

VILLAGE OF ROCKYFORD
AGENDA REGULAR COUNCIL MEETING
March 8, 2023
Council Chambers
110 Main Street, Rockyford, AB
7:00 p.m.

1. CALL TO ORDER
2. ADOPT AGENDA
3. PUBLIC WORKS REPORT
4. DELEGATIONS
 - A. Randal Dean – Stonemere Real Estate Solutions
 - B. Hrvoje Opacak
 - C. Trevor Lewington – Mayor of Stirling, re: Solar
5. ADOPT MINUTES
 - A. Minutes from February 8, 2023, Regular Meeting
6. FINANCIAL REPORTS
 - A. Bank Reconciliation February 2023 – Village
7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES
8. NEW BUSINESS
 - A. Right of First Refusal
 - B. Realtor Fee Agreement
 - C. Campground Online Reservation Proposal
 - D. Request for Interest Forgiveness Roll #810
 - E. Updated Preliminary Operating Budget
9. CORRESPONDENCE
 - A. Seniors Week 2023
 - B. Town of Fox Creek letter to Minister of Health re: Fox Creek Ambulance Service
 - C. Congratulation letter from Martin Shields, MP
 - D. Letter from Minister Rebecca Schulz – re Budget
 - E. Letter from Minister Rebecca Schulz – re Funding
10. OTHER BUSINESS
11. ACTION ITEM LIST REVIEW
 - A. Strathmore Community Standards Bylaw
 - B. Quote for County for water hook up
 - C. Utility Bill Collection
 - D. Water Loss Comparison
 - E. WRC Meter Replacement Responses
 - F. Lead By Example PowWow
12. CLOSED SESSION
13. OUT OF CLOSED SESSION MOTION
14. REPORTS
15. ADJOURNMENT

Feb 2023 public works report

1. Prp boiler main pump seal leaking James electric out to replace seal.
3. Boiler inspector out to inspect boiler.
4. Main boiler kept going out had an airlock in system.
5. Replacing lights and ballasts in kindergarten room.
6. KMW out to repair shop furnace kept going out and relighting while operating.
7. Recirc pump on PRP boiler leaking James electric out again to repair.
8. Snow removal.
9. Sanding intersections.
10. Adolf out to repair urinal in firehall.
11. Servicing pumps and generator fixing hoses preparing for thaw.
12. Chain broke on sanding unit D Alta repaired.

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
February 8, 2023
7:00 PM

ATTENDANCE: Mayor Darcy Burke
Councillors April Geeraert
Leah Smith
Tyler Henke
William Goodfellow

Administration: Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:04 p.m.

2. AGENDA

RES 016-2023 Moved by Councillor Henke that the agenda be accepted as amended.
Carried

3. PUBLIC WORKS REPORT

RES 017-2023 Moved by Councillor Goodfellow that the report be accepted as presented.
Carried

RES 018-2023 Moved by Deputy Mayor Smith to amend Agenda to move Palliser Regional presentation to 3A. Public Hearing.

Carried

3A. Palliser Regional Municipal Services – Tracy Woitenko, Public Hearing for Land Use Bylaw amendment

4. DELEGATIONS

4A. S/Sgt. Mark Wielgosz – Strathmore-Langdon RCMP
Went through the last quarter report with Council. Community town hall date and time to follow.
Information only.

5. MINUTES

5A. Minutes from January 11, 2023 Regular Meeting

RES 019-2023 Moved by Councillor Geeraert to accept the minutes as prepared.
Carried

6. FINANCIAL REPORTS

Bank Reconciliation January 2023

Mayor
Administrator

RES 020-2023 Moved by Councillor Henke to accept the bank reconciliation as presented.
Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

8. NEW BUSINESS

8A. Land Use Bylaw Amendment, Bylaw 2023-001

RES 021-2023 Moved by Councillor Geeraert that Council gives second reading to Bylaw 2023-001.

Carried

RES 022-2023 Moved by Mayor Burke that Council proceeds to third reading of Bylaw 2023-001.

Carried Unanimously

RES 023-2023 Moved by Deputy Mayor Smith that Council gives third reading to Bylaw 2023-001.

Carried

8B. Recognition to Read Week

RES 024-2023 Moved by Mayor Burke that February 19-25 be proclaimed as Freedom to Read week in the Village of Rockyford.

Carried

8C.
RES 025-2023 Professional Writing for Municipalities/How to Prepare for & Write a Grant
Moved by Deputy Mayor Smith that Administrator Miller attend the two courses and that the Village pays for them.

Carried

8D. Wheatland Regional Corporation – Payout of Provincial Funds
RES 026-2023 Moved by Councillor Geeraert that the Village pays out the balance of the funds received from Alberta Transportation to WRC.

Carried

8E. Nuisance and Unsightly Premise Bylaw 2020-07 Review
RES 027-2023 Moved by Deputy Mayor Smith that Administration contacts the Town of Strathmore about their Community Standards Bylaw and how it compares.

Carried

8F. Wheatland Housing Management Body Commitment Letters
RES 028-2023 Moved by Councillor Geeraert that we sign the commitment letters.

Carried

8:18pm Mayor Burke left the meeting; Deputy Mayor Smith took over as chair.
8:19 pm Councillor Geeraert left the meeting.
8:20pm Councillor Geeraert returned to the meeting.

8G. Water Line for County Shop
RES 029-2023 Moved by Councillor Henke that the County of Wheatland shop be allowed to hook into the Village water distribution line. Costs of hookup to be paid by Wheatland County. Estimates to be forwarded to the County on receipt.
Carried

8H. Thank You Gifts for Cubs/Parents
RES 030-2023 Moved by Councillor Geeraert that we purchase a flashlight with pen and lanyard for each of the participating Cubs and provide adults with a Village of Rockyford Centennial mug.
Carried

8I. Water Overages for 2022
RES 031-2023 Moved by Councillor Goodfellow that Administration researches the legal rights of the Village for collection of overdue accounts.
Carried

8J. Outstanding Utility Bills
RES 032-2023 Moved by Councillor Henke that Administration find out WRC policy on collection of overdue accounts and what our rights are as a partial owner of an MCC.
Carried

9:10pm Mayor Burke returned to the meeting and took back chair position.

8K. Preliminary Operating Budget
RES 033-2023 Moved by Councillor Geeraert that the budget be accepted as information.
Carried

RES 034-2023 Moved by Mayor Burke that Administration reach out to WRC for a listing of accounts needing a new water meter and send a letter letting customers know that if they do not allow access to WRC for changing the meter that their service will be shut off.
Carried

8L. Evolve Surface Strategies
RES 035-2023 Moved by Councillor Henke that the Village allows access to Evolve Surface Strategies (on behalf of Nova Gas Transmission Ltd) the use of Elevator Rd to move equipment to access a temporary compressor site for work required as part of the Pipeline Integrity Program.
Carried

8M. Avail Annual Audit Information
RES 036-2023 Moved by Councillor Goodfellow to accept as information.
Carried

8N. ASCHA Convention

RES 037-2023 Moved by Councillor Geeraert that Deputy Mayor Smith attends the ASCHA Convention in Edmonton April 2-5 and that her mileage and time be reimbursed.

Carried

9. CORRESPONDENCE

9A. Drumheller and District Solid Waste Management Association

RES 038-2023 Moved by Councillor Henke to accept as information.

Carried

9B. Letter to Honourable Jason Copping -Minister of Health, Ambulance Crisis

RES 039-2023 Moved by Councillor Goodfellow that all health care correspondence is brought to WRP meeting for discussion.

Carried

9C. Lead by Example Pow Wow Invitation – Town of Strathmore

RES 040-2023 Moved by Mayor Burke that Administration requests an itinerary for the event for possible attendance and that the Village of Rockyford contributes \$500 to the cost of the event.

Carried

9D. Wheatland County Land Use Bylaw Amendment

RES 041-2023 Moved by Deputy Mayor Smith to accept as information.

Carried

9E. Invitation to meet with Minister Schulz at 2023 ABmunis Spring Leaders' Caucus

RES 042-2023 Moved by Councillor Geeraert to accept as information

Carried

9F. EMS/811 Shared Response

RES 043-2023 Moved by Deputy Mayor Smith to accept as information.

Carried

9G. Village of Stirling Solar Summary

RES 044-2023 Moved by Councillor Goodfellow that Administration sets up a date to have a conversation with the Village of Stirling about their solar experience.

Carried

9H. Marigold Library System Notes to Council

RES 045-2023 Moved by Deputy Mayor Smith to accept as information.

Carried

9I. Wheatland Lodge Funding & Financing Summary

Already discussed earlier as part of 8F.

10:03 Short recess for washroom break.
10:07 Everyone returned to meeting, meeting resumed.

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

12. CLOSED SESSION

RES 046-2023 Moved by Mayor Burke at 10:09 pm that Council goes in camera pursuant To FOIP Section 27 Legal and Other Privileged Information of a Public Body

Carried

All Council and Administration were present for the closed session.

13. OUT OF CLOSED SESSION

RES 047-2023 Moved by Councillor Henke at 10:56pm that Council comes out of closed session.

Carried

14. REPORTS

RES 048-2023 Moved by Deputy Mayor Smith that reports be accepted as presented.

Carried

15. ADJOURNMENT

RES 049-2023 Declared by Mayor Burke the meeting be adjourned at 11:08pm.

Mayor

Administrator

Mayor
Administrator

VILLAGE OF ROCKYFORD
MONTHLY CASH STATEMENT
Month Ending Feb 28/23

	Current Year	Previous Year
Net Balance as at Jan 31/23	\$ (21,494.81)	\$ 43,219.84
Receipts for Month	\$ 106,506.27	\$ 74,305.47
Interest Earned	\$ 339.29	\$ 52.68
Transferred From T-Bill	\$ 75,000.00	\$ 340,000.00
Deposit Not posted		\$ -
	<u>\$ 160,350.75</u>	<u>\$ 457,577.99</u>
Less:		
Disbursements	\$ (138,900.74)	\$ (349,784.52)
Bank Charges	\$ (88.19)	\$ (90.17)
Auto Debit Alarm Fee	\$ (59.31)	\$ (56.69)
Overdraft interest	\$ (0.97)	\$ -
Water Debenture & Interest	\$ -	\$ -
Transfer to L of C		\$ (45,196.32)
Duplicate Posting		\$ -
G/L Balance Feb 28/23	<u>\$ 21,301.54</u>	<u>\$ 62,450.29</u>
Bank Reconciliation		
Bank Balance at Feb 28/23	\$ 111,438.19	\$ 380,246.02
O/S Cheques	\$ (90,136.65)	\$ (311,979.43)
Deposit not posted	\$ -	\$ (5,816.30)
O/S Deposit	\$ -	\$ -
Bank Balance Feb 28/23	<u>\$ 21,301.54</u>	<u>\$ 62,450.29</u>

\$

Mayor

Administrator

REQUEST FOR DECISION



Subject: Right of First Refusal

Prepared By: Lori Miller

Council Meeting Date: March 8, 2023

Agenda Item: 8A

Background: Randal Dean, realtor for Steven Kendall has requested to have the right of first refusal for lots 5 & 6 of the new subdivision once we receive the titles from the Land Titles Office.

Options: 1. Council can grant the right of first refusal request.
2. Council can deny the right of first refusal request.

Financial Implications: Unknown at this time.

Communication: N/A

Recommendation: That Council discusses the request and directs Administration to carry out their wishes.

RIGHT OF FIRST REFUSAL TO PURCHASE REAL ESTATE

This Right of First Refusal to Purchase Real Estate is made on this the ____ day of _____, 20____, by and between the Village of Rockyford, hereinafter referred to as the "SELLER" and Steven Kendall, and his/her assigns hereinafter referred to as the "PURCHASER".

WHEREAS, Purchaser desires to obtain a right of first refusal or first option to purchase certain real estate owned by Seller; and

WHEREAS, Seller agrees to grant Purchaser a right of first refusal or first option to purchase real estate pursuant to the terms of this agreement; and

NOW, FOR AND IN CONSIDERATION of \$10.00 and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, it is agreed as follows:

I.

GRANT OF FIRST OPTION: The Seller does hereby grant unto the Purchaser the exclusive and irrevocable right, during the term of this agreement, of first refusal and first option to purchase, upon the terms and conditions hereinafter set forth, Seller's property situated in Rockyford, Alberta, Plan 5728CC, Block 5, Lots 5 & 6 (Subject Property) including without limitation the following described property together with all improvements located thereon:

See attached Plan of Survey Showing Subdivision

II.

EXERCISE OF FIRST OPTION: This right of first refusal or first option to purchase may only be exercised by Purchaser within forty-five (45) days (Exercise Period) from written notification by the Seller that the Seller has obtained registration of the proposed subdivision by way of the Alberta Land Titles Office releasing registerable title numbers, enabling the legal sale of the subject property. The Seller is obligated to provide such notice to Purchaser prior to offering the subject property to a third party.

III.

TERMS OF PURCHASE: In the event that Seller obtains subdivision approval from the Alberta Land Titles office, and the Purchaser desires to exercise his first refusal rights granted under the terms of this agreement, the terms of purchase shall be negotiated by both parties with the express purpose of entering into a written agreement of purchase & sale of the Subject Property, which is duly executed by both the Seller and the Purchaser before the Exercise Period expires.

IV.

TERMINATION: Unless this ROFR is extended and such extension is agreed upon by both parties in writing; this ROFR will expire if the Seller is unable to obtain subdivision approval and duly registerable titles from the Alberta Land Titles office prior to Dec 31, 2023; OR if written notification of subdivision approval is provided by the Seller and no written agreement of purchase & sale is formalized by the parties prior to the expiry of the Exercise Period, this agreement is terminated; OR if the Purchaser gives written notice of his intention to not exercise his right of first refusal or first option, then this agreement is terminated upon delivery of said written notice by the Purchaser to the Seller.

V.

OPTION OR FIRST REFUSAL MONEY: Upon execution of this agreement, Purchaser has paid unto the Seller the sum of \$10.00 as "First Refusal or Option Money". The Option Money shall not be deducted from the purchase price of the property and is paid to Seller as consideration for and to make this agreement valid.

VI.

DEFAULT: This contract shall be binding upon and inure to the benefit of the heirs, administrators, and assigns of the parties hereto and upon default in any of the terms of this Agreement the defaulting party agrees to pay all costs of Court and a reasonable attorney's fee.

XIII

GOVERNING LAW: This agreement shall be governed by the laws of the Province of Alberta, Canada.

IN WITNESS WHEREOF, the parties have executed this Agreement on this the _____ day of _____, 20_____.

SELLER

PURCHASER

REQUEST FOR DECISION



Subject: Realtor Fee Agreement

Prepared By: Lori Miller

Council Meeting Date: March 8, 2023

Agenda Item: 8B

Background: Randal Dean, realtor with Stonemere Real Estate Solutions, has submitted a fee agreement for consideration in the selling of the new lots in the subdivision once titles are received from the Land Titles Office. He is confident that he can assist in moving the lots on behalf of the Village.

Options:

1. Council can agree to and sign the fee agreement.
2. Council can direct Administration to reach out to other realtors to get proposals.
3. Council can deny the agreement at this time.

Financial Implications: Unknown at this time.

Communication: N/A

Recommendation: That Council discusses the request and directs Administration to carry out their wishes.

SELLER CUSTOMER ACKNOWLEDGMENT AND FEE AGREEMENT

(For Use in Common Law and Designated Agency Brokerages)

Between

THE BUYER'S BROKERAGE (WE)

and

THE SELLER (YOU)

Name Stonemere Real Estate Solutions

Name Village of Rockyford

Name _____

Name _____

1. THE PROPERTY

1.1 The land and buildings at (municipal address): lots 1 through 6 (block 5) indicated
on the attached as plot plan

Legal Description

Residential:

Plan: 5728CC	Block 5	Lot: 1 - 6
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Condominium:

Plan: _____	Unit Number: _____
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Country Residential:

Subdivision Name: _____	Plan: _____	Unit Number: _____
W. of _____ Meridian	Range: _____	Township: _____
		Section: _____

2. OUR ROLE

- 2.1 You agree that we will not act as your agent.
You have read and understood this agreement and the Real Estate Council of Alberta's *Consumer Relationships Guide* (Guide). You have decided not to have an agent represent you. This means you will not have the advantages, protection, and services that go with agency. You understand that:
 - (a) we have no agency obligations to you, especially fiduciary ones. In a fiduciary relationship, you rely on someone to act in your best interests.
 - (b) we cannot use our judgment on your behalf, give you advice, or act in your best interests.
- 2.2 We are the agent of the buyer interested in your property. As such, we must:
 - (a) be loyal to the buyer.
 - (b) act in the buyer's best interests.
 - (c) give the buyer all information you give to us, even if it is confidential, unless we got the confidential information from you while we were your agent.
 - (d) not give you information or advice that is not in the buyer's interests.

3. OUR RESPONSIBILITIES

- 3.1 We must:
 - (a) act honestly.
 - (b) exercise reasonable care when we provide our services to you under this agreement.
 - (c) hold money we receive in trust, as the *Real Estate Act* requires.
 - (d) comply with the *Real Estate Act* and its regulations and the rules and bylaws of the Real Estate Council of Alberta.
 - (e) immediately identify the buyer after entering into this fee agreement with you.
 - (f) give you a copy of this agreement as soon as possible after signing.

4. OUR SERVICES

- 4.1 We may, if we choose to:
 - (a) give you statistics and information on property, including comparable property information from listing services or other local databases.
 - (b) provide agreements of purchase and sale and other relevant forms, and help you complete them.
 - (c) give you the names of real estate service providers. We will not recommend any specific service provider.
 - (d) present all offers and counteroffers to and from you, even when you have accepted another purchase contract.
 - (e) pass on information to the buyer that you want them to know.
 - (f) keep you informed of progress.

5. OUR FEE

5.1 Our fee is 7% on 1st \$100k and 3.0% on the balance of sales price per lot (plus GST).



- 5.2 You must pay our fee within 7 days of completion of the sale if the buyer completes a legally binding contract with you to buy the property.
- 5.3 You must pay our fee within 7 days after the date of completion in the contract, even if you don't complete the sale, unless you have a legal reason for not completing it.
- 5.4 You do not pay our fee if the buyer does not complete the sale for any reason.
- 5.5 You authorize us to use the deposit, if any, towards our fee. You will instruct your lawyer to deduct any outstanding balance of our fee from the sale proceeds and pay it to us.

6. PERSONAL AND PROPERTY INFORMATION

- 6.1 You understand we can:
 - (a) get information about the property from any person, corporation, government body, or municipal agency.
 - (b) collect, maintain, use, and disclose personal and property information you give us for uses consistent with selling the property.
 - (c) maintain, use and disclose this information for statistical purposes.

7. END OF THIS AGREEMENT

- 7.1 We or you may end this agreement in writing at any time. If the agreement ends, our rights and your rights under this agreement will not be affected.

8. OTHER DETAILS ABOUT THIS AGREEMENT

- 8.1 Any future changes to this agreement must be in writing and signed by both of us to be effective.
- 8.2 Words with a singular meaning may be read as plural when required by the context.
- 8.3 If any clauses added to this agreement conflict with standard clauses in this agreement, the added clauses apply.
- 8.4 This agreement is the entire agreement between us and you. Anything we discussed with you, or that you told us, is not part of this agreement unless it is in this agreement.
- 8.5 The laws of the Province of Alberta govern this agreement.
- 8.6 A sale is complete when all money has been paid to you or your lawyer and is releasable.

9. YOUR ACKNOWLEDGMENT

- 9.1 You acknowledge that:
 - (a) you have read this agreement.
 - (b) you have received and read the Guide.
 - (c) this agreement and the payment of our fee do not make us your agent.
 - (d) you had the opportunity to get independent advice from a lawyer, tax adviser, lender, appraiser, surveyor, structural engineer, property inspector or such other professional service provider as you require before signing this agreement.
 - (e) this agreement accurately sets out what we and you agree to.

10. CONTACT INFORMATION

- 10.1 The following contact information must be used for all written communications between us and you. If this contact information changes, we and you must tell each other in writing within two days of the change.

SELLER:

Name Village of Rockyford

Address 110 Main Street Rockyford AB T0J2R0
(postal code)

Phone _____ Fax _____

Email cao@rockyford.ca

Name _____

Address _____
(postal code)

Phone _____ Fax _____

Email _____

BROKERAGE:

Name Stonemere Real Estate Solutions

Address 302 4014 Macleod Trail Calgary T2G2R7
(postal code)

Phone _____ Fax _____

Email _____

BROKERAGE REPRESENTATIVE:

Name Randal Dean

Address: c/o the Brokerage

Phone 4038626060 Fax _____

Email rmdean@kpmcorp.ca

- 10.2 We and you may communicate and deliver documents and information to each other in person, by mail, or electronically. We and you acknowledge there are risks with each of these methods and we have explained these risks to you.
- 10.3 We and you agree that for our communication an electronic signature will have the same function as an ink signature and that any documents or information exchanged between us will be considered delivered when they are sent.



SIGNATURES:

SIGNED AND DATED on _____, 20_____.

Signature of Seller

Signature of Seller

Print Name of Seller

Print Name of Seller

Signature of Witness

Signature of Witness

Print Name of Witness

Print Name of Witness

Signature of Brokerage Representative

Randal Dean

Print Name of Brokerage Representative

Seller: Initial here to show you have received a copy of this Agreement _____

Initials Dated at _____ m. on _____, 20_____.

Buyer to be identified and seller to acknowledge after signing this agreement.

Buyer's Name _____

Seller Initials _____

Buyer's Name _____

Seller Initials _____



REQUEST FOR DECISION



Subject: Campground Online Reservation Proposal

Prepared By: Lori Miller

Council Meeting Date: March 8, 2023

Agenda Item: 8C

Background: After seeing how well Carbon does with their online booking for the campgrounds, Administration was directed to look into this. Administration reached out to CampReservations.ca which is the online booking agent used by Carbon. The system looks very simple to use, and there is no cost to the Village for the service. CampReservations.ca charges a \$5 booking fee to the camper when making the reservation. The only fees charged to the Village would be credit card processing fees, similar to the fees we would pay to our bank if a camper came into the office and paid via credit card. This website is visited by many campers throughout the season and works as a free form of advertising as well.

Options: 1. Council can agree to move to the online reservation system.
2. Council can opt to keep campground reservations through the Village office.

Financial Implications: Unknown at this time.

Communication: N/A

Recommendation: That Council discusses the campground online reservation proposal and direct Administration to set up an account with CampReservations.ca



February 2023


Campground Online Reservation Proposal





CampReservations.ca

Wild about Canada

Attention: Lori Miller

 Rockyford, AB

 (403) 533 - 3950

 cao@rockyford.ca

Executive Summary

Camp Reservations Canada wants to connect your campgrounds to the nearly 10 million Canadians that enjoy camping. These campers are researching on the web to find campgrounds and we want them to be able to reserve at your campground online.

Online booking is popular with travelers today, and over 70% of campers use the internet to plan their camping trip. We at Camp Reservations Canada want to offer your campground a comprehensive service that will allow you to start taking reservations online.

CR.CA provides a value-added service to campgrounds and our mission is to provide a **free, easy-to-use** portal that allows managers to better manage their campgrounds.

As avid campers ourselves, we understand the issues campgrounds are experiencing today and have developed a completely secure online product customized specifically to campground management and addresses current campground booking issues. Our goal is to automate your campground reservation process and provide you full control over your booking process.

Our system does not require you to download any software and we don't charge any setup or recurring fees. We only charge the campers \$5 for their reservations. You simply create a campground profile on campreservations.ca where you can customize information such as rates, features, and length of stay.

Enabling online bookings simply by adding one link to your existing webpage. Campers will have to agree to your listed terms and conditions before they can complete reservations and our reservation system appeals to both Millennials and Baby Boomers!

Your digital reservation book is accessible wherever you have basic internet access and gives you the ability to create and take manual bookings. All payments and camper information are stored on our secure server that meets all of today's latest security requirements so you don't have to worry about upgrading your system and compatibility issues with your current software.

Receiving your campground payments is easy and we automatically send reservation payments to an account of your choosing. We also send daily reports that overviews your campground along with an arrivals list, bookings by camper and site, and contact information of everyone who's booked at your campground.

Getting started is simple. One of our integration specialists will spend a half a day to train your managers and completing your profile only takes 8 hours. Once we have confirmed that your profile is complete you can start taking online reservations!

Issues we will address:

- ✓ Efficient online reservations for Municipal facilities (eg. Campgrounds and Day Use areas).
- ✓ Protection of customer information and secure transactions for online bookings.
- ✓ Customized campground profile page and reports for Municipal facilities.

Key Milestones:

- Week 1:** ● Complete Information Spreadsheet
- Week 2:** ● Training
- Week 3:** ● Website Integration and Testing
- Week 4 & 5:** ○ Start Taking Reservations!



Corporate Profile

Camp Reservations Canada started after the founders realized how difficult it was to get information on campgrounds and reserve a campsite online. In 2016 we developed our web application which includes our free campground management system. Our core business is to connect campers to campgrounds through an online portal that provides detailed information on campgrounds and their availabilities.

We've interviewed and collected input from campgrounds in Canada to understand how they manage their campgrounds and developed a product that will meet their needs.

We are committed to campgrounds and our clients!



Reservation system successfully launched in 2016.



90+ campgrounds are ready to get their online reservation system live for the 2022 camping season.

Marketing Opportunities

In 2020, Camp Reservations Canada attracted over 100,000 campers to our website. Our advertising meant tens of thousands of new campers became customers at Camp Reservations campgrounds because of our efforts. Next year, we're projected to reach even more campers, and with access to such a massive number of customers, we want to help campgrounds around Canada get in front of them.

We are providing free advertising opportunities to campgrounds that sign up with Camp Reservations Canada that will ensure campsites are being booked.



We are **actively advertising campgrounds** that have signed up on Camp Reservations through our social media accounts. Through Facebook, Instagram, and other medias, we reach 10 of thousands of campers per month and can let them know about your campground.



Our homepage features all the campgrounds that have signed up for Camp Reservations on a digital map. This map **connects campers' campgrounds** in their area and plan out trips easily. Having your campground listed puts you on the map (literally) for tens of thousands of online campers per month.



We provide campgrounds that have signed up with Camp Reservations Canada with **top listings** in multiple campground directories. We actively promote our city and provincial campground directories to campers, and provide campgrounds that have signed up with Camp Reservations with priority listings, so they get top billing when campers are looking to book.





Reference

Carbon Main & Carbon East Campgrounds

The Village of Carbon's two campgrounds contribute \$68,000 to the Village's economy but the Council's budget is cost sensitive and they were not wanting to spend money on an online system.

The Village of Carbon's CAO had a 30-minute demo of our system during the fall of 2017 and was set to head to council to propose using our system. Council quickly approved implementing our system for their two campgrounds:

The Village of Carbon is extremely happy with the results and our service! We have provided them:

- ✓ Initial consultation for setup and training
- ✓ Customized webpage and reports
- ✓ Weekly payments for online reservations



22
campsites

📍 Carbon Main



23
campsites

📍 Carbon East

Reference Contact Information

Kim Nicholson
Village of Carbon Administrative Lead

📞 Phone: admin@villageofcarbon.com

✉ Email: (403) 572-3244

Both campgrounds started taking reservations February 1, 2018 and made 730 bookings online. In 2021, they had over 1,700 bookings online. **A 100% Increase!**



Our Services

We want you to feel informed about our online booking platform and below we have outlined in detail how we can customize it to fit your needs.

Project Understanding

You operate camping facilities and currently take phone in reservations but can benefit by transitioning to an on-line reservation system. Our platform will give you a customized online campground management system which includes the ability to provide individual campsite details, set customized rates and length of stays, and provide information security to meet customers standards.



Approach and Methodology

To help provide a better understanding of our product, Camp Reservations Canada will provide a demo to campground staff. If selected as the online campground reservation service provider for your Campground, Camp Reservations Canada will meet with campground managers to provide a demonstration of the following existing features of our web application:

- Creating Campground Manager Profile
- Adding Campgrounds and Day Use visitation areas
- Adding Campground and Campsite Photos
- Adding detailed listings for campsites, group camping areas, and cabins
- Creating customized rates based on stay duration
- Creating Terms and Conditions
- Restricting campsite length stays for specific campsites
- How to manually add campground reservations
- Tracking Camper license plates
- Manual reservations
- Modifying Reservation length and site
- Reservation quick view dashboard

Camp Reservations Canada services for your Campground will include:

- Managing online reservations and cancellations
- Managing payments through a PCI level 1 encrypted secure payment provider such as Stripe
- Manage user account information securely through our website (2048 bit SSL security with 256 bit encryption) and screening bookings to restrict any users that may have been banned from Campground sites
- A customized service level agreement created for your Campground, if required
- A roadmap on how to take reservations for Municipal facilities using our campground management system
- Automatic deposits of campground reservation payments
- Customized reports such as: weekly reservation snapshot, campground arrivals list, bookings by Campers, bookings by Site, contact list of all Travelers which includes their email, phone number and license plate



Our Services

Project Schedule

	Week 1	Week 2	Week 3	Week 4
Set-up	●			
Integration		●—————●		
Launch				●

Set-up

Week 1 Information Spreadsheet Complete

The more details of your campground provided to us, the more success you will have with our management system. We want to ensure your campground is thoroughly set up on the backend in order to go online!

Week 2 Training

Once a contract has been signed, we will provide training to your campground managers. This will be facilitated online through video conferencing. Within a few hours your managers will be able to start inputting details for your campground and we will be available to help answer questions and provide ongoing support.

Integration & Launch

Week 3 Website Integration and Testing

Once your profile on Camp Reservations Canada is complete, your unique profile link can be integrated onto your website. At this stage we will also do test bookings for your facilities. We will also be working with you to customize your reports and define the payment processes.

Week 4 Start Taking Reservations!

Your online system is live for your chosen date to start taking reservations. We will provide support of a dedicated individual to help you through the process on your opening day. Your campers will be able to find and reserve facilities through our website.



Pricing

Initial setup, support and implementation

\$0

Includes online training per campground

Cost per Reservation

(credit card transaction fees - CAD)

2.9% + \$0.30

Camp Reservations Canada is a free service for campgrounds! We charge the camper \$5 for each reservation and below is an example of our payment process.

We currently accept payments online using Stripe which is a secure online payment system that comply to PCI level 1 compliance.

Example

Campsite charge is \$40/night and a traveler books a long weekend for 3 consecutive nights for a total of \$120.00

- GST is 5% for a total of \$6.00
- Camp Reservations charges \$5 for the reservation
- Total charged to traveler's VISA/MC is $120 + 6 + 5 = \$131.00$
- Stripe charges Camp Reservations 2.9% on this amount for a total of \$3.80
- Stripe also charges Camp Reservations \$0.30 for the transaction
- Camp Reservations deposits \$121.90 into your bank account **.

Amount	Description
**\$120	for the campsite
+ \$6	for the GST
+ \$5	for Camp Reservations Fee
- \$5	for Camp Reservations Fee that we keep
- \$3.80	for Stripe fee
- \$0.30	for Stripe transaction fee
\$ 121.90	deposited to your Account
- \$ 6.00	for the GST that you have to pay
\$ 115.90	dollars of revenue (which is an average of \$38.63/night)



Join our Community of Campgrounds!

AB

- Archie and Janet Hogg Park (63)
- Beaverlodge Pioneer Campground (36)
- Black Nugget (78)
- Camp Lake (74)
- Carbon Main Campground (24)
- Carbon East Campground (23)
- Consort Village Campground (10)
- Cotillion (15)
- Crane Lake East (29)
- Crane Lake West (24)
- Muriel Lake MD Park (95)
- Lakeview Campground and Marina (63)
- Westcove Municipal Rec Area (77)
- Grande Cache Municipal Campground (81)
- Hilah Ayers (34)
- Hythe Municipal Campground (24)
- Plamondon Whitesands (187)
- Penhold RV Park (67)
- Minnie Lake East & West (18)
- Chicken Hill MD Park (26)
- Pelican Point MD Park (37)
- Ethel Lake MD Park (11)
- Cold Lake MD Campground (78)
- Vezeau Beach MD Park (27)
- Wolf Lake M.D. Park (67)
- Delia Diamond Anniversary Campground (37)
- Floating Stone Lake Recreation Area (71)
- Lac Bellevue Municipal Rec Area (50)
- Stoney Lake Municipal Rec Area (55)
- Rendez-Vous RV Park (108)
- Sedgewick (67)
- Sexsmith Heritage Park Campground (26)
- Spring Lake Campground (35)
- St Paul Iron Horse Trail Campground (82)
- St Paul Overnight Campground (34)
- Spring Glen Park (50)

BC

- Arrow Mountain RV Park (34)
- Elevated Escapes Glamping (5)
- Rainey Creek (79)

MB

- Happyland (64)
- Hartney (18)
- Whitewater (27)
- Reston Lake & Campground (22)
- Three Creeks Campground (180)

SK

- Carrot River RV Park (7)
- Delfrari Park (27)
- Leader Lions Campground (12)
- McNab Regional Park (18)
- Mossbank RV Park (26)
- Val Marie Campground (13)
- Valley Regional Park (37)

NL

- Elephant's Head RV Park (16)





CampReservations.ca

Wild about Canada



587-331-6320



info@campreservations.ca

REQUEST FOR DECISION



Subject: Request for Interest Forgiveness Roll #810

Prepared By: Lori Miller

Council Meeting Date: March 8, 2023

Agenda Item: 8D

Background: This property was sold in spring of 2022. Land Titles Office was months behind at this point. The new homeowner came into the office when he moved in and requested a copy of the property tax. Since the property was still listed in the previous owner's name, office staff could not divulge this. The new owner was told it could not be given to him until the new title was received and the name change done on the file. The new title was received in August which was past the first interest being added for non payment. The homeowner did not contact the office to request a copy of the property tax owing after the new title was received. It was not requested until a checklist was received by the office (in February 2023) from Palliser which needed to be completed prior to the subdivision paperwork for this property to be filed. At that time, Administration had to check on the status of the property tax. Seeing it was in arrears, the subdivision cannot go ahead until paid in full. The homeowner emailed a request for a copy of the property tax bill on February 13th. Administration sent the copy the same day. At this point the homeowner noticed that there were two interest charges, one in July (\$471.21) and again in December (\$556.03). As we couldn't provide the property tax notice to the correct owner prior to the due date, he is requesting that Council forgives the interest charges of \$1027.24. The annual levy for 2022 of \$2617.83 was paid on February 23, 2023, leaving the interest charges outstanding.

Options: 1. Council can forgive the total interest owing on this account.

2. Council can forgive only the July portion of the interest owing on this account as the homeowner was fully aware of the property tax and did not come back in to request once he received his property title.

3. Council can deny the request for forgiveness of interest.

Financial Implications: \$0-\$1027.24

Communication: N/A

Recommendation: That Council forgives the July portion of interest due, as staff could not divulge the property tax information until the new title was received in August.



LAND TITLE CERTIFICATE

S

LINC SHORT LEGAL
0011 317 088 7531CN;6;17

TITLE NUMBER
221 172 184

LEGAL DESCRIPTION

PLAN ROCKYFORD 7531CN
BLOCK SIX (6)
THAT PORTION OF LOT SEVENTEEN (17) WHICH LIES SOUTH WEST
OF THE NORTH EASTERLY TWO HUNDRED AND FORTY NINE AND
THREE TENTHS (249.3) FEET OF THE SAID LOT SEVENTEEN (17)
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

ATS REFERENCE: 4;23;26;22;NW
ESTATE: FEE SIMPLE

MUNICIPALITY: VILLAGE OF ROCKYFORD

REFERENCE NUMBER: 071 180 738

REGISTERED OWNER(S)				
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
221 172 184	17/08/2022	TRANSFER OF LAND	221,500	CASH & MORTGAGE

OWNERS

[REDACTED]

AND

[REDACTED]

BOTH OF:

[REDACTED]

ROCKYFORD
ALBERTA T0J 2R0
AS JOINT TENANTS

REGISTRATION

NUMBER	DATE (D/M/Y)	PARTICULARS
061 450 836	30/10/2006	MORTGAGE MORTGAGEE - ROYAL BANK OF CANADA. 5104 DONNELLY CRESCENT REGINA SASKATCHEWAN S4X4C9 ORIGINAL PRINCIPAL AMOUNT: \$119,352
221 172 185	17/08/2022	MORTGAGE MORTGAGEE - ATB FINANCIAL. 109 100 RANCH MARKET STRATHMORE ALBERTA T1P0A8 ORIGINAL PRINCIPAL AMOUNT: \$218,842

TOTAL INSTRUMENTS: 002

PENDING REGISTRATION QUEUE

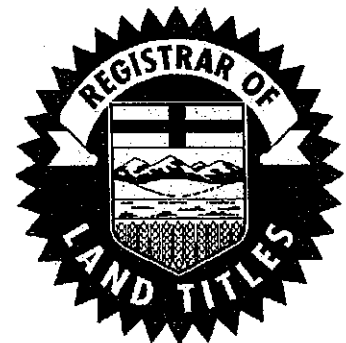
DRR NUMBER	RECEIVED DATE (D/M/Y)	CORPORATE LLP TRADENAME	LAND ID
D0052XN	06/06/2022	FIRST CANADIAN TITLE COMPANY LTD. 800-757-2249 CUSTOMER FILE NUMBER: SD220083458RBC	
001		DISCHARGE	0011 317 088

TOTAL PENDING REGISTRATIONS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 22 DAY OF AUGUST,
2022 AT 10:20 A.M.

ORDER NUMBER: 45230336

CUSTOMER FILE NUMBER: 17604



END OF CERTIFICATE

(CONTINUED)

ACCT #	DESCRIPTION	NOTES	2026		2025		2024		2023		2022		2021	
			BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	ACTUALS	BUDGET	ACTUALS	BUDGET	ACTUALS	
2-11-00-104	Council CPP		\$ (600.00)	\$ (600.00)	\$ (600.00)	\$ (600.00)	\$ (600.00)	\$ (600.00)	\$ (600.00)	\$ 230.60	\$ (600.00)	\$ (600.00)	\$ (1,595.55)	
2-11-00-151	Council Meeting Fees		\$ (18,500.00)	\$ (18,500.00)	\$ (18,500.00)	\$ (17,000.00)	\$ (17,000.00)	\$ (17,000.00)	\$ (17,000.00)	\$ (16,095.46)	\$ (17,000.00)	\$ (17,000.00)	\$ (4,536.89)	
2-11-00-200	Cards/Gifts		\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (2,435.59)	\$ (1,000.00)	\$ (500.00)	\$ (6,360.90)	
2-11-00-211	Mileage & Subsistence		\$ (8,100.00)	\$ (7,900.00)	\$ (7,900.00)	\$ (7,700.00)	\$ (7,500.00)	\$ (7,500.00)	\$ (7,500.00)	\$ (6,628.14)	\$ (2,000.00)	\$ (2,000.00)	\$ (1,510.03)	
2-11-00-510	Council Lunches		\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (976.60)	\$ (1,500.00)	\$ (1,500.00)	\$ (684.59)	
	SURPLUS/(DEFICIT)		\$ (29,700.00)	\$ (29,900.00)	\$ (29,900.00)	\$ (27,800.00)	\$ (27,600.00)	\$ (27,600.00)	\$ (25,905.19)	\$ (21,600.00)	\$ (21,600.00)	\$ (24,687.96)		
ADMINISTRATION														
1-12-00-410	Sale of Services/Goods		\$ 1,850.00	\$ 1,800.00	\$ 1,800.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,915.00	\$ 1,000.00	\$ 1,000.00	\$ 2,232.00	
1-12-00-590	Admin fee-H.O.Refund/other		\$ 3,900.00	\$ 3,750.00	\$ 3,750.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 4,429.21	\$ 1,100.00	\$ 1,100.00	\$ 3,714.22	
1-12-00-990	Admin - Misc Grants		\$ 5,750.00	\$ 5,550.00	\$ 5,550.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 6,344.21	\$ 2,100.00	\$ 2,100.00	\$ 5,946.22	
2-12-00-100	Admin Payroll	Included 6.5% cot	\$ (101,687.27)	\$ (98,725.50)	\$ (98,725.50)	\$ (95,850.00)	\$ (93,058.25)	\$ (91,424.30)	\$ (89,815.26)	\$ (94,815.26)	\$ (98,000.00)	\$ (93,751.52)		
2-12-00-101	Admin CPP, EI		\$ (5,000.00)	\$ (4,800.00)	\$ (4,800.00)	\$ (4,700.00)	\$ (4,500.00)	\$ (4,400.00)	\$ (4,268.32)	\$ (4,500.00)	\$ (4,200.00)	\$ (4,311.30)		
2-12-00-102	Admin Benefits		\$ (14,214.00)	\$ (13,800.00)	\$ (13,800.00)	\$ (13,400.00)	\$ (13,100.00)	\$ (12,800.00)	\$ (12,500.00)	\$ (11,886.47)	\$ (11,280.36)	\$ (9,858.60)		
2-12-00-200	Admin. Contract Services	Includes welfare cost (\$1000)	\$ (3,300.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (2,700.00)	\$ (2,500.00)	\$ (2,300.00)	\$ (2,150.00)	\$ (2,355.48)	\$ (2,900.00)	\$ (2,727.33)		
2-12-00-211	Admin/Mileage & Subsistence	Includes Concess	\$ (4,400.00)	\$ (4,200.00)	\$ (4,200.00)	\$ (4,000.00)	\$ (3,800.00)	\$ (3,600.00)	\$ (3,400.00)	\$ (3,962.45)	\$ (3,600.00)	\$ (258.51)		
2-12-00-215	Phone, Fax and Internet		\$ (4,500.00)	\$ (4,400.00)	\$ (4,400.00)	\$ (4,300.00)	\$ (4,200.00)	\$ (4,100.00)	\$ (4,000.70)	\$ (4,000.70)	\$ (4,500.00)	\$ (4,476.74)		
2-12-00-218	-Postage		\$ (1,300.00)	\$ (1,200.00)	\$ (1,200.00)	\$ (1,100.00)	\$ (1,000.00)	\$ (900.00)	\$ (848.69)	\$ (848.69)	\$ (1,100.00)	\$ (1,020.00)		
2-12-00-220	-Memberships		\$ (1,600.00)	\$ (1,500.00)	\$ (1,500.00)	\$ (1,400.00)	\$ (1,300.00)	\$ (1,200.00)	\$ (1,100.00)	\$ (1,753.78)	\$ (1,750.00)	\$ (1,548.71)		
2-12-00-223	-Land Titles		\$ (50.00)	\$ (50.00)	\$ (50.00)	\$ (50.00)	\$ (50.00)	\$ (50.00)	\$ (50.00)	\$ (15.05)	\$ (30.00)	\$ (30.00)		
2-12-00-225	-Advertising		\$ (800.00)	\$ (750.00)	\$ (750.00)	\$ (700.00)	\$ (650.00)	\$ (600.00)	\$ (550.00)	\$ (1,678.70)	\$ (1,700.00)	\$ (446.37)		
2-12-00-230	-Auditor		\$ (25,000.00)	\$ (23,000.00)	\$ (23,000.00)	\$ (22,000.00)	\$ (21,000.00)	\$ (20,000.00)	\$ (20,000.00)	\$ (20,000.00)	\$ (17,000.00)	\$ (16,000.00)		
2-12-00-230	-Assessor		\$ (3,000.00)	\$ (3,000.00)	\$ (3,000.00)	\$ (2,500.00)	\$ (2,500.00)	\$ (2,500.00)	\$ (2,500.00)	\$ (5,122.07)	\$ (15,000.00)	\$ (15,000.00)		
2-12-00-240	-Legal/Appraisal		\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (750.00)	\$ (1,000.00)	\$ (2,470.00)		
2-12-00-240	-Election		\$ (4,800.00)	\$ (4,700.00)	\$ (4,700.00)	\$ (4,600.00)	\$ (4,500.00)	\$ (4,400.00)	\$ (4,300.00)	\$ (1,424.30)	\$ (1,750.00)	\$ (1,766.61)		
2-12-00-250	Equipment R&M - Contracts	Municipal	\$ (2,000.00)	\$ (1,900.00)	\$ (1,900.00)	\$ (1,800.00)	\$ (1,700.00)	\$ (1,600.00)	\$ (1,500.00)	\$ (3,970.00)	\$ (4,800.00)	\$ (3,857.59)		
2-12-00-251	-Copier Contract	Booths	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (1,315.39)	\$ (1,300.00)	\$ (1,266.64)		
2-12-00-274	-Liability Insurance	annual	\$ (8,700.00)	\$ (8,500.00)	\$ (8,500.00)	\$ (8,300.00)	\$ (8,100.00)	\$ (7,975.92)	\$ (7,851.37)	\$ (48,733.72)	\$ (5,000.00)	\$ (3,490.48)		
2-12-00-275	-W/CB Insurance		\$ (2,300.00)	\$ (2,100.00)	\$ (2,100.00)	\$ (2,000.00)	\$ (1,900.00)	\$ (1,800.00)	\$ (1,777.97)	\$ (2,640.70)	\$ (2,800.00)	\$ (2,741.29)		
2-12-00-510	Supplies		\$ (3,800.00)	\$ (3,600.00)	\$ (3,600.00)	\$ (3,400.00)	\$ (3,200.00)	\$ (3,000.00)	\$ (2,800.00)	\$ (3,061.59)	\$ (3,200.00)	\$ (2,698.55)		
2-12-00-540	Utilities -Power & Gas	16% increase	\$ (400.00)	\$ (350.00)	\$ (350.00)	\$ (300.00)	\$ (250.00)	\$ (200.00)	\$ (168.57)	\$ (1,481.20)	\$ (1,350.00)	\$ (1,259.55)		
2-12-00-541	Water/Sewer		\$ (1,400.00)	\$ (1,300.00)	\$ (1,300.00)	\$ (1,250.00)	\$ (1,200.00)	\$ (1,150.00)	\$ (1,112.19)	\$ (394.74)	\$ (200.00)	\$ (143.58)		
2-12-00-542	Carbon Levy		\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (190.98)	\$ (850.00)	\$ (840.68)		
2-12-00-810	Bank Service Charges		\$ (204,601.27)	\$ (199,275.50)	\$ (199,275.50)	\$ (189,889.23)	\$ (182,902.74)	\$ (177,652.74)	\$ (172,402.74)	\$ (222,158.02)	\$ (178,710.36)	\$ (165,135.02)		
2-12-00-990	Misc. [gifts, etc.]		\$ (198,851.27)	\$ (195,725.50)	\$ (195,725.50)	\$ (184,639.23)	\$ (177,652.74)	\$ (172,402.74)	\$ (167,152.74)	\$ (215,813.81)	\$ (176,610.36)	\$ (159,188.80)		
	SURPLUS/(DEFICIT)		\$ (198,851.27)	\$ (195,725.50)	\$ (195,725.50)	\$ (184,639.23)	\$ (177,652.74)	\$ (172,402.74)	\$ (167,152.74)	\$ (215,813.81)	\$ (176,610.36)	\$ (159,188.80)		
FIRE														
1-23-00-590	RRFA Cost Sharing		\$ 53,475.00	\$ 52,500.00	\$ 52,500.00	\$ 51,375.00	\$ 50,026.84	\$ 50,026.84	\$ 50,026.84	\$ 32,374.37	\$ 37,938.00	\$ 37,938.00	\$ -	
1-23-00-850	Transfer from Fire Dept.		\$ 53,475.00	\$ 52,500.00	\$ 52,500.00	\$ 51,375.00	\$ 50,026.84	\$ 50,026.84	\$ 50,026.84	\$ 32,374.37	\$ 37,938.00	\$ 37,938.00	\$ -	
1-23-00-990	-From Volunteer F. F.		\$ (21,500.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (1,300.00)	\$ (1,300.00)	\$ (1,300.00)		
2-23-00-100	FF Wages/Benefits		\$ (21,500.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (21,300.00)	\$ (1,300.00)	\$ (1,300.00)	\$ (1,300.00)		
2-23-00-200	FD Contracted Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

ACCT #	DESCRIPTION	2026 BUDGET	2025 BUDGET	2024 BUDGET	2023 BUDGET	2022 ACTUALS	2022 BUDGET	2021 ACTUALS	2021 BUDGET
2-23-00-211	lamResponding(not currently in use)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (995.02)	\$ (450.00)	\$ (380.00)	\$ (963.28)
	-Radio Licence	\$ (2,400.00)	\$ (2,400.00)	\$ (2,000.00)	\$ (1,800.00)	\$ (1,338.51)	\$ (2,500.00)	\$ (1,317.76)	\$ (850.00)
	FD Mileage & Subsistence	\$ (5,400.00)	\$ (5,400.00)	\$ (5,400.00)	\$ (5,400.00)	\$ (920.00)	\$ (5,400.00)	\$ (338.59)	\$ (258.89)
	- Training	\$ (600.00)	\$ (600.00)	\$ (500.00)	\$ (500.00)	\$ (465.93)	\$ (200.00)	\$ (200.00)	\$ (10,118.91)
2-23-00-215	FD Phone	\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (69.56)	\$ (200.00)	\$ (15,000.00)	\$ (671.14)
2-23-00-218	FD Freight	\$ (14,500.00)	\$ (13,500.00)	\$ (13,000.00)	\$ (12,500.00)	\$ (11,216.51)	\$ (15,000.00)	\$ (16,385.04)	\$ (22,500.08)
2-23-00-225	FD Advertising	\$ (6,500.00)	\$ (6,500.00)	\$ (6,500.00)	\$ (6,500.00)	\$ (7,899.16)	\$ (3,200.00)	\$ (4,298.13)	\$ (2,007.82)
2-23-00-250	FD R&M -Vehicles	\$ (19,000.00)	\$ (18,500.00)	\$ (18,000.00)	\$ (17,000.00)	\$ (16,006.27)	\$ (18,000.00)	\$ (12,000.00)	\$ (2,007.82)
2-23-00-251	FD R & M Building	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (42,159.34)	\$ (12,000.00)	\$ (4,298.13)	\$ (1,040.86)
2-23-00-274	FD Insurance	\$ (6,500.00)	\$ (6,500.00)	\$ (6,500.00)	\$ (6,500.00)	\$ (6,499.94)	\$ (5,500.00)	\$ (1,500.00)	\$ (8,100.00)
2-23-00-510	F.F. - Equipment:	\$ (2,300.00)	\$ (2,300.00)	\$ (2,100.00)	\$ (2,000.00)	\$ (2,817.00)	\$ (1,500.00)	\$ (2,007.82)	\$ (7,030.80)
2-23-00-520	FD Vehicle Supplies	\$ (9,250.00)	\$ (9,000.00)	\$ (8,750.00)	\$ (8,500.00)	\$ (7,649.07)	\$ (8,100.00)	\$ (1,099.72)	\$ (850.00)
2-23-00-540	FD Utilities -Power & Gas	\$ (1,400.00)	\$ (1,350.00)	\$ (1,300.00)	\$ (1,253.68)	\$ (1,099.72)	\$ (1,100.00)	\$ (1,100.00)	\$ (500.00)
2-23-00-542	FD Water/Sewer	\$ (1,400.00)	\$ (1,300.00)	\$ (1,200.00)	\$ (1,100.00)	\$ (941.52)	\$ (850.00)	\$ (727.47)	\$ (70,188.77)
2-23-00-542	FD Carbon Levy	\$ (500.00)	\$ (500.00)	\$ (500.00)	\$ (500.00)	\$ (167.67)	\$ (500.00)	\$ (75,876.00)	\$ (37,938.00)
2-23-00-990	FD Misc.	\$ (107,450.00)	\$ (105,000.00)	\$ (102,750.00)	\$ (100,053.68)	\$ (100,240.22)	\$ (75,876.00)	\$ (70,188.77)	\$ (70,188.77)
	SURPLUS(DEFICIT)	\$ (53,975.00)	\$ (52,500.00)	\$ (51,375.00)	\$ (50,026.84)	\$ (67,865.85)	\$ (37,938.00)	\$ (70,188.77)	\$ (70,188.77)

ACCT #	DESCRIPTION	2026 BUDGET	2025 BUDGET	2024 BUDGET	2023 BUDGET	2022 ACTUALS	2022 BUDGET	2021 ACTUALS	2021 BUDGET
DISASTER SERVICES									
2-24-00-000	Disaster Serv								
	SURPLUS(DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (503.20)
AMBULANCE									
2-25-00-200	Contracted Services WADEMISA	\$ (3,400.00)	\$ (3,300.00)	\$ (3,160.00)	\$ (3,160.00)	\$ (2,528.00)	\$ (2,600.00)	\$ (2,528.00)	\$ (2,528.00)
	SURPLUS(DEFICIT)	\$ (3,400.00)	\$ (3,300.00)	\$ (3,160.00)	\$ (3,160.00)	\$ (2,528.00)	\$ (2,600.00)	\$ (2,528.00)	\$ (2,528.00)
BY-LAW ENFORCEMENT									
1-26-00-522	Business Licence	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 200.00	\$ 225.00	\$ 225.00
1-26-00-525	Dog Licence	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 2,846.00	\$ 2,846.00
1-26-00-530	Fines								\$ 766.00
1-26-00-540	Unsanitary Premises - Cleanup Chg	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ 2,950.00	\$ 2,900.00	\$ 3,837.00	\$ 3,837.00
2-26-00-200	Contract Service								
	-Dog Catcher								
	-Legal (dog bylaw)								
2-26-00-201	Policing	\$ (15,500.00)	\$ (15,000.00)	\$ (14,950.00)	\$ (14,950.00)	\$ (14,941.80)	\$ (12,067.80)	\$ (12,067.80)	\$ (12,067.80)
2-26-00-520	Supplies								
	SURPLUS(DEFICIT)	\$ (15,500.00)	\$ (15,000.00)	\$ (14,950.00)	\$ (14,950.00)	\$ (14,941.80)	\$ (12,067.80)	\$ (12,067.80)	\$ (12,067.80)

2023-2026 Operating Budget

ACCT #	DESCRIPTION	NOTES	2026		2025		2024		2023		2022		2021	
			BUDGET		BUDGET		BUDGET		BUDGET		BUDGET		BUDGET	
1-41-00-410	Sale of Water	% Increase	\$ 162,768.57	\$ 158,027.74	\$ 153,424.99	\$ 164,864.26	\$ 144,617.77	\$ 145,570.00	\$ 142,702.84					
1-41-00-411	Bulk Water		\$ 80,097.95	\$ 77,765.00	\$ 75,500.00	\$ 75,100.00	\$ 74,181.19	\$ 60,231.13	\$ 59,050.12					
1-41-00-990	Levy (Debtenture)													
			\$ 242,866.52	\$ 235,792.74	\$ 228,924.99	\$ 239,964.26	\$ 218,798.96	\$ 205,801.13	\$ 211,974.29					
2-41-00-218	Freight/Courier													
2-41-00-220	Municipal Contribution		\$ (245,000.00)	\$ (245,000.00)	\$ (245,000.00)	\$ (240,000.00)	\$ (245,936.76)	\$ (201,819.95)	\$ (229,987.99)					
2-41-00-230	Bulk Water Costs	Based on 1360 Q5.mcs @ 2.27 (1.6% increase)	\$ (11,700.00)	\$ (11,330.00)	\$ (11,000.00)	\$ (10,907.13)	\$ (9,567.66)	\$ (10,815.39)	\$ (10,593.53)					
2-41-00-250	R&M - Waterlines		\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)					
2-41-00-274	Insurance	actual	\$ (7,600.00)	\$ (7,400.00)	\$ (7,400.00)	\$ (7,062.39)	\$ (6,413.76)	\$ (6,000.00)	\$ (6,002.30)					
2-41-00-520	Equipment Repair & Maint.	divers Station	\$ (8,500.00)	\$ (8,500.00)	\$ (8,500.00)	\$ (12,500.00)	\$ (24,819.57)	\$ (7,500.00)	\$ (1,346.37)					
2-41-00-540	Utilities - Power & Gas		\$ (13,500.00)	\$ (13,000.00)	\$ (13,000.00)	\$ (11,000.00)	\$ (11,134.74)	\$ (12,651.95)	\$ (10,631.95)					
2-41-00-542	Carbon Levy		\$ (1,800.00)	\$ (1,700.00)	\$ (1,700.00)	\$ (1,300.00)	\$ (1,107.46)	\$ (950.00)	\$ (890.86)					
2-41-00-831	Debtenture - Interest													
2-41-00-832	Debtenture - Principal - Sept 2021													
			\$ (313,100.00)	\$ (311,680.00)	\$ (310,184.80)	\$ (307,769.52)	\$ (311,121.63)	\$ (264,085.34)	\$ (344,434.61)					
	SURPLUS(DEFICIT)		\$ (70,233.48)	\$ (75,887.26)	\$ (81,259.81)	\$ (67,805.26)	\$ (92,322.67)	\$ (58,284.21)	\$ (132,460.32)					
ACCT #	DESCRIPTION	NOTES	2026		2025		2024		2023		2022		2021	
			BUDGET		BUDGET		BUDGET		BUDGET		BUDGET		ACTUALS	
SEWER														
1-42-00-410	Debtenture Collected	% Increase	\$ 26,497.63	\$ 25,725.85	\$ 24,976.55	\$ 24,249.08	\$ 23,542.80	\$ 23,370.00	\$ 23,369.90					
	Sale of Sewer Service		\$ 58,183.57	\$ 56,488.90	\$ 54,843.59	\$ 53,246.20	\$ 51,695.34	\$ 50,976.92	\$ 49,884.12					
			\$ 84,681.20	\$ 82,214.75	\$ 79,820.14	\$ 77,495.28	\$ 75,238.14	\$ 74,346.92	\$ 73,254.02					
2-42-00-215	Telephone - Lift Station		\$ (1,100.00)	\$ (1,050.00)	\$ (1,000.00)	\$ (950.00)	\$ (907.52)	\$ (1,000.00)	\$ (906.17)					
2-42-00-250	R&M - Sewer Line		\$ (8,500.00)	\$ (8,250.00)	\$ (8,000.00)	\$ (7,500.00)	\$ (7,600.24)	\$ (7,500.00)	\$ (7,017.36)					
	- Flushing Lines		\$ (5,500.00)	\$ (4,500.00)	\$ (4,000.00)	\$ (4,000.00)	\$ (2,689.00)	\$ (2,500.00)	\$ (2,427.90)					
2-42-00-274	Insurance	actual	\$ (650.00)	\$ (600.00)	\$ (550.00)	\$ (509.22)	\$ (462.85)	\$ (500.00)	\$ (433.16)					
2-42-00-520	Equipment R & M		\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (720.00)					
2-42-00-540	Utilities - Power & Gas		\$ (1,900.00)	\$ (1,700.00)	\$ (1,500.00)	\$ (1,300.00)	\$ (1,212.52)	\$ (1,600.00)	\$ (1,437.61)					
2-42-00-831	Debtenture - Interest		\$ (10,720.77)	\$ (10,720.77)	\$ (10,720.77)	\$ (10,720.77)	\$ (11,434.12)	\$ (11,105.33)	\$ (11,477.90)					
2-42-00-832	Debtenture - Principal Dec 2042		\$ (12,336.73)	\$ (12,336.73)	\$ (12,336.73)	\$ (12,336.73)	\$ (11,623.38)	\$ (11,952.17)	\$ (11,579.60)					
			\$ (41,707.50)	\$ (40,157.50)	\$ (39,107.50)	\$ (38,316.72)	\$ (29,929.63)	\$ (37,157.50)	\$ (35,999.70)					
	SURPLUS(DEFICIT)		\$ 42,973.70	\$ 42,057.25	\$ 40,712.64	\$ 39,178.56	\$ 45,308.51	\$ 37,189.42	\$ 37,254.32					
GARBAGE COLLECTION & DISPOSAL														
1-43-00-410	Garbage Site Maint. Fee	% Increase	\$ 43,395.92	\$ 42,131.96	\$ 40,904.82	\$ 39,713.42	\$ 38,556.72	\$ 38,336.00	\$ 37,648.23					
1-43-00-411	Fees - Lg Item & Burn Pit													
1-43-00-990	Misc.													
			\$ 43,395.92	\$ 42,131.96	\$ 40,904.82	\$ 39,713.42	\$ 38,556.72	\$ 38,336.00	\$ 37,648.23					
2-43-00-100	Contract labour - Transfer Station		\$ (10,500.00)	\$ (10,200.00)	\$ (9,888.00)	\$ (9,600.00)	\$ (9,352.36)	\$ (9,000.00)	\$ (8,621.98)					
2-43-00-200	Contracted Services - Transfer Station		\$ (13,000.00)	\$ (12,500.00)	\$ (12,500.00)	\$ (12,000.00)	\$ (10,381.85)	\$ (12,000.00)	\$ (12,183.06)					
2-43-00-220	Membership - DDSWMA	actual	\$ (18,000.00)	\$ (17,500.00)	\$ (17,000.00)	\$ (16,779.36)	\$ (14,188.67)	\$ (14,188.67)	\$ (14,188.67)					
2-43-00-250	R&M - Garbage Truck		\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)	\$ (2,000.00)	\$ (2,519.17)					
2-43-00-260	R&M - Waste Transfer Site		\$ (1,000.00)	\$ (900.00)	\$ (750.00)	\$ (500.00)	\$ (500.00)	\$ (500.00)	\$ (500.00)					
2-43-00-274	Insurance - Garbage Truck	actual	\$ (1,200.00)	\$ (1,100.00)	\$ (1,000.00)	\$ (995.80)	\$ (869.85)	\$ (1,100.00)	\$ (1,060.24)					
2-43-00-510	Supplies													
2-43-00-520	Vehicle Supplies		\$ (1,700.00)	\$ (1,700.00)	\$ (1,650.00)	\$ (1,450.00)	\$ (1,139.25)	\$ (1,100.00)	\$ (976.69)					
2-43-00-540	Utilities - Power & Gas Transfer Station		\$ (2,000.00)	\$ (1,900.00)	\$ (1,850.00)	\$ (1,800.00)	\$ (1,729.21)	\$ (531.00)	\$ (469.39)					
			\$ (49,400.00)	\$ (48,050.00)	\$ (46,638.00)	\$ (45,125.16)	\$ (37,661.19)	\$ (40,419.67)	\$ (40,019.20)					
	SURPLUS(DEFICIT)		\$ (6,004.08)	\$ (5,918.04)	\$ (5,733.18)	\$ (5,411.74)	\$ 895.53	\$ (2,083.67)	\$ (2,370.97)					

ACCT #	DESCRIPTION	NOTES	2026 BUDGET	2025 BUDGET	2024 BUDGET	2023 BUDGET	2022 ACTUAL	2022 BUDGET	2021 ACTUALS
FAMILY & COMMUNITY SUPPORT SERVICES									
2-51-00-770	WFCSS Requisition		\$ (3,400.00)	\$ (3,200.00)	\$ (3,000.00)	\$ (2,714.50)	\$ (2,714.50)	\$ (2,715.00)	\$ (2,714.50)
	SURPLUS(DEFICIT)		\$ (3,400.00)	\$ (3,200.00)	\$ (3,000.00)	\$ (2,714.50)	\$ (2,714.50)	\$ (2,715.00)	\$ (2,714.50)
CEMETERY									
2-56-00-200	-Grave Digging								
2-56-00-500	Cemetery Upgrade Supplies								
2-56-00-510	Supplies						\$ (350.00)		\$ (110.50)
	SURPLUS(DEFICIT)		\$ -	\$ -	\$ -	\$ -	\$ (150.00)	\$ -	\$ (221.00)
MUNICIPAL PLANNING, ZONING & DEVELOPMENT									
1-61-00-520	Bldg. & Develop. Permits		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 630.00	\$ 500.00	\$ 805.00
	SURPLUS(DEFICIT)		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 630.00	\$ 500.00	\$ 805.00
2-61-00-200	Contracted Services - Census/Pollis	Population Increase	\$ (10,500.00)	\$ (10,000.00)	\$ (8,000.00)	\$ (6,100.00)	\$ (4,113.22)	\$ (4,264.00)	\$ (3,987.41)
2-61-00-225	Advertising - planning		\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (1,000.00)	\$ (350.00)	\$ (300.00)	
2-61-00-510	Supplies		\$ (11,500.00)	\$ (11,000.00)	\$ (9,000.00)	\$ (7,100.00)	\$ (4,463.22)	\$ (4,564.00)	\$ (9,387.41)
	SURPLUS(DEFICIT)		\$ (11,000.00)	\$ (10,500.00)	\$ (8,500.00)	\$ (6,600.00)	\$ (3,833.22)	\$ (4,064.00)	\$ (8,582.41)
COMMUNITY SERVICES									
2-62-00-200	Contracted Services	Mexis Commission - Honor & Fees	\$ (1,100.00)	\$ (1,100.00)	\$ (1,100.00)	\$ (1,100.00)	\$ (600.00)	\$ (1,100.00)	
2-62-00-996	Donations	Includes STARS - For Sept 10th supper / Pkgs	\$ (1,250.00)	\$ (1,250.00)	\$ (1,250.00)	\$ (5,200.00)	\$ (888.09)	\$ (1,250.00)	\$ (650.00)
	SURPLUS(DEFICIT)		\$ (2,350.00)	\$ (2,350.00)	\$ (2,350.00)	\$ (6,300.00)	\$ (1,488.09)	\$ (2,350.00)	\$ (650.00)
PRAIRIE RIDGE PARK									
1-63-00-560	PRP Lease Revenue	Based on \$1/ft ² - 2094 ft ²	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 555.00	\$ 450.00	
	SURPLUS(DEFICIT)		\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 555.00	\$ 450.00	
2-63-00-251	PRP Building Repairs & Maint.		\$ (12,000.00)	\$ (12,000.00)	\$ (12,000.00)	\$ (12,000.00)	\$ (14,384.25)	\$ (12,000.00)	\$ (7,280.10)
2-63-00-274	PRP Insurance	actual	\$ (10,000.00)	\$ (9,800.00)	\$ (9,600.00)	\$ (9,434.69)	\$ (8,565.50)	\$ (8,100.00)	\$ (8,016.05)
2-63-00-540	PRP Utilities - Power & Gas		\$ (28,000.00)	\$ (27,000.00)	\$ (26,000.00)	\$ (25,000.00)	\$ (22,820.01)	\$ (28,560.00)	\$ (25,209.68)
2-63-00-541	PRP Water/Sewer	64% increase	\$ (2,008.50)	\$ (1,950.00)	\$ (1,875.00)	\$ 1,908.57	\$ (1,674.18)	\$ (1,775.00)	\$ (1,662.43)
2-63-00-542	Carbon Levy		\$ (5,000.00)	\$ (4,900.00)	\$ (4,800.00)	\$ (4,700.00)	\$ (4,594.35)	\$ (4,500.00)	\$ (4,198.95)
	SURPLUS(DEFICIT)		\$ (49,958.50)	\$ (48,600.00)	\$ (47,225.00)	\$ (42,176.12)	\$ (44,983.29)	\$ (48,185.00)	\$ (37,524.21)
RECREATION BOARD									
ACCT #	DESCRIPTION	NOTES	2026 BUDGET	2025 BUDGET	2024 BUDGET	2023 BUDGET	2022 ACTUAL	2022 BUDGET	2021 ACTUALS

2023-2026 Operating Budget

1-00-00-190	Electric Power Line Taxes	\$	7,676.36	\$	7,489.13	\$	7,342.28	\$	7,269.58	\$	7,831.28	\$	7,831.28
1-00-00-240	Prov. Grants-in-Lieu												
	Taxes to be Collected	\$	469,414.51	\$	457,965.38	\$	448,985.66	\$	444,210.29	\$	443,952.24	\$	443,608.47
	Tax %												
2-81-00-743	School Supp. -Req.	\$	(86,000.00)	\$	(86,000.00)	\$	(85,344.75)	\$	(86,115.46)	\$	(85,000.00)	\$	(84,578.01)
2-81-00-754	Wheatland Sr. Found. -Req	\$	(3,800.00)	\$	(3,500.00)	\$	(25,308.50)	\$	(2,545.00)	\$	(2,205.00)	\$	(2,205.00)
	<i>possible 30% increase/build \$200k</i>												
	School Taxes Collected	\$	(89,800.00)	\$	(89,500.00)	\$	(110,653.25)	\$	(88,660.46)	\$	(87,205.00)	\$	(86,783.01)
	GROSS TAXES	\$	379,614.51	\$	368,465.38	\$	338,332.41	\$	355,549.83	\$	356,747.24	\$	356,825.46
1-00-00-510	Penalties & Costs	\$	32,000.00	\$	32,000.00	\$	32,000.00	\$	46,561.37	\$	30,172.79	\$	37,885.85
1-00-00-540	Franchise Revenue	\$	56,000.00	\$	54,000.00	\$	50,750.90	\$	49,833.95	\$	48,000.00	\$	50,850.73
1-00-00-550	Return on Investment	\$	20,000.00	\$	25,000.00	\$	25,000.00	\$	21,761.58	\$	4,900.00	\$	5,634.91
1-00-00-590	Other Rev Own Sources								14.00				
1-00-00-740	Prov. Uncond. Grant	\$	62,238.00	\$	62,238.00	\$	62,238.00	\$	31,119.00	\$	31,119.00	\$	31,119.00
		\$	170,238.00	\$	173,238.00	\$	169,988.90	\$	149,289.90	\$	114,191.79	\$	125,490.49
	Total Taxes/Penalties/Franchise Fees	\$	549,852.51	\$	541,703.38	\$	508,321.31	\$	504,839.73	\$	470,999.03	\$	482,315.95
	NET TAXES	\$	(536.16)	\$	1,471.95	\$	(798.49)	\$	(62,550.79)	\$	(4,040.86)	\$	(116,781.71)

March Council report
By Bill Goodfellow

Feb 8 Council mtg - 4 hrs

3rd reading 2023 001 - residence in commercial building
Emergency management bi annual mtg -next meeting offered to village office to small
Plaque for firehall
Motion to support WHousing building project was passed
Discussions on water loss having an effect on budget and how to rectify loss of water and
the effects tax dollars

Feb16 - DDSWMA mtg

Confirmed BDO as auditor 5 year contract with city and landfill - 2 hrs
Multi village issues with trucking firm GFL for lack of notice or offering alternatives to
multiple failures to haul waste .they want a report. They are a DDSWMA contractor
not county.
May result in 2nd transtor request

Feb 22- 4:00 firehall agm

Centennial planning for April 15 . What will village role be?
A review of the budget actuals to predicte the future of next budget went well ...,small
changes but on course of the 5 year plan

Volunteer fireman healthcare and medical benefits & injury benefits were thought to
need a review. Cvis approach works in conjunction with full time employment
benefits to blend both together. Cost is a high cost item but if injury occurs to a
firefighter . Then the community as well the family is affected . Protection for the
firefighters is only way to say you got our back and we are happy to protect your back
Both the partners of the firehall need to review costs and benefits and put a motion
forward to correct the oversight of the shortage of benefits. meeting of RRFA
Will be called

Council report
Tyler Henke
Feb 2023

Feb 15 Attended WRC budget meeting as an alternative for observational and educational purposes only. The summary of the meeting will be covered in the report of the Mayor.

No other committee meetings were scheduled in February

CAO Report – February 2023

Submitted annual wastewater report.
Research advertising items for Cuborama participants
Attended WRC meeting virtually
Gather audit information
Research benefit packages for firefighters
Sent 2022 XML file for taxes to assessor
Read through Safer Communities & Neighborhoods Act
Received 2023 insurance worked on breakdown
Completed compliance letter
Watched “How to Write a Grant” video
Looked into computer backup options
Updated LUB and calendar on website
Listened to AEA Stakeholder session
Researched online booking for campground
Fire Committee meeting
Update budget
Received new titles for subdivision

Lori Miller

From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: Monday, February 13, 2023 10:09 AM
To: Seniors Information
Subject: Celebrate and Declare Seniors' Week 2023!
Attachments: 2023 Seniors' Week Community Declaration.pdf

For 37 years, the Government of Alberta has celebrated the first week of June to honour and recognize seniors for their many contributions to Alberta. This year, Seniors' Week is from June 5 – 11. If you are planning an event in your community on June 5, you are encouraged to submit an Expression of Interest by **February 28, 2023**, to help officially kick-off the celebrations. The community with the selected expression of interest will receive a \$5,000 grant to co-host the provincial launch event of Seniors' Week 2023.. Please visit <https://www.alberta.ca/seniors-week.aspx> for more information.

As well, all municipalities, First Nations communities and Metis Settlements are invited to officially declare Seniors' Week. Attached is a Community Declaration to show your support and to generate greater awareness of the importance of seniors in Alberta. If your community officially declares Seniors' Week, please send a notification to seniorsinformation@gov.ab.ca by **June 1, 2023**, so your participation can be acknowledged on <https://www.alberta.ca/seniors-week.aspx>.

Your community or organization is encouraged to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit <https://www.alberta.ca/seniors-week.aspx> or email at seniorsinformation@gov.ab.ca if you have any questions.

Best regards,
Seniors, Community and Social Services

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized, cursive font with a small blue square to the right of the letter "a".

Classification: Protected A



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 – 11, 2023 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to read 'Jeremy Nixon', written over a horizontal line.

The Honourable Jeremy Nixon; Minister of Seniors, Community and Social Services



January 27, 2023

The Honourable Jason Copping
Minister of Health
432 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6
health.minister@gov.ab.ca

Re: Town of Fox Creek Ambulance Service

Dear Minister Copping,

In November 2022, the Town of Fox Creek was copied on correspondence from the Town of Ponoka expressing concerns on behalf of their Volunteer Fire Department as first responders to emergency calls. The letter received from the Town of Ponoka summed up some of the major issues in our province perfectly, and the Town of Fox Creek would like to reiterate the concerns with the state of our ambulance service in rural Alberta.

We share in our main concern being the ambulance services that we are receiving from Alberta Health Services. Recently, our community has gone without an ambulance for 14 hours because of patient transfers and staffing issues. The most troubling part of this lapse is the number of times that it seems to be happening. Because of our location, when an ambulance leaves our community, our closest backup unit is a minimum 45 minutes away. Those 45 minutes can quickly turn into over an hour if the roads are bad or if there is not a crew available immediately. Those 45 minutes could very well be the difference between life and death, or could change the course of someone's future.

Much like Ponoka, our Fire Department has been the first responders to many calls that would not necessarily fall under their mandate, however, because they love our community and the people that live here, they go without hesitation. They have seen things they should not have to see and have held the hands of individuals through extremely tough situations.

Fox Creek has also stepped up and is running our Medical First Responder Program out of our volunteer department, however, with a lack of funding for the program, many of the costs to run the program are being covered by the community. It is time the province finds a way to deal with the ambulance situation in rural Alberta that does not fall on the back of volunteer fire departments or municipalities.

It is only a matter of time before the gamble to move Fox Creek's ambulance to a busier location when AHS is short-staffed does not pay off and a life is lost because of the lack of service provided. Unfortunately for Fox Creek, when that happens, it is going to be someone in our community. We are urgently requesting that these issues be addressed with a solution that does not forget about the unique situations of many rural Alberta communities.

Sincerely,



Sheila Gilmour, Mayor
Sheila@foxcreek.ca

cc: The Honourable Danielle Smith, Premier of Alberta
The Honourable Todd Loewen – MLA – Central Peace Notley
The Honourable Rachel Notley – Leader of the Official Opposition NDP
Arnold Viersen, MP, Peace River – Westlock
Alberta Municipalities Members
Town of Ponoka

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FEB 16 2023



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Martin Shields

Member of Parliament
Bow River

February 3rd, 2023

Village of Rockyford - Rockyford Lions Campground
110 Main Street
Rockyford, Alberta T0J 2R0
RE: Rockyford chosen for Cub-o-Rama

Dear Village of Rockyford,

I would like to extend to you my sincere congratulations on being chosen to host the 2023 Cub-O-Rama this June.

I wish you the greatest success in hosting this event.

Regards,

Martin Shields, MP

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Fax: 403-793-6778

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Main: 1-844-241-0020
Tel. 403-361-2980; Fax: 403-361-2989

Email: Martin.Shields@parl.gc.ca

www.martinshieldsbowriver.ca



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Shaw

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

.../2

I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

Budget 2023 will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,

A handwritten signature in cursive script, reading "Rebecca Schulz".

Rebecca Schulz
Minister



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110967

Dear Chief Elected Officials:

The Government of Alberta understands the important role of local governments in fostering vibrant communities and supporting the provincial economy, and we are committed to ensuring municipalities and Metis Settlements meet their infrastructure and operating needs.

In keeping with this commitment, next year we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Subject to approval by the Legislature, the legislation will be updated so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. In light of this change, capital funding under the Municipal Sustainability Initiative (MSI) and LGFF will total approximately \$2 billion over the next three years, with MSI capital funding set at \$485 million in 2023/24, and LGFF providing \$722 million in 2024/25, and approximately \$813 million in 2025/26.

In addition, operating funding has been increased. As many municipalities are facing increased operating costs due to inflation, our government will double the MSI operating budget in 2023/24 from \$30 million to \$60 million in recognition of these challenges.

The 2023 MSI allocations for all municipalities and Metis Settlements are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

I am also pleased to advise you that Alberta's municipalities and Metis Settlements will receive \$266 million in federal funding under the Canada Community-Building Fund (CCBF), an increase of \$11 million from last year.

The 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

.../2

Please note MSI and CCBF funding is subject to the Alberta Legislature's approval of Budget 2023, and individual allocations and 2023 funding are subject to Ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. I expect to send letters confirming MSI and CCBF funding commitments to local governments in the spring.

I look forward to working together to support the infrastructure and operating needs of your communities, and to ensure a smooth transition from the MSI to the LGFF program in 2024.

Sincerely,

Rebecca Schulz
Minister

cc: Chief Administrative Officers
Linda Lewis, Interim Chief Administrative Officer, Metis Settlements General Council
Cathy Heron, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta
Dave Lamouche, President, Metis Settlements General Council
Dan Rude, Chief Executive Officer, Alberta Municipalities
Gerald Rhodes, Executive Director, Rural Municipalities of Alberta