

VILLAGE OF ROCKYFORD  
AGENDA REGULAR COUNCIL MEETING  
February 8, 2023  
Council Chambers  
110 Main Street, Rockyford, AB  
7:00 p.m.

1. CALL TO ORDER
2. ADOPT AGENDA
3. PUBLIC WORKS REPORT
4. DELEGATIONS
  - A. Palliser Regional Municipal Services – LUB amendment – Tracy Woitenko
  - B. Staff Sergeant Mark Wielgosz – Strathmore – Langdon RCMP
5. ADOPT MINUTES
  - A. Minutes from January 11, 2023, Regular Meeting
6. FINANCIAL REPORTS
  - A. Bank Reconciliation January 2023 – Village
7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES
8. NEW BUSINESS
  - A. Land Use Bylaw Amendment, Bylaw 2023-001
  - B. Recognition of Freedom to Read Week
  - C. Professional Writing for Municipalities/How to Prepare for & Write a Grant
  - D. Wheatland Regional Corporation – Payout of Provincial Funds
  - E. Nuisance and Unsightly Premise Bylaw 2020-007 Review
  - F. Wheatland Housing Management Body Commitment Letter
  - G. Water Line for Wheatland County Shop
  - H. Thank You Gifts for Cubs/Parents
  - I. Water Overages for 2022
  - J. Outstanding Utility Bills
  - K. Preliminary Operating Budget
9. CORRESPONDENCE
  - A. Drumheller and District Solid Waste Management Association – DBS Environmental
  - B. Letter to Honourable Jason Copping – Minister of Health, Ambulance Crisis
  - C. Lead by Example Pow Wow Invitation – Town of Strathmore
  - D. Wheatland County Land Use Bylaw Amendment
  - E. Invitation to meet with Minister Schulz at 2023 ABmunis Spring Leaders’ Caucus
  - F. EMS/811 Shared Response
  - G. Village of Stirling Solar Summary
10. OTHER BUSINESS
11. ACTION ITEM LIST REVIEW
12. CLOSED SESSION
13. OUT OF CLOSED SESSION MOTION
14. REPORTS
15. ADJOURNMENT

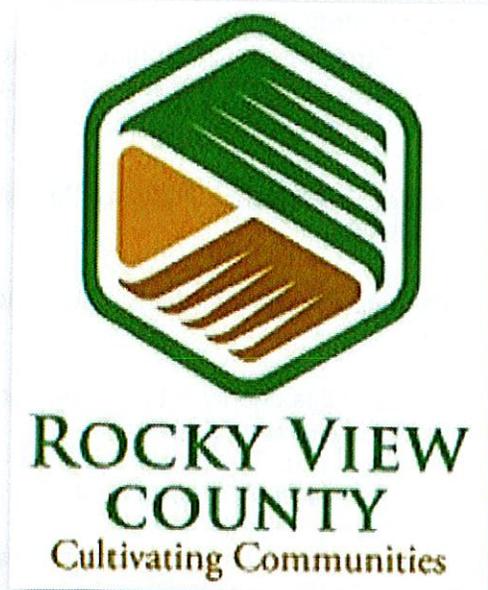
## Jan public works report

1. Police investigators out for 2 days doing surveillance on yard by maintenance yard.
2. Bust at yard next to maintenance yard.
3. Truck broken into back window broke and door handle broke. Took truck out to Refinish and had repaired also had end gate painted.
4. Made room in shop for both trucks very tight fit but it works.
5. Rear drivers side brake caliper on ford repaired at D-Alta .
6. Sanded Standard's streets.
7. Went to Calgary to pick up new bearings and pillow blocks for sanding unit D-Alta replaced.
8. Snow removal.
9. Sanding intersections.
10. Scraped streets.
11. Moving snow piles at west end of village.
12. Took down Xmas lights.
13. Put up new village banners on main street.

# STRATHMORE MUNICIPAL POLICING REPORT

QUARTER 2

July 1, 2022 – September 30, 2022



Prepared by:  
Staff Sergeant Mark Wielgosz  
Detachment Commander  
Strathmore – Langdon RCMP



Royal Canadian Mounted Police Gendarmerie royale du Canada

Canada 



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Population Serviced:

- Strathmore: 14,751
- Langdon: 5,497
- Rocky View: 5,733 (est.)
- Wheatland: 6,299 (est.)

Police Strength:

- Strathmore: 16 Regular Members
- Langdon: 3 Regular Members
- Rural: 13 Regular Members

Support Staff:

- Strathmore: 5 Municipal Employees
- Rural: 4 Public Servants
- Langdon: 1 Municipal Employee

## 2022-2023 ANNUAL PERFORMANCE PLAN INITIATIVES AND QUARTERLY RESULTS

**1. Reduce Property Crimes** – Reduction in theft of vehicles, theft from vehicles, and break and enter.

The goal of this priority is to maintain or reduce the historical four year crime levels through use of the following strategies.

### Habitual Offender Management

A habitual offender management program remains in effect to target habitual or high impact offenders residing in our Detachment area. Enforcement and monitoring efforts are undertaken to ensure offenders comply with ordered conditions or face consequence for non-compliance. Offenders are selected based upon the following factors:

- Volume of crime they commit;
- Seriousness of the crimes they commit;
- Likelihood of reoffending; and
- Impact of their crime on the community.

During this quarter, Strathmore Detachment monitored 13 habitual offenders.

Offender 1: Identified as a candidate for property offences. Subject found in compliance during checks. (Strathmore)

Offender/Property 2: Property identified as frequented by HOM offenders and property crime. (Rocky View County) During checks this quarter:

- One vehicle was found with an impaired driver. IRS sanction issued; and
- Three subjects were found wanted on warrants and arrested;





Offender/Property 3: Property identified as frequented by HOM offenders and property crime (Rocky View County). During checks this quarter:

- Three stolen trucks were recovered and returned to their owners;
- A stolen car was located which was recovered and returned to the owner;
- A stolen truck was recovered with an occupant inside. The truck was returned to its owner and charges were laid;
- A search warrant was executed where 8 stolen vehicles, a stolen trailer, and a stolen motorcycle were recovered. Charges were laid on the property occupant at the time;
- A stolen trailer with a stolen motorcycle was recovered and returned to their owners;
- A subject was found in a vehicle in violation of release conditions and in possession of other people's debit cards. Charges laid; and
- Two subjects were located on warrant and arrested.

Offender 4: Identified for numerous property offences. Not in compliance with a check, a warrant was issued and the subject was arrested in Olds. While conducting a check on another occasion, stolen vehicles and travel trailers were observed on the property. A search warrant was obtained where two 5<sup>th</sup> wheel travel trailers and other stolen vehicles were recovered. (Wheatland County)

Offender 5: Identified for numerous property offences. Found in compliance when checked by members. (Wheatland County)

Offender 6: Identified for sexual offences, high risk to the community. Found in compliance when checked by members. (Langdon)

Offender 7: Identified for conviction of 40 CC offences and on a Conditional Sentence Order. During one check, the subject was found with two stolen vehicles and arrested but later released after a bail hearing. The subject was arrested again in a stolen vehicle in Strathmore and held in custody. (Wheatland County)

Offender 8: Identified as high-risk offender released from prison. On Peace Bond. Found in compliance when checked by members. Subject is deceased and no longer being monitored. (Langdon)

Offender 9: Identified on CSO after found with more than a kilo of cocaine in Saskatchewan. Found to be in violation of conditions during one check. Subject was arrested and held for a hearing but later released. (Strathmore)

Offender 10: Identified as high-risk domestic violence offender. Subject relocated out of the area due to an injury. No longer monitored. (Standard)

Offender 11: Identified as offender on release bound by a Conditional Sentence Order. During a check, the subject was found to be not in compliance with a condition. The subject was arrested, charged, held for a bail hearing, and later released. (Strathmore)





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Offender 12: Identified as a habitual offender on release for property offences, failure to comply with conditions, and flight from police. Subject found in compliance during checks this quarter. (Strathmore)

Offender 13: Identified on release bound by a Conditional Sentence Order in relation to violence. Found in compliance during checks this quarter. (Rocky View County)

During this quarter, Strathmore members documented over 153 offender checks to ensure compliance with release conditions.

### Persons of Interest Program

Outside of the offender management program, Strathmore RCMP monitors persons in the community involved in organized crime or at large on various types of release such as parole, probation, and interim release on open criminal matters. Persons are identified on the potential risk to the community, severity of offences they are accused of, or likelihood to reoffend.

Partnerships with Calgary Police Service, Federal Parole Board, Provincial Probation Officers, and RCMP intelligence units are leveraged to remain cognizant of offenders moving in and out of Strathmore and the surrounding area.

This program is carried out by Strathmore General Investigation Section (GIS), which has been expanded to include rural areas with the addition of a rural resource. The unit consists of three members strategically focused on:

- Drug trafficking activity;
- Serious persons crimes;
- Habitual offender management; and
- High value property crime in both rural and municipal areas.

### Security Screw Program

The Security Screw Program is now active for Strathmore and surrounding communities. The program involves provision of security fasteners to area residents without charge at select locations.

Current locations are:

- Strathmore RCMP Detachment;
- Strathmore Fire Department;
- Strathmore Ford;
- Strathmore Motor Products; and
- Strathmore Dodge.
- Rocky View County – Langdon Detachment (*new location with opening of office*)

Community response has been positive and several fasteners have been installed at all locations.





**Crime Prevention Through Environmental Design (CPTED) - Under Development**

This program involves making available various techniques residents, businesses, and rural residents can implement to reduce the likelihood of becoming a victim of property crime. Partnerships are under way with the Town of Strathmore Communications department to enhance availability of crime prevention information in the Town/RCMP website. In addition, pending availability of police resources, site assessments can be conducted upon request to help point out individual strategies to prevent theft and increase security of property.

A new member posted to Strathmore completed a crime prevention project in this area as part of their field training. Four properties were selected which were victims of break and enters. The member attended the properties to conduct an assessment to enhance safety and reduce the attractiveness as a target. To date there have not been any further attempts by property offenders at these locations.

**Business Outreach Program - Under Development**

The business outreach program is a proactive effort designed to help businesses deter and prevent theft and business break and enter. The focus of this program will start with Wrangler Park in Rocky View County, and expand further pending results and interest of other rural area businesses.

At present, data analysis is under way to populate a list of existing businesses in Wrangler Park coupled with three years of crime data. A ranked list of businesses from most to least vulnerable will be generated. In addition, Alberta RCMP implemented Project Lockup which identifies locations that have been victimized two or more times between September 1, 2020 and March 28, 2022. Three locations were identified in Wrangler park. No locations were identified within Strathmore, the remainder of Rocky View County, or in Wheatland County.

A business outreach questionnaire is under development for completion with business managers/owners. The questionnaire is intended to gather information on business after hours contacts, any regular schedule for delivery of high value items on site, feedback from business owners concerning perceptions of crime, and policing needs.

As a third measure, site assessments of most vulnerable businesses will be offered.

**Hot Spot Patrols**

Strathmore Detachment undertakes dedicated patrols of areas in the rural areas to increase visibility in an effort to detect and deter crime. Hot spot checks this quarter are broken down as noted:

Langdon:	27	Strathmore Industrial:	5
Wrangler Park:	55	Carseland:	4
Conrich:	45	Standard:	1





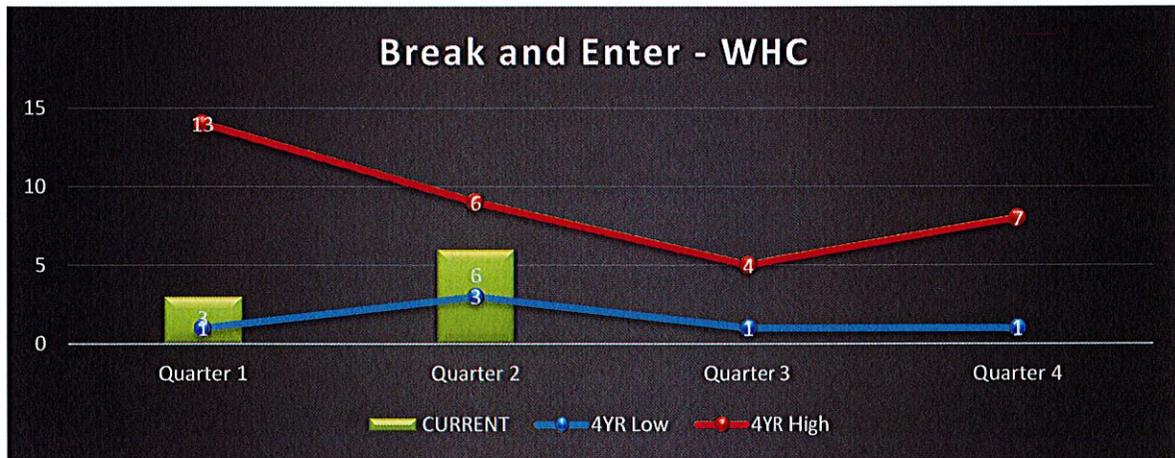
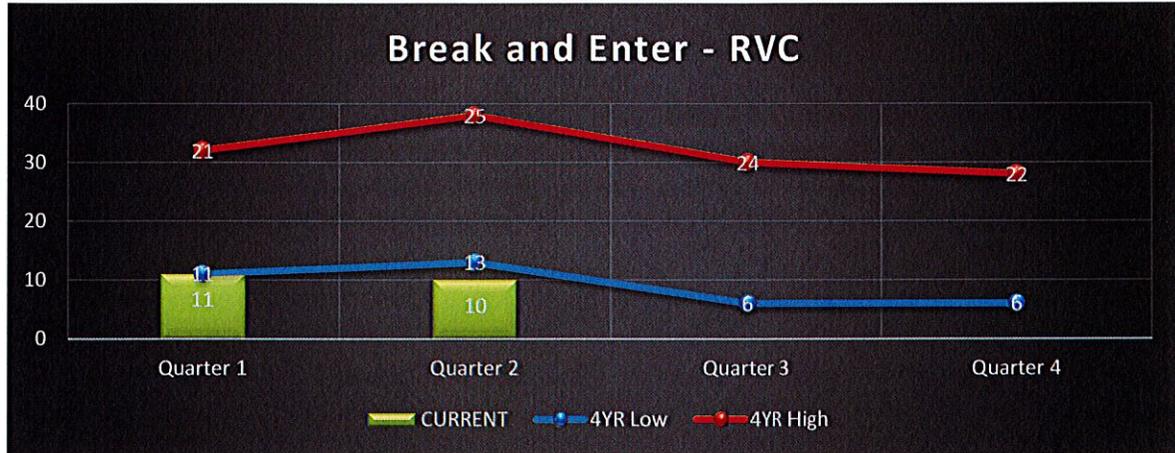
Rockyford: 1

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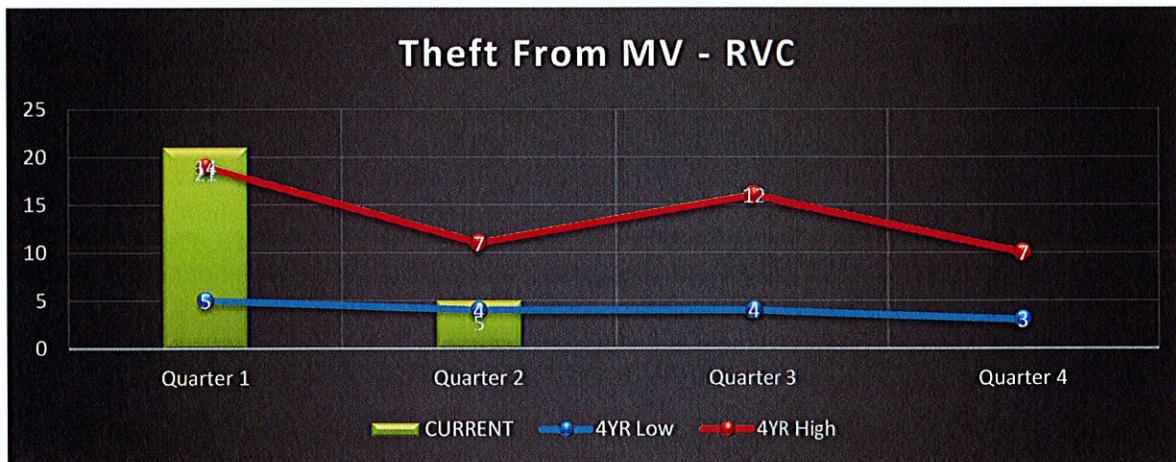
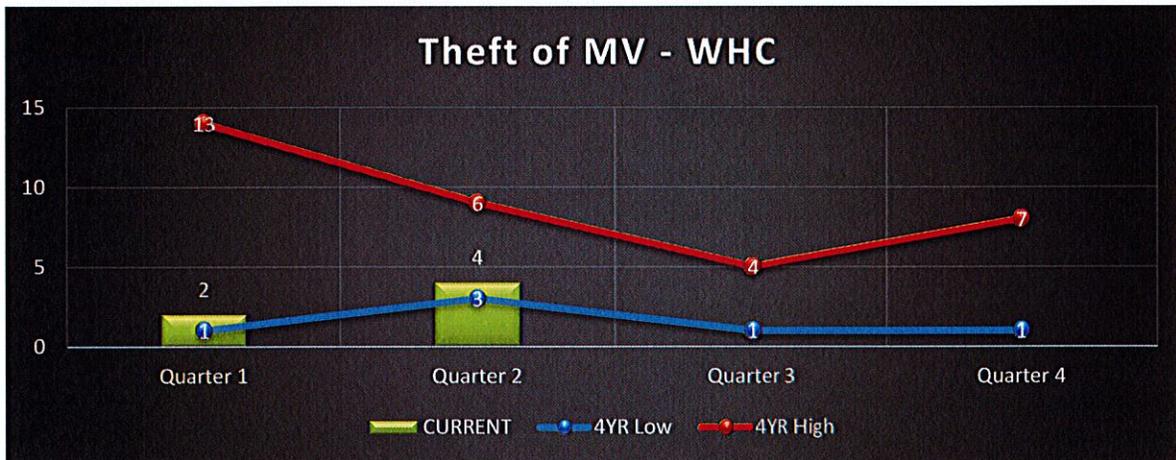
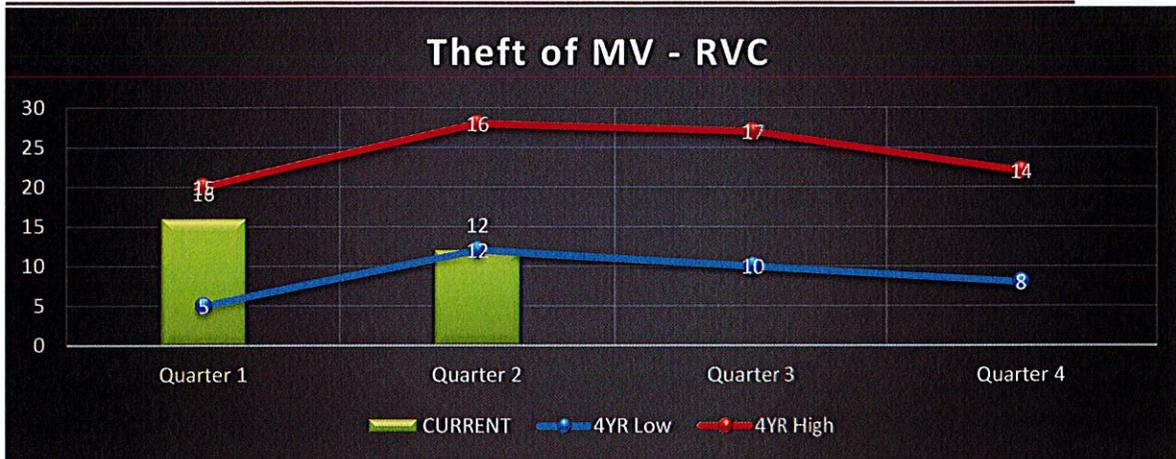
Wyndham-Carseland: 1

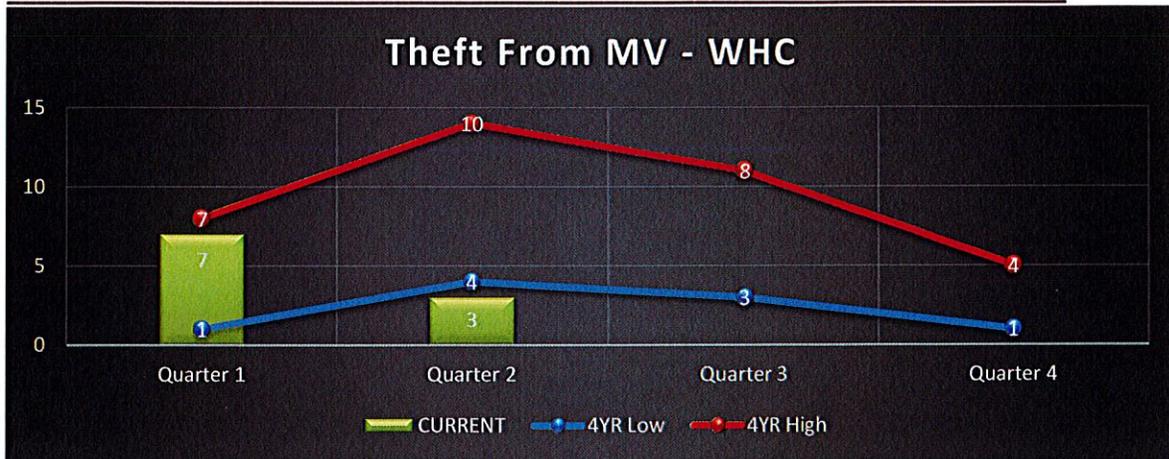
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(\*\*\* The noted hot spot checks are documented as dedicated patrols. Members as part of their regular duties patrol throughout the rural areas.\*\*\*)









Results this quarter in comparison to the same time frame the year prior and four year averages broken down by county:

	FY21/22 to FY22/23	4 Year Average
<b>Break and Enter</b>		
RVC	Down from 13 to 10 (-23%)	Down from 17 to 10 (-41%)
WHC	Down from 14 to 6 (-57%)	Down from 7 to 6 (-14%)
<b>Theft of Motor Vehicle</b>		
RVC	Down from 16 to 12 (-25%)	Unchanged at 12 (=)
WHC	Down from 5 to 4 (-20%)	Unchanged at 4 (=)
<b>Theft from Motor Vehicle</b>		
RVC	Down from 6 to 5 (-17%)	Down from 6 to 5 (-17%)
WHC	Down from 4 to 3 (-25%)	Down from 4 to 3 (-25%)

#### Crime Trends

Levels in all areas remained at or below historical levels this quarter. Break and enter incidents within RVC were predominantly within Wrangler Park targeting copper wire, industrial equipment and catalytic converters. In WHC, four break-ins were at the same vacant residence.

Theft of vehicle occurrences were again at or below historical levels in both counties. RVC occurrences included three thefts of heavy equipment while most of the remainder were thefts of opportunity. The majority of vehicles were recovered and returned to their owners. WHC thefts were all crimes of opportunity. All vehicles were recovered and returned to their owners. One vehicle was recovered in Gleichen where two suspects were identified and charged.

Theft from motor vehicles were below historical levels in both counties. Thefts in RVC were mainly catalytic converter thefts occurring near Calgary City limits. One of the thefts in WHC was a crime of opportunity with vehicle doors left unlocked. The other two were catalytic





converter thefts.

**2. Traffic Safety** – Reduction of both injury and overall collisions.

The goal of this priority reduce overall reportable and injury by up to 5% of the previous year.

**Traffic Safety/Enforcement**

Enforcement results this quarter:

Violations:

- Rocky View County: 332 // Det. Mem 98 // RVC Enh. 101 (Includes Foothills ITU)
- Wheatland County: 159 // Det. Mem 86 // RVC Enh. 4 (enhanced shifts) total (Includes Foothills ITU)

Suspensions:

- 35 drivers in both the municipal and rural areas were issued alcohol/drug suspensions.

**Check Stop Program** *(in and around Strathmore)*

This quarter 12 documented check stops were conducted in Strathmore and surrounding areas which resulted in:

- Violations: 0
- IRS Suspensions: 2
- IRS Impaired Suspensions: 3
- Suspended Drivers: 0
- Impaired Driving Charges: 0
- Mandatory Alcohol Screening: 742
- Total Vehicles Checked: 742



*(Centre Street, Langdon August 20)*

**Bar Walk Program**

Strathmore members conduct foot patrols through licensed establishments to maximize visibility in an effort to prevent, detect, and deter criminal activities. Criminal activity may include Gaming Liquor and Cannabis Act infractions, Illicit drug offences, or impaired driving. During the Covid-19 pandemic, Strathmore members also focus on promoting voluntary compliance with Public Health Restrictions. During this quarter, Strathmore members documented 4 bar walks in WHC establishments. Strathmore and Langdon members conducted 25 bar walks at establishments within the hamlet of Langdon.



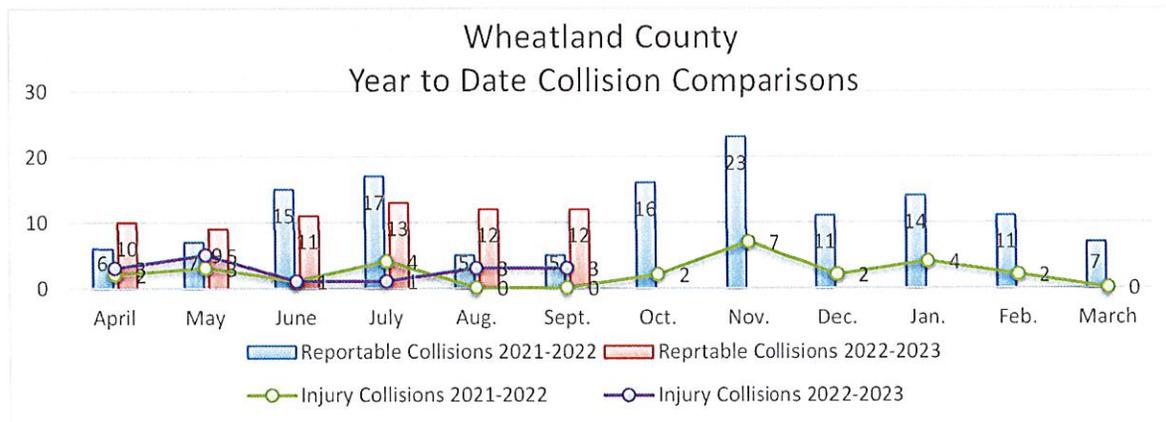
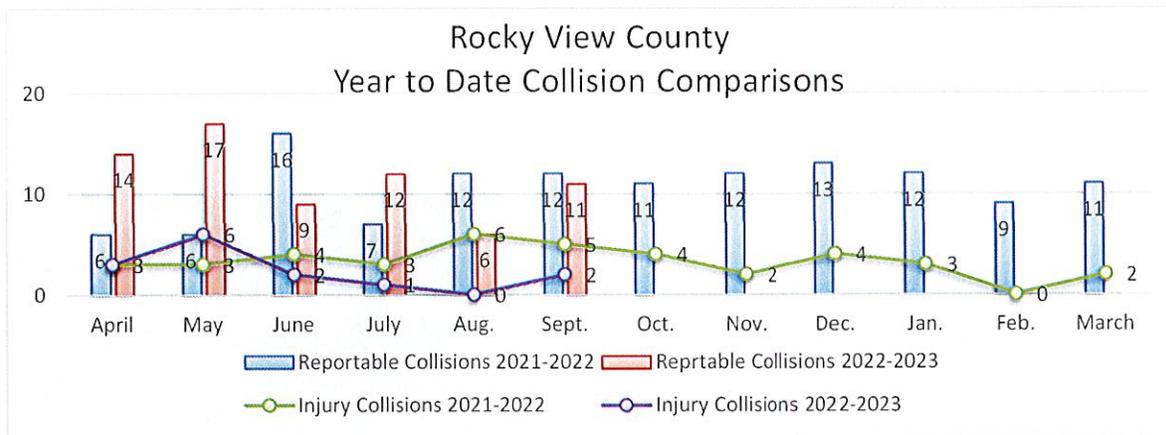


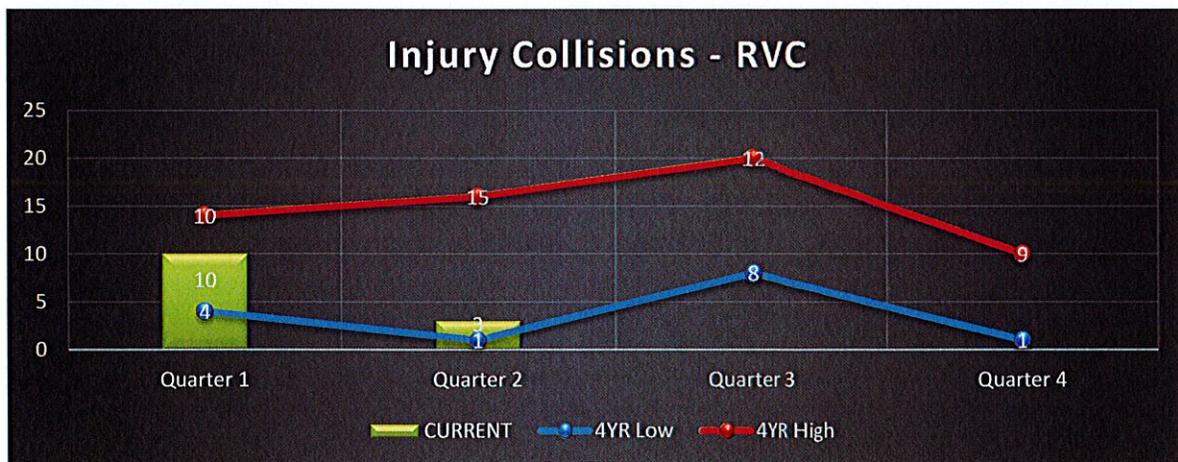
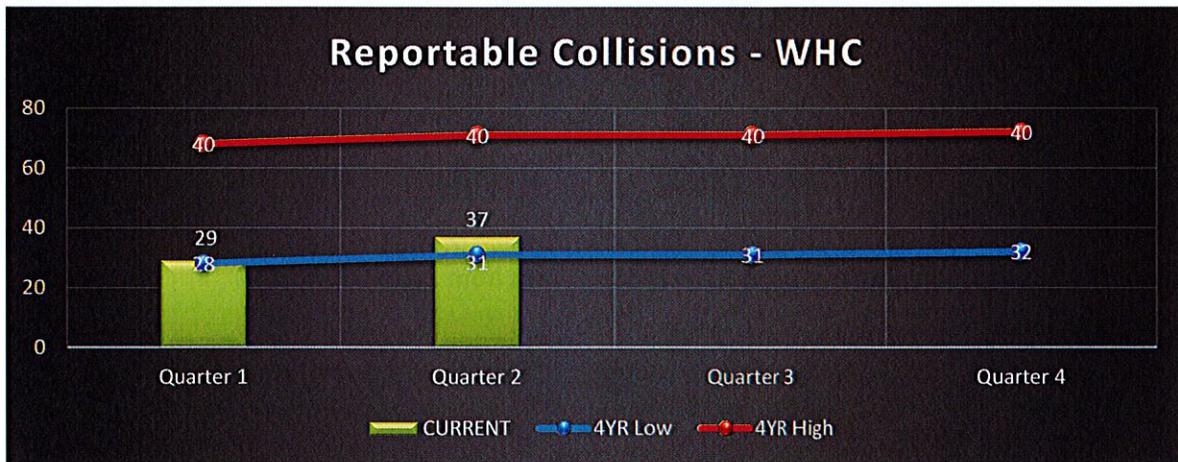
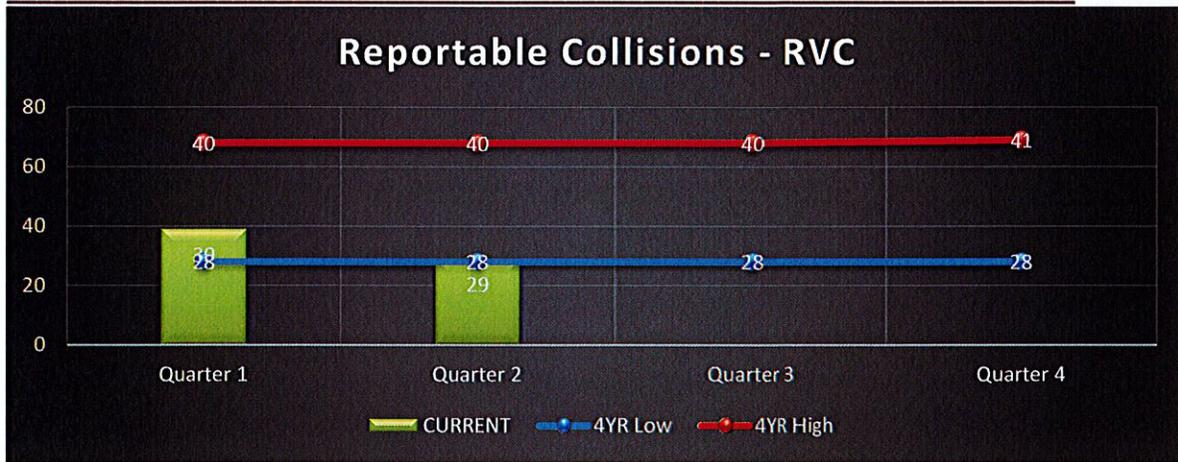
### Enhanced Road Safety Initiative - Under Development

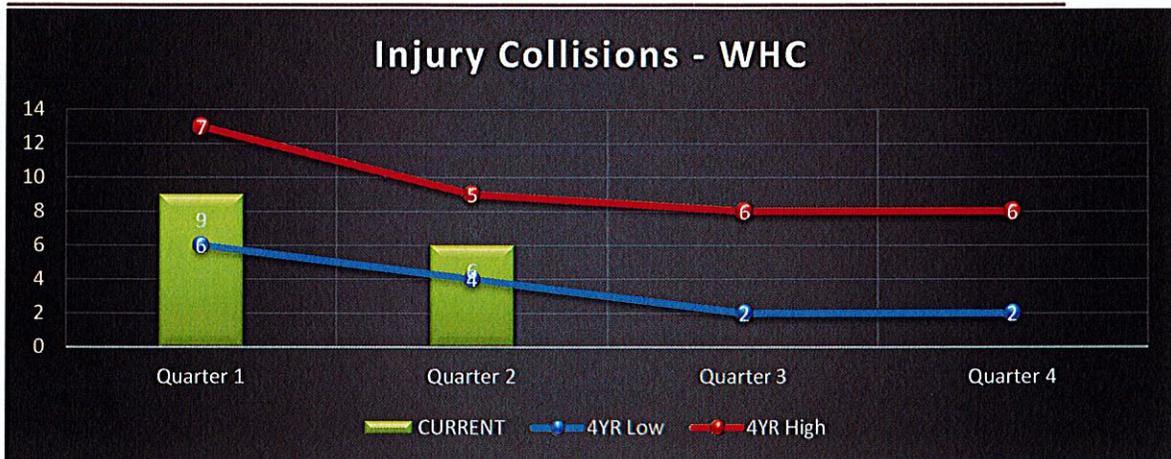
Strathmore Detachment has been piloting this program in a limited basis by providing up to 25 hours of enhanced road safety shifts monthly. The focus of which is impaired, aggressive, and distracted driving within Strathmore. Shifts have been filled mainly by Strathmore RCMP members. With increases of injury collisions, expansion of this program will be sought in consultation with Strathmore administration and elected officials.

Expansion of the program would include involvement of RCMP members attached to the Southern Alberta District Traffic Services Unit, Alberta Sheriffs, Commercial Vehicle Enforcement, and Community Peace Officers. The aim of the program is to raise awareness with respect to traffic safety, increase road safety through visibility and enforcement, and reduce injury collisions within municipal and rural areas. The increased visibility and presence of law enforcement is also expected to detect and deter potential property crimes.

### Collision Comparisons







Results this quarter in the selected areas in comparison to the same time frame last year including comparisons to the preceding four fiscal year average:

	FY21/22 to FY22/23	4yr. Fiscal YR Avg.
Reportable Collisions:		
RVC :	Down from 31 to 26 (-16%)	Down from 33 to 26 (-21%)
WHC:	Up from 27 to 37 (+37%)	Up from 36 to 37 (+3%)
Injury Collisions:		
RVC:	Down from 14 to 4 (-71%)	Down from 8 to 4 (-50%)
WHC:	Up from 4 to 6 (+50%)	Up from 5 to 6 (+20%)

Collision occurrences were of mixed results this quarter with overall decreases in RVC and overall increases in WHC. Injury collisions in WHC were mainly caused by vehicles encroaching too far to the ditch and rolling over followed by distracted driving. 19 of 37 reportable collisions in WHC were with wildlife. The following major causes were driver inattentiveness (backing, turning, getting too close to road shoulder).

### 3. Community Engagement and Indigenous Community Engagement

Fostering positive relationships within our community and seeking ways to improve engagement with our residents and indigenous communities is a priority this year. Community support and engagement is essential to the success of crime reduction and community safety initiatives. This is achieved through open communication, trust, and emersion into Strathmore and the surrounding communities as community members ourselves.





### School Visits

During this quarter, Strathmore members documented 6 school visits in our rural schools which included walks through schools to interact with students, and meetings with administration to facilitate future class presentations.

Langdon members documented 7 school visits this quarter involving school talks, walking through schools to interact with students and SAFE plan updates at the beginning of the school year.

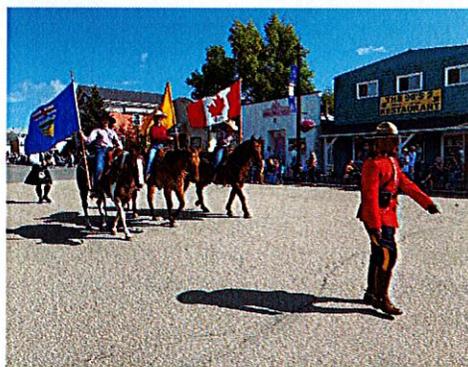
### Attendance at Community Events

Strathmore member attended six community events this quarter.

July 23: Cst. SHAIKH and Cst. L. PADDICK attended Rockyford for their rodeo parade.

July 23: Cpl. GOETZ attended the Rodeo grounds during the evening event to interact with patrons and connect with the community.

July 24: Cpl. KUEHN attended the Rockyford Rodeo for a walk through and interaction with event goers.



Aug. 19: After a response to a matter at the Wyndham Carseland Provincial Campsite, Cst. J. KIM met with a group of 10 children who wanted to see the police vehicle. A viewing was provided and Cst. KIM answered general questions about policing.

Sept. 3: Cst. RYAN attended and participated in the Standard Centennial parade and following celebrations. While there, Cst. RYAN interacted with residents and had opportunity to speak with the Mayor.

Sept. 19: Dayshift members attended the Terry Fox Run at Chestermere High School for visibility and participant safety.

### Indigenous Community Engagement / Events

July 25: Cst. SHAIKH attended the Bannock and Tea session at Kinsmen Park.

Sept. 30 – AM:  
S/Sgt. WIELGOSZ and ME GIBSON attended an Indigenous educational session for the morning of September 30 hosted by the Town of Strathmore with involvement of Siksika Nation. A presentation was conducted by a Nation elder, traditional dancing was exhibited, and





traditional drummers performed for the morning dancing. There was a traditional Indigenous lunch provided.



2022-09-30 - PM:  
S/Sgt. WIELGOSZ and S/Sgt. CHARLES attended a presentation followed by a Truth and Reconciliation walk at Kinsmen Park. Immediately following, S/Sgt. WIELGOSZ, S/Sgt. CHARLES accompanied by his family, Cst. R. ROMKEY accompanied by his family, PSE JONES, and Cst. SHAIKH attended as a co-host of a blanket ceremony. Attendees included the Town of Strathmore SLT and staff as well as a Siksika Nation councillor. Trellis, a co-host was also present. Following the blanket ceremony, the Detachment Eagle feather received a blessing.



### Community Liaison Program

A community liaison program has been initiated where a member is assigned to a community group. The purpose of this program is to form a link with community groups to seek feedback on concerns and open channels of communication with respect to education, how to reduce or prevent victimization, and early identification of community cultural issues. Liaisons will be reaching out to their designated groups starting in quarter three. Our list of selected groups are:







**STRATHMORE:**

- Kinsmen Club of Strathmore
- Siksika Nation
- Strathmore Air Cadets
- Strathmore Agricultural Society
- Strathmore Chamber of Commerce
- Strathmore Citizens on Patrol
- Strathmore Legion
- Strathmore Library
- Strathmore Lions Club
- Strathmore Overnight Shelter
- Strathmore Seniors Happy Gang
- Strathmore Scouts
- Strathmore – Trellis
- Strathmore / Wheatland Addictions Team
- Strathmore Women’s Shelter
- Wheatland County Food Bank

**WHEATLAND COUNTY**

- Carseland Community Centre
- Carseland Lions Club
- Rockyford Agricultural Society
- Standard and Rosebud Arena

**ROCKY VIEW COUNTY / LANGDON**

- Indus Recreation Centre and Minor Hockey
- Langdon Community Association

If a community group would like to request an RCMP liaison, please contact S/Sgt. Mark WIELGOSZ at Strathmore Detachment.

**4. Other Initiatives**

**Strathmore Youth and Indigenous Youth Diversion Program**

Strathmore Detachment has implemented a youth and Indigenous youth diversion program to give young persons a chance to redeem themselves through restorative justice. The goals of the program include educating and deterring youth from entering the criminal justice system, to provide an opportunity to make recompense for wrongdoing through restorative justice principles, and give young persons an opportunity to learn from their mistakes.

Eligible criminal cases involve first time minor offences such as property crimes. Candidate eligibility is determined on four criteria:

1. Admission of wrongdoing;
2. Expression of legitimate remorse;
3. Willingness to make recompense and participate in youth justice forums; and
4. Victim consent to allow the matter to proceed toward diversion.

Investigating members will determine eligibility as an option to find the best outcome in response to minor criminal matters and prevent repetition of offenses. Activities typically involve volunteerism and soft labour tasks within the community (picking up litter, removing graffiti, shovelling snow for seniors, etc.) Once the agreed upon contributions have been completed, the criminal case is concluded without going to court.

A partnership has been created with the Town of Strathmore to facilitate and monitor restorative





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measures.

### **Business Outreach Program – *Under Development***

The business outreach program is intended to enhance communication with area businesses to prevent, deter, and reduce crime. Detachment members will seek to update ownership/management lists for businesses, identify and advise on how to rectify security gaps, provide guidance on how to improve video surveillance systems, and give general information on crime prevention measures.

### **Watch Clerk Program**

With support from the Town of Strathmore, Wheatland County and Rocky View County a watch clerk program was created in late 2017 early 2018. Each funding partner has contributed a clerk resource throughout the pilot stage into continued yearly support in continuance of the program.

Watch clerks are support staff employees dedicated to supporting front line policing activities within Strathmore and in the Rural areas as a valuable investment in community safety. These clerks complete a myriad of administrative functions on behalf of front line police officers. Activities include but are not limited to data entry, completion of court submissions, fulfilling communication requests, data quality checks, responding to disclosure requests, completion of collision reports, and dispatching routine calls for service.

This assistance results in increased time members can spend actively patrolling communities and investigating crime. With a fully staffed watch clerk pool there exists the potential to increase front line policing time from approximately 2,281 to 3,421 man-hours each year.

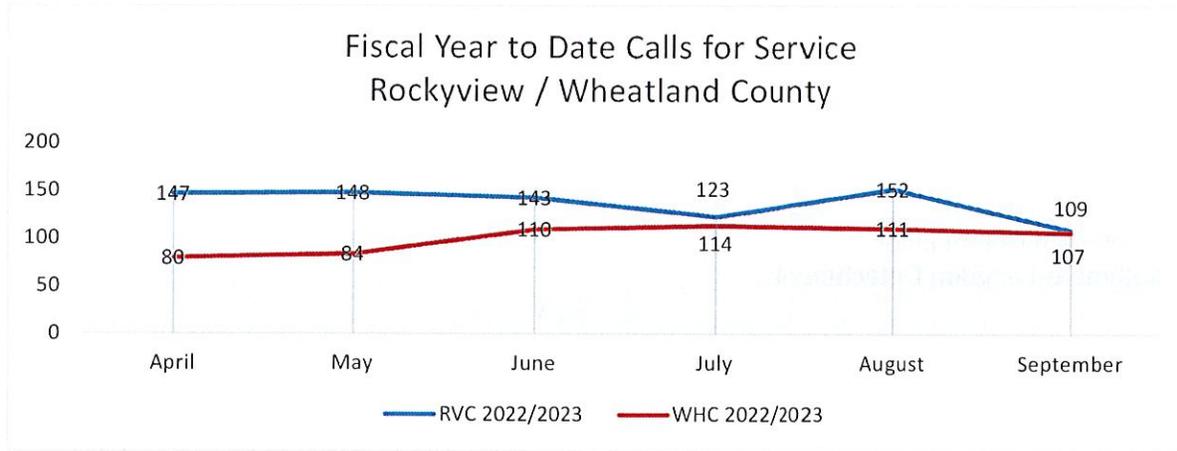
As a measure to enhance the program, the Detachment Commander has reallocated a provincially funded position into the pool to support all four watches. This move creates an equal contribution between the Town, Counties, and a Provincially funded position. Effort is under way to secure multi year funding with a long term goal of normalizing these positions.

At present there are three watch clerk vacancies. A hiring process was initiated which identified three candidates who are at various stages of the security clearance process. In the meantime two regular members who are on administrative duties have been assisting with mitigating the vacancies and additional shifts have been implemented when needed with existing staff.





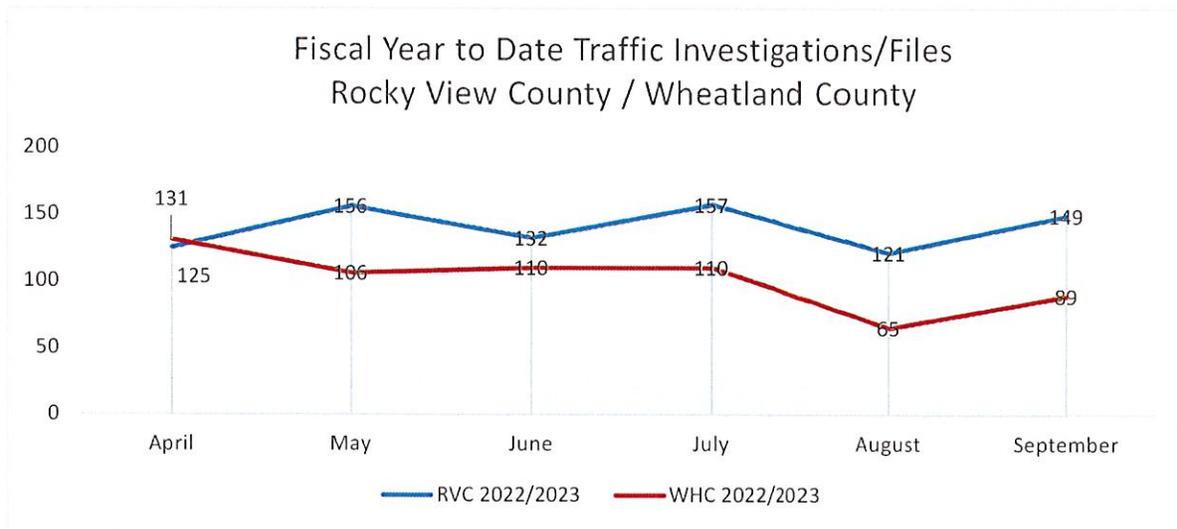
Fiscal Year to Date Calls for Service



\*\*\* Traffic offences/complaints/investigations were removed as Strathmore Detachment continues use of e-ticketing. E-ticketing creates a file for each roadside stop. Separation of traffic complaints and self generated enforcement was not done. Inclusion of traffic stats may give the appearance of artificially high occurrence numbers.

Year to date Strathmore Detachment responded to 822 calls for service in RVC (up from 713 (+15%) from last year ) and 606 calls in WHC (up from 484 (+20%) from last year).

Fiscal Year to Date Traffic Offences and Reports





**RURAL POLICING REPORT  
ROCKY VIEW AND WHEATLAND COUNTY**

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With contributions of the RVC Enhanced member position, a slightly higher variance will be noted with RVC traffic files.

Staff Sergeant Mark Wielgosz      2022-11-18  
Detachment Commander  
Strathmore-Langdon Detachment



MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
January 11, 2023  
7:00 PM

ATTENDANCE: Mayor Darcy Burke  
Councillors April Geeraert  
Leah Smith  
Tyler Henke  
William Goodfellow

Administration: Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

**RES 001-2023** Moved by Councillor Henke that the agenda be accepted as amended.  
**Carried**

3. PUBLIC WORKS REPORT

**RES 002-2023** Moved by Councillor Goodfellow that the report be accepted as presented.  
**Carried**

4. DELEGATIONS

5. MINUTES

5A. Minutes from December 14, 2022 Regular Meeting

**RES 003-2023** Moved by Deputy Mayor Smith to accept the minutes as prepared.  
**Carried**

6. FINANCIAL REPORTS

Bank Reconciliation December 2022

**RES 004-2023** Moved by Councillor Geeraert to accept the bank reconciliation as presented.

**Carried**

**RES 005-2023** Moved by Mayor Burke to amend agenda to add discussion under other business re: Roll #2010

**Carried**

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS

8A. Land Use Bylaw Amendment, Bylaw 2023-001

Mayor  
Administrator

**RES 006-2023** Moved by Deputy Mayor Smith that Council gives first reading to Bylaw 2023-001.

**Carried**

**RES 007-2023** Moved by Councillor Geeraert that February 8, 2023 at 7pm be set as the public hearing for Bylaw 2023-001.

**Carried**

8B. Course Reimbursement

**RES 008-2023** Moved by Deputy Mayor Smith that Council approves the reimbursement of \$1660.30 to Administrator Miller for completed courses.

**Carried**

8C. Flashing Speed Signs  
Administration was directed to source flashing speed signs and bring forward to Council for consideration at the Capital Budget meeting.

Councillor Geeraert left the meeting at 8:37pm.

8D. Preliminary Operating Budget

Councillor Geeraert returned to the meeting at 8:40pm.

**RES 009-2023** Moved by Deputy Mayor Smith that Council accepts the preliminary budget as information.

**Carried**

8E. Fire Department 100<sup>th</sup> Anniversary

**RES 010-2023** Moved by Councillor Geeraert that the Village orders a bronze plaque to present to the Fire Department at the 100<sup>th</sup> Anniversary.

**Carried**

9. CORRESPONDENCE

9A. Marigold Report

**RES 011-2023** Moved by Councillor Henke to accept as information.

**Carried**

9B. Christmas Card from Hon. Rebecca Schulz, MLA, Minister of Municipal Affairs

9C. Christmas Card from RCMP

9D. Christmas Card from Martin Shields, MP, Bow River

**RES 012-2023** Moved by Councillor Goodfellow to accept items 9B – 9D as information.

**Carried**

10. OTHER BUSINESS

Roll # 2010

**RES 013-2023** Moved by Mayor Burke to bring forward Bylaw 2020-007, Nuisance and Unsightly Bylaw for review of fine structure. Administration directed to research what neighboring municipalities fine/penalty structure is.  
**Carried**

11. ACTION ITEM LIST REVIEW

11A. Level Meter Transmitter installed this week.

12. CLOSED SESSION

13. OUT OF CLOSED SESSION

14. REPORTS

**RES 014-2023** Moved by Councillor Geeraert that reports be accepted as presented.  
**Carried**

15. ADJOURNMENT

**RES 015-2023** Declared by Mayor Burke the meeting be adjourned at 9:15pm.

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Mayor

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Administrator

Mayor  
Administrator

VILLAGE OF ROCKYFORD  
MONTHLY CASH STATEMENT  
Month Ending Jan 31/23

	Current Year	Previous Year
Net Balance as at Dec 31/22	\$ 35,132.51	\$ 28,390.93
Receipts for Month	\$ 72,467.00	\$ 68,717.94
Interest Earned	\$ 236.57	\$ 26.09
Transferred From T-Bill	\$ 25,000.00	\$ 55,000.00
Deposit Not posted		\$ -
	<u>\$ 132,836.08</u>	<u>\$ 152,134.96</u>
Less:		
Disbursements	\$ (154,267.61)	\$ (108,198.92)
Bank Charges	\$ (63.28)	\$ (76.38)
Auto Debit Alarm Fee	\$ -	\$ (56.69)
PAD School Taxes	\$ -	\$ -
Water Debenture & Interest	\$ -	\$ -
Transfer to L of C		\$ (583.13)
Duplicate Posting		\$ -
G/L Balance Jan 31/23	<u>\$ (21,494.81)</u>	<u>\$ 43,219.84</u>
Bank Reconciliation		
Bank Balance at Jan 31/23	\$ 31,735.86	\$ 77,890.66
O/S Cheques	\$ (52,847.07)	\$ (33,252.10)
Deposit not posted	\$ (383.60)	\$ (1,418.72)
O/S Deposit	\$ -	\$ -
Bank Balance Jan 31/23	<u>\$ (21,494.81)</u>	<u>\$ 43,219.84</u>

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



# REQUEST FOR DECISION



Subject: Land Use Bylaw Amendment, Bylaw 2023-001

Prepared By: Tracy Woitenko, Senior Planner, Palliser Regional Municipal Services

Council Meeting Date: February 8, 2023

Agenda Item: 8A

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## **Background:**

An application to amend the Village of Rockyford Land Use Bylaw 2014-002 has been received by Palliser Regional Municipal Services (PRMS). The application has been submitted by the Village of Rockyford on behalf of the landowner of 108 Railway Avenue West (Lot 22/23, Block 2, Plan 5728CC). The subject lot is located within the I-R Industrial Restricted Use District. The purpose of the application is to allow for a dwelling unit (a residence) as an accessory use to an industrial use within the existing industrial building on 108 Railway Avenue.

The proposed amendment to the Land Use Bylaw 2014-002 is to therefore add a use –Dwelling Unit (accessory to an industrial use)– to the list of discretionary uses of the I-R District in Section 8.9.3. (Attachment 1 – Bylaw 2023-001). This would allow for a person the opportunity to apply for, and receive, Development Permit approval to construct and inhabit a Dwelling Unit if there is an established principal industrial use on the site.

The I-R land use district is currently located within a small portion of Town, and only affects 5 lots. Figure 1 shows the properties in Rockyford with the I-R zoning.

Figure 1. Lots in the I-R District



If the bylaw amendment is approved, each lot with the I-R zoning would have the ability to apply for and receive approval for a Dwelling Unit (accessory to industrial use). It would be at the direction of Rockyford's Development Authority to approve or refuse a permit application based on the merits of each application. As a discretionary use, any permit approval

could also be appealed by an affected neighbour. Because this proposed land use bylaw amendment potentially affects all owners of properties within the I-R District as well as those adjacent properties, all properties within and adjacent to have been notified by mail of the proposed bylaw change.

The purpose of the I-R District is to “provide for a limited range of industrial uses which may be accompanied by retail sales, business and professional offices, warehousing and secondary service uses. Limited outside storage may be permitted at the discretion of the approving authority.” The I-R District currently allows “Existing residential dwellings” as a discretionary use. This means that any dwellings that were constructed and occupied at the time of the adoption of Land Use Bylaw 2014-002 can remain, but new dwellings would not be allowed. There is currently a residential dwelling on two of the five properties in the I-R District, but if demolished, these dwellings would not be allowed to be reconstructed. The proposed bylaw amendment, if approved, would allow for new residential dwellings, but only as an accessory use to an industrial use. This means a new dwelling unit would be allowed, for example, in the upstairs of an industrial building.

**Policy/Legislative Implications:**

Rockyford’s Land Use Bylaw must be consistent with the Village’s statutory plans, specifically the Municipal Development Plan (MDP). The MDP Future Land Use Map shows the subject lot and the other lots in the I-R District within the Industrial Development future land use category. Section 5.6 of the MDP contains relevant objectives and policies related to industrial and residential uses including the following:

**Objectives:**

- D. To promote the development of safe, aesthetically pleasing industrial areas by providing adequate access, and by providing appropriate buffering and screening for the protection of adjacent incompatible land uses.
- E. To ensure appropriate separation or buffering between industrial and residential land uses.

**Policies:**

- 1) Site Planning
  - b. The LUB shall be reviews to ensure it contains regulations that reflect existing realities regarding industrial lands use. This may include but not be limited to landscaping, building design, and appropriate distances between industrial uses and non-industrial uses.

In order to ensure the LUB is consistent with the above MDP objectives and policies, the proposal to include “Dwelling Units (accessory to industrial use)” as a discretionary use in the I-R District may be satisfactory. The requirement for a site to contain a principal industrial use, and that the dwelling unit is only accessory and is a discretionary use, provides the Development Officer the ability to refuse a permit application, or apply conditions to an approval as determined necessary.

**Financial Implications:**

N/A

**Communication:**

The public hearing was advertised in the local newspaper for 2 consecutive weeks. Letters were mail to the owners and adjacent owners of properties in the I-R District.

**Recommendation:**

- 1. That Council give second and third reading to Bylaw 2023-001, Land Use Bylaw amendment.

**Alternative Options:**

- 1) Council could refuse second or third reading.
- 2) Council could amend proposed Bylaw 2023-001 prior to giving second or third reading to address any concerns of Council or the public raised at the public hearing.

**Attachments:**

- 1. Bylaw 2023-001

**Village of Rockyford  
BYLAW NUMBER # 2023-001**

BEING A BYLAW TO AMEND LAND USE BYLAW NO. 2014-002 FOR THE VILLAGE OF ROCKYFORD IN THE PROVINCE OF ALBERTA.

**WHEREAS** pursuant to the provision of Section 640(1) of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Village of Rockyford (hereinafter called the Council), has adopted Land Use Bylaw No. 2014-002;

**AND WHEREAS** the Council deems it desirable to amend Land Use Bylaw 2014-002; and

**NOW THEREFORE** the Council hereby amends Land Use Bylaw No. Bylaw 2014-002; as follows:

1. Add “Dwelling Unit (accessory to industrial use)” to the List of Discretionary Uses in Section 8.9.3.
2. This Bylaw takes effect on the date of the third and final reading.

READ A FIRST TIME THIS 11th DAY OF JANUARY, 2023.

READ A SECOND TIME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

READ A THIRD TIME AND PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

## REQUEST FOR DECISION



Subject: Recognition of Freedom to Read Week

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8B.

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**Background:** Freedom to Read Week has been set as February 19-25, 2023.

**Options:** 1. Council can discuss and vote whether to publicly recognize Freedom to Read Week.

**Financial Implications:** N/A

**Communication:** N/A

**Recommendation:** That Council discusses and makes a motion whether to recognize Freedom to Read Week in the Village. If chosen to recognize, recommendation that Mayor Burke signs proclamation recognizing Freedom to Read Week in Rockyford.

January 2023

Dear Mayors, Reeves and Councilors of Marigold Library System,

Freedom to Read Week is an annual event that encourages Canadians to think about and reaffirm their commitment to intellectual freedom, which is guaranteed to them under the Charter of Rights and Freedoms. This year, Freedom to Read Week will be observed from February 19 – February 25, 2023.

Intellectual freedom enables people to develop informed opinions about issues that have an impact on their daily lives. Important decisions are supported by barrier-free access to reliable information in books, journals and other online or print material. For more information, resources and celebration ideas, visit [www.freedomtoread.ca](http://www.freedomtoread.ca).

Marigold Library System encourages your Council to join us in declaring Freedom to Read Week. A proclamation is enclosed.

Thank you for supporting this initiative.

Sincerely,



Lynne Price, CEO

[Lynne@marigold.ab.ca](mailto:Lynne@marigold.ab.ca)

403.934.5334

# FREEDOM TO READ PROCLAMATION

february 19–25 février 2023



FREEDOM TO READ WEEK  
SEMAINE DE LA LIBERTÉ D'EXPRESSION

CENSURE  
LIBERTÉ D'EXPRESSION  
accès à l'information

CENSORSHIP  
freedom of expression  
access to information

WHEREAS *Freedom to Read Week* is an initiative to promote literacy, tolerance, knowledge, and a love of reading among all Canadians;

AND WHEREAS the right to pursue the truth through free inquiry is essential to democratic decision-making;

AND WHEREAS the freedom to read print on paper or online, is the essence of free inquiry;

AND WHEREAS the freedom to read can never be taken for granted;

AND WHEREAS the freedom to read is under attack;

NOW THEREFORE BE IT RESOLVED that:

the Council of \_\_\_\_\_ endorses the objectives of *Freedom to Read Week*, and recognizes, reaffirms, and defends the rights of the citizens of \_\_\_\_\_ individually to decide what they will or will not read; and calls on all residents to actively work to achieve these objectives, and in so doing ensure \_\_\_\_\_ continues to be a Freedom to Read zone in which the freedom to read and the right to seek information will not be violated.

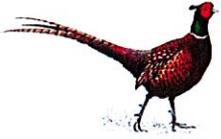
NOW, THEREFORE I, \_\_\_\_\_

DO HEREBY PROCLAIM the week of February 19 – February 25, 2023, as

FREEDOM TO READ WEEK

in \_\_\_\_\_

## REQUEST FOR DECISION



Subject: Professional Writing for Municipalities/How to Prepare for & Write a Grant

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8C.

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**Background:** Matthewson & Co. are offering a variety of courses during the month of February. They are offered as a live online format, or the sessions are offered as a recording. I would like to attend the two courses noted above but would like to have them as a recording so that I can refer back to them at a later date.

**Options:** 1. Council can discuss and decide if these courses are something they feel would be beneficial in my role.

**Financial Implications:** \$51.65 (tax in) for each course

**Communication:** N/A

**Recommendation:** That Council discusses and makes a motion to allow myself to order the above two courses.

## REQUEST FOR DECISION



Subject: Wheatland Regional Corporation Payout of Provincial Funds

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8D.

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**Background:** The provincial government has released the remainder of the building fund to Wheatland Regional Corporation to use as they see fit. To clear this amount off the Village of Rockyford books, we can write them a cheque for the balance of the accounts, \$223067.40.

**Options:** 1. Council can discuss and direct Administration to send the funds to Wheatland Regional Corporation.

**Financial Implications:** \$223067.40 balance in WRC accounts

**Communication:** N/A

**Recommendation:** That Council discusses and directs Administration to release the funds to WRC.



## REQUEST FOR DECISION



Subject: Nuisance and Unsightly Premise Bylaw 2020-007 Review

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8E.

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**Background:** Administration was directed at the January 11, 2023 Council meeting to bring forward the Nuisance and Unsightly Premise Bylaw for review. Instruction included reaching out to neighboring communities to compare fine structure and reaching out to Municipal Affairs to clarify fines vs penalties.

I reached out to five communities, Standard, Coutts, Lomond, Hussar and Carbon. The fines in these communities ranged from \$100 - \$500 for a first offence and from \$400 - \$750 for a second offence.

Our current fines (excluding sidewalk penalties) are \$500 for a first offence and \$1000 for a second offence.

When I reached out to Municipal Affairs about the difference between a fine and penalty I was given a different answer than the previous time I called. All fines are penalties, but not all penalties are fines. For anything to be added to the tax roll, it must be on the list in Section 553 of the MGA.

**Options:** 1. Council can discuss and direct Administration make changes to the fine structure within the Bylaw 2020-007.  
2. Council can discuss and decide to leave the fine structure as is.

**Financial Implications:** NA

**Communication:** N/A

**Recommendation:** That Council discusses and directs Administration to leave the fine structure as is given the difficulty in collecting fines without the option of adding to the tax roll.

VILLAGE OF ROCKYFORD  
BYLAW # 2020-007  
Nuisance and Unsightly Premise Bylaw

BEING A BYLAW OF THE VILLAGE OF ROCKYFORD, A LOCAL GOVERNMENT MUNICIPALITY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF REGULATING, CONTROLLING AND ABATING NUISANCES AND REMEDYING DANGEROUS AND UNSIGHTLY PREMISES.

**WHEREAS** the Municipal Government Act, R.S.A. 2000 c.M-26 as amended or repealed and replaced from time to time, provides the Council of the Village of Rockyford the authority to pass Bylaws respecting Nuisances, Dangerous and Unsightly Premise;

**AND WHEREAS** the Village of Rockyford deems it expedient and in the public's interest to pass a Bylaw to establish and enforce minimum standards relating to the state or maintenance of property and to regulate, control and abate Nuisance and Unsightly Premise within the jurisdiction of the Village of Rockyford.

**NOW THEREFORE** the Council of the Village of Rockyford, pursuant to the authority conferred upon by the laws of the Province of Alberta, enacts as follows:

**Section 1 – Short Title**

1.1 This Bylaw may be cited as the Village of Rockyford “Nuisance and Unsightly Premise Bylaw”.

**Section 2 – Definitions**

2.1 In this Bylaw:

- a. “Administrator” means the Chief Administrative Officer of the Village of Rockyford
- b. “Animal Material” means any animal carcass, animal excrement (manure or any other form of waste litter).
- c. “Ashes” means the powder residue accumulated on a premise left after the combustion of any substance and includes any partially burnt wood, charcoal, coal or any combustible substance.
- d. “Building Material” means all construction and demolition material accumulated on a premise while storing, construction, altering, repairing or demolishing any structure and includes, but is not limited to new or used metal, steel, aluminum, tin; or earth, vegetation or rock displaced during such construction, alteration or repair on as defined by the committee.
- e. “Council” means the Municipal Council of the Village of Rockyford.
- f. “Court” means the Provincial Court of Alberta and/or Alberta Court of Queens Bench.
- g. “Dangerous” means any situation that in the opinion of an Enforcement Officer, Administrator, or Village of Rockyford Fire / Disaster / Safety Officer, poses or may pose, a direct threat to the personal health or well being of any person or Property within the Village of Rockyford.

- h. "Derelict Equipment" means mechanical equipment or machinery, which has been rendered inoperative by reason of its disassembly, age or mechanical condition, and included any household appliances stored outside of a residence or other building regardless of whether or not in an operating condition; abandoned property with no intent for use.
- i. "Derelict Vehicle" means any vehicle that is not in operating condition, cannot meet safety standards as legislated in the Province of Alberta, does not have attached to and exposed permit plates for the current registration year.
- j. "Enforcement Officer" means any person appointed pursuant to the RCMP Police Act, the Alberta Police Act, the Peace Officer Act, or the Alberta Municipal Government Act.
- k. "Foliage" means natural grass, volunteer grass, lawn grass, bushes, shrubs, trees or any plant or vegetation common to grow in the Village of Rockyford.
- l. "Municipal Government Act" means the Municipal Government Act, R.S.A. 2000 c.M-26, as amended or replaced from time to time.
- m. "Nuisance" means any condition or use of Property which in the opinion of the Administrator, or Enforcement Officer constitutes an unreasonable interference with the use of other Property or quality of life of residents of the Village of Rockyford.
- n. "Occupant" means any person renting, leasing and residing at, whether or not for a monetary sum is regularly present or living at a specific location / resident / place in the Village of Rockyford.
- o. "Order" means a written order under the Municipal Government Act, R.S.A. 2000 c.
- p. "Owner" means a person registered under the Land Titles Act, R.S.A. c. L-4 or a person who is recorded as the owner of the Property on the assessment roll of the Village, or a person who has purchased and has yet to become the registered owner of a person controlling the Property under construction or a person who is the lawful occupant of the Property under a lease / license or permit.
- q. "Property" means any lands, buildings, structures, or premises or any personal property located thereupon, within the municipal boundaries of the Village of Rockyford.
- r. "Provincial Offences Procedure Act" means the Provincial Offences Procedure Act, R.S.A. 2000 c. P.-34 as amended or repealed and replaced from time to time.
- s. "Refuse" means all solid and liquid wastes including but not limited to; broken dishes, cans, bottles, glass, rags, cast-off clothing, wastepaper, cardboard, containers, organic and nonorganic yard and garden waste, garbage, fuels, chemicals, hazardous materials, tires.
- t. "Unightly Premises" means any Property, whether land, buildings, improvements to land or buildings, personal property, or any other combination of the above, located on land within the Village of Rockyford, in the opinion of Council, is Unightly, to such extent as to detrimentally affect the repose, amenities, use, value, or enjoyment of the surrounding lands in reasonable proximity to the Unightly Premises, or is otherwise detrimental to the surrounding area or in an Unightly condition as defined by the Municipal Government Act.

t.1 material on property may include but not limited to, derelict equipment, derelict vehicles, building materials, foliage, ashes, dangerous conditions, or refuse.

t.2 notwithstanding, each Property or location will be deemed to be Unightly by the Council based on each individual situation and therefore no set pre-existing conditions must be met for a Property to be designated as Unightly or Nuisance by the committee.

u. "Violation Tag" means a Bylaw Violation Tag issued pursuant to the Municipal Government Act, R.S.A. 2000 c.M-26.

v. "Violation Ticket" means a ticket issued under Part 2 of the Provincial Offences Procedure Act, R.S.A. 2000 c. P.-34 and any regulations thereunder.

### **Section 3 – Prohibitions**

3.1 An Owner or Occupant of Property shall not cause or allow that Property to constitute a nuisance.

3.2 An Owner or Occupant of Property shall not cause or allow that Property to be Dangerous to public safety.

3.3 An Owner or Occupant of Property shall not cause or allow that Property or the use of that Property to be an Unightly Premise.

3.4 An Owner or Occupant of Property shall not cause or allow that Property or the use of such Property to remain in a Nuisance, Dangerous or Unightly condition. If there is more than one Owner of the Property, all owners or Occupants of that Property are jointly and severally responsible to ensure that the Property complies with the Bylaw.

3.5 An Owner or Occupant of the property shall not have more than two (2) unregistered vehicles per property title or residence to avoid being deemed as a Nuisance, Dangerous, or Unightly property.

3.5.1 The Village or Rockyford reserves the right to exercise discretion in relation to the number or unregistered vehicles, with regards to space availability, and number of residences per property titles based on individual circumstances in reference to section 3.5. More than two (2) unregistered vehicles on a property will be deemed derelict vehicles and must be removed.

3.6 The owner or occupant of a Premises adjacent to a sidewalk that runs in front or adjacent to a sidewalk that runs in front or back or along side of the Premise where:

3.6.1 such sidewalk runs parallel to and directly adjacent to a Highway; or

3.6.2 such sidewalk runs directly parallel to and adjacent to a street, where the sidewalk and street are separated only by a grassed or otherwise surfaced boulevard

shall remove all snow, ice, dirt and other obstructions from sidewalks within seventy-two (72) hours.

3.7 The village is hereby authorized to provide for the clearing of sidewalks adjacent to the Premise where snow, ice, or debris has not been cleared within seventy-two hours (72) and the expense of such removal shall be charged to the owner.

- 3.8 No person may obstruct, hinder, interfere or impede an Enforcement Officer in the performance of their lawful duty or in their exercise of the Enforcement Officer's powers or any person acting under the direction of an Enforcement Officer in relation to this Bylaw.

#### **Section 4 – Enforcement**

- 4.1 An Enforcement Officer or their designate may, for the purpose of ensuring that the provisions of the Bylaw are being complied with enter in upon any Property, in accordance with Section 542 of the Municipal Government Act, to carry out an inspection, enforcement action or other action required or authorized by this Bylaw, the Municipal Government Act or any other Provincial or Municipal Statute.
- 4.2 Any Owner or Occupant who contravenes this Bylaw will be issued an Order by an Enforcement Officer and a further Order to Remedy may be approved by Council to resolve the contravention in any manner deemed necessary in the circumstances in the case of Nuisance, pursuant to Section 545 of the Municipal Government Act or in case of a danger to public safety or Unsightly Premise, pursuant to Section 546 of the Municipal Government Act.
- 4.3 Any Owner or Occupant who is named within an Order to remedy Property condition, will in the case of Nuisance Property within no more than fifteen (15) business days remedy Order Conditions or in the case of Dangerous Property, within no more than seven (7) business days, remedy Order conditions or in the case of Unsightly Property, within no more than thirty (30) business days, remedy Order conditions or as directed by an Enforcement Officer.
- 4.4 Where an enforcement Officer has reasonable and probable ground to believe that a person has violated any provision of this Bylaw, the Enforcement Officer may commence Court proceedings against such person by:
- 4.4.1 Issuing a Violation Ticket pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act; or
  - 4.4.2 Swearing out an Information and Complaint against the person pursuant to the provisions of Part 2 of the Provincial Offences Procedure Act; or
  - 4.4.3 Issue a Violation Tag pursuant to the Municipal Government Act
- 4.5 Where an Enforcement Officer issues a person a Violation Ticket in accordance with Section 3 of this Bylaw, the Enforcement Officer may either:
- 4.5.1 Allow the person to pay the specified penalty for the offence as listed in the Section 7 Penalty Section by including the penalty amount within the Violation Ticket;
  - 4.5.2 Compel the person to attend Court by way of a part 2 Violation Ticket if the Enforcement Officer believes that it is in the public interest pursuant to Part 2 of the Provincial Offences Procedure Act.
- 4.6 No Provision of this Bylaw nor any action taken pursuant to any provisions of this Bylaw shall restrict, limit, prevent or preclude the Village of Rockyford from pursuing any and all other remedy in relation to a Premise provided by the Municipal Government Act, or any other law of the Province of Alberta.

### **Section 5 – Severability**

- 5.1 Each provision of the Bylaw is independent of all other provisions. If any such provision is declared invalid by Court of jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.

### **Section 6 – Strict Liability Offence**

- 6.1 It is the intention of Council that all offences created by this Bylaw be interpreted to be strict liability offences.

### **Section 7 – General Penalty Section**

- 7.1 The minimum and specified penalty for a violation for any provision, with the exception of Section 3.6 of this Bylaw, is a fine in the amount of \$500.00.
- 7.2 The minimum and specified penalty for a violation of Section 3.6 is a fine;
- 7.2.1 First Offence \$250.00
  - 7.2.2 Second and subsequent offences \$500.00
- 7.3 Notwithstanding Section 7.1 of this Bylaw, if a person violated the same provision of this Bylaw a second time within a 12-month period, the minimum specified penalty for the second such violation shall be a fine in the amount of \$1000.00.
- 7.4 Any person that violates any provision of this Bylaw is guilty of an offence and is liable upon conviction to a maximum fine of \$10,000.00.

### **Section 8 – Order**

- 8.1 If in the opinion of Council, a Property is in violation of this Bylaw and detrimental to the surrounding area because of its dangerous or unsightly state, Council will issue an Order to remedy the violations pursuant to Section 546 of the Municipal Government Act.
- 8.2 Upon an Order being issued, a Village of Rockyford designate will serve the Order directly on the person(s) named in the Order, either in person or via mail to the last known address of the Owner or Resident.

### **Section 9 – Appeal of Order to Council**

- 9.1 Any person named in an Order to remedy a Nuisance Property may within 14 days apply for Council to review the Order as per Section 547(1) (a) of the Municipal Government Act.
- 9.2 Any person named in an Order to remedy an Unsightly Property may within 7 days apply for Council to review the Order as per Section 547(1) (b) of the Municipal Government Act.
- 9.3 After reviewing the Order, Council may confirm, vary, substitute or cancel the order.

### **Section 10 – Appeal of Decision to Alberta Court of Queens Bench**

- 10.1 Any person affected by a decision of a Council under Section 547 of the Municipal Government Act, may appeal to the Court of Queens Bench if
  - 10.1.1 The procedure required to be followed by this act is not followed, or
  - 10.1.2 The decision is patently unreasonable.
- 10.2 The appeal must be made,
  - 10.2.1 In the case of Section 8.1 of the Bylaw within 30 days of the decision.
  - 10.2.2 In the case of Section 8.2 of the Bylaw within 15 days of the decision.

### **Section 11 – Registering a Complaint for Violations of this Bylaw**

- 11.1 All complaints concerning violations of this Bylaw shall be in writing and specify the exact Property location, details of concern, and remedial expectations in relation to the complaint.
- 11.2 Citizen complaints will be received anonymously in respect to Dangerous Property and directly investigated by the Village of Rockyford Enforcement Officers or their designate.
- 11.3 No citizen complaints regarding a Nuisance or Unsightly Property will be accepted on an anonymous basis. Complaints must be specific in nature and specify specific problems in the opinion of the complainant.
- 11.4 All written complaints received will be reviewed by an enforcement Officer who will determine if a possible violation of this Bylaw has occurred.

### **Section 12 – Recovery of Cost**

- 12.1 Any expenses or costs of any Order or action or measures taken by the Village under this Bylaw are an amount owing to the Village by the Property Owner in Contravention of this Bylaw.
- 12.2 Upon an order being issued by Council the Village will make the decision to utilize County or contractor resources to remedy Order conditions or instructions as required.
- 12.3 The expenses and costs incurred by the Village in the enforcement of this Bylaw may be collected as a civil debt, or if unpaid after ninety (90) days from the date the amount is rendered, may be added to the tax roll of the Property which is the subject of any enforcement proceedings under the Bylaw.
- 12.4 If the Village sells all or part of the structure or anything that has been removed pursuant to the Order under this Bylaw, the proceeds of the sale must be used to pay the expenses and costs of the removal of such, and excess proceeds must be paid to the Owner entitled to them.

### **Section 14 – Repeal**

- 13.1 Bylaw 2019-006 is hereby rescinded upon the passing and signing of By-law 2020-007





### **Penalty**

**566(1)** Subject to subsection (2), a person who is found guilty of an offence under this Act is liable to a fine of not more than \$10 000 or to imprisonment for not more than one year, or to both fine and imprisonment.

**(2)** The minimum fine for a person who is found guilty of contravening or not complying with an order under section 546 or 551 is \$300.

### **Adding amounts owing to tax roll**

**553(1)** A council may add the following amounts to the tax roll of a parcel of land:

(a) unpaid costs referred to in section 35(4) or 39(2) relating to service connections of a municipal public utility that are owing by the owner of the parcel;

(b) unpaid charges referred to in section 42 for a municipal utility service provided to the parcel by a municipal public utility that are owing by the owner of the parcel;

(c) unpaid expenses and costs referred to in **section 549(5)(a)**, if the parcel's owner contravened the enactment or bylaw and the contravention occurred on all or a part of the parcel;

(d), (e) repealed 1999 c11 s35;

(f) costs associated with tax recovery proceedings related to the parcel;

(g) if the municipality has passed a bylaw making the owner of a parcel liable for expenses and costs related to the municipality extinguishing fires on the parcel, unpaid costs and expenses for extinguishing fires on the parcel;

(g.1) if the municipality has passed a bylaw requiring the owner or occupant of a parcel to keep the sidewalks adjacent to the parcel clear of snow and ice, unpaid expenses and costs incurred by the municipality for removing the snow and ice in respect of the parcel;

(h) unpaid costs awarded by a composite assessment review board under section 468.1 or the Land and Property Rights Tribunal under section 501, if the composite assessment review board or the Land and Property Rights Tribunal has awarded costs against the owner of the parcel in favour of the municipality and the matter before the composite assessment review board or the Land and Property Rights Tribunal was related to the parcel;

(h.1) the expenses and costs of carrying out an order under **section 646**;

(i) any other amount that may be added to the tax roll under an enactment.

**(2)** Subject to section 659, when an amount is added to the tax roll of a parcel of land under subsection (1), the amount

(a) is deemed for all purposes to be a tax imposed under Division 2 of Part 10 from the date it was added to the tax roll, and

(b) forms a special lien against the parcel of land in favour of the municipality from the date it was added to the tax roll.

### **Adding amounts owing to property tax roll**

**553.1(1)** If a person described in any of the following clauses owes money to a municipality in any of the circumstances

described in the following clauses, the municipality may add the amount owing to the tax roll of any property for which the person is the assessed person:

- (a) a person who was a licensee under a licence of occupation granted by the municipality and who, under the licence, owes the municipality for the costs incurred by the municipality in restoring the land used under the licence;
- (b) an agreement holder referred to in section 27.2(2) who owes money to the municipality under section 27.2(2);
- (c) a person who owes money to the municipality under section 549(5)(a) or 551(5).

(2) Subject to section 659, when an amount is added to the tax roll of property under subsection (1), the amount

(a) is deemed for all purposes to be a tax imposed under Division 2 of Part 10 from the date it was added to the tax roll, and

(b) forms a special lien against the property in favour of the municipality from the date it was added to the tax roll.

### **Emergencies**

**551(1)** Despite section 549, in an emergency a municipality may take whatever actions or measures are necessary to eliminate the emergency.

(2) This section applies whether or not the emergency involves a contravention of this Act, an enactment that the municipality is authorized to enforce or a bylaw.

(3) A person who receives an oral or written order under this section requiring the person to provide labour, services, equipment or materials must comply with the order.

(4) Any person who provides labour, services, equipment or materials under this section who did not cause the emergency is entitled to reasonable remuneration from the municipality.

(5) The expenses and costs of the actions or measures, including the remuneration referred to in subsection (4), are an amount owing to the municipality by the person who caused the emergency.

### **Municipality remedying contraventions, dangers and unsightly property**

**549(1)** Subject to subsection (2), a municipality may take whatever actions or measures are necessary to

(a) remedy a contravention of this Act, an enactment that the municipality is authorized to enforce or a bylaw or to prevent a reoccurrence of the contravention, or

(b) eliminate the danger to public safety caused by a structure, excavation or hole or to deal with the unsightly condition of property.

(5) The expenses and costs of an action or measure taken by a municipality under this section are an amount owing to the municipality

(a) in the case of an action or measure taken under subsection (1)(a), by the person who contravened the enactment or bylaw, or

(b) in the case of an action or measure taken under subsection (1)(b), by the person who did not comply with the order under section 546(1) within the time specified in the order.

### **Order to remedy dangers and unsightly property**

**546(0.1)** In this section,

(a) “detrimental to the surrounding area” includes causing the decline of the market value of property in the surrounding area;

(b) “unsightly condition”,

(i) in respect of a structure, includes a structure whose exterior shows signs of significant physical deterioration, and

(ii) in respect of land, includes land that shows signs of a serious disregard for general maintenance or upkeep.

(1) If, in the opinion of a designated officer, a structure, excavation or hole is dangerous to public safety or property, because of its unsightly condition, is detrimental to the surrounding area, the designated officer may by written order

(a) require the owner of the structure to

(i) eliminate the danger to public safety in the manner specified, or

(ii) remove or demolish the structure and level the site;

(b) require the owner of the land that contains the excavation or hole to

(i) eliminate the danger to public safety in the manner specified, or

(ii) fill in the excavation or hole and level the site;

(c) require the owner of the property that is in an unsightly condition to

(i) improve the appearance of the property in the manner specified, or

(ii) if the property is a structure, remove or demolish the structure and level the site.

(2) The order may

(a) state a time within which the person must comply with the order;

(b) state that if the person does not comply with the order within a specified time, the municipality will take the action or measure at the expense of the person.

1994 cM-26.1 s546;1999 c11 s31

#### **Caveat**

**546.1(1)** A municipality may register a caveat under the *Land Titles Act* in respect of an order made under section 545 or 546 dealing with a dangerous structure, excavation or hole or unsightly property against the certificate of title for the land that is the subject of the order.

#### **Enforcement of stop order**

**646(1)** If a person fails or refuses to comply with an order directed to the person under **section 645** or an order of a subdivision and development appeal board under section 687, the municipality may, in accordance with **section 542**, enter on the land or building and take any action necessary to carry out the order.

(2) A municipality may register a caveat under the *Land Titles Act* in respect of an order referred to in subsection (1) against the certificate of title for the land that is the subject of the order.

(3) If a municipality registers a caveat under subsection (2), the municipality must discharge the caveat when the order has been complied with.

# CASUAL LEGAL: ADDING ENFORCEMENT COSTS TO THE TAX ROLL

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← News

Jan 30

2023

Year in Review:  
Take a look back  
at our 2022  
Successes

[CLICK HERE](#)

By Sean Ward

Reynolds Mirth Richards Farmer LLP

Alberta Municipalities Casual Legal Service Provider

Where municipalities issue an order to remedy contraventions or an order to remedy dangers and unsightly property, the *Municipal Government Act* (MGA) has traditionally allowed municipalities to apply the costs of enforcing those orders against the tax roll of the offending property. However, it is worth noting that recent amendments to the MGA may leave municipalities without the express ability to do so in some cases.

There are two types of orders to remedy under the MGA. Section 545 allows a municipality to issue an order to remedy a contravention of a bylaw, the MGA or other enactment the municipality can enforce. Section 546 allows a municipality to issue an order to eliminate a danger to public safety or to deal with unsightly property. Section 549 of the MGA then provides that if a person fails to comply with the order, the municipality may take whatever actions or measures are necessary to remedy those problems, at the expense of the person who caused the contravention and failed to comply with the order.

The MGA then sets out the circumstances in which a municipality may add amounts to the tax roll of a parcel of land in sections 553 and 553.1. Previously, there were separate subsections in each of ss. 553 and 553.1 that would allow for the costs of enforcing an order under ss. 545 or 546 to be added to the applicable tax roll. However, recent legislative changes have removed any express ability to add to the tax roll the costs of eliminating a danger to public safety or addressing unsightly property as provided for in an order pursuant to section 546.

After the legislative amendments, section 553(1)(c) and section 553.1(a)(c) now both refer to the ability to add to the tax roll unpaid costs and expenses arising from section 549(5)(a) of the MGA. That section refers only to the costs of measures taken by a municipality to remedy a contravention of a bylaw or enactment (i.e., an order pursuant to section 545). There is no reference to unpaid costs and expenses arising from section 549(5)(b) of the MGA, which deals with the costs of an order pursuant to section 546.

This appears to be an oversight, which could be easily addressed by future amendments. In the interim, however, municipalities should think about how they approach enforcement orders in light of this legislative gap. In many cases, unsightly property may also be a breach of a municipal bylaw, such as a Community Standards or Nuisance Bylaw. In those cases, municipalities would be better served issuing an order pursuant to section 545, and not section 546, as a means of ensuring if their costs of enforcement are unpaid they may still add them to the tax roll in accordance with the MGA.

## REQUEST FOR DECISION



Subject: Wheatland Housing Management Body Commitment Letter

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8F.

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**Background:** Derek Weiss has provided a draft commitment letter to WHMB to be distributed to the partners in the building of the new lodge.

**Options:**

1. Council can discuss and agree to sign the commitment letter for WHMB.
2. Council can discuss the commitment letter and request changes be made prior to signing.
3. Council can decline to sign the commitment letter.

**Financial Implications:** NA

**Communication:** N/A

**Recommendation:** That Council discusses and signs the commitment letter for the Wheatland Housing Management Board.

Two forms of the letter are to be addressed to the following:

Canada Housing and Mortgage Corporation  
700 Montreal Road  
Ottawa Ontario  
K1A 0P7

Government of Alberta  
Seniors, Community and Social Services  
780 415 0551

**NAME**

To Whom it may concern,

**Re: National Housing Co-Investment Fund – Proposed Housing Project, Wheatland Housing Management Body (WHMB)**

**Re: Affordable Housing Partnership Program – Proposed Housing Project, Wheatland Housing Management Body (WHMB)**

On behalf of the community we serve, and of the WHMB, **NAME** pledges our financial commitment for the development of the 120-unit Wheatland Lodge.

Established by Ministerial Order under the Alberta Housing Act, WHMB serves the named Member Municipalities of the Wheatland Housing Foundation's Ministerial Order include Wheatland County, Town of Strathmore, Village of Rockyford, and the Village of Standard/Hussar.

As demonstration of this commitment, the **NAME** recently passed a motion pledging our respective share of 12 million dollars by the Member Municipalities towards this project. This contribution is contingent on commitments of CMHC through the National Housing Co-Investment Fund, and by the Government of Alberta, that together, will allow the project to proceed.

This affordable housing project will be operated by the WHMB who has been serving our community for over 60 years. As a named member municipalities under the Foundation's Ministerial Order, we also recognize our ongoing commitment to sustainable operations of the project following its completion.

We truly appreciate the enormous opportunity the Alberta Housing Partnership Program and National Housing Co-Investment Fund provides and look forward to the successful delivery of this project.

Should there be any questions regarding the nature of this commitment or the project objectives, please be in contact .

## REQUEST FOR DECISION



Subject: Water Line for Wheatland County Shop

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8G.

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**Background:** Wheatland County has requested water be hooked up to their shop within the Village of Rockyford. Currently the water line ends at Serviceberry Trail and Railway Avenue. The line would have to be extended to provide the service to the shop. Quotations for extending the water line have been requested and are attached.

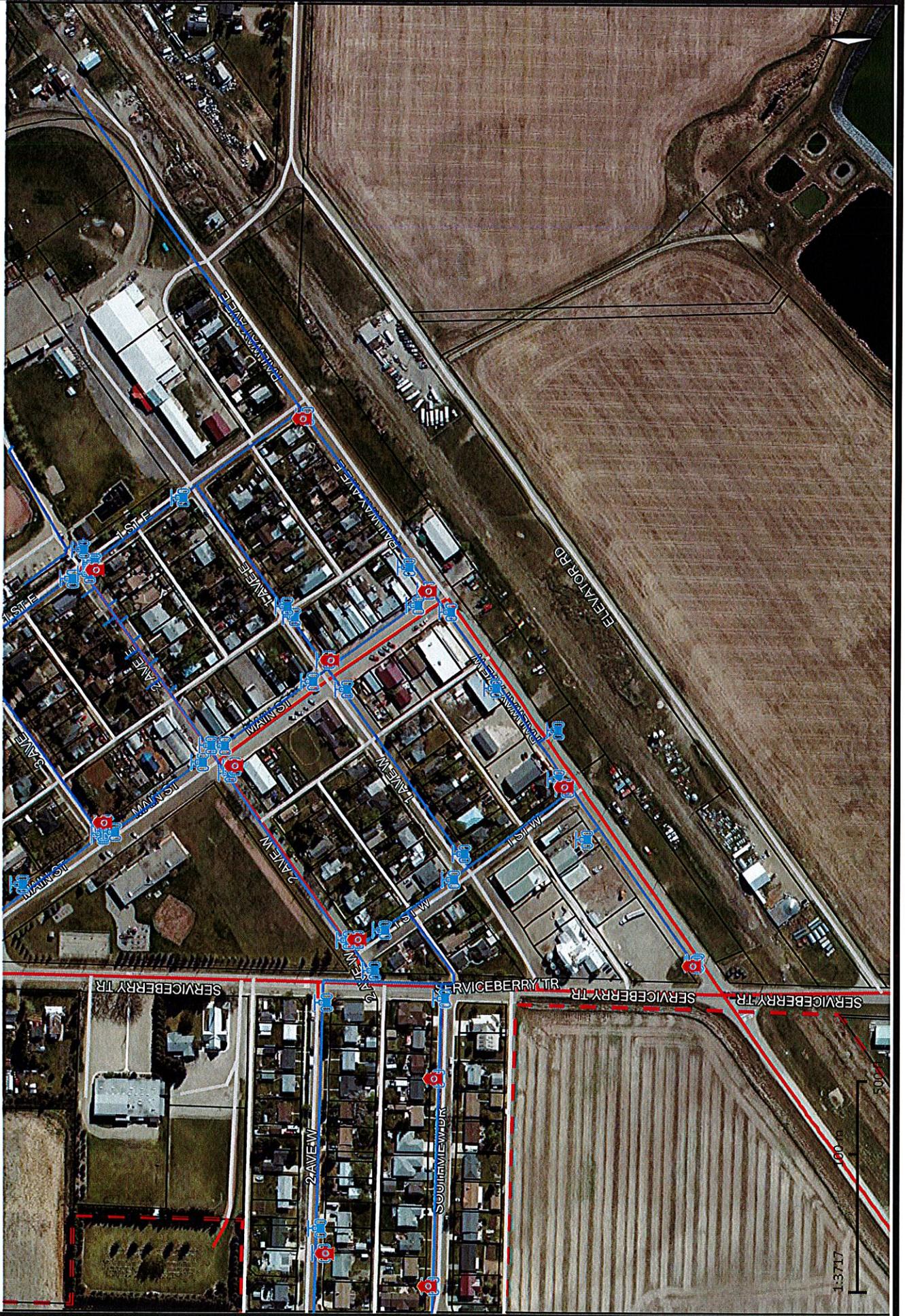
**Options:** 1. Council can discuss the extension of the water line and who would be responsible for the costs of extending the line to allow hook up to the service, then provide direction to Administration as to what steps are to be taken.  
2. Council can discuss the extension of the water line and deny the request for water service.

**Financial Implications:** NA

**Communication:** N/A

**Recommendation:** That Council discuss and provide direction to Administration.

Village of Rockyford - Water Lines





## REQUEST FOR DECISION



Subject: Thank You Gifts for Cubs/Parents

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8H.

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**Background:** 2023 Cuborama will be held in Rockyford the weekend of June 9-11. There will be 300-350 kids along with parents/organizers bringing the total closer to 500 people. This is a major boost to the campground income for the year. It would be nice to give something back to the group so they may remember their time in Rockyford. I have researched some small inexpensive items that we could have imprinted with the Village logo to hand out that would be appropriate for both 9-11 year olds and their parents/organizers.

**Options:** 1. Council can discuss the idea of providing a small advertising item to each of the Cuborama participants and vote on an item to purchase for this event.  
2. Council can deny the request for advertising items for this event.

**Financial Implications:** \$560 - \$1390

**Communication:** N/A

**Recommendation:** That Council discuss and provide direction to Administration.



## Non-SPF Lip Balm

Item #C121872



10 colour(s) to choose from!

	Mint	Vanilla	Berry	Coconut	Cherry	Peppermint	Island Paradise	Unflavoured	Vanilla Mint	Orange Citrus
Minimum Quantity			100	250	500	1000	2500	5000	10000	
Your Price			\$1.62	\$1.19	\$0.99	\$0.97	\$0.92	\$0.86	\$0.69	

[Wondering about sending us your artwork?](#)

Where on the item should we print your design?

Label

What imprint colour(s) would you like?

Full Color

Keeping lips moisturized helps keep them healthy and prevents cracking. When their lips are dry or sore, they'll reach for your logo.

- Your price includes a full colour imprint on the white label.
  - Set-up charge: add \$65.**
  - Note: This product has a shelf life of 2 years.
  - Ready to ship in : 8 business days \*.
- \* Excludes art preparation time, applies only to orders of 1000 items or fewer.

$$\begin{array}{r}
 500 \times \$0.99 = \$495.00 \\
 \text{Set up} \quad = \quad 65.00 \\
 \hline
 \$560.00
 \end{array}$$



## Mini Lip Moisturizer Tub - 300-Pieces

Item #C161912-300



5 colour(s) to choose from!

	Mint	Vanilla	Cherry	Unflavoured	Vanilla Mint		
Minimum Quantity	1	2	3	5	10	20	40
Your Price	\$315.00	\$279.00	\$277.00	\$269.00	\$249.00	\$225.00	\$199.00



[Wondering about sending us your artwork?](#)

Where on the item should we print your design?

Label

What imprint colour(s) would you like?

Full Color

Keep their lips moisturized by giving away these lip moisturizers. Tub of 300 mini tubes is perfect for tradeshow booths or waiting rooms.

- Your price includes a full colour imprint on the label of each of the Lip Balms.
- **Set-up charge: \$65.**
- Maximum number of imprint colours: -1
- Ready to ship in : 8 business days \*.

\* Excludes art preparation time, applies only to orders of 5 items or fewer.

$$\begin{aligned}
 (600 \text{ pc}) \quad 2 \times \$279.00 &= \$558.00 \\
 \text{Set up} &= \quad \quad 65.00 \\
 &= \underline{\quad \quad 65.00} \\
 &= \$623.00
 \end{aligned}$$

Visit [4imprint.ca](http://4imprint.ca) or call toll free 1-800-300-1336 to order or for questions.



## ID Sport Bottle with Push Pull Cap - 20 oz.

Item #C110608-ID



17 colour(s) to choose from!

- Awareness Pink
- Hot Pink
- Fuchsia
- Violet
- Royal Blue
- Light Blue
- Teal
- Turquoise
- Dark Green
- Kelly Green
- Lime Green
- Yellow
- Athletic Gold
- Orange
- Red
- Silver
- Black

Minimum Quantity	200	500	1000	2500	5000	10000	25000
Your Price	\$1.49	\$1.25	\$1.19	\$1.15	\$1.09	\$0.97	\$0.92

[Wondering about sending us your artwork?](#)

Where on the item should we print your design?

Front

What imprint colour(s) would you like?

White

This bottle is available in a variety of bottle colours, all with white lids. The push/pull spout on the screw-on cap provides for one-handed drinking ease. Our 4imprint Exclusive write-on ID section on the back allows them to denote whose is whose and is especially helpful when you're handing out loads of bottles to race participants or employees, so they don't get mixed up.

- Your price includes a white imprint on the plastic sport bottle.
- **Set-up charge: add \$60.**
- Maximum number of imprint colours: 1
- Ready to ship in : 8 business days \*

\* Excludes art preparation time, applies only to orders of 2500 items or fewer with 1 imprint color(s) and 2 imprint location(s).

$$\begin{array}{r}
 500 \times \$1.25 = \$625.00 \\
 \text{Set up} = \quad \quad 60.00 \\
 \hline
 \$685.00
 \end{array}$$



## Flashlight with Pen and Lanyard

Item #C114462

Original price: \$0.99 to \$1.65

Now on sale: \$0.95 to \$1.52 - Sale ends 25-3



5 colour(s) to choose from!

Black      Red      Blue      Pink      Lime Green

Minimum Quantity	250	500	1000	2500	5000	10000	25000
Regular Price	<del>\$1.65</del>	<del>\$1.55</del>	<del>\$1.49</del>	<del>\$1.39</del>	<del>\$1.35</del>	<del>\$1.17</del>	<del>\$0.99</del>
Sale Price	<b>\$1.52</b>	<b>\$1.45</b>	<b>\$1.42</b>	<b>\$1.32</b>	<b>\$1.29</b>	<b>\$1.12</b>	<b>\$0.95</b>

[Wondering about sending us your artwork?](#)

Where on the item should we print your design?

Barrel

What imprint colour(s) would you like?

Select Imprint Colour...

[Add Additional Imprint Location](#)

[Wondering about sending us your artwork?](#)

$$\begin{array}{r}
 500 \times \$1.45 = \$725.00 \\
 \text{Set up} = 45.00 \\
 \hline
 \$770.00
 \end{array}$$

Extra Charge \$50.00

Product Colour

Quantity

This portable flashlight leaves your hands free with its breakaway neck lanyard and pocket clip. Simply pull apart the lightweight two-piece barrel to reveal the pen with fine-point black ink. The side switch controls both the bright white LED light and the light-up pen tip.

- Your price includes a one-colour imprint on the barrel.
- Set-up charge: add \$45.
- Maximum number of imprint colours: 1
- Ready to ship in : 7 business days \*

\* Excludes art preparation time, applies only to orders of 2500 items or fewer.



## Polypropylene Drawstring Sportpack

Item #C7687

Original price: \$1.47 to \$2.49

Now on sale: \$1.42 to \$2.29 - Sale ends 25-3



14 colour(s) to choose from!

Maroon Purple Navy Blue Royal Blue Forest Green Grey Lime Yellow Ivory Tan Orange  
Red White Black

Minimum Quantity	72	144	288	576	1008	2016	5040
Regular Price	\$2.49	\$1.99	\$1.84	\$1.72	\$1.69	\$1.62	\$1.47
Sale Price	\$2.29	\$1.85	\$1.72	\$1.65	\$1.62	\$1.55	\$1.42

[Wondering about sending us your artwork?](#)

Where on the item should we print your design?

Front

What imprint colour(s) would you like? (Maximum # of Imprint Colours: 2)

Select Imprint Colour...

[Add Additional Imprint Colour](#)

[Add Additional Imprint Location](#)

[Wondering about sending us your artwork?](#)

Extra Charge \$45.00

Product Colour

Quantity

This imprinted drawstring sportpack is made from 80gsm non-woven polypropylene. Includes a pair of shoulder straps that cinch the sportpack shut. Ideal for sporting events, fitness centres and schools.

- Your price includes a one-colour imprint on the front.
- Set-up charge: add \$45.
- Maximum number of imprint colours: 2
- Ready to ship in : 10 business days \*

\* Excludes art preparation time, applies only to orders of 576 items or fewer.

$$\begin{aligned}
 500 \times 1.65 &= \$825.00 \\
 \text{Set up} &= 45.00 \\
 \hline
 &= \$870.00
 \end{aligned}$$



## Sunglasses

Item #C107694



21 colour(s) to choose from!

Maroon / Maroon	Pink / Pink Black / Black	Purple / Purple Black / Red	Blue / Blue Black / Blue	Green / Green Black / Green	Yellow / Yellow Black / Yellow	Orange / Orange Black / Orange	Red / Red Black / Pink	White / White Black / Purple	Grey / Grey Black / Maroon	Black / White Black / Grey
Minimum Quantity	144	288	576	1008	2496	5040	10080			
Your Price	\$1.99	\$1.85	\$1.69	\$1.62	\$1.52	\$1.35	\$1.29			

[Wondering about sending us your artwork?](#)

Where on the item should we print your design?

Right Temple

What imprint colour(s) would you like?

Select Imprint Colour...

[Add Additional Imprint Location](#)

[Wondering about sending us your artwork?](#)

Extra Charge \$45.00

Product Colour

Quantity

$$500 \times \$1.69 = \$845.00$$

$$\text{Set up} = \underline{45.00}$$

$$\$890.00$$

These sunglasses are the perfect giveaway for summer events, weddings and more.

- Your price includes a one colour imprint on the right temple.
- Additional location is available for an extra charge.
- Set-up charge: add \$45 per colour/location.
- Maximum number of imprint colours: 1
- Ready to ship in : 10 business days \*.

\* Excludes art preparation time, applies only to orders of 2400 items or fewer with 1 imprint color(s) and 1 imprint location(s).



### Destin LED Flashlight

Item #C123453



5 colour(s) to choose from!

Blue      Green      Yellow      Red      Black

Minimum Quantity	100	250	500	1000	2500	5000	10000
Your Price	\$3.15	\$2.79	\$2.69	\$2.59	\$2.35	\$1.99	\$1.95

[Wondering about sending us your artwork?](#)

Where on the item should we print your design?

Barrel

What imprint colour(s) would you like? (Maximum # of Imprint Colours: 2)

Select Imprint Colour...

[Add Additional Imprint Colour](#)

[Wondering about sending us your artwork?](#)

Extra Charge \$45.00

Product Colour

Quantity

Safely light the way in parking lots, on dark trails, or in your own backyard with this durable flashlight.

- Your price includes a one colour imprint on the Barrel of the flashlight, reading with the strap to the right.
- **Set-up charge: add \$45.**
- Maximum number of imprint colours: 2
- Ready to ship in : 7 business days \*

\* Excludes art preparation time, applies only to orders of 1000 items or fewer.

$$\begin{aligned}
 500 \times 2.69 &= \$1345.00 \\
 \text{Set up} &= 45.00 \\
 \hline
 &= \$1390.00
 \end{aligned}$$



Water Overages in m3

	2021 Billed	2021 Clear Well	Difference	2022 Billed	2022 Clear Well	Difference
January	1,120.00	2,526.80	1,406.80	1587.00	2248.80	-661.80
February	1,337.00	2,030.60	693.60	1651.00	2001.80	-350.80
March	1,569.00	2,072.00	503.00	1550.00	2247.70	-697.70
April	1,549.00	3,098.30	1,549.30	1465.00	2510.80	-1045.80
May	2,622.00	4,849.80	2,227.80	1892.00	4288.90	-2396.90
June	3,648.00	6,332.00	2,684.00	1659.00	4114.10	-2455.10
July	3,453.00	4,629.40	1,176.40	5096.00	5207.20	-111.20
August	3,776.00	4,161.80	385.80	3204.00	4800.00	-1596.00
September	2,491.00	2,747.50	256.50	2182.00	3562.90	-1380.90
October	1,710.00	2,778.20	1,068.20	2377.00	2957.70	-580.70
November	1,729.00	2,117.70	388.70	1723.00	2432.30	-709.30
December	1,643.00	2,137.80	494.80	1545.00	2570.90	-1025.90
Totals	26,647.00	39,481.90	12,834.90	25,931.00	38,943.10	13,012.10

bulk sheets

1418355 US Gal = 5369.055 m3

13012.1

5369.06

7643.04 total loss for 2022

## REQUEST FOR DECISION



Subject: Outstanding Utility Bills

Prepared By: Lori Miller

Council Meeting Date: February 8, 2023

Agenda Item: 8J.

---

**Background:** After consulting with WRC about outstanding utility bills we have learned that there are five properties in the Village that are seriously delinquent. Outstanding amounts of the five properties are:

\$5064.05

\$1510.34

\$1510.34

\$7895.33

\$3363.02

Total of these five accounts is \$19342.34. The purpose of bringing this to Council is to promote discussion about the issue as we can not add these outstanding amounts to the tax roll since we no longer look after the billing. These accounts continue to accrue monthly as there is a minimum charge for having service to the property line even if not being accessed.

**Options:** 1. Council can discuss the outstanding utility bills and try to find a solution to curb these bills from continuing to grow.

**Financial Implications:** N/A

**Communication:** N/A

**Recommendation:** That Council discuss and provide direction to Administration.





ACT #	DESCRIPTION	NOTES	2024		2023		2022		2021	
			BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS		
	<b>SURPLUS/DEFICIT</b>		<b>\$(12,000.00)</b>	<b>\$ (11,991.80)</b>	<b>\$(12,000.00)</b>	<b>\$ (14,515.00)</b>	<b>\$(10,000.00)</b>	<b>\$ (7,176.12)</b>	<b>\$(8,230.80)</b>	
<b>COMMON SERVICES</b>										
2-31-00-100	Public Works Wages		\$ (56,500.00)	\$ (47,897.05)	\$ (55,000.00)	\$ (48,000.00)	\$ (44,516.12)	\$ (44,516.12)		
2-31-00-101	PW CPP, EI	Includes 3% increase/yr + casual laborer (\$5000)	\$ (5,600.00)	\$ (4,643.48)	\$ (5,500.00)	\$ (3,750.00)	\$ (3,232.73)	\$ (3,232.73)		
2-31-00-102	PW Benefits		\$ (9,164.79)	\$ (9,029.35)	\$ (9,029.35)	\$ (8,905.56)	\$ (1,539.09)	\$ (1,539.09)		
2-31-00-200	PW Contracted Services/Labour			\$ (125.00)						
2-31-00-218	PW Freight									
2-31-00-250	PW Truck R&M	Includes Dodge & F550 repairs	\$ (10,000.00)	\$ (7,192.77)	\$ (10,000.00)	\$ (500.00)	\$ (102.26)	\$ (102.26)		
2-31-00-251	PW Building R&M	Heating unit replacement/Includes camera 183 90	\$ (2,500.00)	\$ (4,838.57)	\$ (2,000.00)	\$ (3,163.65)	\$ (278.50)	\$ (278.50)		
2-31-00-274	PW Insurance		\$ (3,800.00)	\$ (2,629.95)	\$ (2,800.00)	\$ (3,000.00)	\$ (2,927.08)	\$ (2,927.08)		
2-31-00-510	PW Supplies -Misc.		\$ (1,800.00)	\$ (2,536.88)	\$ (1,750.00)	\$ (1,500.00)	\$ (1,560.60)	\$ (1,560.60)		
	-Tools									
2-31-00-520	PW Truck Supplies		\$ (2,750.00)	\$ (2,340.10)	\$ (2,650.00)	\$ (2,039.10)	\$ (2,039.22)	\$ (2,039.22)		
			\$ (91,314.79)	\$ (83,288.94)	\$ (88,729.35)	\$ (71,019.21)	\$ (55,995.60)	\$ (55,995.60)		
	<b>SURPLUS/DEFICIT</b>		<b>\$(91,314.79)</b>	<b>\$ (83,288.94)</b>	<b>\$(88,729.35)</b>	<b>\$(71,019.21)</b>	<b>\$(55,995.60)</b>	<b>\$(55,995.60)</b>		
<b>STREETS, ROADS, WALKS, &amp; LIGHTING</b>										
2-32-00-200	Contracted Services	Includes costs added to tax \$10400	\$ (11,000.00)	\$ (14,515.00)	\$ (10,000.00)	\$ (707.50)	\$ (10,000.00)	\$ (7,176.12)		
	-Tree Trimming/Weed Control			\$ (707.50)						
	-Contract Labour			\$ (1,610.00)						
	-Sidewalk & Street Repairs			\$ (795.55)		\$ (5,000.00)	\$ (3,885.22)	\$ (3,885.22)		
2-32-00-218	R&M - Equipment		\$ (5,000.00)	\$ (967.58)	\$ (1,050.00)	\$ (900.00)	\$ (889.23)	\$ (889.23)		
2-32-00-274	Insurance - Equipment		\$ (1,150.00)	\$ (13,000.00)	\$ (12,000.00)	\$ (4,385.16)	\$ (3,859.60)	\$ (3,859.60)		
2-32-00-510	Supplies									
	-Gravel, sand, cold mix									
	-Xmas Decorations									
	-Misc. (Signs, culvert, flowers)	Includes 1400 books \$4800	\$ (4,800.00)	\$ (4,700.00)	\$ (4,700.00)	\$ (5,422.16)	\$ (3,200.00)	\$ (3,098.49)		
2-32-00-520	Equipment Supplies		\$ (22,000.00)	\$ (20,953.94)	\$ (21,000.00)	\$ (15,644.86)	\$ (20,086.48)	\$ (20,086.48)		
2-32-00-540	Utilities - Power		\$ (5,500.00)	\$ (4,415.71)	\$ (4,415.71)	\$ (5,644.86)	\$ (6,817.62)	\$ (6,817.62)		
2-32-00-831	Debtenture -Interest March 2026		\$ (27,707.06)	\$ (26,791.35)	\$ (26,791.35)	\$ (25,562.20)	\$ (24,389.44)	\$ (24,389.44)		
2-32-00-832	-Principal									
			\$ (88,157.06)	\$ (88,025.84)	\$ (84,957.06)	\$ (85,707.06)	\$ (70,203.20)	\$ (70,203.20)		
	<b>SURPLUS/DEFICIT</b>		<b>\$(88,157.06)</b>	<b>\$(88,025.84)</b>	<b>\$(84,957.06)</b>	<b>\$(85,707.06)</b>	<b>\$(70,203.20)</b>	<b>\$(70,203.20)</b>		
<b>DRAINAGE</b>										
2-37-00-200	Drainage Contracted Services		\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)		
2-37-00-250	Drainage Equip-R & M									
2-37-00-510	Drainage Supplies		\$ (1,250.00)	\$ (1,099.37)	\$ (1,200.00)	\$ (1,200.00)	\$ (1,087.83)	\$ (1,087.83)		
2-37-00-540	Utilities -Power									
	<b>SURPLUS/DEFICIT</b>		<b>\$(1,250.00)</b>	<b>\$(1,099.37)</b>	<b>\$(2,700.00)</b>	<b>\$(1,099.37)</b>	<b>\$(2,700.00)</b>	<b>\$(2,637.83)</b>		





ACCT #	DESCRIPTION	NOTES	2024		2023		2022		2021	
			BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUALS
<b>RECREATION BOARD</b>										
1-71-00-990	Other Revenue-Recreation									
2-71-00-990	Fireworks		\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	
	Donations									
	<b>SURPLUS/DEFICIT</b>		\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	
<b>RECREATION, PARKS, FACILITIES &amp; PROGRAMS</b>										
1-72-00-590	Own Sources:									
1-72-00-590	Camping Revenue		\$ 68,000.00	\$ 68,000.00	\$ 68,000.00	\$ 57,398.25	\$ 50,000.00	\$ 53,384.75	\$ 53,384.75	
1-72-00-840	Canada Summer Job Grant		\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 2,100.00	\$ 3,150.00	\$ 3,150.00	\$ 3,150.00	
	Donations - Centennial							\$ 25.00	\$ 25.00	
	<b>SURPLUS/DEFICIT</b>		\$ 75,500.00	\$ 75,500.00	\$ 75,500.00	\$ 59,498.25	\$ 53,150.00	\$ 56,559.75	\$ 56,559.75	
2-72-00-100	Summer Student Wages	includes payroll deductions	\$ (12,800.00)	\$ (12,800.00)	\$ (12,800.00)	\$ (8,963.76)	\$ (9,200.00)	\$ (9,059.75)	\$ (9,059.75)	
2-72-00-225	Campground Advertising		\$ (500.00)	\$ (425.00)	\$ (425.00)	\$ (395.00)	\$ (395.00)	\$ (395.00)	\$ (395.00)	
2-72-00-510	Campground Supplies		\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (962.28)	\$ (1,500.00)	\$ (891.84)	\$ (891.84)	
2-72-00-540	Campground Utilities -Power/Gas/Water		\$ (27,000.00)	\$ (26,000.00)	\$ (26,000.00)	\$ (25,215.26)	\$ (22,000.00)	\$ (20,817.64)	\$ (20,817.64)	
2-72-00-590	Campground Repairs		\$ (2,700.00)	\$ (2,500.00)	\$ (2,500.00)	\$ (3,036.60)	\$ (2,100.00)	\$ (5,420.81)	\$ (5,420.81)	
	<b>SURPLUS/DEFICIT</b>		\$ (44,500.00)	\$ (43,225.00)	\$ (43,225.00)	\$ (38,572.90)	\$ (35,195.00)	\$ (36,595.04)	\$ (36,595.04)	
						\$ 20,925.35	\$ 17,955.00	\$ 19,964.71	\$ 19,964.71	
<b>CULTURE: COMMUNITY CENTER &amp; LIBRARY</b>										
2-74-00-756	-Marigold Library		\$ (2,200.00)	\$ (2,100.00)	\$ (2,100.00)	\$ (1,996.80)	\$ (2,000.00)	\$ (1,971.84)	\$ (1,971.84)	
2-74-00-765	-RFD Library		\$ (5,100.00)	\$ (5,100.00)	\$ (5,100.00)	\$ (5,100.00)	\$ (5,100.00)	\$ (5,100.00)	\$ (5,100.00)	
	<b>SURPLUS/DEFICIT</b>		\$ (7,300.00)	\$ (7,200.00)	\$ (7,200.00)	\$ (7,096.80)	\$ (7,100.00)	\$ (7,071.84)	\$ (7,071.84)	
2-97-00-763	Contingency to Operating	Subvention only			\$ (7,200.00)	\$ (7,096.80)	\$ (7,100.00)	\$ (7,071.84)	\$ (7,071.84)	
	<b>SURPLUS/DEFICIT</b>		\$ (515,072.20)	\$ (499,406.16)	\$ (499,406.16)	\$ (568,020.52)	\$ (474,979.89)	\$ (599,097.66)	\$ (599,097.66)	
<b>GENERAL &amp; REQUISITIONS</b>										
1-00-00-111	Residential Taxes		\$ 359,636.34	\$ 349,481.81	\$ 349,151.85	\$ 349,481.81	\$ 350,484.22	\$ 350,140.45	\$ 350,140.45	
1-00-00-112	Commercial Taxes		\$ 88,698.04	\$ 86,114.60	\$ 86,114.60	\$ 86,114.60	\$ 84,292.44	\$ 84,292.44	\$ 84,292.44	
1-00-00-114	Farmiland Taxes		\$ 329.96	\$ 329.96	\$ 329.96	\$ 329.96	\$ 329.96	\$ 329.96	\$ 329.96	



1-00-00-115	Mobile Lic/M&E				\$	1,384.63	\$	1,344.30	\$	1,344.30	\$	1,344.30	\$	1,344.30
1-00-00-120	Frontage INCREASE in TAXES													
1-00-00-190	Electric Power Line Taxes				\$	7,487.67	\$	7,269.58	\$	7,269.58	\$	7,831.28	\$	7,831.28
1-00-00-240	Prov. Grants-in-Lieu													
	Taxes to be Collected				\$	457,236.64	\$	444,210.29	\$	444,210.29	\$	443,952.24	\$	443,608.47
	Tax %													
2-81-00-743	School Supp. -Req.				\$	(85,000.00)	\$	(85,000.00)	\$	(86,115.46)	\$	(85,000.00)	\$	(84,578.01)
2-81-00-754	Wheatland Sr. Found. -Req				\$	(3,500.00)	\$	(3,308.50)	\$	(2,545.00)	\$	(2,205.00)	\$	(2,205.00)
	School Taxes Collected				\$	(88,500.00)	\$	(88,308.50)	\$	(88,660.46)	\$	(87,205.00)	\$	(86,783.01)
	<b>GROSS TAXES</b>				\$	369,036.64	\$	355,901.79	\$	355,549.83	\$	356,747.24	\$	356,825.46
1-00-00-510	Penalties & Costs				\$	32,000.00	\$	32,000.00	\$	46,561.37	\$	30,172.79	\$	37,885.85
1-00-00-540	Franchise Revenue				\$	54,000.00	\$	50,750.90	\$	49,833.95	\$	48,000.00	\$	50,850.73
1-00-00-550	Return on Investment				\$	18,000.00	\$	25,000.00	\$	21,761.58	\$	4,900.00	\$	5,634.91
1-00-00-590	Other Rev Own Sources				\$	32,000.00	\$	32,000.00	\$	14.00	\$		\$	
1-00-00-740	Prov. Uncond. Grant				\$		\$		\$	31,119.00	\$		\$	31,119.00
					\$		\$		\$		\$		\$	
					\$	136,000.00	\$	139,750.90	\$	149,239.90	\$	114,191.79	\$	125,490.49
	Total Taxes/Penalties/Franchise Fees				\$	505,036.64	\$	495,652.69	\$	504,839.73	\$	470,939.03	\$	482,315.95
	<b>NET TAXES</b>				\$	(10,035.56)	\$	(3,753.47)	\$	(63,180.79)	\$	(4,040.86)	\$	(116,781.71)

ACCT #	DESCRIPTION	NOTES	2024 BUDGET	2023 BUDGET	2022 ACTUAL	2022 BUDGET	2021 ACTUAL
GENERAL & REQUISITIONS							
1-00-00-111	Residential Taxes	26% increase	\$ 356,169.80	\$ 352,643.57	\$ 349,481.81	\$ 350,484.22	\$ 350,140.45
1-00-00-112	Commercial Taxes		\$ 87,845.51	\$ 86,975.75	\$ 86,114.60	\$ 84,292.44	\$ 84,292.44
1-00-00-114	Farmhand Taxes		\$ 336.59	\$ 333.26			
1-00-00-115	Mable Lic/M&E		\$ 1,371.52	\$ 1,357.74	\$ 1,344.30	\$ 1,344.30	\$ 1,344.30
1-00-00-120	Frontage INCREASE in TAXES						
1-00-00-190	Electric Power Line Taxes		\$ 7,269.58	\$ 7,269.58	\$ 7,269.58	\$ 7,831.28	\$ 7,831.28
1-00-00-240	Prov. Grants-in-Lieu						
	Taxes to be Collected		\$ 452,992.80	\$ 448,579.70	\$ 444,210.29	\$ 443,952.24	\$ 443,608.47
	Tax %						
2-81-00-743	School Supp. -Req.		\$ (85,000.00)	\$ (85,000.00)	\$ (86,115.46)	\$ (85,000.00)	\$ (84,578.01)
2-81-00-754	Wheatland Sr. Found. -Req	possible 30% increase	\$ (3,500.00)	\$ (3,308.50)	\$ (2,545.00)	\$ (2,205.00)	\$ (2,205.00)
	School Taxes Collected		\$ (88,500.00)	\$ (88,308.50)	\$ (88,660.46)	\$ (87,205.00)	\$ (86,783.01)
	<b>GROSS TAXES</b>		\$ 364,492.80	\$ 360,271.20	\$ 355,549.83	\$ 356,747.24	\$ 356,825.46
1-00-00-510	Penalties & Costs		\$ 32,000.00	\$ 32,000.00	\$ 46,561.37	\$ 30,172.79	\$ 37,885.85
1-00-00-540	Franchise Revenue		\$ 54,000.00	\$ 50,750.90	\$ 49,833.95	\$ 48,000.00	\$ 50,850.72
1-00-00-550	Return on Investment		\$ 18,000.00	\$ 25,000.00	\$ 21,761.58	\$ 4,900.00	\$ 5,654.91
1-00-00-590	Other Rev Own Sources				\$ 14.00		
1-00-00-740	Prov. Uncond. Grant		\$ 32,000.00	\$ 32,000.00	\$ 31,119.00	\$ 31,119.00	\$ 31,119.00
	Total Taxes/Penalties/Franchise Fees		\$ 500,492.80	\$ 500,022.10	\$ 504,839.73	\$ 470,939.03	\$ 482,315.95
	<b>NET TAXES</b>		\$ (14,579.40)	\$ 615.94	\$ (63,180.79)	\$ (4,040.86)	\$ (116,781.71)

Alternate with 10% tax increase

## Lori Miller

---

**From:** Sonya Adams <edo@drumhellerlandfill.com>  
**Sent:** Monday, January 23, 2023 11:11 AM  
**To:** Annette Plachner; Brian Henderson (Interim CAO WC)  
(brian.henderson@wheatlandcounty.ca); carl.peterson@townoftrochu.ca; Darryl Drohomerski (DDrohomerski@drumheller.ca); Heather Leslie (CAO Beiseker); Kate Brandt (CAO Hussar); Lori Miller; Lyle Cawiezel; Mark Nikota (cao@delia.ca); Mike Haugen (CAO Kneehill); Shirley Bremmer (shirley@starlandcounty.com); Vanessa Vander-Meer; Village of Acme; Village of Linden; Village of Standard  
**Cc:** Operations Drumheller Landfill; Drumheller Landfill Admin; Drumheller Landfill Info  
**Subject:** DBS Service agreement  
**Attachments:** 2023-2024 DBS Service agreement.pdf

Hello all,

Please be advised that our agreement with DBS for collection of Household Hazardous Waste materials will continue until January 31, 2024 unless otherwise noted. Prices for collected materials are attached. Please continue to call the Drumheller Regional Landfill at 403-823-1345 or email [info@drumhellerlandfill.com](mailto:info@drumhellerlandfill.com) to arrange for pickup of your paint and HHW.

We do ask that each transfer station arrange for their pickup of E-Waste.

Best regards,



**Sonya Adams, C.Tech, EP**  
Landfill Manager

**Phone:** 403 823 1345

**Cell:** 403 820 0616

**Web:** [www.drumhellerlandfill.com](http://www.drumhellerlandfill.com)

**Email:** [edo@drumhellerlandfill.com](mailto:edo@drumhellerlandfill.com)

2500 Highway 10 East  
Drumheller, Ab T0J 0Y0

---

**From:** MikeT <mikedbs@telus.net>  
**Sent:** January 23, 2023 10:09 AM  
**To:** Sonya Adams <edo@drumhellerlandfill.com>  
**Subject:** Service agreement

Hi. One more document

Mike Takaguchi  
DBS Environmental  
1430 – 33<sup>rd</sup> Street North  
Lethbridge, AB. T1H 5H3  
Toll Free in Alberta 1-888-328-4833  
PH: 403-328-4833

# DBS ENVIRONMENTAL

---

385267 ALBERTA LTD.

1430-33rd STREET NORTH ~ Lethbridge, Alberta T1H 5H3 ~ CANADA

Phone 1-888-328-4833 ~ Fax 403-328-4729

Web Page: [dbsenvironmental.com](http://dbsenvironmental.com)

SPECIAL WASTE SERVICE

## PAINT SERVICE AGREEMENT

DBS Environmental will provide paint collection and processing under the ARMA paint stewardship agreement.

DBS will provide 1-metre-cubed paint collection bins for exchange when full. Under the condition of the Alberta paint program, DBS will not charge for eligible paint items. See list (Appendix A).

For wastes not eligible under the program, DBS will charge the collection site disposal costs. See list (Appendix B).

Collections are done on a milk-run basis. Under the Alberta program, DBS is only required to pick up **full bins**. Site cleanup is available but could be subject to site charges.

This agreement is in effect for the term of February 1, 2023 to January 31, 2024, and subject to change by Alberta Recycling.

## **Appendix A – List of eligible paint items**

### **PAINT AND PAINT CONTAINERS**

- 100ml to 250ml - \$0.25
- 251ml to 1L - \$0.50
- 1.01L to 5L - \$1.00
- 5.01L to 23L - \$2.25

### **ARCHITECTURAL COATINGS**

- Water-based paint e.g. latex, acrylic
- Oil and solvent-based (alkyd)

### **INTERIOR AND EXTERIOR PAINT AND STAINS**

- Chalk-based paint (as of January 1, 2020)
- Craft and artist paints e.g. tempura (as of January 1, 2020)
- Drywall paint
- Enamels (standard single component)
- Epoxies (pre-catalyzed)
- Ink-based paints (as of January 1, 2020)
- Metal paints:
  - Decorative
  - Rust preventative coatings
- Milk-based paints (as of January 1, 2020)

### **TOP COATS (SINGLE COMPONENT, WATERBORNE/WATER-BASED OR SOLVENT-BASED)**

- Glazes
- Lacquers:
  - pre-catalyzed and nitrocellulose
  - waterborne
- Polyurethanes
- Shellac and shellac-based products
- Urethanes
- Varnishes

### **PRIMERS, SEALERS AND UNDERCOATS**

- Stains and finishes:
- Barn and fence
- Deck
- Floor
- Porch and patio
- Wood finishing oils and stains

### **SEALERS (NON-TAR OR NON-BITUMEN-BASED)**

- Concrete sealer
- Driveway paints or sealers
- Elastomeric coatings (water-based only)

- Encapsulant coatings
- Liquid block filler (as of January 1, 2020)
- Masonry Sealer
- Stain blocking paint
- Undercoat
- Water repellent sealers

## **SOLVENTS, THINNERS AND MINERAL SPIRITS (AS OF JANUARY 1, 2020)**

No sub-categories.

## **TEXTURED PAINT**

- Stone effects coatings
- Stucco paint
- Swimming pool coating (single component)
- Textured paint
- Truck bed coating

## **MISCELLANEOUS**

- Deck cleaners (as of January 1, 2020)
- Dry fog coating (as of January 1, 2020)
- Fire-retardant/resistive coating e.g. Pink Shield
- Marine paint and enamel (non anti-fouling)
- Scenic, movie set paint
- Strippers for paint, coatings and wallpaper removal (as of January 1, 2020)
- Traffic marking paint
- Tree marking paint
- Wood preservatives (non-creosote) (as of January 1, 2020)

## **AEROSOL PAINT CANS**

- Aerosol paint (spray paint), all sizes - \$0.25
- Aerosols/Spray Paints:
  - Paint-based aerosols
  - Blank aerosol cans

## **INELIGIBLE PRODUCTS**

- All paints less than 100 ml or greater than 23 L in size
- Acid stains
- Automotive paints (non-aerosol)
- Battery terminal protectors and battery cleaners
- Brushes, rags and rollers
- Corrosive products
- Industrial coatings
  - Heat reactive coatings
  - High-temperature coatings
  - Impacted-immersion coatings

- Thermoplastic rubber, mastic or bituminous coatings
- Nuclear coatings
- Quick-dry coatings (primers, enamels)
- Two-part or multi-component coatings requiring catalyzing reaction
- Please see the [industrial paint definition](#).
- Rubber coatings
  - Thermoplastic rubber
  - Liquid rubber sealant
- Tar-based and bituminous coatings
  - Roof patch tars and greases
- Tints and colourants

The following products may not be accepted for recycling:

- Bulging or leaking paint cans
- Unidentifiable paint or containers
- Paint not stored in original containers

Call your municipal collection site to see if these products will be accepted as hazardous waste.

## **Appendix B**

### **HHW Collection Rates**

Here is the pricing for 2023. The pricing may be changed without warning.

Drum Exchange: \$155.19 plus disposal costs

Liquids: \$2.62/kg

Solids: \$5.80/kg

Special care items\*: \$350.00 min.

\*(mercury, peroxides, spontaneous combustion)

Non-paint aerosols: \$0.60 per can

Bin exchange: \$980.72 plus disposal costs

Liquids: \$2.62/kg

Solids: \$5.80/kg

Special care items\*: \$350.00 min.

\*(mercury, peroxides, spontaneous combustion)

Non-paint aerosols: \$0.60 per can

Light bulbs: \$4.19/kg

UV: \$8.15/each

CFL: \$1.12/each

Hi D: \$3.60/each

Crushed glass: \$0.63/kg

Other items:

1 lb propane tanks: \$0.56/each

20-30 lb tanks, freight: \$80.12/cage

Other tanks: call for pricing

PCB Ballasts: \$10.90/kg

Bin cleaning: \$42.75/bin

Regulatory Recovery Fee:

13% of total bill before GST.



January 12<sup>th</sup>, 2023

The Honourable Jason Copping  
Minister of Health  
204, 10800 – 97 Avenue  
Edmonton, AB T5K 2B6

VIA EMAIL [health.minister@gov.ab.ca](mailto:health.minister@gov.ab.ca)

**Re: Ambulance Crisis**

Dear Minister Copping:

At the Regular Bon Accord Council Meeting on December 6, 2022, Council received a copy of correspondence from the Town of Ponoka to the Ministry of Health requesting support for their local fire department as first responders for emergency ambulance calls. Bon Accord Town Council fully stand with Ponoka in support of their request for better delivery of ambulance services across the province.

The incidents described in the letter show that ambulance service for rural Albertans is in severe crisis. What steps are being taken to remedy this detrimental situation for our communities? As Canadians, our section 7 Charter right to life, liberty, and security of person should be top priority. The current state of our ambulance service, or lack thereof, affirms instead that these rights hang in the balance.

These incidents, and others across the province, also show the value local fire departments bring to our communities. The lack of adequate ambulance service is placing unfair stress and expectations on volunteer firefighters and further putting the health and safety of Albertans in jeopardy.

These community volunteers and our communities deserve better. We hope your Ministry will make positive changes moving forward to uplift our communities during these difficult times.

Sincerely,



Mayor Brian Holden  
Town of Bon Accord

cc: Premier Danielle Smith  
Rachel Notley, Leader of the Opposition  
Alberta Municipalities  
Dale Nally, MLA – Morinville-St. Albert  
Pat Mahoney, Fire Chief – Town of Bon Accord

January 13, 2023

**Mayor and Council for Village of Rockyford:**

The Town of Strathmore would like to invite Rockyford Council to the March 18<sup>th</sup> and 19<sup>th</sup> Lead by Example Powwow, an event to both honour Kakato'si Kristian Ayoungman and to build relationships between our communities in the area.

The Lead by Example Powwow is an important next step for the Town's Reconciliation efforts, a step we are proud to take with Siksika Nation and we would both like Rockyford Council to be a part of this journey.

A financial contribution towards the Powwow by Village of Rockyford is welcome, but not required.

Please advise Juanita Spielman, Senior Executive Assistant ([Juanita.spielman@strathmore.ca](mailto:Juanita.spielman@strathmore.ca)) if you will be attending and/or wish to make a financial contribution. More details will be provided once the itinerary is finalized.

Sincerely,



Pat Fule  
Mayor  
Town of Strathmore



Kevin Scoble  
Chief Administrative Officer  
Town of Strathmore

C: Town of Strathmore Councillors





January 13, 2023

Wheatland County is undertaking amendments to the Land Use Bylaw and is informing you in accordance with the *Municipal Government Act*.

**File Number:** PL2023-001  
**Bylaw Number:** 2023-01  
**Proposal:** To amend the Land Use Bylaw in order to increase the Development Officer's authority to approve variance requests for permitted uses from 10% to 30%.  
**Reply By:** February 12, 2023

If you wish to provide comments regarding the proposed amendments, please submit them in writing via email, post, or fax. All submissions will become part of the public record and may be released to Council or third parties upon request. Questions regarding the proposed amendments and process may be directed to the undersigned. The proposed amendments can be reviewed in-person at the County office or on the County's website at:

<https://wheatlandcounty.ca/projects-under-review>

Sincerely,

A handwritten signature in black ink, appearing to read "Taylor Felt", with a horizontal line extending to the right.

Taylor Felt, Planner I  
Planning and Development Services

Email: [taylor.felt@wheatlandcounty.ca](mailto:taylor.felt@wheatlandcounty.ca)

**To:** information@svoofficepl.com; cao@betulabeach.ca; aaraujobirchcove@shaw.ca; ! Tanner Evans; ! TOMASZYK; svbbeach@gmail.com; ! BURNSTICK8; ! SVCASTLE; ! Sylvia Roy; ! ADMIN; information@svoofficepl.com; ! Tanner Evans; ! ADMIN; ddm@kronprinzconsulting.ca; ! SVHORSESHOEBAY; svislandlake@wildwillowenterprises.com; ! Tanner Evans; cao@itaska.ca; office@svyellowstone.ca; emily@milestonemunicipalservices.ca; cao@lakeview.ca; bancroftkim@hotmail.com; information@svoofficepl.com; bancroftkim@hotmail.com; information@svoofficepl.com; ! TOMASZYK; ! Lloyd Brierley; rnicolay@cityofgp.com; ! CityManager Airdrie; Mike.schwartz@beaumont.ab.ca; ! A Martens; ! David Duckworth; mboyd@camrose.ca; cwong@chestermere.ca; ! Knagoya; ! T Fleming; ! SUE.HOWARD; ! Matthew Goudy; ! City Manager; ! D Pollard; ! Citymanager RDDR; dscrepnek@sprucegrove.org; wfletcher@stalbert.ca; ! Andre Corbould

**Subject:** INVITATION TO REQUEST A MEETING WITH THE MINISTER- ABmunis Spring 2023  
Municipal Leaders Caucus including the Presidents Summit

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils and yourself to meet with the Honourable Rebecca Schulz, Minister of Municipal Affairs, during the 2023 Alberta Municipalities (ABmunis) Spring Leaders' Caucus, including the President's Summit on the Future of Municipal Government, scheduled to take place in Edmonton at the Westin Hotel (10135 100 Street) from March 29-31, 2022. These meetings will be in person at the Westin Hotel.

Should your council including yourself wish to meet with Minister Schulz during the event, please submit a request by email to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca) no later than February 10, 2023

In your meeting request, please be sure to include one to two specific Municipal Affairs related policy items or issues your municipality would like to discuss with the Minister.

We may receive more requests to meet with the Minister than can be reasonably accommodated over the course of the event. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister Schulz has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the event, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipalities as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the 2023 ABmunis Spring Leaders' Caucus including President's Summit.

**Lori Miller**

---

**From:** Mayor of Rockyford  
**Sent:** Thursday, February 2, 2023 3:21 PM  
**To:** Lori Miller  
**Subject:** Fwd: EMS/811 Shared Response

Regards,

Darcy J Burke  
Box 338  
Rockyford, AB  
T0J 2R0

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Begin forwarded message:

**From:** Community Engagement <Community.Engagement@albertahealthservices.ca>  
**Date:** February 2, 2023 at 1:56:33 PM MST  
**To:** Community Engagement <Community.Engagement@albertahealthservices.ca>  
**Subject:** EMS/811 Shared Response



*EMS/811 Shared Response*

Dear Stakeholders

Alberta Health and Alberta Health Services [announced today](#) a new EMS/811 Shared Response that is already helping patients get the care they need and reducing unnecessary ambulance responses.

This new collaboration between EMS and Health Link 811 allows for the transfer of EMS callers who EMS assesses as low-acuity – or, not experiencing a medical emergency that requires an ambulance - to Health Link 811 nurses for further triage, assessment and care. If at any point it is determined an ambulance is required, one will be dispatched.

Many EMS callers are seeking help, advice or guidance and don't know where to turn so they call 911 even though they do not need an EMS response. Evidence to-date also demonstrates that some callers looking for ambulance transport have needs that are better met outside the emergency department. Some callers, for example, call 911 when they are experiencing sleeplessness, constipation or earaches.

Allowing these callers to be connected with Health Link 811's Registered Nurses will provide better support for patients while allowing ambulances to remain in the community to respond to life-threatening emergencies. This results in faster emergency response times and better flow through the health system: two of AHS' four key priorities.

In the first two weeks of Shared Response, approximately 6 per cent of EMS calls have been transferred to 811. In consultation with other jurisdictions in Canada that have also implemented similar call triaging, up to 20 per cent of EMS calls are transferred to a nursing line, over time. If AHS realizes a 20 per cent call transfer rate as the work continues between EMS and 811, EMS could be freed up from responding to approximately 40,000 low acuity calls each year.

Both EMS Emergency Communications Officers and Health Link's RNs use industry best practice protocol and advice models to assess patients and their care needs. This ensures consistency and safe, patient-focused clinical options.

In addition to Shared Response, AHS is also issuing a Request for Expressions of Interest and Qualification (RFEIQ) for transporting patients who do not require emergency care, between care facilities.

By contracting third party partners to transport patients requiring care, between care facilities, patients receive the supports they need, while EMS ambulances are freed up to respond to emergencies.

These actions are all a part of AHS' four priorities:

1. Improving EMS response times.
2. Decreasing emergency department wait times.
3. Reducing wait times for surgeries.
4. Improving patient flow throughout the healthcare system.

AHS is taking action on all four priorities. Specific to AHS EMS, we are also adding new resources and aggressively working to recruit and retain EMS staff. We have stopped the automatic dispatch of ambulances to non-injury collisions and are fast-tracking ambulance transfers at emergency departments by moving less urgent

patients to hospital waiting areas. In addition, paramedics are now able to assess, treat and refer patients if they do not require transport to hospital, and new guidelines are getting patients who do end up in the hospital, home faster after discharge.

Visit [ahs.ca/ems](https://ahs.ca/ems) to learn more about the work that AHS is doing to ensure sustainable high-quality emergency medical services are available for all Albertans.

We are making fast, effective improvements that are focused on improving patient flow – from the moment a call is made to EMS, to the arrival of an ambulance and the subsequent care of a patient in the emergency department and broader health care environment.

These extraordinary efforts are all part of a collective, organization-wide effort to build a high-quality health care system. And we could not do that without the help of our valuable community partners.

Thank you for your contribution to building healthy Albertans, healthy communities, together.

Sincerely,

**Mauro Chies**

Interim AHS President and CEO



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## Stirling Solar Summary

Stirling is the first net zero Village in Canada and among the first net zero communities nationally. Our roof top arrays were activated in September 2018 and our ground mounted arrays coming online to be fully operational in July 2019.

So what does being a “net zero” community mean anyway?

It means the Village produces enough electrical power from a combination of roof top and ground mounted solar arrays to offset 100% of electrical consumption needs for municipal purposes.

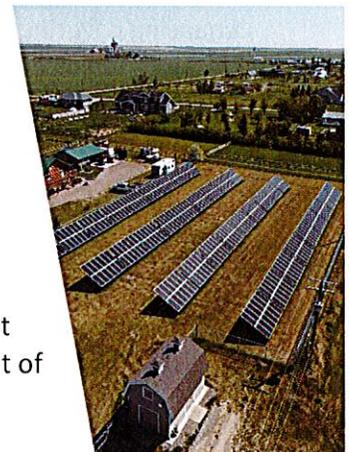
Roof top arrays can be found at the Fire Hall, Lion’s Community Centre, Family and Community Support Services (FCSS) building and the Public Works Shop. These solar systems generate electrical power that is first consumed onsite by the building upon which they are installed. Excess power not consumed is then fed back and sold to the provincial power grid.

Location:	Peak Power:	Annual Generation:
Public Works Shop	12.2 kWp	15.126 MWh
Lion’s Hall/Community Centre	16.7 kWp	21.591 MWh
FCSS Building	11.5 kWp	14.731 MWh
Fire Hall	11.1 kWp	13.296 MWh
<b>Total</b>	<b>51.5 kWp</b>	<b>64.744 MWh</b>

Ground mounted arrays can be found adjacent to the Village’s lift station on the corner of 1st Avenue and 5<sup>th</sup> Street. The ground array generates electrical power used to offset consumption at other Village facilities including: soccer field, reunion centre, campground outlets, solid waste transfer station, bulk water station, Michelson Farmstead, street lights, administration building and the tourism/information kiosk.

Location:	Peak Power:	Annual Generation:
System 1	112.32 kWp	161.100 MWh
System 2	65.52 kWp	55.980 MWh

The combination of these roof top and ground mount solar systems is designed to generate approximately 300 MWh each year and result in about 190 tonnes of carbon dioxide emissions being avoided. That’s the equivalent of taking 41 cars off the road.



*An electrically net zero community for municipal purposes powered by*

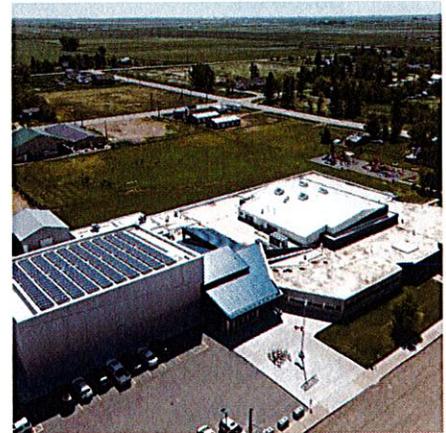




The Village also uses its solar generation as a hedge against future inflation on electricity pricing. When you install solar panels on your roof as an example, you will reduce your electricity consumption by a predictable and steady rate. In addition, if utility electric rates increase (when is the last time they decreased?), you will still be using that “power” you bought back when your solar system was installed at a relatively cheaper rate.

Stirling also accesses the “Solar Club” rate available through Ridge Utilities to maximize the return on investment for excess power generated and sold back to the grid. You can learn more about the competitive solar microgeneration program here: [www.ridgeutilities.net](http://www.ridgeutilities.net).

While not part of the Village’s move to solar, the Stirling School underwent a major two-year modernization marked by a grand re-opening in September 2019. During the modernization process, a series of solar modules were added to the roof of the school’s new gym as a part of a solar retrofit program undertaken by Alberta Education during all such projects.



Solar pre-heating has been added in 2022 to the Village’s outdoor pool to reduce natural gas consumption needed by the boilers used to heat the water.

Stirling passed a Clean Energy Improvement Program (CEIP) Bylaw in March of 2022. The Village is awaiting admission into the program in collaboration with the Association of Alberta Municipalities but anticipates being able to offer financing for energy efficiency and other sustainability projects to businesses and residents in the Spring of 2023.

This innovative financing approach, also known in some jurisdictions as Property Assessed Clean Energy (PACE), is garnering successful results across Canada. The Clean Energy Improvement Program puts within reach an affordable, flexible, and streamlined approach to financing covering up to 100 per cent of project costs and that residents can repay conveniently through their regular property tax bill. Investing in energy efficiency and renewable energy upgrades can lower your utility bill, make your property more comfortable, and enhance your property value.

The Village of Stirling is one of three communities in Canada designated as a National Historic Site and is the largest village in Alberta by population with 1,269 residents as of the 2019 municipal census. While Stirling is proud of its past, the community is also preparing for the future with high-speed fibre optic broadband internet service connected to more than 90% of households. Learn more at [www.stirling.ca](http://www.stirling.ca).

## Lori Miller

---

**From:** Trevor Lewington <lewington@stirling.ca>  
**Sent:** Thursday, February 2, 2023 3:22 PM  
**To:** Lori Miller  
**Cc:** cao@stirling.ca  
**Subject:** Re: Solar Energy  
**Attachments:** SACPA Stirling Solar Summary.pdf

Lori,

Nice to e-meet you.

I've attached the 1 page summary document that we use for presentations as an overview summary. This may also be helpful for your Council.

I recently provided a presentation to the Southern Alberta Council on Public Affairs that covers our journey and some of the history. (If you have an hour to burn!) It can be viewed here: [https://youtu.be/02\\_2zJ3JNpl](https://youtu.be/02_2zJ3JNpl)

I'm also happy to join Scott on a zoom sometime to answer questions. You and your Council would be most welcome to come visit as well. We recently had the County of Paintearth here to explore ideas.

Please let us know how we can help!

T

**Trevor Lewington**  
Mayor  
**E:** [lewington@stirling.ca](mailto:lewington@stirling.ca)  
**C:** 403 330 3701

**Village of Stirling - Administration Office**  
237 - 4th Avenue, Box 360 Stirling, Alberta T0K 2E0  
**P:** 403 756 3379 **F:** 403 756 2262  
**E:** [office@stirling.ca](mailto:office@stirling.ca) (General Inquiries)  
**W:** [www.stirling.ca](http://www.stirling.ca)

**Ridge Utilities Ltd.**  
Natural Gas, Electricity & Internet  
Residential, Commercial & Agricultural  
Customer Care: 403 308 8850  
**E:** [customercare-ridge@utilitynetservices.ca](mailto:customercare-ridge@utilitynetservices.ca)  
**W:** [www.ridgeutilities.net](http://www.ridgeutilities.net)

On Thu, Feb 2, 2023 at 2:35 PM Lori Miller <[cao@rockyford.ca](mailto:cao@rockyford.ca)> wrote:

Thank you so much Scott. I appreciate you getting back to me so quickly on this!

I will take your information to our Council meeting next week and see how they would like to move forward. I appreciate the offer of a Zoom meeting and dependent on Council's wishes I will take you up on it in the future.



*Lori Miller*

Chief Administrative Officer

Village of Rockyford

Phone: (403) 533-3950

Fax: (403) 533-3744

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**From:** Scott Donselaar <[cao@stirling.ca](mailto:cao@stirling.ca)>  
**Sent:** Thursday, February 2, 2023 2:11 PM  
**To:** Lori Miller <[cao@rockyford.ca](mailto:cao@rockyford.ca)>  
**Cc:** 'Trevor Lewington' <[lewington@stirling.ca](mailto:lewington@stirling.ca)>  
**Subject:** RE: Solar Energy

Hey Lori,

## Lori Miller

---

**From:** Scott Donselaar <cao@stirling.ca>  
**Sent:** Thursday, February 2, 2023 2:11 PM  
**To:** Lori Miller  
**Cc:** 'Trevor Lewington'  
**Subject:** RE: Solar Energy

Hey Lori,

I've copied our Mayor in this, as he was instrumental in having the solar project happen for us, which predates me.

We were part of the large MCCAC funding that the GOA issued back in 2018/2019 and has since expired. The Village had started by having Council approve moving forward with the MCCAC program, which brought Enmax in to perform an energy audit on the Village and identify locations which we could apply solar, including the use of a ground mount. The sell back into the grid is based around our having a bidirectional cumulative meter which allows us to measure our overall production compared to our overall consumption. We are able to have this style of meter as our systems are plated at 150 Kw or less for production. We've have rooftop panels on three of the buildings and a set of ground mount arrays, which the remainder of our buildings, street lights etc, are aggregated too to make the Village net zero.

I know currently there aren't any grants like the ones we received with MCCAC, but the cost to build a system has also dropped significantly with better technology on the market than what we currently deploy. There are advantages to not leveraging grants, as you're able to then retain your carbon credits, which also have value as a revenue stream. There currently are multiple options for a municipality to venture into the solar space, from funding arrangements from the installers, to straight across purchases.

Part of our process was to also start Ridge Utilities, which is our Energy Marketing Municipal Corporation. We use Ridge to generate revenues off of our own consumption as well as our production back to the grid. I'd be happy to set up a zoom meeting, or do a call with you if you'd like to discuss more on solar, as well as our experience using our Municipal Corporation to raise revenues and also some of the things we've accomplished through this. Let me know if you'd like to chat further.

### Scott Donselaar

Chief Administrative Officer

E: [cao@stirling.ca](mailto:cao@stirling.ca)

### Village of Stirling - Administration Office

237 - 4th Avenue, Box 360 Stirling, Alberta T0K 2E0

P: 403 756 3379 F: 403 756 2262

E: [office@stirling.ca](mailto:office@stirling.ca) (General Inquiries)

W: [www.stirling.ca](http://www.stirling.ca)

---

**From:** Lori Miller <cao@rockyford.ca>  
**Sent:** Thursday, February 2, 2023 9:29 AM  
**To:** cao@stirling.ca  
**Subject:** Solar Energy

Good Morning,

Council Committee Report  
January 2023  
Darcy J. Burke

Wheatland Regional Corporation

- Standard sewer has been completed
- Repairs at Rosebud sewer lift station
- Repairs at Standard sewer lift station
- Overhead truckfill at fill station froze and caused ice buildup on driveway
- Heavy maintenance has been completed on train 1 at regional plant
- Repairs completed at Gleichen pump house
- Annual reports to AB Environment ongoing
- 2022 Audit to begin February 6

Wheatland & Adjacent Districts Emergency Medical Services Association

- New ambulance purchase completed and ordered with possible late Fall 2023 delivery
- 2 front line units 380,000 km 1 front line unit 220,000 km
- Changes are complete with the Collective Agreement with the Union
- Wademsas has been served notice by Union to begin negotiations

Annual Meeting

- 2022 had 4487 calls 18.7% decrease from year previous
- 19 month extension with AHS
- End of core flex shifting
- Staying in the community more and non traditional call volume
- CAO Witty reports good year with WADEMESA

Wheatland Family & Community Support Services

- COLA set at 2.5% Wheatland County adopted 4.5%
- Mileage rate change in 2023 from CRA
- 2022 late grant funding reports. Board directed CAO to follow program guidelines with no exceptions
- Wellness Bags were extremely well received
- Good Food Box distributed 34 boxes
- Grant requests required by Feb 1
- Lunch & Learn programs
- Collective Cooking – coming to the county. First one in Standard on April 15 and second one in Standard on May 27. **Bill, you should advocate for this at the Friendship Centre**

2022 Recap

- Home Support – 38 clients
- Good Food Box distributed 465 boxes for an average of 19,975 lbs of fresh fruits and vegetables
- Lunch & Learn had 120 participants
- CVITP filed 120 returns
- Meals on Wheels – we served 73 clients a total of 916 meals

## Council report for Leah Smith January 2023

### Jan 5 CFWR

- Guest Speaker Ramsey Kunkel Photography
- Presentation and Photo dedication
- Revised lending policies
- Going to try a consent agenda for 3 meetings then review
- Business Emergency Continuity plan to be developed

### Jan 11 Village Council

### Jan 12 WHMB

- Letter to County re removal of Councillor from WHMB board
- Reserve requisition amount
- Ascha April 1,2,3

### Jan17 WHMB Special

- Derek Weiss presented to all municipalities

### Jan 24 Ag Society Regular & AGM

### Jan 26 WHMB Special

- Discussion on letter of support from Municipalities

GHA

GREGORY  
HARRIMAN  
& ASSOCIATES LLP  
CHARTERED PROFESSIONAL ACCOUNTANTS

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Financial Statements**

**Year Ended September 30, 2022**

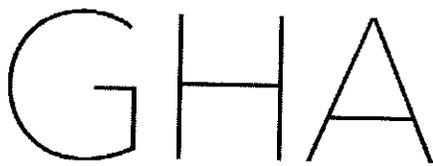
*(Unaudited)*

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**  
**Index to Financial Statements**  
**Year Ended September 30, 2022**  
*(Unaudited)*

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FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 10





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## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

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To the Members of Rockyford & District Agricultural Society

We have reviewed the accompanying financial statements of Rockyford & District Agricultural Society that comprise the statement of financial position as at September 30, 2022, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Basis for Qualified Conclusion*

In common with many charitable organizations, the Society receives cash donations and revenue, which are not susceptible to complete review. Accordingly, our review of revenue has been limited to a comparison of recorded receipts with bank deposits and thus, we are not able to determine whether any adjustments might be necessary to revenue, net revenue and surplus.

### *Qualified Conclusion*

Based on our review, except for the possible effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Rockyford & District Agricultural Society as at September 30, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)

*Gregory, Harriman & Associates LLP*

Strathmore, Alberta  
January 24, 2023

Gregory, Harriman & Associates LLP  
Chartered Professional Accountant

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Statement of Financial Position**

**September 30, 2022**

*(Unaudited)*

	2022	2021
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash <i>(Note 3)</i>	\$ 212,870	\$ 194,811
Accounts receivable <i>(Note 4)</i>	11,134	-
Goods and Services Tax receivable	6,959	4,233
Prepaid expenses	2,504	2,504
	233,467	201,548
<b>PROPERTY AND EQUIPMENT <i>(Note 5)</i></b>	<b>450,498</b>	<b>493,447</b>
	<b>\$ 683,965</b>	<b>\$ 694,995</b>
 <b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 8,063	\$ 12,772
Deferred income <i>(Note 6)</i>	2,705	4,369
	10,768	17,141
<b>LONG TERM DEBT <i>(Note 8)</i></b>	<b>73,503</b>	<b>133,503</b>
<b>UNAMORTIZED CAPITAL CONTRIBUTIONS <i>(Note 7)</i></b>	<b>8,921</b>	<b>12,745</b>
	<b>93,192</b>	<b>163,389</b>
 <b>NET ASSETS</b>		
Unrestricted net assets <i>(Note 2)</i>	182,699	144,405
Net assets invested in property and equipment <i>(Note 2)</i>	408,074	387,201
	590,773	531,606
	<b>\$ 683,965</b>	<b>\$ 694,995</b>

COMMITMENTS *(Note 10)*

**APPROVED ON BEHALF OF THE BOARD**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Statement of Revenues and Expenditures**

**Year Ended September 30, 2022**

*(Unaudited)*

	2022	2021
<b>REVENUE</b>		
Facility rental	\$ 100,744	\$ 38,335
Government grants	96,077	81,716
Rodeo	82,405	18,777
Casino	45,331	2,419
Donations	40,895	750
Memberships and user fees	2,900	4,250
Advertising	625	-
Interest	54	38
Subsidies and grants	-	20,000
	<u>369,031</u>	<u>166,285</u>
<b>EXPENSES</b>		
Rodeo	83,969	21,703
Utilities	53,581	34,989
Contract labour	44,631	11,433
Amortization	42,950	44,272
Donations	30,190	44,272
Repairs and maintenance	28,641	21,152
Insurance	10,760	7,350
Professional fees (Note 9)	10,040	10,590
Supplies	2,005	13
Interest on long term debt	1,844	-
Telephone	635	437
Memberships	385	413
Interest and bank charges	183	24
Advertising and promotion	50	50
Goods and Services Tax expense	-	4,233
Casino	-	2,337
	<u>309,864</u>	<u>158,996</u>
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<u>\$ 59,167</u>	<u>\$ 7,289</u>

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Statement of Changes in Net Assets**

**Year Ended September 30, 2022**

*(Unaudited)*

	Unrestricted Net Assets	Net Assets Invested in Property and Equipment	2022	2021
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 144,405	\$ 387,201	\$ 531,606	\$ 524,317
EXCESS OF REVENUE OVER EXPENSES	59,167	-	59,167	7,289
INVESTMENT IN PROPERTY AND EQUIPMENT	(20,873)	20,873	-	-
<b>NET ASSETS - END OF YEAR</b>	\$ 182,699	\$ 408,074	\$ 590,773	\$ 531,606

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Statement of Cash Flows**

**Year Ended September 30, 2022**

*(Unaudited)*

	2022	2021
<b>OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 59,167	\$ 7,289
Item not affecting cash:		
Amortization of property and equipment	42,950	44,272
	<u>102,117</u>	<u>51,561</u>
Changes in non-cash working capital:		
Accounts receivable	(11,134)	-
Accounts payable and accrued liabilities	(4,711)	8,069
Deferred income	(1,664)	-
Prepaid expenses	-	(2,504)
Goods and Services Tax receivable	(2,726)	(1,506)
	<u>(20,235)</u>	<u>4,059</u>
Cash flow from operating activities	<u>81,882</u>	<u>55,620</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of property and equipment	-	(89,050)
Unamortized capital contributions	(3,823)	(5,462)
	<u>(3,823)</u>	<u>(94,512)</u>
Cash flow used by investing activities	<u>(3,823)</u>	<u>(94,512)</u>
<b>FINANCING ACTIVITIES</b>		
Proceeds from long term debt	-	133,503
Repayment of long term debt	(60,000)	-
	<u>(60,000)</u>	<u>133,503</u>
Cash flow from (used by) financing activities	<u>(60,000)</u>	<u>133,503</u>
<b>INCREASE IN CASH FLOW</b>	<b>18,059</b>	<b>94,611</b>
Cash - beginning of year	<u>194,811</u>	<u>100,200</u>
<b>CASH - END OF YEAR (Note 3)</b>	<b>\$ 212,870</b>	<b>\$ 194,811</b>

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Notes to Financial Statements  
Year Ended September 30, 2022**

*(Unaudited)*

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1. DESCRIPTION OF OPERATIONS

Rockyford & District Agricultural Society is a registered not-for-profit organization which was incorporated under the Agricultural Societies Act of Alberta. The Society provides recreational facilities and activities to the Rockyford area. All activities are intended to support agriculture and improve the quality of life in agricultural communities.

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for Not-for-Profit organizations (ASNFPO).

Revenue Recognition

The Society follows the deferral method of accounting for contributions. The deferral method is a method of accounting for restricted contributions. Restricted contributions related to expenses of future periods are deferred and recognized as revenue in the period in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted investment income is recognized as revenue when earned.

Property and Equipment

Property and equipment are recorded at cost. These assets are amortized over their estimated useful lives at the following rates and methods.

Equipment	20%	declining balance method
Motor vehicles	30%	declining balance method
Leasehold improvements	25 years	straight-line method

Half the amortization is taken in the year of acquisition. No amortization is taken in the year of disposition.

Legal title to the real property is held by the Village of Rockyford.

Contributed Services

The operations of the Society depend on the contribution of time by volunteers. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Government Assistance

Government assistance for acquiring fixed assets and related to expenses is recorded as unamortized capital contributions and is amortized on the same basis and according to the same rates as the related fixed assets or to income as eligible expenditures are incurred.

*(continues)*

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ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended September 30, 2022

(Unaudited)

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Government Grants

Government grants are recorded when there is a reasonable assurance that the company had complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Income Taxes

Rockyford & District Agricultural Society is a registered not-for-profit organization and is exempt from income taxes under paragraph 149(1)(e) of the Income Tax Act (Canada).

Unrestricted Net Assets

These amounts are not restricted and are available for any purpose approved by the Members of the Board.

Net Assets Invested in Property and Equipment

This balance represents Rockyford & District Agricultural Society's net investment in property and equipment. It is the original asset cost, less debt directly related to property and equipment and any unamortized capital contributions related to the property and equipment.

Financial Instruments Policy

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

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3. CASH

	2022	2021
Bank - general account	\$ 168,121	\$ 126,985
T-Bill savings account	40,305	60,305
Casino account	2,825	4,369
Float	1,000	1,000
Rodeo account	619	2,152
	<u>\$ 212,870</u>	<u>\$ 194,811</u>

The casino funds are restricted for the purposes outlined in the Casino application by the Alberta Gaming and Liquor Commission.

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4. ACCOUNTS RECEIVABLE

	2022	2021
Donation receivable	\$ 8,234	\$ -
Trade receivable	2,900	-
	<u>\$ 11,134</u>	<u>\$ -</u>

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**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Notes to Financial Statements**

**Year Ended September 30, 2022**

*(Unaudited)*

**5. PROPERTY AND EQUIPMENT**

	Cost	Accumulated amortization	2022 Net book value	2021 Net book value
Equipment	\$ 217,288	\$ 201,497	\$ 15,791	\$ 19,738
Motor vehicles	74,420	62,902	11,518	16,455
Leasehold improvements	851,647	428,458	423,189	457,254
	<b>\$ 1,143,355</b>	<b>\$ 692,857</b>	<b>\$ 450,498</b>	<b>\$ 493,447</b>

**6. DEFERRED INCOME**

	2021	Increases	Decreases	2022
Casino fund	\$ 4,369	\$ 43,853	\$ 45,517	\$ 2,705

The Casino funds are restricted for purposes outlined in the Casino application. The funds must be spent within two years of receipt.

**7. UNAMORTIZED CAPITAL CONTRIBUTIONS**

	2022	2021
Alberta Agriculture and Forestry	<b>\$ 8,921</b>	<b>\$ 12,745</b>

The unamortized capital contributions will be recognized in revenue as the related amortization expense for the capital addition is incurred. An amount of \$3,823 (2021 - \$5,462), which represents the current year amortization on this project, has been recognized as income in the current year.



**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Notes to Financial Statements**

**Year Ended September 30, 2022**

*(Unaudited)*

8. LONG TERM DEBT

	<u>2022</u>	<u>2021</u>
Canada Emergency Business Account loan bearing interest at 0.00% with no principal payments. There are no specified repayment terms unless the loan cannot be repaid by December 31, 2023 and then the full \$60,000 loan will be converted into a 2 year term loan bearing interest at 5.00%, repayable in monthly interest only payments. This loan would mature on December 31, 2025.	\$ 40,000	\$ 40,000
The Society has a loan with the Village of Rockyford for the purchase of an arena chiller. On November 26, 2021, a line of credit was secured by the Village for the purpose of providing the Society with the required funding to execute the necessary repairs to the chiller. The line of credit has an authorized limit of \$120,000, which bears interest at 6.45% as of September 30, 2022. All amounts drawn on the line of credit will be repaid by the Society, including monthly payments for interest. The principal portion is to be repaid as the Society raises funds for this purpose.	<u>33,503</u>	<u>93,503</u>
Amounts payable within one year	<u>-</u>	<u>-</u>
	<u>\$ 73,503</u>	<u>\$ 133,503</u>

In February 2021, the Society received a loan of \$60,000 through the Canadian Emergency Business Account Program (CEBA). If the loan is repaid before December 31, 2023, \$20,000 (33%) of the loan is eligible for complete forgiveness. It is anticipated that this loan will be repaid prior to the initial term date and therefore the \$20,000 forgiveness has been reflected in subsidies and grants in the prior year.

9. RELATED PARTY TRANSACTIONS

The following is a summary of the company's related party transactions:

	<u>2022</u>	<u>2021</u>
Tiffany Campbell <i>(Treasurer)</i> Professional fees	\$ 5,040	\$ 5,040

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

10. COMMITMENTS

The Society leases premises under a long term lease agreement with the Village of Rockyford whereby the Society leases the arena complex and rodeo grounds in exchange for general upkeep, repairs and maintenance to the facilities. The lease expires on January 1, 2030.

**ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY**

**Notes to Financial Statements**

**Year Ended September 30, 2022**

*(Unaudited)*

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**11. FINANCIAL INSTRUMENTS**

The Society's financial instruments consist of: cash, accounts receivable, accounts payable and accrued liabilities and long term debt. The risks attached to these financial instruments are as follows:

Credit Risk

Credit risk arises from the possibility that the entities, to which the Society provides services, may experience financial difficulty and be unable to fulfill their obligations. The Society is exposed to financial risk, that arises from the credit quality of the entities to which it provides services. As the Society provides products and services to a variety of customers, its credit risk is minimized.

Interest Rate Risk

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The Society is exposed to financial risk from interest rate differentials between market interest rates and the rates used on their financial instruments.

Fair Value Risk

The fair value of cash, accounts receivable and accounts payable and accrued liabilities correspond approximately to their carrying amount because of their short term maturity dates.

The fair value of long term debt is determined using the present value of future cash flows under current financing agreements.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

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**12. COMPARATIVE FIGURES**

Some of the comparative figures have been reclassified to conform to the current year's presentation.

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Two forms of the letter are to be addressed to the following:

Canada Housing and Mortgage Corporation  
700 Montreal Road  
Ottawa Ontario  
K1A 0P7

Government of Alberta  
Seniors, Community and Social Services  
780 415 0551

NAME

To Whom it may concern,

Re: National Housing Co-Investment Fund – Proposed Housing Project, Wheatland Housing Management Body (WHMB)

Re: Affordable Housing Partnership Program – Proposed Housing Project, Wheatland Housing Management Body (WHMB)

On behalf of the community we serve, and of the WHMB, NAME pledges our financial commitment for the development of the 120-unit Wheatland Lodge.

Established by Ministerial Order under the Alberta Housing Act, WHMB serves the named Member Municipalities of the Wheatland Housing Foundation’s Ministerial Order include Wheatland County, Town of Strathmore, Village of Rockyford, and the Village of Standard/Hussar.

As demonstration of this commitment, the NAME recently passed a motion pledging our respective share of 12 million dollars by the Member Municipalities towards this project. This contribution is contingent on commitments of CMHC through the National Housing Co-Investment Fund, and by the Government of Alberta, that together, will allow the project to proceed.

This affordable housing project will be operated by the WHMB who has been serving our community for over 60 years. As a named member municipalities under the Foundation’s Ministerial Order, we also recognize our ongoing commitment to sustainable operations of the project following its completion.

We truly appreciate the enormous opportunity the Alberta Housing Partnership Program and National Housing Co-Investment Fund provides and look forward to the successful delivery of this project.

Should there be any questions regarding the nature of this commitment or the project objectives, please be in contact .

Feb 8 2023 Council mtg

By Bill Goodfellow

Meeting attended in January

January 11 - budget & council meeting

Date set for 3rd reading of bylaw - February 8 council mtg

January 17 - w housing mtg for the wiess report

Preparation for advance funding

January 17 - virtual meeting with lawyers

Response to county letter Dec 20

January 26 - emergency management bi yearly mtg & organizational mtg

Chestemere voted into partnership

Next mtg could be village of Rockyford in October

Discussion on effectiveness of rural broad band in emergency situations

Jan 30 - hallboard mtg

Grant application & purpose

Jan 30 - WRC mtg - observer

Board Report  
Tyler Henke  
Jan 2023

Jan 17 WHMB presentation - attended with fellow councillors and CAO

Jan 23 Rockyford Library - update on grant applications

Trying to find a date for annual car show fundraiser

Jan 28 Marigold Library - reviewed and updated language to bylaws and Policies.  
2023-2025 operating budget passed

Online meetings will be moving from zoom to boardable. This will allow participants to access documents and participate all from the same platform

Conditional sale of old library building

## Councillor Geeraert Report

January 30<sup>th</sup> – Hall Board Meeting

- AGM: April Geeraert- Chairperson; Darcy Burke- Treasurer; Sandra Bakker- Secretary; Robert Koester- Casino
- Awaiting casino money which is much needed.
- CERB operating & project grant approved. Hall board is looking at doing some painting updates as well as the entry way floors.

## CAO Report January 2023

The year started off with a bang when we arrived back to work to find the Dodge had been broken into over the holidays. Many hours spent going through the cameras and downloading for RCMP.

Truck taken to Refinish FX for repairs.

Balanced Tax module to the GL.

Prepared for January Council meeting.

Worked with Raptor Wireless to get alerts set up for the camera system, and installation of one more camera at Public Works Yard.

Completed Summer Job application.

Sent letter to owner of property roll #2010 regarding RCMP bust, people living on premises, missing water meter and cleanup of the property. Received a call back on January 31<sup>st</sup> from the property owner that he intends to look after paying for the meter and removal of the person still living on the property.

Completed T4's and T4 Summary.

Completed yearend close for AR/AP/Tax modules.

Completed and filed GST return.

Work on operating budget.

Completed WCB annual report.

Research other municipalities "unsightly" bylaws and corresponding fees.

Research whether a water well is allowed in the Village.

Reply to Cuborama letter.

Completed minutes for January meeting.

Attended WHMB meeting with presentation from Derek Weiss.

Updated water overage spreadsheet for 2022.

Meeting with legal.

Download previous Council meeting.

Research radar speed signs.

Research the need for development permits for Lions – disc golf, painting, flooring – Ag Society – roof and entrance repair – Curling Club – rink plant replacement for grant applications.

Submit annual wastewater report.

Attended WRC meeting online.

Gathered audit information as requested by Avail.

Researched benefit packages and cost for volunteer firefighters.