

MINUTES  
VILLAGE OF ROCKYFORD  
ORGANIZATIONAL MEETING  
October 11, 2023  
7:00 PM

ATTENDANCE: Councillors Darcy Burke  
William Goodfellow  
Leah Smith  
April Geeraert  
Tyler Henke

Administration: Lori Miller

1. CALL TO ORDER Administrator Miller called the meeting to order at 7:00 p.m.

2. AGENDA

**RES 253-2023** Moved by Councillor Burke that the agenda be accepted as presented.  
**Carried**

3. NOMINATION AND APPOINTMENT OF MAYOR

Administrator Miller called for nominations for Mayor.  
Councillor Smith nominated Councillor Burke for Mayor.  
Councillor Burke accepted the nomination

No additional nominations were put forward.

Seeing no further nominations, Councillor Burke was appointed as Mayor.

4. SWEARING IN OF MAYOR

Mayor Burke was sworn in by Administrator Miller.

Mayor Burke took over as chair of the meeting at 7:05 p.m.

5. NOMINATION AND APPOINTMENT OF DEPUTY MAYOR

Mayor Burle called for nominations for Deputy Mayor.  
Councillor Henke nominated Councillor Smith for Deputy Mayor.  
Councillor Smith accepted the nomination.

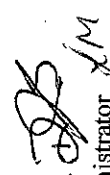
**RES 254-2023** Councillor Geeraert moved that nominations cease.  
**Carried**

Councillor Smith was appointed as Deputy Mayor.

6. SWEARING IN OF DEPUTY MAYOR  
Deputy Mayor Smith was sworn in by Administrator Miller.

7. SIGNING AUTHORITIES

**RES 255-2023** Moved by Deputy Mayor Smith that the signing authorities for the Village remain as the Mayor, Deputy Mayor, Municipal Administrator and Administrative Assistant.  
**Carried**

  
Mayor  
Administrator

8. APPOINTMENT OF DESIGNATED OFFICERS

**RES 256-2023**

Moved by Councillor Henke that the Village Council appoints Dennis Klem as the municipal assessor; Calvin Scott as the municipal auditor and Kris Permann as the Bylaw Officer.  
**Carried**

9. ESTABLISH DATE, TIME, AND PLACE FOR COUNCIL MEETINGS

**RES 257-2023**

Moved by Deputy Mayor Smith that Council maintains the current schedule for Council meetings. That being the second Wednesday of every month at 7:00 p.m. in Council Chambers located in the Village Office.  
**Carried**

10. CLOSED SESSION MEETINGS

Read for information only

11. CODE OF CONDUCT BYLAW

Councillor Code of Conduct Bylaw read and signed by all council members.

12. APPOINTMENT OF COUNCIL COMMITTEES/BOARDS

**RES 258-2023**

Moved by Councillor Henke that all board appointments be as listed on separate sheet.  
**Carried**

14. APPOINTMENT OF FIRE CHIEF AND DEPUTY FIRE CHIEF

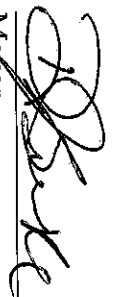
**RES 259-2023**

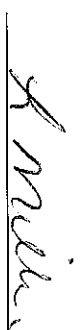
Moved by Deputy Mayor Smith that Wayne Clyne be appointed as Fire Chief, and Darcy Burke be appointed as Deputy Fire Chief.  
**Carried**

15. ADJOURNMENT

**RES 260-2023**

Mayor Burke declared the meeting adjourned at 7:32 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator