussed Railway Ave and subdivision

MARIGOLD REPORT

To Councils and Special Areas Board



MARIGOLD BOARD MEETING HIGHLIGHTS:

November 26, 2022

The Marigold Library System Board met Saturday, November 26 via Zoom. New Board members were recognized: Kelly Burgess – Village of Empress

FINANCIAL STATEMENTS

Marigold unaudited Financial Statements to October 31, 2022 were accepted for information. Marigold Library System is in a positive financial position. Expenditures are on track including IT equipment and materials.

Draft Operating Budget 2023-2025

The draft budgets for operating and capital/projects budgets were presented and approved for information. In January, the final budget will be presented to Marigold Board for approval, based on year-end

actual expenditures and official populations from Municipal Affairs.

Marigold's Draft Operating Budget for 2023 is \$5,784,820, which is 3% higher to account for an projected increase to population numbers.

Marigold is the third largest library system in Alberta, based on service population, after Calgary and Edmonton. With a larger service population, costs are higher, and many expenses are calculated on a per capita basis. There are increased costs for utilities, fuel and IT contracts.

eResource subscriptions and eBook pricing are impacted by U.S. dollar exchange rates. Salaries account for 38% of the total budget. Savings have been found in website development, internet costs and promotional materials.

HQ Building Sale: 710 2 Street, Strathmore

Here are details on the listing of our old headquarters building and property in Strathmore: <https://www.realtor.ca/real-estate/25017701/710-2-street-strathmore>

Key initiatives in 2023 include:

The development of Marigold's 2023-2025 Plan of Service will be completed early next year.

The IT department is working on a network storage replacement project, which will add additional network hardware and enhance the storage space for virtualized servers and appliances.

Marigold continues to work with the Langdon Library Society and Rocky View County on the opening of the new Langdon Community Library in early 2023.



Wishing everyone a wonderful, happy and healthy holiday season! All the best from Marigold Headquarters for a bright 2023.

- Lynne Price, CEO (right) and Laura Taylor, Chief Operating Officer (left)



POLICY APPROVAL & DECISION

Policies reviewed and approved by the Marigold Board:

Finance Policy - Finance
Information Technology (IT) Services Policy – Standards & Services

The Board also reviewed the Library Services for Indigenous Persons Operational Policy (Public Library Services Branch)

Capital and project expenditures for 2023 are based on available funds after estimated operating costs have been subtracted from revenue projections. Two service vehicles need to be replaced.

FREEDOM TO READ WEEK

February 19-February 25, 2023: Vice Chair Maxine Booker proclaimed Freedom to Read Week in Marigold. Communications & Engagement Manager Jessie Bach spoke about the importance of being able to choose what you want to read and how intellectual freedom is challenged when any resource is restricted. Canadian libraries have an essential role in promoting freedom to read and intellectual freedom. Member libraries, councils and residents are encouraged to celebrate Freedom to Read Week from February 19– February 25. The proclamation will be sent to local library boards and councils early in January. More at: freedomtoread.ca

HQ STAFF PRESENTATIONS TO MARIGOLD BOARD:

IT Update:

IT Manager Richard Kenig reported on several long-term projects related to hardware and server upgrades, network architecture and infrastructure, and general cyber security. Service continues to expand for hybrid workers, including expanding cloud storage capacities and providing more user training and onboarding with available tools (e.g. Teams, Onedrive, Sharepoint).

The IT department continues to support several libraries on upcoming moves or builds: Rumsey, Morrin, the new Langdon Community Library, and Airdrie Public Library as they progress through the building of their new facility.

Upcoming Board Meetings

Saturday, January 28, 2023: Virtual Teams Meeting, 9:30 am.
Saturday, April 22, 2023: 9:30 am in Strathmore at the Marigold Library System & Western Irrigation District Community Room

Trustee Orientation: February 11, 2023
Virtual Teams Meeting, 9:30 am.

Unit B 1000 Pine Street
Strathmore, AB T1P 1C1
Phone: 403-934-5334
1-855-934-5334



MARIGOLD
LIBRARY SYSTEM



MERRY
CHRISTMAS



Hon. Rebecca Schulz, MLA
Minister of Municipal Affairs

320 Legislature Building
10800 - 97 Ave
Edmonton, AB, T5K 2B6

Wishing you a wonderful holiday season, and all the best
in the New Year.

Thank you for all you do to help better the lives of Albertans.



Rebecca Schulz, MLA
Minister of Municipal Affairs

Happy Holidays



Royal Canadian Mounted Police Gendarmerie royale du Canada

Canada




May the joy and festivity of this season

connect us as one community across Alberta's towns, cities, rural municipalities and treaty lands. On behalf of the Alberta RCMP, we wish you a safe and happy holiday season.


Deputy Commissioner
Curtis Zablocki
Commanding Officer


Chief Superintendent
Mike Good
Human Resources Officer


Assistant Commissioner
John Ferguson
Criminal Operations Officer
– Core Policing Services


Chief Superintendent
Peter Tewfik
Officer in Charge of
Community Safety and Well-Being


Assistant Commissioner
Keith Finn
Criminal Operations Officer
– Federal Policing


Executive Director
Nina Sahasrabudde
Strategy, Business and Innovation