


MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
April 12, 2023  
7:00 PM

ATTENDANCE: Mayor Darcy Burke  
Councillors Leah Smith  
Tyler Henke  
William Goodfellow  
April Geeraert

Administration: Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.
2. AGENDA  
**RES 070-2023** Moved by Deputy Mayor Smith that the agenda be accepted as amended.  
**Carried**
3. PUBLIC WORKS REPORT  
**RES 071-2023** Moved by Councillor Henke that the report be accepted as presented.  
**Carried**
4. DELEGATIONS  
4A. Calvin Scott of Avail CPA presented the 2022 Financial Statement to Council.  
**RES 072-2023** Moved by Deputy Mayor Smith to accept the Financial Statement as presented.  
**Carried**  
**RES 073-2023** Moved by Councillor Henke to accept the management letter as presented.  
**Carried**
- 4B. Ken Woligrocki spoke to council about the new sidewalk to be installed on the second block of main street. His concern was how slippery the first block gets wet. Plans are to include a sealer with grit to add traction. Ken was also concerned about the light from the new streetlight that goes Directly into his office at night. Administration will speak to Fortis to see if there is nothing to be done about this. However, Mr. Woligrocki was reminded that his home is in a commercial business district and as such lighting is important. Homeowners also deal with streetlights shining into homes in the residential areas.
5. MINUTES  
5A. Minutes from March 8, 2023, Regular Meeting  
**RES 074-2023** Moved by Councillor Geeraert to accept the minutes as prepared.  
**Carried**
6. FINANCIAL REPORTS  
Bank Reconciliation March 2023  
**RES 075-2023** Moved by Councillor Goodfellow to accept the bank reconciliation as presented.  
**Carried**
7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES  
7A. Request for Interest Forgiveness Roll #810

  
Mayor  
Administrator LM

**RES 076-2023** Moved by Councillor Henke to forgive the July interest only.  
**Carried**

**8. NEW BUSINESS**

**8A. Deck Variance**

**RES 077-2023** Moved by Councillor Henke that council be able to ask questions of the landowner.  
**Carried**

**RES 078-2023** Moved by Councillor Goodfellow to allow the deck variance, deck may be constructed on the front of the building to the sidewalk.  
**Carried**

**8B. Land Use Bylaw Amendment**

**RES 079-2023** Moved by Mayor Burke that the amendment to the Industrial Restricted area be made to include salon/spa as a discretionary use within the district. The landowner will be responsible for costs associated with the amendment.  
**Carried**

**8C. Joint Use and Planning Agreement**

**RES 080-2023** Moved by Mayor Burke that this item be tabled until 2025 as there has been an extension by the government.  
**Carried**

**8D. Bylaw 2023-002, Public Utility Bylaw**

**RES 081-2023** Moved by Councillor Goodfellow to give first reading to the bylaw.  
**Carried**

**RES 082-2023** Moved by Councillor Geeraert to give second reading to the bylaw.  
**Carried**

**RES 083-2023** Moved by Councillor Henke to give permission to proceed to third reading.  
**Carried Unanimously**

**RES 084-2023** Moved by Deputy Mayor Smith to give third and final reading to the bylaw.  
**Carried**

**8E. Interim Budget Increase**

**RES 085-2023** Moved by Councillor Goodfellow to increase the interim budget to \$600,000.00.  
**Carried**

**8F. Office Rental**

**RES 086-2023** Moved by Mayor Burke that we allow the rental of the empty office in the Village office for \$200/month, for a 5-year term with the provision that either party may end the agreement with 90 days' notice. Renter must have renters' insurance in place.  
**Carried**

**8G. Municipal Administration Leadership Workshop**

**RES 087-2023** Moved by Deputy Mayor Smith that Administrator Miller attend the Municipal Administration Leadership Workshop in Kanamaskis. A bursary has been applied for, but if not received costs will be covered by the Village of Rockyford.  
**Carried**

**8H. Taxervice**

**RES 088-2023** Moved by Councillor Geeraert that we sign the engagement letter with Taxervice for a three year term.  
**Carried**

8I. Natural Gas Options

**RES 089-2023** Moved by Mayor Burke that a new natural gas agreement be signed with AbMunis as our current agreement ends on December 31, 2023. The new agreement will be signed for a term of two years.  
**Carried**

9. CORRESPONDENCE

9A. Letter re Decommissioned Water Reservoir

**RES 090-2023** Moved by Councillor Goodfellow that Administration drafts a letter to be signed by Mayor Burke informing that no access will be permitted to the area of the decommissioned water reservoir.  
**Carried**

9B. Strathmore Rural Policing Report, Q3

**RES 091-2023** Moved by Deputy Mayor Smith to accept as information and that information be shared with the public via our website.  
**Carried**

9C. Alberta Public Safety and Emergency Services re: PFM

**RES 092-2023** Moved by Councillor Henke to accept as information.  
**Carried**

9D. Letter to Minister Savage from Town of Barrhead

**RES 093-2023** Moved by Councillor Geeraert to accept as information.  
**Carried**

9E. Key Municipal Dates Information Bulletin

**RES 094-2023** Moved by Councillor Goodfellow to accept as information.  
**Carried**

8:55 pm

Deputy Mayor Smith left the meeting.

8:57 pm

Deputy Mayor Smith returned to the meeting.

9F. Alberta Medical First Response Letter

**RES 095-2023** Moved by Councillor Henke to accept as information.  
**Carried**

9G. Loans to Local Authorities

**RES 096-2023** Moved by Mayor Burke that Administration responds that at this time there are no plans to borrow.  
**Carried**

9H. Palliser Regional Municipal Services Financial Statements 2022 and Meeting

Minutes

**RES 097-2023** Moved by Deputy Mayor Smith to accept as information.  
**Carried**

9I. Solar Proposal by Terralta

**RES 098-2023** Moved by Mayor Burke that Administrator invites personnel from Terralta to our May council meeting to discuss further.  
**Carried**

9J. Suncorp Valuations/Alberta Municipalities Appraisal & Risk Management/Loss Control

**RES 099-2023** Moved by Deputy Mayor Smith to accept as information.  
**Carried**

10. OTHER BUSINESS

**RES 100-2023** Moved by Mayor Burke that we reschedule the May meeting to May 23<sup>rd</sup> and the July meeting to July 11, 2023 due to conflicting meetings.

**Carried**

11. ACTION ITEM LIST REVIEW

11A. WRC Meter Replacement Responses

**RES 101-2023** Mayor Burke gave Administration direction to send registered letters to the homeowners who have not yet responded to requests from the WRC for access to change the water meters.

**Carried**

11B. Enforcing Unsightly Property

**RES 102-2023** Moved by Councillor Goodfellow that we pursue legal action against Roll #990 for failing to abide by clean up orders and ignoring fines issued by the Village.

**Carried**

12. CLOSED SESSION

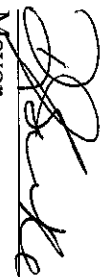
13. OUT OF CLOSED SESSION

14. REPORTS

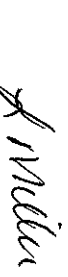
**RES 103-2023** Moved by Councillor Geeraert that all reports be accepted as presented.  
**Carried**

15. ADJOURNMENT

**RES 104-2023** Declared by Mayor Burke the meeting be adjourned at 9:24 pm.



Mayor



Administrator