

VILLAGE OF ROCKYFORD
AGENDA REGULAR COUNCIL MEETING
February 12, 2025
Council Chambers
110 Main Street, Rockyford, AB
7:00 p.m.

1. CALL TO ORDER
2. ADOPT AGENDA
3. PUBLIC WORKS REPORT January report
4. DELEGATIONS A. Alexander Burgess – appeal of snow removal charges
 B. Luke Panek – Yolo Nomads
5. ADOPT MINUTES A. Minutes from January 15, 2025 Regular Meeting
6. FINANCIAL REPORTS A. Bank Reconciliation January – Chequing account
 B. Bank Reconciliation January – T Bill account
7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES
8. NEW BUSINESS A. Alexander Burgess – appeal of snow removal charges
 B. Yolo Nomads
 C. Heat Tape - culvert
 D. Wheatland County Road Maintenance Agreement – Elevator Road
 E. Bylaw 2025-001 Residential Tax Incentive Bylaw
 F. Municipal Administration Leadership Workshop
9. CORRESPONDENCE A. Wheatland Housing Management Body
 B. Avail engagement letter
 C. Marigold Library System – Board Updates
 D. CF Wild Rose February Update
 E. Wheatland County Notice of Public Hearing
 F. Wheatland Regional Emergency Management Partnership Quarterly Report
 G. Rockyford & District Agricultural Society Financial Statements YE September 30, 2024
 H. RCMP Wheatland County – Strathmore Detachment Crime Stats/Provincial Crime
10. OTHER BUSINESS
11. ACTION ITEM REVIEW LIST A. Water loss update
 B. Update re PRP subdivision
12. CLOSED SESSION
13. OUT OF CLOSED SESSION MOTION/MOTIONS ARISING FROM CLOSED SESSION
14. REPORTS
15. ADJOURNMENT

Public works report Jan 2025

1. Tank fire pump to Red Deer for repairs.
2. Testing Diesel water pump at plant pump not working trouble shooting issue.
3. Picked up fire pump .
4. Took old heat tape off water line on diesel pump and put on new one reinsulated line .
5. Sanding and plowing streets.
6. Brooming sidewalks.
7. Sump pump float at shop stopped working replaced float.
8. Assembling new 2 inch honda pumps and cages.
9. Took down xmas lights.
10. Sanded Hussars streets.
11. Fixed overhead door at shop chain off.
12. Checked fluids added antifreeze to backup generator at shop.



Village of Rockyford

Box 294, Rockyford, Alberta T0J 2R0

Phone: (403)533-3950

Email: village@rockyford.ca

January 15, 2025

Alexander Burgess
119 1st Ave. E.
Rockyford, AB. T0J 2R0

Re: Snow Removal

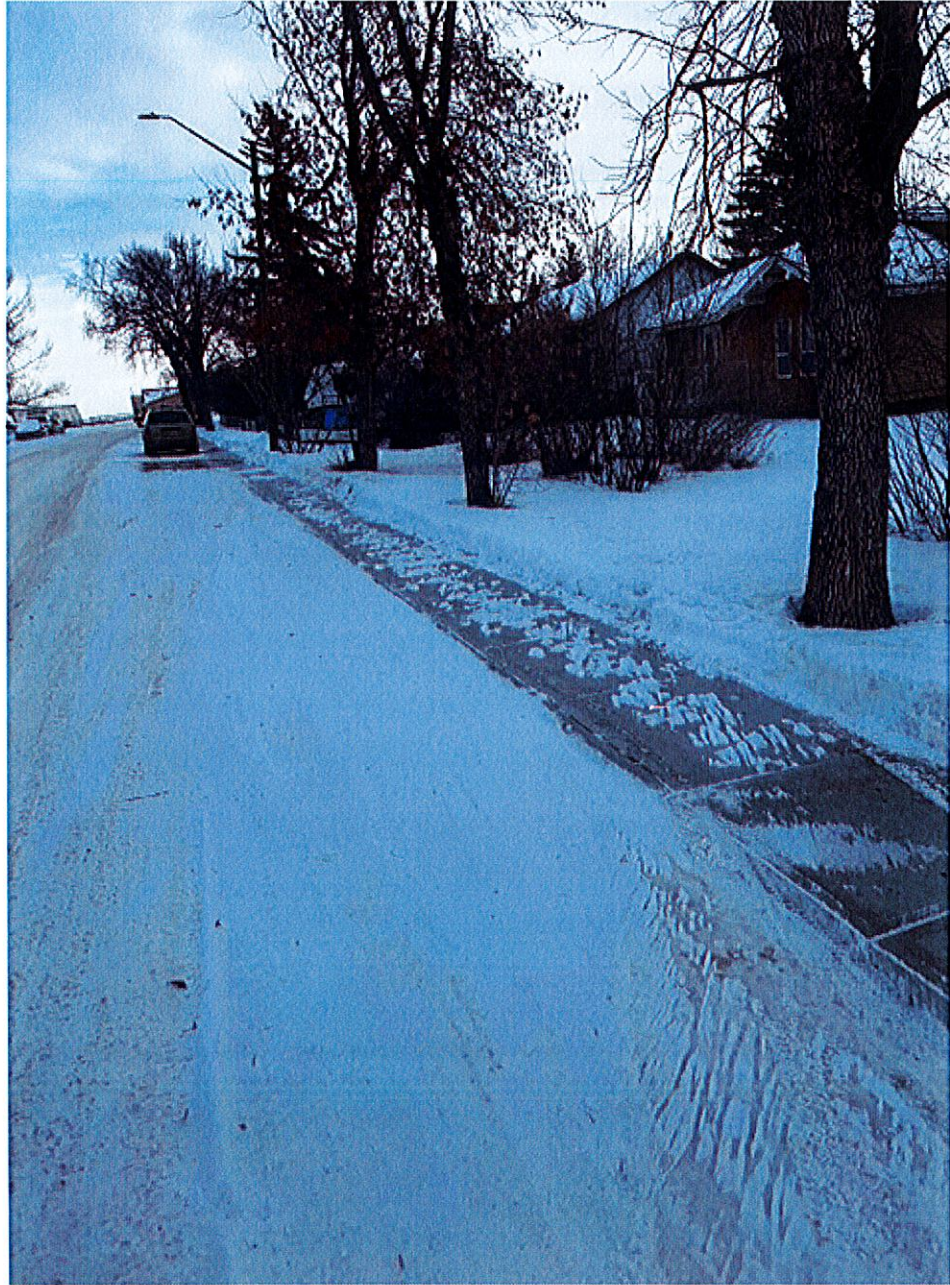
Dear Mr. Burgess,

On January 8, 2025 the village undertook to remove the snow from the sidewalk in front of your residence. It had been more than 72 hours since the last snowfall and you had made no attempt to clean it. The village charges a minimum charge of \$300 for snow removal or mowing for any residence. This amount has been added to your tax roll and is payable immediately. If this amount is not paid before July 31, 2025 an interest charge of 18% will be added.

Sincerely,

Lori Miller
Chief Administrative Officer





MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
January 15, 2025
7:00 PM

ATTENDANCE: Mayor Darcy Burke
Councillors April Geeraert
William Goodfellow
Tyler Henke
Via Teams Leah Smith
Administration Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 001-2025 Moved by Councillor Henke that the agenda be adopted with the
Following amendments:
Add the following items to the agenda:
G. Camera at Firehall

Carried

3. PUBLIC WORKS REPORT

RES 002-2025 Moved by Councillor Goodfellow to accept as presented.

Carried

4. DELEGATIONS

A. Glenda Farnden – STARS

Our current pledge expires in 2025 (4 year agreement)

B. Michael Eleniak – appeal of tax interest

RES 003-2025 Moved by Councillor Henke to relieve Mr. Eleniak of the tax penalties.

Carried

5. ADOPT MINUTES

A. Minutes from December 11, 2024 Regular Meeting

RES 004-2025 Moved by Councillor Geeraert to approve the minutes.

Carried

6. FINANCIAL REPORTS

A. Bank Reconciliation December 2024 – Village Chequing Account

Mayor
Administrator

RES 005-2025 Moved by Councillor Henke to accept the reconciliation as presented.
Carried

B. Bank Reconciliation December 2024 – Village TBill Account

RES 006-2025 Moved by Councillor Goodfellow to accept the reconciliation as presented.
Carried

7. UNFINISHED BUSINESS

A. Tax Incentives

RES 007-2025 Moved by Mayor Burke for the CAO to develop a three year graduated tax incentive bylaw to discuss at the next meeting.
Carried

B. Updated Utility naming to match WRC

RES 008-2025 Moved by Councillor Geeraert to update as presented.
Carried

8. NEW BUSINESS

A. Christmas Bonus

RES 009-2025 Moved by Councillor Henke to approve bonuses for a total of \$1500.00 as in previous years.
Carried

B. Firefighter Pizza and Wing Night

RES 010-2025 Moved by Councillor Geeraert to approve the pizza and wing night for the firefighters.
Carried

C. Estimated Borrowing for 2025 and 2026

RES 011-2025 Moved by Councillor Goodfellow to accept as information.
Carried

D. Expired Realtor Contract for Commercial Lots

RES 012-2025 Mayor Burke gave direction to Administrator Miller to contact scrap dealers to see about clearing both lots.
Mayor Burke gave direction to Administrator Miller to contract Debbie Mitzner for the listings.
Carried

E. 2024 Operating Budget Final

RES 013-2025 Moved by Councillor Geeraert to accept as information.
Carried

F. 2025 Operating Budget v.1

RES 014-2025 Moved by Councillor Geeraert to bring forward to a Budget Meeting on February 11, 2025 at 7p.m.
Carried

G. Camera at Firehall
Discussion item only.

9. CORRESPONDENCE

- A. ABMunis President's Summit and Municipal Leaders Caucus
- B. Key Municipal Dates January 1 – March 31, 2025
- C. Municipal Electricity Generation Program
- D. Wheatland County
- E. Village of Hussar
- F. Strathmore Provincial Crime Statistics
- G. Alberta Interim Police Advisory
- H. Community Futures Wild Rose January Update
- I. Community Futures letter to CAO and Council

RES 015-2025 Moved by Councillor Henke to accept all correspondence items as information.

Carried

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

- A. Water loss update

RES 016-2025 Moved by Councillor Geeraert to accept as information.

Carried

- B. Realtor update re subdivision lots

RES 017-2025 Moved by Councillor Goodfellow to accept as information.

Carried

- C. Update re: PRP subdivision

RES 018-2025 Moved by Councillor Goodfellow to accept as information.

Carried

12. CLOSED SESSION

RES 019-2025 Moved by Councillor Henke that council moves into a closed session for a confidential employee evaluation at 9:24 p.m.

Carried

Members of the public and the CAO left the meeting.

13. OUT OF CLOSED SESSION MOTION

CAO Miller returned to the meeting.

RES 020-2025 Moved by Councillor Goodfellow that council moves out of closed session at 10:15 p.m.

Carried

14. REPORTS
RES 021-2025

Moved by Councillor Geeraert to accept all reports.

Carried

15. ADJOURNMENT

RES 022-2025

Declared by Deputy Mayor Smith to be adjourned at 10:16 p.m.

Mayor

Administrator

Mayor
Administrator

VILLAGE OF ROCKYFORD
 MONTHLY CASH STATEMENT
 Month Ending January 31/25

	Current Year		Previous Year
Net Balance as at Dec 31/25	\$ 350,340.72	\$	40,664.97
Receipts for Month	\$ 69,921.93	\$	46,296.96
Interest Earned	\$ 243.11	\$	342.27
Transferred From T-Bill		\$	125,000.00
Line of Credit Disbursement		\$	3,382.78
Prev Month Deposit Posted			
	<u>\$ 420,505.76</u>	<u>\$</u>	<u>215,686.98</u>
Less:			
Disbursements	\$ (106,445.55)	\$	(197,163.27)
Bank Charges	\$ (63.80)	\$	(63.83)
Auto Debit Alarm Fee	\$ (118.10)		
LoC Interest		\$	(17.84)
Transfer to T-Bill	\$ (300,000.00)		
G/L Balance Jan 31/25	<u>\$ 13,878.31</u>	<u>\$</u>	<u>18,442.04</u>
Bank Reconciliation			
Bank Balance at Jan 31/25	\$ 36,351.68	\$	95,972.52
O/S Cheques	\$ (22,453.37)	\$	(73,766.59)
Deposit not posted	\$ (20.00)	\$	(3,763.89)
O/S Deposit			
Adjusted Bank Balance Jan 31/25	<u>\$ 13,878.31</u>	<u>\$</u>	<u>18,442.04</u>
\$	(0.00)		

 Mayor

 Administrator

VILLAGE OF ROCKYFORD
T Bill Account
Month Ending Jan 31/25

	Current Year	Previous Year
Net Balance as at Dec 31/2024	\$ 286,861.36	\$ 785,401.54
Receipts for Month		
Interest Earned	\$ 1,732.21	\$ 3,219.56
Transferred From Chequing	\$ 300,000.00	
Deposit Not posted		
	<u>\$ 588,593.57</u>	<u>\$ 788,621.10</u>
Less:		
Transferred to Chequing		\$ (125,000.00)
G/L Balance Jan 31/25	<u>\$ 588,593.57</u>	<u>\$ 663,621.10</u>
Bank Reconciliation		
Bank Balance at Jan 31/25	\$ 588,593.57	\$ 663,621.10
Adjusted Bank Balance Jan 31/25	<u>\$ 588,593.57</u>	<u>\$ 663,621.10</u>

\$ 0.00

Mayor

Administrator

REQUEST FOR DECISION



Subject: Alexander Burgess – appeal of snow removal charges

Prepared By: Lori Miller

Council Meeting Date: February 12, 2025

Agenda Item: 8A.

Background: Public works cleaned the sidewalk in front of Mr. Burgess' home on January 8, 2025 as it had been more than 72 hours since the snowfall and nothing had been done. Per our bylaw, the minimum charge of \$300 was levied. Mr. Burgess does not believe he should have to pay this as he doesn't feel that it was enough snow on the sidewalk to warrant cleaning and doesn't think the job done by public works is worth this money.

Options:

1. Council can reverse the charges for Mr. Burgess.
2. Council can lower the charges for Mr. Burgess as he is a new resident and not familiar with our bylaw.
3. Council can uphold the charges as they are, as this is following our bylaw.

Financial Implications: N/A

Communication: N/A

Recommendation: That Council upholds the charges as they are, following our bylaw.



Village of Rockyford

Box 294, Rockyford, Alberta T0J 2R0
Phone: (403)533-3950
Email: village@rockyford.ca

January 15, 2025

Alexander Burgess
119 1st Ave. E.
Rockyford, AB. T0J 2R0

Re: Snow Removal

Dear Mr. Burgess,

On January 8, 2025 the village undertook to remove the snow from the sidewalk in front of your residence. It had been more than 72 hours since the last snowfall and you had made no attempt to clean it. The village charges a minimum charge of \$300 for snow removal or mowing for any residence. This amount has been added to your tax roll and is payable immediately. If this amount is not paid before July 31, 2025 an interest charge of 18% will be added.

Sincerely,

Lori Miller
Chief Administrative Officer

REQUEST FOR DECISION



Subject: Yolo Nomads – Luke Panek

Prepared By: Lori Miller

Council Meeting Date: February 12, 2025

Agenda Item: 8B.

Background: Yolo Nomads offers a unique marketing strategy which is aimed at attracting families to the Village of Rockyford. The goals are to get our name on the radar of those people looking to change their lives by moving out of the cities. They target groups according to what we are looking to attract to our community, remote workers, skilled trades workers, investors, foreign workers, etc. There are many Alberta municipalities currently using this service, and I have received mixed reviews from those I reached out to.

The cost for one year is \$2000 USD plus the extra costs of advertising on Facebook and Instagram which is approximately \$100/month (CAD). There is the option to group together with others in our region which would cut the costs. I have reached out to Standard and Hussar to see if they would be interested but have not yet received an answer from Hussar and Yvette has a call set up with Luke.

- Options:**
1. Council can direct Administration to reach out to CAOs for Hussar and Standard to arrange a Three Village meeting and have Mr. Panek present to all councils.
 2. Council can approve one year of marketing through Yolo Nomad, followed by a review of the service next year to decide if the money should be spent to continue.
 3. Council can reject the marketing strategy.

Financial Implications: N/A

Communication: N/A

Recommendation: That Council discuss and direct Administration to arrange a Three Village meeting to discuss this marketing strategy as a region.

Yolo Nomads

From Town CAO <cao@mayerthorpe.ca>

Date Tue 2/4/2025 7:07 PM

To Lori Miller <cao@rockyford.ca>

Hi Lori,

Thanks for reaching out to us regarding Yolo Nomad.

I had inherited this project from our former CAO who had the project approved with Council. Unfortunately I was not impressed. We went back and looked at the information provided by Yolo which was proposed as the set up of our account. This was done for a substantial fee which is where we really hit a snag... Unfortunately Yolo did not mention anywhere that we could find in their correspondence that the fee was only for the account creation. Shortly after it was created was when we got the "sooo, what monthly subscription package would you like to purchase to have your profile actually promoted" call. Turns out, without paying a monthly fee forever, your municipalities profile will never get advertised and will only remain on the site as a searchable profile. I was very disappointed with this as the preliminary proposal was around a \$300.00 a month fee that went up from there depending on how much "promotion" we wanted which only lumped us into a pool of rotating banner ads on FB and other social media platforms. So if a user scrolls by quickly, they might not even see our profile if we are 4th in line in the rotation for example.

Other items of note with the website include:

1. Pictures on our profile that are not even of our Town
 - a. Also the case with many other profiles I looked at
 - i. I almost consider this false advertising as it sets a prospective tourist or visitor up for disappointment when the lakes, trails and mountains in your profile are 300 kms away.
2. Inconsistencies and errors in the verbiage

I would strongly recommend addressing these issues in writing before committing so as to not make the same mistake we did.

I did not pursue it any further once the full cost picture became known, we have just left our profile on there as I don't see the value in spending \$3,600 + annually to advertise on a single website.

Hope that helps,

Cheers!

Chris

Chris Leggett CLGA, CLGFA, CLGHRA
Chief Administrative Officer
Town of Mayerthorpe
Box 420
Mayerthorpe, Alberta, T0E 1N0
Phone: 780-786-2416 (Ext. 222)
Fax: 780-786-4590

RE: Yolo Nomad

From Village of Vilna <vilna@mcsnet.ca>

Date Tue 2/4/2025 12:21 PM

To Lori Miller <cao@rockyford.ca>

Good afternoon Lori,

From what I know the experience with them is very good. Earla Wagar (CAO) has worked closely with them – and she is not in today.

I will have Earla answer your inquiry in more detail when she comes in tomorrow.

Stay warm!

Loni Leslie

Village of Vilna

Box 10, Vilna, AB TOA 3L0

Ph: 780-636-3620, Fax: 780-636-3022

Email: vilna@mcsnet.ca

Web: www.vilna.ca



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From: Lori Miller <cao@rockyford.ca>

Sent: February 4, 2025 11:23 AM

To: vilna@mcsnet.ca

Subject: Yolo Nomad

Good Morning,

I see you are advertising with Yolo Nomad. I was wondering how long you have been signed up and if you have had any success with this? I am going to be presenting to my council next week and would like to be able to tell them what others have experienced after signing up.

Thank you,

REQUEST FOR DECISION



Subject: Heat Tape - Culvert

Prepared By: Lori Miller

Council Meeting Date: February 12, 2025

Agenda Item: 8C.

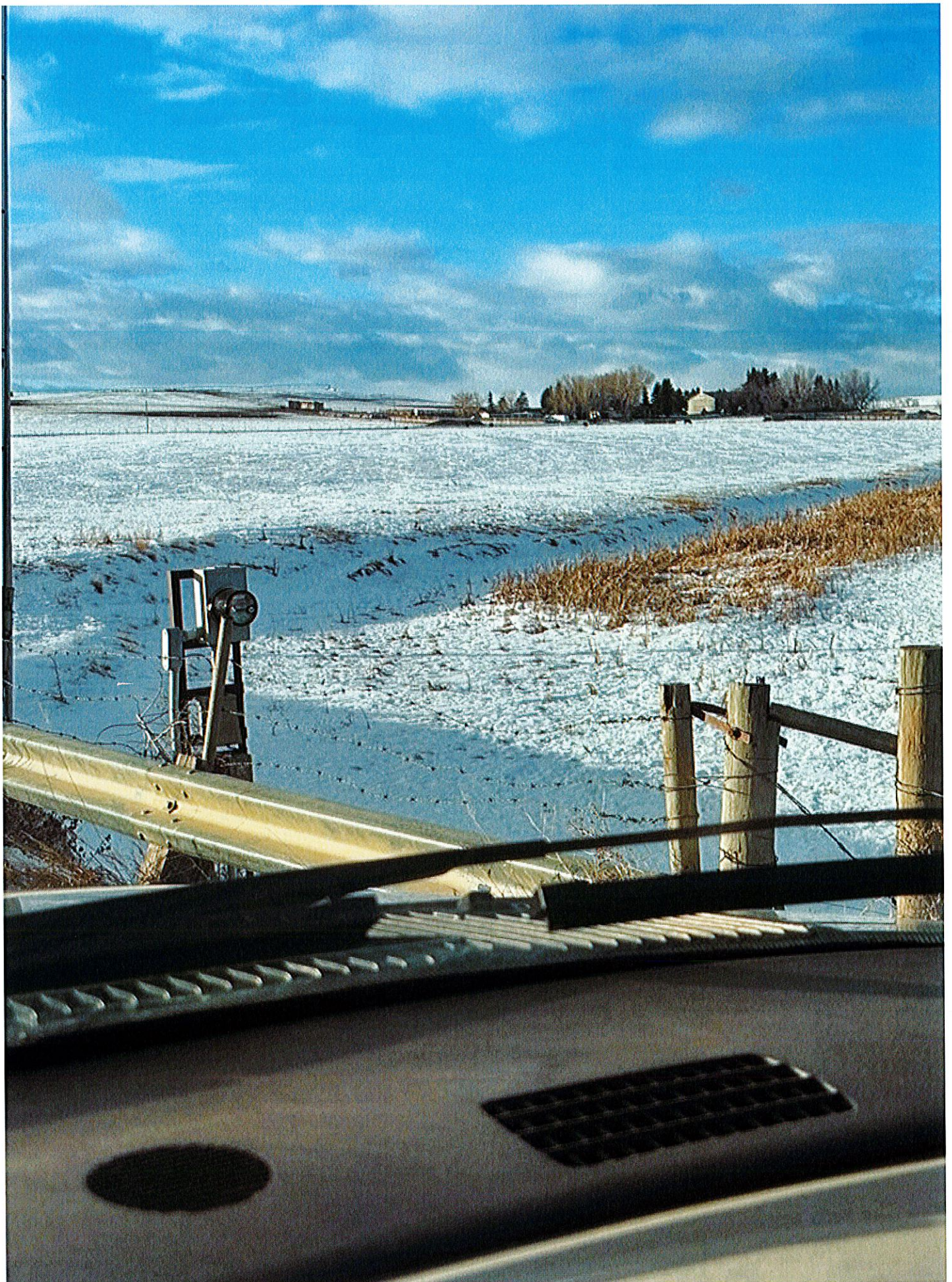
Background: While going through our power and gas bills I noticed that there is a bill that is called “Heat Tape” which costs us approximately \$1000/year (all administration fees, no power used). I asked Martin about it, and he didn’t know where it would be located. We then asked Darcy, and he informed us it is a heat tape on a culvert outside of the village boundary. As Martin was unaware of this heat tape, it has never been used since he started here in 2021. I would like permission to decommission this electrical service.

Options: 1. Council can direct Administration to contact Fortis Alberta to decommission this electrical service.
2. Council can direct Administration to leave the service as is.

Financial Implications: N/A

Communication: N/A

Recommendation: That Council direct Administration to contact Fortis Alberta to decommission this electrical service.



REQUEST FOR DECISION



Subject: Wheatland County Road Maintenance Agreement – Elevator Road

Prepared By: Lori Miller

Council Meeting Date: February 12, 2025

Agenda Item: 8D.

Background: Earlier this winter it was noted that Wheatland County had quit maintaining Elevator Road. I did some research and found that the Intermunicipal Collaboration Framework Agreement which was signed in March 2020 states that Wheatland County maintains Serviceberry Trail and Elevator Road within the village boundaries. Wheatland County reviewed the ICF and determined that they required an additional agreement to specifically detail what the maintenance entails and grants the required permissions to complete the work.

Options: 1. Council can sign the road maintenance agreement which is similar to the one we have for Serviceberry Trail.
2. Council can direct Administration to request changes be made to the agreement.

Financial Implications: N/A

Communication: N/A

Recommendation: That Council sign the road maintenance agreement.

THIS AGREEMENT made the ____ day of _____, 20____.

BETWEEN:

WHEATLAND COUNTY
(the "County")

- and -

VILLAGE OF ROCKYFORD
(the "Village")

WHEREAS:

- A.** The Village has requested that the County maintain all or a portion of a public roadway within the Village's boundaries, as shown on the map attached as Schedule "A" to this Agreement ("**Elevator Road**");
- B.** The County is willing to maintain Elevator Road;
- C.** The County and the Village recognize the benefits of working together to provide services to residents of both their communities;

NOW THEREFORE, the County and the Village agree as follows:

1.0 TERM

- 1.1 This Agreement shall be effective as of the date shown above and shall terminate March 31st, 2027, unless terminated earlier in accordance with Section 1.2.
- 1.2 Either the County or the Village may, at any time, terminate this Agreement by serving the other party with thirty (30) days written notice of its intention to terminate this Agreement.

2.0 ROAD MAINTENANCE

- 2.1 Subject to the terms and conditions of this Agreement, the County agrees to maintain Elevator Road at the County's sole expense. The maintenance work to be performed by the County will generally include grading, roadside mowing, gravelling, snow clearing, or other maintenance activities reasonable ancillary thereto.
- 2.2 The Village acknowledges and agrees that the occurrence of maintenance and frequency of maintenance of Elevator Road will be in accordance with the County's policies and procedures for gravel road maintenance, as amended or replaced from time to time.
- 2.3 Gravelling of Elevator Road by the County will only be completed at the request of the Village, and the cost of the gravel only will be invoiced to the Village on a per tonne basis, in accordance with the County's Master Schedule of Fees Bylaw, as amended, inclusive of any applicable fees, or levies.
- 2.4 Any requests by the Village to the County to carry out additional road maintenance in relation to Elevator Road:

- a) outside of the road maintenance expressly detailed within this Agreement; or
- b) not in alignment with the County's policies and procedures for gravel road maintenance;

shall be submitted by written request to Wheatland County Council for consideration. If agreed to, such additional maintenance may, at County Council's discretion, be provided at the Village's cost.

3.0 COVENANTS OF THE COUNTY

3.1 The County covenants and agrees with the Village, during the term of this Agreement:

- a) to undertake and complete the Road Maintenance contemplated within this Agreement;
- b) to perform Road Maintenance in a good and workmanlike manner, in compliance with all applicable statutes, regulations, codes, or bylaws and substantially consistent with how such work is performed by the County within its municipal boundaries.

4.0 INDEMNIFICATION

4.1 The Village agrees to, and hereby does, indemnify and save harmless the County, together with its employees, representatives, elected officials, officers, agents and volunteers from any claims, losses, actions, causes of action, costs (including legal costs on a solicitor/client basis), expenses or damages related to or arising from Elevator Road which is within the Village, the County's work on or related thereto, or anything done, not done, or arising from this Agreement, or any claims made as against the County or its employees, representatives, elected officials, officers, agents and volunteers by third parties as it relates to Elevator Road, or any matter referred to herein.

5.0 NOTICE

5.1 Any notice to be given by the parties hereto shall be in writing and shall either be delivered personally, by email or mailed by prepaid registered mail as follows:

- a) to the County: **Wheatland County**
242006 Range Road 243
Wheatland County, AB T1P 2C4
Email: admin@wheatlandcounty.ca

Attention: Chief Administrative Officer
- b) to the Village: **Village of Rockyford**
110 Main Street
Rockyford, AB T0J 2R0
Email: _____

Attention: _____

Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the Seventh (7th) day after the day of mailing. Any party may change its address for service from time to time upon written notice to that effect.

6.0 MISCELLANEOUS PROVISIONS

- 6.1 In the event that the County is rendered unable wholly, or in part, by Force Majeure to carry out its obligations under this Agreement, the County shall give written notice to the Village stating full particulars of such Force Majeure. The obligation of the County giving such notice shall be suspended during the duration of the delay resulting from such Force Majeure. For the purposes of this Agreement, "**Force Majeure**" means with respect to a party, any event or circumstance, whether or not foreseeable, that was not caused by that party [(other than a strike or other labor unrest that affects only that party, an increase in prices or other change in general economic conditions, a change in law, or an event or circumstance that results in that party's not having sufficient funds to comply with an obligation to pay money)] and any consequences of that event or circumstance.
- 6.2 This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta.
- 6.3 This Agreement shall ensure to the benefit of and be binding upon the parties hereto, their respective successors.
- 6.4 This Agreement sets forth the entire agreement between the parties hereto and shall be deemed to have superseded any and all previous agreements or understanding whether written or oral between the parties.
- 6.5 This Agreement may be executed by the parties in counterpart.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year first above written.

WHEATLAND COUNTY

Per: _____

c/s

Per: _____

VILLAGE OF ROCKYFORD

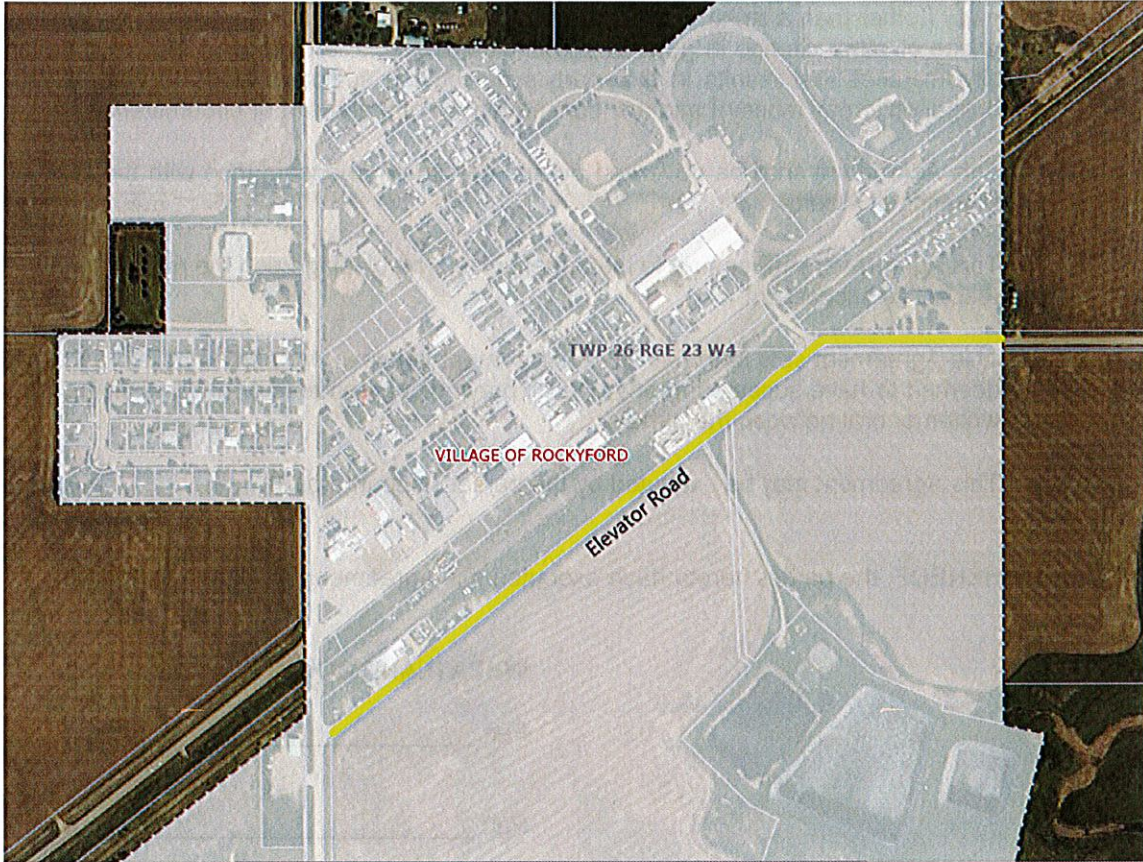
Per: _____

c/s

Per: _____

SCHEDULE "A"

Elevator Road (green)



REQUEST FOR DECISION



Subject: Bylaw 2025-001 Residential Tax Incentive Bylaw

Prepared By: Lori Miller

Council Meeting Date: February 12, 2025

Agenda Item: 8E.

Background: At the last meeting I was directed to bring a “Residential Tax Incentive” bylaw to this meeting. I searched through other municipalities to find a bylaw that I thought could work for us.

Options: 1. Council can direct Administration to make any changes they would like to the bylaw.
2. Council can give all readings to the bylaw.

Financial Implications: N/A

Communication: N/A

Recommendation: That Council give first and second reading to Bylaw 2025-001.
That Council give permission to proceed to third and final reading of Bylaw 2025-001.
That Council give third and final reading to Bylaw 2025-001.

BYLAW NO. 2025-001

VILLAGE OF ROCKYFORD PROVINCE OF ALBERTA

A BYLAW OF THE VILLAGE OF ROCKYFORD IN THE PROVINCE OF ALBERTA, TO ESTABLISH A RESIDENTIAL TAX INCENTIVE.

WHEREAS pursuant to the provision of *Section 347 (1) of the Municipal Government Act, RSA 2000, Chapter M-26*, Council may by bylaw cancel, reduce, refund, or defer taxes if it is considered equitable to do so, or phase-in increases or decreases from the preparation of a new assessment;

WHEREAS pursuant to the provision of *Section 347 (1) of the Municipal Government Act, RSA 2000, Chapter M-26*, and amendments thereto, the Council of the Village of Rockyford deems it equitable to provide for a Bylaw to implement "Residential Tax Incentive";

NOW, THEREFORE, be it resolved that the Council of the Village of Rockyford, in the Province of Alberta, duly enacts as follows:

1. SHORT TITLE:

1.1. This Bylaw may be referred to as the "Residential Tax Incentive Bylaw."

2. PURPOSE:

2.1. The purpose of this Residential Tax Incentive Bylaw is to;

2.1.1. Allow tax incentives for Exemptions from taxation under Part 10, Division 2 of the *Municipal Government Act* for Qualifying Properties in the Village of Rockyford that meet the requirements of this Residential Tax Incentive Bylaw.

2.1.2. Establish an incentive program to develop Residential dwellings and create a positive environment for residential construction.

3. DEFINITIONS

3.1. In this Bylaw, unless the context otherwise requires:

3.1.1. "Act" means the *Municipal Government Act, RSA 2000, Chapter M-26*, as amended from time to time;

3.1.2. "Administration" means the administrative and operational arm of the Village comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;

3.1.3. "Applicant" means a person who applies for an Exemption or their Agent as authorized by the land owner through an agent authorization or director's resolution;

3.1.4. "Application Fee" means the fee established by this Bylaw to be paid at the time an application is submitted pursuant to this Bylaw;

- 3.1.5. "Assessed Person" means an assessed person as that term is defined under Section 284(1)(a) of the Act;
- 3.1.6. "Chief Administrative Officer" or "CAO" means the chief administrative officer as appointed by Council, including the CAO's delegate;
- 3.1.7. "Complete Application" means an application submitted pursuant to this Residential Tax Incentive Bylaw that includes the Application Fee and the Application Form as set out in Schedule "A" attached hereto;
- 3.1.8. "Council" means all the councillors of the Village, including the Chief Elected Official for the Town;
- 3.1.9. "Dwellings or Units" means self-contained living premises with cooking, eating, living, sleeping and sanitary facilities for domestic use for one or more individuals but does not include travel trailers, motor homes, recreational vehicles, or other mobile units, hotel, motel, dormitory, boarding house, or similar accommodation, as defined in the Village of Rockyford Land Use Bylaw;
- 3.1.10. "Exemption" is an exemption from taxation for Residential Property as provided in Part 10, Division 2 of the Act. For purposes of clarity, the exemption from taxation applies only to taxes imposed by the Village under Part 10, Division 2 of the Act and not any Provincial requisitions;
- 3.1.11. "Expansion" means development that adds to an existing Structure to increase the Structure's physical space;
- 3.1.12. "Residential " as per this Bylaw, means a property that is located in the Village of Rockyford zoned R1 – Residential Single Unit Detached under the Land Use Bylaw;
- 3.1.13. "New Construction" means the construction of a new Structure to establish a Residential building as defined within the Village of Rockyford Land Use Bylaw;
- 3.1.14. "Qualifying Property" means a Structure that is the subject of the New Construction or an Expansion;
- 3.1.15. "Structure" means a structure as that term is defined in s 284(1)(u) of the Act;
- 3.1.16. "Tax Incentive Agreement" means a written agreement setting out the terms and conditions for an Exemption for the Qualifying Property; and
- 3.1.17. "Village" means the Village of Rockyford in the Province of Alberta.

4. CRITERIA FOR EXEMPTION:

- 4.1. Eligibility for a Residential Tax Incentive under this Bylaw requires the following criteria:

4.1.1. \$175,000.00 increase in the assessed value of the Qualifying Property from the previous year resulting from New Construction or an Expansion; and

4.2. To qualify for an Exemption, the Qualifying Property must meet the following criteria:

4.2.1. The Qualifying Property must be located within the geographical boundaries of the Village;

4.2.2. The Qualifying Property must be zoned "*Residential Single Unit Detached – R1*" as per the Village of Rockyford Land Use Bylaw;

4.2.3. The development of the Qualifying Property must qualify as New Construction or Expansion;

4.2.4. All required Village development approvals concerning the development of the Qualifying Property must have been issued.

4.3. Concerning the Qualifying Property, only one agreement per four-year period is allowed.

4.4. Tax exemptions apply to the municipal portion of property taxes only.

4.5. To apply for an Exemption, an Applicant must meet the following criteria:

4.5.1. The Applicant must be the Assessed Person for the Qualifying Property that is the subject of the application; and

4.5.2. The Applicant must have no outstanding monies owing to the Village of Rockyford; and

4.5.3. The Applicant must submit a Complete Application in accordance with the terms of this Bylaw.

5. APPLICATION FOR AN EXEMPTION:

5.1. Applicants must submit a Complete Application to the CAO or delegate. The application form is attached in "Schedule A"

5.2. The Application Fee is \$100.00.

5.3. Complete Applications must be received by May 15th, of the year in which the requested Exemption is to commence.

5.4. Applications for past years' Expansion or New Construction will not be eligible in accordance with section 5.3.

5.5. Complete Applications may be considered and approved in accordance with the criteria of this Residential Tax Incentive Bylaw before construction on the Qualifying Property is complete. However, the Exemption will not apply until all construction on the Qualifying Property is complete and the development is inspected and approved for occupancy.

- 5.6. Notwithstanding the Complete Application requirements set out in this Bylaw, the CAO may require any additional information that, at the discretion of the CAO, is necessary to complete the application.
- 5.7. The CAO or designate will advise Applicants in writing if their application is accepted for consideration. Applications accepted for consideration shall become the property of the Village and may not be returned.
- 5.8. The CAO has the discretion to reject applications that are incomplete or illegible.
- 5.9. Applicants whose applications are returned as incomplete or illegible may resubmit an application provided it is received by the deadline provided in section 5.3 of this Bylaw.
- 5.10. The CAO will advise Applicants in writing with reasons if their application is rejected.

6. CONSIDERATIONS OF APPLICATIONS

- 6.1. Administration shall review the Complete Application to determine if it meets the criteria and requirements for an Exemption and provide a written report with recommendations to Council.
- 6.2. Council shall review the Complete Application and Administration's report and may:
 - 6.2.1. Pass a resolution directing Administration to enter into a Residential Tax Incentive Agreement; .or
 - 6.2.2. Pass a resolution refusing the Complete Application.
- 6.3. A resolution directing Administration to enter into a Residential Tax Incentive Agreement must include the following:
 - 6.3.1. The taxation years to which the Exemption applies;
 - 6.3.2. The legal land description; and
 - 6.3.3. Property owner's name.
- 6.4. A Residential Tax Agreement shall be honoured notwithstanding this Bylaw being amended or repealed after entering into such an agreement,
- 6.5. A resolution passed under section 6.2.2. refusing an application must include the reason(s) for refusal.
- 6.6. Administration shall provide written notice of a refusal to an Applicant, including the resolution passed under section 6.2.2.

7. TAX INCENTIVE AGREEMENT

7.1. Where Council has passed a resolution approving an Exemption, Administration shall draft a Tax Incentive Agreement in accordance with the resolution of Council.

7.2. A Tax Incentive Agreement must outline the following:

7.2.1. The taxation years to which the Exemption applies, which must not include any taxation year earlier than the taxation year in which the Exemption is granted;

7.2.2. The extent of the Exemption for each taxation year to which the Exemption applies;

7.2.2.1. First Year - 75% Property Tax Exemption

7.2.2.2. Second Year- 50% Property Tax Exemption

7.2.2.3. Third Year-25% Property Tax Exemption

7.2.3. A deadline for submission of proof that the Qualifying Property has been approved for occupancy.

7.2.4. Any criteria in section 4 which formed the basis of granting the Exemption and taxation year or years to which the requirements apply, all of which are deemed to be a condition or conditions of the Residential Tax Incentive Agreement. The breach of which will result in the cancellation of the Exemption for the taxation year or years to which the criteria applies;

7.2.5. In the event of a cancellation pursuant to Section 8 of this Bylaw, any monies owed to the Village shall be immediately paid by the applicant; and

7.2.6. Any other conditions Administration deems necessary and the taxation years(s) to which the condition applies. Residential Tax Incentive Agreements shall be executed by the chief elected officer, their delegate, and the CAO.

8. CANCELLATION OF TAX INCENTIVE AGREEMENT:

8.1. If at any time after an Exemption is granted, Administration determines that the Applicant or their application:

8.1.1. Did not meet or ceased to meet any of the applicable criteria in Section 4, which formed the basis of granting the Exemption;

8.1.2. Tax arrears are owing with respect to the Qualifying Property; or

8.1.3. That there was a breach of any condition of the Residential Tax Incentive Agreement,

8.1.4. Administration shall recommend to Council, and Council may, by resolution, cancel the Exemption for the taxation year or years in which the criterion was not met or to which the condition applies.

8.2. A resolution passed by Council pursuant to section 8.1 must include reasons and identify the taxation year or years to which the cancellation applies.

8.3. Administration shall provide written notice of cancellation to an Applicant, including the resolution passed under section 8.1.

9. REVIEW OF DECISION:

9.1. Where Administration has rejected an Application on the basis that it needs to be completed, Applicants may apply to Council within 15 business days of receiving notice of the refusal to review the decision to reject the application.

9.2. Applicants may apply to Council within 15 business days of receiving a Residential Tax Incentive Agreement to review the Agreement on the limited issues of whether it follows the direction of Council. Council may revise the Residential Tax Incentive Agreement or provide direction to Administration to revise the Tax Incentive Agreement in accordance with Council's initial resolution.

9.3. Applicants may apply to Council within 15 business days of receiving a notice of cancellation to review the cancellation, and Council may uphold or revoke the cancellation.

10. REVIEW OF BYLAW:

10.1. This bylaw shall be reviewed by Council in a public Council meeting at least every second year from the date of passing of the bylaw for the purpose of assessing whether to amend or repeal the bylaw.

11. SEVERABILITY:

11.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this Bylaw is deemed valid.

12. EFFECTIVE DATE:

12.1. This Bylaw shall come into force and take effect upon receiving the third reading.

READ the first time this _____ day of _____, 2025.

READ a second time this _____ day of _____, 2025

READ a third and final time this _____ day of _____, 2025

Mayor

Administrator

SCHEDULE "A"
Application Form for Residential Tax Incentive
Pursuant to the Residential Tax Incentive Bylaw No. 2025-01

Applicant & Authorized Agent Information:

Applicant Name:	
Mailing Address:	
Authorized Agent Name: <i>(if applicable)</i>	
Authorized Agent Address: <i>(if different from above)</i>	
Email Address:	
Phone Number:	
Registered Corporate Name <i>(if applicable):</i>	
Corporate Registry Office Address of Applicant:	

The Applicant is applying for a three-year tax incentive for:

- New Construction
 Expansion

Physical address of Assessed Property:	
Legal Description of Assessed Property:	
Property Tax Roll number:	
Development Permit number:	
Assessed property value of previous year:	
Assessed property value of current year:	
Type and number of units or dwellings being built:	

Date construction will be completed:	
Date Qualifying Property is expected to be approved for occupancy:	

Describe, or append, an explanation of your Exemption and how you meet the criteria for the tax incentive programs listed above:

Indicate if the application includes the following:

- Application Fee (\$100.00 required)
 Agent Authorization Form/Directors' Resolution (if applicable)
 Photos (optional)
 Other materials (optional)

_____ Date of the Application

_____ Signature of Applicant (or Applicant's Agent)

_____ Print Name of Applicant (or Applicant's Agent)

FOR OFFICE USE ONLY

_____ DATE THE APPLICATION WAS RECEIVED

_____ NAME OF RECIPIENT

Note:

Complete applications must be received by May 15th of the year when the requested Exemption is to commence.

Applications and materials may be included in reports to Council and Council agenda packages. All Qualifying Properties may be subject to inspection by the Village Administration to ensure the validity of the application.

Personal Information required by the Village of Rockyford application forms is collected under the authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be included in reports that are available to the public as required or allowed by legislation.

REQUEST FOR DECISION



Subject: Municipal Administration Leadership Workshop

Prepared By: Lori Miller

Council Meeting Date: February 12, 2025

Agenda Item: 8F.

Background: The Municipal Administration Leadership Workshop (MAWL) is being held in Kananaskis May 13-16th. I attended this workshop the last two years and obtained some very good information. I was also able to network with several other CAO's and made some great connections that I now can reach out to for help when required. I would like to be able to attend this workshop again this year.

Options: 1. Council can approve the attendance of Administrator Miller at the MAWL May 13th-16th.
2. Council can deny the request by Administrator Miller to attend the MAWL May 13th – 16th.

Financial Implications: Approximately \$1700 including workshop costs, hotel, meals, and mileage.

Communication: N/A

Recommendation: That Council approves the attendance of Administrator Miller at the Municipal Administration Leadership Workshop.

ACCOMMODATION

When making your reservation, identify that you are attending the SLGM hosted workshop.

When booking your accommodations, please quote conference booking: **SLGM2025**

Book early as there is limited availability at these rates.

POMEROY KANANASKIS MOUNTAIN LODGE
 ph.1.833.440.1964
 \$246 (plus applicable tax)
 click [HERE](#) to book online

TO REGISTER & SELECT YOUR SESSIONS FOR THE 2025 MOUNTAIN REFRESHER CLICK [HERE](#)

FEES — (all fees are plus GST)

Pre-Workshop Forum & Mountain Refresher (Sunday, May 11 to Thursday, May 15)	on or before March 1 – \$1,492 after March 1 – \$1,812
3 Day Pre-Workshop Forum (Leadership at the Apex) (Sunday, May 11 to Tuesday, May 13)	on or before March 1 – \$992 after March 1 – \$1,312
2 nd Day Mountain Refresher (Tuesday, May 13 to Thursday, May 15)	on or before March 1 – \$649 after March 1 – \$749

FEES INCLUDE:

- Welcome Reception
- Coffee Breaks & Lunch
- Awards Banquet (additional banquet tickets \$50 each)

CANCELLATIONS:

- Accepted until April 21, 2025, with a \$100 administration fee deduction
- COURSE MATERIAL:
- Available [ONLINE](#) early May prior to the workshop

Dont Believe Everything you Think ...

Why Being RIGHT is often WRONG

Hugh Culver, author, speaker, coach and athlete. Hugh speaks and writes about getting stuff done and the art of growing younger.

In our haste to being right, the conclusions we jump to are often just plain wrong. Sometimes hilariously wrong. But buried in the unintended faux pas is often a precious insight into the nature of who we really are.

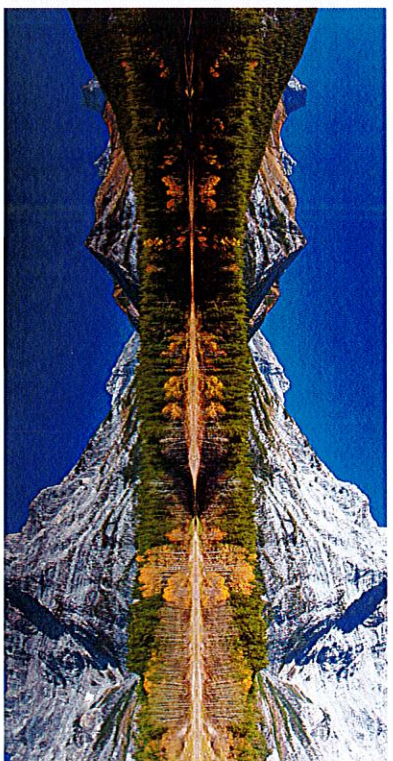
BRING YOUR PARTNER ALONG FOR AN EXCITING ADVENTURE IN KANANASKIS VILLAGE!

We're planning some fantastic activities, including a unique Kananaskis Scramble (like a Texas scramble), serene horseback riding, invigorating hikes, and perhaps even a mountain climb if Horacio Galardi is in town!

Click [HERE](#) for more information and prices. Get ready for a memorable experience!



The Society of Local Government Managers of Alberta
 Box 308, 4625-54 Avenue
 Brudenheim, AB T0B 0S0



Register Today!
 Registrations received before March 1, will be eligible for the early bird draw.

Three nights accommodation at the Pomeroiy Kananaskis Mountain Lodge Kananaskis Village.



Leadership

Municipal Administration
 Workshop
 May 13 to 16, 2025

Join us for our pre-workshop forum!

LEADERSHIP AT THE APEX: Are you ready?

Solution Seeking in Local, Regional & Indigenous Government

Hosted by the Society of Local Government Managers

Senior managers in local, regional, Metis or Indigenous government - join our civic thought leaders for an executive session with colleagues to share ideas, apply tools, and enhance your skills to ensure you, your team and your organization are ready for:

- Getting off to a good start after the election
- Managing risk exposure and procedural certainty
- Aligning strategic expectations with organizational capacity
- Developing leadership potential of yourself and others
- This is not a panel nor a 'talking head' program - our mentors will present concepts, practices and tools, join table discussions, and be available for one-on-one chats.
- Don Lidstone - Lidstone & Company Barristers & Solicitors
- Dr. Gordon McIntosh - Gordon A. McIntosh Inc.
- This session will include contemporary concepts, a tool kit and activities to:
 - Address 'real time' matters facing you and your organization
 - Leverage the leadership potential of council and administration (& you)
 - Facilitate proactive efforts to enhance organizational performance
 - Assess the effectiveness of current systems, plans and processes.
 - Help elected officials and staff navigate their relationship

This learning opportunity is for aspiring, new and current supervisors, managers, and CAO's as well as CAO's coaching the leadership development of others.

Dr. Gordon McIntosh has received wide acclaim for providing a learner-based approach that is practical, energized and fun too!

Our Civic Thought Leaders

- Tracey Lorenson - CivicExcellence
- George Cuff - George B. Cuff & Associates

Pre-workshop
 Three day course
 Sunday, May 11, 6:30pm to 8:30pm
 Monday, May 12 8:30am to 4:30pm
 Tuesday, May 13 8:30am to 12:30pm

Program Lead
 Dr. Gordon McIntosh has 40 years of management, education, and consultancy experience.

He has delivered over 1,500 training sessions involving 140,000 civic officials throughout Canada and overseas. Participants affirm that the dynamic sessions enable them to make an immediate leadership difference back at their organization.

You won't want to miss the

Trade Show

(Starts at 6:00pm)

Welcome Reception

Tuesday, May 13

6:30pm to 10:00pm

Convention Centre
Pomeroy Kanassaks
Mountain Lodge

Tuesday May 13

Leading Your Teams Through Complex Change - Mastering the Art of Credible Leadership in Local Government

1:30pm to 4:30pm
Presenter: Suzanne Gibson, Suzanne Gibson & Associates

Join this energizing learning session to learn how a well-run organization can effectively navigate fast-paced and turbulent change.

Facilitated by Suzanne Gibson, you will identify and reflect on the complex changes they are experiencing in the municipal landscape. You will learn about and apply two key frameworks and one powerful tool to understand better the impact of change on the people around us and how to respond more proactively. You will also gain insights and wisdom from your peers.

This engaging workshop invites you to pause, take stock, and reflect on how you and your teams can perform better in complex and changing environments. You will leave the session with concrete strategies, approaches, and actions to help you navigate change with greater finesse and success. This includes identifying change management strategies that support a team approach to moving through transition with confidence and success.

Trade Show

6:00pm to 10:00pm

Welcome Reception

6:30pm to 10:00pm

The Trade Show and Welcome Reception offers an outstanding opportunity to connect with a select group of specialized professionals from across the province. Networking with colleagues from across the province.



Wednesday, May 14

Managing Public Conversations/Controversy

9:00am to 12:00 noon or 1:30pm to 4:30pm
Presenter: Todd Hight, Clerk/ICB & Capilano University

With public discourse and politics becoming increasingly polarized and acrimonious, managing public conversations and controversy is an essential skill for local government managers. This session offers practical tools for navigating these challenges with confidence and professionalism. Through a combination of case studies and small-group activities, participants will generate and strategize on potential responses, and (with a bit of luck) resolving conflict.

Understanding the Changing Demographics of Ratepayers

9:00am to 12:00 noon or 1:30pm to 4:30pm
Presenter: Brenda Robinson, The Robson Group

Adapting to a Diverse and Evolving Customer Base
This workshop provides an opportunity to look at the changing demographics of ratepayers. Key trends include an aging population, increased diversity, and the choices people make regarding rural and urban living. This workshop delves into the changing nature of modern ratepayers, including:

- Consumption patterns
- Technological expectations
- Social behaviours
- Family dynamics
- Economic indicators

This session will look at strategies to engage, involve and include ratepayers through tailored communication and service models. Participants will leave with an action plan for implementing these strategies, including:

- Key Demographic Trends
- Impact of Aging Population
- Increased Diversity
- Rural to Urban Migration, to name a few

AI: Empowering Local Governments
9:00am to 12:00 noon or 1:30pm to 4:30pm
Presenter: Charal Riecoy and Dan Buck, Altavil

This session provides an overview of artificial intelligence (AI), covering its definition, how it differs from machine learning, and emerging trends. It will also explore the evolving policy and regulatory landscape, highlighting the legal and ethical considerations for implementing AI in government.

Led by experts from Altavil, an Edmonton-based AI company with extensive experience in deploying AI solutions for various levels of government, the workshop will share insights on cutting-edge AI trends and practical applications of AI in the public sector.

Designed for all audiences, regardless of technical background, this workshop offers a valuable opportunity to understand AI's transformative potential and its impact on delivering services to its citizens.

Flexible Work Arrangements

1:30pm to 4:30pm
Presenter: Jan Fox, The Robson Group

Empowering Your Workforce for the Future
This workshop explores the various types and benefits of flexible work schedules, including remote work, compressed work weeks, and job sharing. Participants will explore current research and best practices to understand the advantages of flexible work arrangements, including:

- Increased productivity
- Improved work-life balance
- Enhanced talent recruitment and retention. It will also address potential challenges and offer strategies to address these, such as:

- Types of Flexible Work Arrangements
- Current Research, Perspectives and Trends
- The Importance of Staff Engagement, to name a few

Managing Election Surprises

1:30pm to 4:30pm
Presenter: TBA, Alberta Municipal Affairs

Destination Election 2025: Navigating the Demons and Bumps in the Road
Have you ever found yourself knee-deep in an important project, only to have things go sideways because of unexpected hiccups?

It's like planning a road trip and hitting a detour you didn't see on the map.

In this session, we will discuss why project risk management will be so important for the 2025 general election, touching on various aspects including anticipating potential surprises, and having a plan to navigate and mitigate the inevitable bumps in the road. We will also sprinkle in real-life examples and anecdotes to make the presentations feel more tangible. By understanding potential risks upfront, you can develop a strategy to handle whatever comes your way.

Thursday, May 15

Legal Stream: Speak Up! Public Participation Under the Municipal Government Act

9:00am to 12:00 noon

Presenter: Daina Young Partner, RMRF LLP

This session will explore the different ways members of the public can participate in the municipal decision making process under the *Municipal Government Act*, with an emphasis on public hearings and petitions.

Topics of discussion will include evolving judicial attitudes towards public hearings, the importance of a "record of proceedings", and how the *Municipal Affairs Statutes Amendment Act, 2024* (Bill 20) has changed the rules for municipalities in relation to planning bylaws and public hearings. The session will also provide an overview of key considerations in relation to the petition process.

Small Wins — Why Little Steps are the Path to Big Rewards

9:00am to 12:00 noon

Presenter: Hugh Oliver, Author, Speaker, Coach

We all experience resistance. We want to move forward on a project or goal but are stalling thinking of everything that might go wrong or all the steps to complete. Instead of progress we procrastinate, adding to a long list of opportunities and a growing belief that we are not good at this.

Small Wins is about progress, not perfection, and taking one step forward without having full confidence in all the steps.

This is an invitation to ask better questions and being willing to accept the uncertainty that comes with taking bold action. Each step forward - however small - fuels momentum that makes the next action easier. Just as a flywheel spins under its own inertia, small wins in one area can lead to Small Wins in all areas of life. Core messages such as: "Why we experience resistance and the cost of not acting"; "How to move forward by experimenting to make the process feel more challenging old assumptions"; to name a few.

R & R: Revisiting & Reinventing the Basics of Municipal Management — Building a C

9:00am to 12:00 noon

Presenter: TBA, Alberta Municipal Affairs

Councillor Orientation: Charting the Course for Your New Council's Success
The overarching purpose and importance of an orientation session is to ensure elected officials understand their role in governance and municipal service delivery. By providing your new council with the information they require to get off to a good start and govern successfully, administrative staff can build trust from the get-go, establish a strong council/CAO working relationship and ensure council has confidence in administration's abilities.

This engaging and interactive session will discuss the new legislative requirements for councillor orientation and highlight best practices that will result in a smooth and effective council onboarding experience for all involved.

Lessons From a Leadership Instructor Turned Senior Leader

9:00am to 12:00 noon or 1:30pm to 4:30pm

Presenter: D. Martin Washington, University of Alberta

D. Washington has spent more than 25 years of his life researching, teaching, and consulting on best leadership practices. He has also written three books aimed at helping leaders achieve their "best self". For the past two years he has been in a senior leadership role at the University of Alberta as the College Dean / Vice Provost for Social Sciences and Humanities which encompasses 500 Professors and more than 10,000 students. Participants will share their own leadership stories and explore the unique challenges and wonderful connections between leadership coach Marvin and senior leader D. Martin.

During the session he will share some insights from those "conversations".

Legal Stream II: Managing Disputes with Contractors and Consultants

1:30pm to 4:30pm

Presenter: Sean Ward, Partner, RMRF LLP

This session will explore common problems and disputes that arise during the performance of municipal contracts, including in relation to delays, claims for increased compensation, liens, bankruptcies and other defaults. The session will offer advice to assist in managing those disputes as they arise, as well as tips in drafting contracts to help mitigate such risks before they arise. The session will also discuss mediation and arbitration processes and the benefits and drawbacks of resolving disputes outside of the traditional court process.

Reclaiming the Clock — Getting More of the Right Stuff Done

1:30pm to 4:30pm

Presenter: Hugh Oliver, Author, Speaker, Coach

Reclaiming the Clock is an exciting approach to getting beyond survival and excelling at getting the right stuff done. Oliver's proven Plan like a Pilot model provides a planning framework for getting work done while managing the inevitable interruptions of everyday life.

Based on Hight's best-selling book *Give Me A Break*, this popular program provides a simple roadmap delegates can follow long after the event is over. Many graduates apply these lessons to improve their physical, mental and mental health. Actionable lessons:

- The real cost of distractions and poor planning
- How to Plan like a Pilot with a weekly Flight Plan
- Why time blocking helps overcome procrastination.
- How to automate progress with healthy habits.

R & R: Revisiting & Reinventing the Basics of Municipal Management — Coaching for Conflict

1:30pm to 4:30pm

Presenter: TBA, Alberta Municipal Affairs

"So...tell me a story...but let me stay above the fray"
Do you find that other people keep bringing you into their conflicts, but it has nothing to do with you? Do you want to be able to help them resolve their issue without stepping into the fray? Come join us to learn some tips and tools to coach your colleagues to deal more effectively with their own conflict situations without getting caught in the middle. In this workshop, we will introduce you to a coaching model to give you the skills to help people get clarity on what their issues are, deescalate the conflict and coach them through to resolving the matter themselves.



Jan 27, 2025

Dear Rockyford Council Members

I hope this letter finds you well. I am writing to you as the Wheatland Housing Management Body (WHMB) regarding our application to build a new senior's lodge in Strathmore, Alberta.

First and foremost, I would like to commend the government for its continuous efforts in addressing the needs and concerns of our community. Your dedication and service are highly appreciated by all residents. However, I feel compelled to bring to your attention the pressing issue of a new lodge, which has significant implications for seniors and our community.

Senior's lodging is an important and necessary service. Research has demonstrated a clear need to address our aging population; with the baby boom front end now 80, our waitlists will rise exponentially.

Please be advised that WHMB is ready, we have:

- Secured seed funding from Canada Mortgage and Housing Corporation that supported advancement of the project to its current state of readiness
- Worked diligently to advance drawings and specifications, while continuing to adapt to the changing energy and accessibility requirements of CMHC for fund stacking.
- Advanced the budget, certified 'Class B', managing ongoing inflationary pressures, and CMHC adjusted requirements.
- Advanced the project to meet all requirements for our development permit submission
- Secured major funding commitments from all our member municipalities that exceed the requirements of the Alberta Housing Partnership Program (AHPP).
- Prepared our application for the CMHC Affordable Housing Fund that also exceeds the program requirements (contingent upon AHPP to advance).

This "shovel ready" project can be in the ground this year with the approval of our AHPP application.

In light of the above, I respectfully urge you to support our initiative with your colleagues. I am confident that, with your leadership and commitment, we can get our new lodge built.

Thank you for your time and consideration. I look forward to your positive response.

Yours sincerely,

Glenn Koester
Wheatland Lodge Board Chair

January 28, 2025

To the Mayor and Council
Village of Rockyford
PO Box 294
Rockyford, Alberta T0J 2R0

Ladies and Gentlemen:

RE: 2024 ANNUAL AUDIT OF VILLAGE OF ROCKYFORD

We have been engaged to provide the following services for the Village of Rockyford for the year ending December 31, 2024:

- Audit the consolidated statement of financial position and the related consolidated statement of operations, the consolidated statement of changes in net financial debt and the consolidated statement of cash flows
- Audit of the Municipal Financial Information Return
- Preparation of the corporate income tax return and associated schedules

We are pleased to provide the following report relating to our audit of the financial statements for the Village of Rockyford. The matters identified are included in this report which has been prepared solely for the information of the Council and is not intended for any other purpose. As such we accept no responsibility to a third party who uses this report. Our report is intended to assist the Council in fulfilling its obligation with respect to the 2024 financial statements. We would be pleased to further discuss any of the issues addressed in the report or any other issue which may be of interest or concern.

Yours truly,

AVAIL LLP



Calvin Scott, CPA, CA

Enclosure

I. Purpose and Scope of Examination

Management, with the oversight of those charged with governance, is responsible for the preparation of the financial statements and accompanying notes. Avail LLP will advise management about appropriate accounting principles and their application and assist in the preparation of the financial statements, but the responsibility for the financial statements remains with management. This includes responsibilities related to internal control, such as designing and maintaining accounting records, selecting and applying accounting policies, safeguarding assets and preventing and detecting fraud and error.

Our responsibility as auditors is to report to the Council whether these financial statements present fairly, in all material respects, the financial position and results of operations and cash flows in accordance with Canadian public sector accounting standards. This audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatements. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

Our audit includes:

- Assessing the risk that the financial statements may contain misstatements that, individually or in the aggregate, are material to the financial statements taken as a whole; and
- Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

As part of our audit, we will obtain a sufficient understanding of the business and the internal control structure of Village of Rockyford to plan the audit. This will include management's assessment of:

- The risk that the financial statements may be materially misstated as a result of fraud and error; and,
- The internal controls put in place by management to address such risks.

Since our audit does not involve a detailed examination of all transactions, it could not necessarily be expected to detect all misstatements, particularly intentional misstatements concealed through collusion. The discovery of such irregularities may, of course, result from our examination and, if so, we will report on any such significant matters to you.

Audit Committee (or Equivalent) Members' Responsibilities

The audit committee's (or equivalent) role is to act in an objective, independent capacity as a liaison between the auditors, management and the Mayor and Council, to ensure the auditors have a facility to consider and discuss governance and audit issues with parties not directly responsible for operations.

The audit committee's (or equivalent) responsibilities include:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with the auditors as necessary and prior to release and approval of financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the auditors with appropriate levels of management, and reporting back to the auditors their findings;
- Making known to the auditors any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the financial statements or auditor's report;
- Providing guidance and direction to the auditors on any additional work they feel should be undertaken in response to issues raised or concerns expressed;

- Making such enquiries as appropriate into the findings of the auditors with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls; and
- Reviewing the draft financial statements prepared by management, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness, and approve same to be passed to the Council for approval.

II. Communication with the Council

In accordance with the auditing standard "communications with those having oversight responsibility for the financial reporting process", the following matters are recommended to be communicated to the Council prior to the completion of the audit.

Matters to be Communicated	Reference/Comment
1. Management and the Auditors' Responsibility Under Generally Accepted Auditing Standards	Discussed under the heading "Purpose and scope of examination."
2. Planning	<p>Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the financial statements to an appropriately low level. This means that we focus our audit work on higher risk areas that have a higher risk of being materially misstated.</p> <p>Materiality in an audit is used to:</p> <ul style="list-style-type: none"> • Guide planning decisions on the nature and extent of our audit procedures; • Assess the sufficiency of the audit evidence gathered; and • Evaluate any misstatements found during our audit. <p>Materiality is defined as: Materiality is the term used to described the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgment in the particular circumstances.</p> <p>We plan to use a materiality of \$40,000. The materiality used in the prior year was \$40,000.</p> <p>In responding to our risk management, we will use a combination of tests of controls, tests of details and substantive analytical procedures. The objective of the tests of controls is to evaluate whether certain controls operated effectively. The objective of the tests of details is to detect material misstatements in the account balances and transaction streams. Substantive analytical procedures are used to identify differences between recorded amounts and predictable expectations in larger volumes of transactions over time.</p>
3. Timing of the Audit Engagements	<ul style="list-style-type: none"> • January 28/29, 2025 - fieldwork at your location • April 9, 2025 - council meeting to approve financial statements • May 1, 2025 - deadline for submission to Municipal Affairs



<p>4. Illegal Acts, Intentional Misstatements, Fraud and Errors</p>	<p>Our auditing procedures, including tests of your accounting records, are limited to those considered necessary in the circumstances and would not necessarily disclose all illegal acts, fraud, intentional misstatements or errors should any exist. We will conduct the audit under Canadian generally accepted auditing standards (GAAS), which include procedures to consider (based on the control environment, governance structure and circumstances encountered during the audit), the potential likelihood of fraud and illegal acts occurring.</p> <p>These procedures are not designed to test for fraudulent or illegal acts, nor would they necessarily detect such acts or recognize them as such, even if the effect of their consequences on the financial statements is material. However, should we become aware that an illegal or possible illegal act or an act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate this information directly to the audit committee (or equivalent).</p> <p>It is management's responsibility to detect and prevent illegal actions. If such acts are discovered or audit committee members become aware of circumstances under which the municipal administration may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.</p>
<p>5. Major Issues Discussed with Management that Influence Audit Appointment</p>	<p>No major issues were discussed with management prior to our appointment as auditors.</p>
<p>6. Written Representations from Management</p>	<p>At the conclusion of the audit, prior to the release of our auditors' report, we will request that management provide us with written representation that it has fulfilled its responsibility for the preparation of the financial statements and that it has provided us with the required information for us to complete our audit. We will not be able to provide an audit opinion if management does not provide this written representation.</p>
<p>7. Auditors' Independence</p>	<p>We provide you with the following to assist in your assessment of our independence:</p> <ul style="list-style-type: none"> • All partners and senior staff have confirmed that they do not hold any investment in the Village of Rockyford. • Financial statements issued by Avail LLP are subject to a partner review process. This process requires that a partner review items significant to the audit such as planning, materiality, application of GAAP and financial statement items and disclosure. • We are aware of no relationship between the Village and Avail LLP that, in our professional judgment, may reasonably be thought to bear on our independence.



Board Updates



January 25, 2025 Board Meeting Highlights

Policy Approval & Decision

Policies reviewed & approved:

- Appointment of Marigold Board Members Policy
- Records Management Policy

Library Service Points policies:

- Finance Policy
- Public Access to the Internet Policy

Financial Statements

Unaudited financial statements to December 31, 2024 were accepted as presented.

Marigold Board Orientation 2025

A Marigold Board Orientation Session will be held on **Tuesday, March 25, 2025** at **3:00 PM** virtually on TEAMS.

For more information or to schedule an individual session, contact CEO Lynne Price.

Library Staff & Board Trustee Satisfaction Survey

COO Laura Taylor presented an overview of the 2024 Library Staff & Board Member Satisfaction Survey.

Marigold management staff review the survey results to organize and address the comments, areas for improvement, and suggestions for change. See the attached "Library Staff & Board Member Satisfaction Survey Results 2024 Summary Results" for more details.

“ Thank you for all that “you” do to support member libraries. Not everything is visible or evident or “quantifiable,” but it is nevertheless very much appreciated. ”

“ A terrific team of professionals; it’s a pleasure to work in a library that is supported by the Marigold staff. ”



Upcoming Board Meetings:

Saturday, April 12, 2025 9:30 AM

Marigold Library System & Western Irrigation District Community Room, Strathmore

Saturday, August 23, 2025 9:30 AM

Marigold Library System & Western Irrigation District Community Room, Strathmore

Questions?

Contact CEO Lynne Price
lynne@marigold.ab.ca

Marigold Library System

B 1000 Pine Street
Strathmore Alberta, T1P 1C1 | 1-855-934-5334
marigold.ab.ca

Marigold Board Updates — January 25, 2025

COO Updates—Laura Taylor



Laura shared that the Friends of the Canmore Library donated \$5,000 to Marigold to purchase in-demand eBooks and eAudiobooks.

Demand for interlibrary loan of books, DVDs, and other library collection items continued to increase in 2024. An on-call Shipping & Receiving Clerk was hired due to increased workload and staff capacity. A full time position was also posted.

In January, Laura made a presentation to the High River Library Board, and recorded a digital presentation for the University of Alberta Master of Library Studies program.

CEO Updates—Lynne Price



Lynne presented Marigold's 2024 achievements to the Board. She acknowledged the Marigold Board contributions to reviewing policy and agreements, ensuring fiscal stewardship to members, and maintaining stability within the organization.

Staff were acknowledged for a successful Marigold Conference, establishing the Content Bank, evaluating the Value of Your Investment Reports, website enhancements, collections and IT projects, acquiring TRACpac+ and much more. See the addendum titled "2024 Highlights & Achievements" for a comprehensive list of achievements.

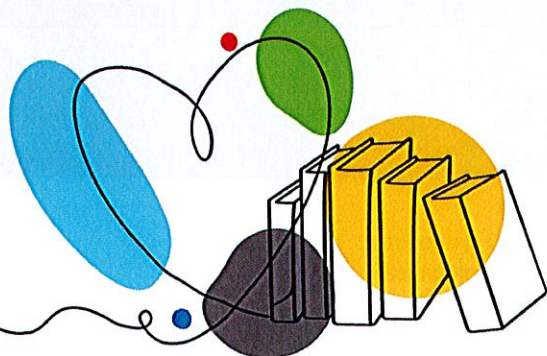
In 2025, Marigold will continue to work towards an effective and sustainable service model and seek new ways to engage with member library staff and local Library Boards.

Marigold Conference—Save the Date!

Balance, Books, and Belonging

Best Western Premier Calgary Plaza
Hotel and Conference Centre

MAY 26, 2025



Library Staff and Board Member Satisfaction Survey 2024 Summary Results

“Honestly, I thought about every question and I tried my best to be critical, but I absolutely think that the services and support are the best I have ever received.”

“Thank you for all that “you” do to support member libraries. Not everything is visible or evident or “quantifiable,” but it is nevertheless very much appreciated.”

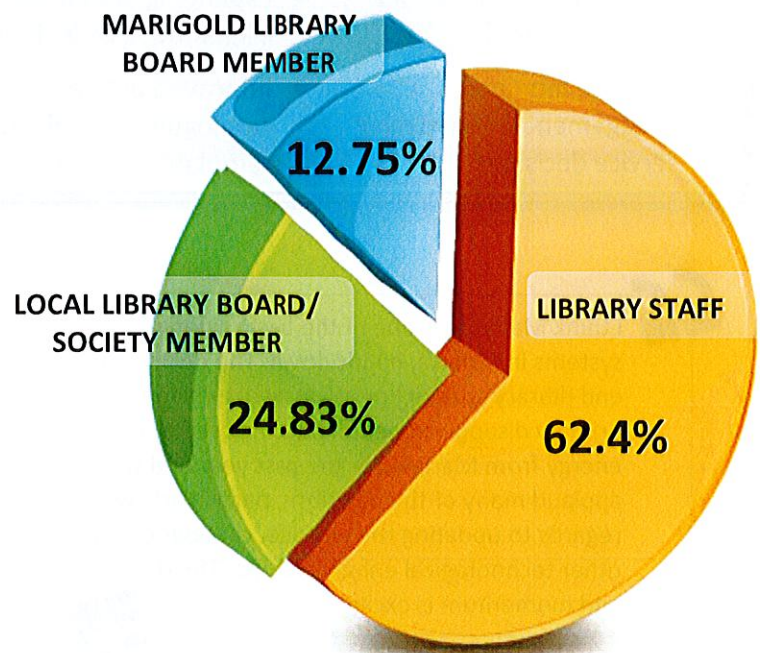
“A terrific team of professionals; it’s a pleasure to work in a library that is supported by the Marigold staff.”

The Marigold Library System Staff & Board Member Satisfaction Survey is distributed annually to the Marigold community including member library staff and volunteers, local library board and society members, and Marigold Library Board members. Marigold management staff review the results of the survey and identify strategies to improve or enhance services and support to Marigold stakeholders using the 2025 budget and “Connecting Communities: 2023-2025 Marigold Plan of Service” as guides.

This document provides an overview of the key findings and insights presented in the report.

Who responded:

Survey questions were answered by a total of 149 individuals— library managers, staff, volunteers, and board members.

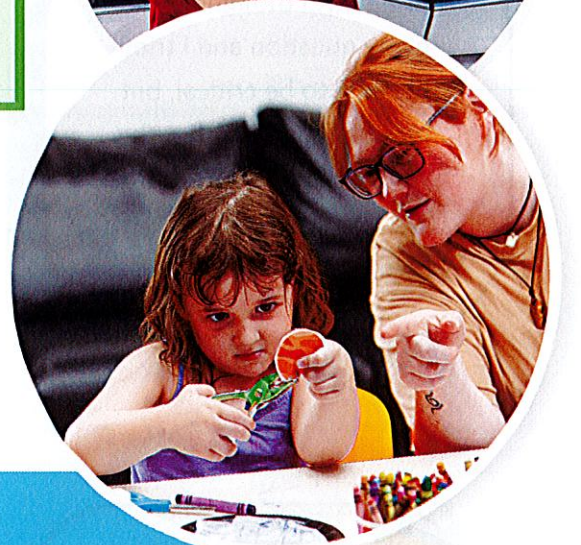


What library staff and board members love about Marigold:

- Marigold HQ staff
- The Marigold Library System Conference and training
- Increased member engagement, communications, and marketing
- Delivery services and the scope of shared collections available to patrons
- Professional support from HQ
- Onsite IT support and HelpDesk



“ I am really happy you brought back the PD newsletter! It is the best! I've found tons of relevant content both for myself and my staff this past year. ”



Ways that Marigold can enhance or modify service and support:

- Improve clarity around Marigold's core service offerings
- Increased networking opportunities with peers across Marigold
- Increase member engagement when making service decisions
- More training support for library staff and local boards, including reader's advisory for library staff
- Expanding eBook and eAudiobook collections
- Improved online library catalogue and website templates (in progress!)



“ I think Marigold is one of the best regional systems in Alberta, hands down. The decision to end [library specific] printing services is my primary disappointment. I have noticed a new energy from Marigold in the past year and would applaud many of the decisions, particularly with regards to updating the website, catalogue, and other technological enhancements. The direction and momentum is exciting. ”



2024 Highlights & Achievements Marigold Library System

2024 was a year of increased use at public libraries across Marigold Library System and a year focused on engagement and assessment for Marigold Headquarters. Across Marigold, patron demand increased the number of books, DVDs, video games, and more borrowed from library collections.

At the April 2024 meeting, the Board decided to proceed with the Municipal Affairs official population to invoice member levies going forward. While this reduced Marigold's revenue in 2024, the decision prioritized the needs of member municipalities and library boards and established a clearer process to inform budget planning for all stakeholders going forward.

Marigold reviewed service offerings in terms of funding and staff capacity, which led to the discontinuation of some services that were no longer viable or widely used. The decision to discontinue some services and when to do so were difficult to make. Despite these challenges, 2024 saw numerous accomplishments - big and small.

We increased member engagement with library managers, which led to responsive service expansion and the launch of new initiatives. A Content Bank was created to provide library staff with pre-made promotional materials and social media content for events like Freedom to Read Week and Canadian Library Month. Enhancements developed for the library websites in 2024 included Library Board Calendars and room booking software were implemented.

Many libraries increased their Library of Things collections, which allows patrons to borrow a variety of items that are hard to store or expensive, such as tools, sports equipment, cooking appliances, and hobby items like telescopes or pasta makers. Marigold adds this information into the library software so library users can quickly find the items and borrow them. Staff also collaborated with Airdrie staff and book suppliers to help ensure Airdrie's opening day collection will be ready for residents to borrow when their new facility opens in 2025!

The Marigold Library Board is a dedicated group of people who invest much time and complete a significant body of work each year to ensure the stability and fiscal health of our organization. We are grateful to the representatives appointed by our member municipalities to serve on the Marigold Board and for their contributions.

2024 saw the most well-attended Marigold Conference in our history. It was a great day of professional development and networking with 269 member library staff and trustees.

The Consultation team completed weeding projects in Cochrane and Chestermere, and inventory projects in Irricana, Linden, Okotoks, Youngstown, Oyen, High River, Banff and Bighorn.

The Delivery Services team continues to work behind the scenes, and library staff look forward to our van drivers' arrival at their library each week.

We rolled out an Ozobot coding kit, STEM kits, additional StoryWalks and more as part of Marigold's Kits & Games offerings at the request of member library staff. Library staff can borrow these items for local programming, which saves libraries additional costs and staff time. Our summer student, Emily Manderville, returned for another year of fun children's programs at a variety of member libraries. This year featured pirates, treasure hunts, and more!

Marigold also hosted three SAIT practicum students and welcomed the SAIT Library Technician class to headquarters for a tour in the fall. This is a valuable opportunity for students to learn about the collaboration and efficiency of regional library systems, and how we work closely with member libraries to support their service to their communities.

Since Marigold is a member of The Regional Automation Consortium (TRAC), library staff across the region participated in the investigation and recommendations for acquiring a new online library catalogue to improve the patron and library staff experience—TRACpac+ will be coming in the third quarter of 2025!

Marigold IT completed several important projects. They supported several libraries in construction and renovation projects, including Airdrie Public Library, Morrin Municipal Library, and Rumsey Community Library. Richard Kenig, Director of IT Services, has liaised with contractors, municipalities, and the Municipal Affairs Public Library Services Branch throughout these projects. IT staff completed the switches and UPS battery backup installations at all member libraries, which required overhauling our network design, updating appliances at each site, and swapping in new hardware. These projects will improve power quality, reliability, and monitoring at the sites where they have been installed, so IT staff can proactively respond to power interruptions.

Marigold staff collaborated with the other regional libraries to prepare the first Alberta library system salary survey. The salary survey provides library boards with comparative salary ranges for communities of different sizes and for different positions.

Looking ahead to 2025, we continue to work towards the most effective and sustainable service model. We will seek new forums for engagement and feedback from member library staff, and we aim to be proactive and responsive. We will seek new opportunities to collaborate and engage with our members and make a meaningful difference.

MISSION:

Empowering communities through exceptional library service and support.

VALUES:

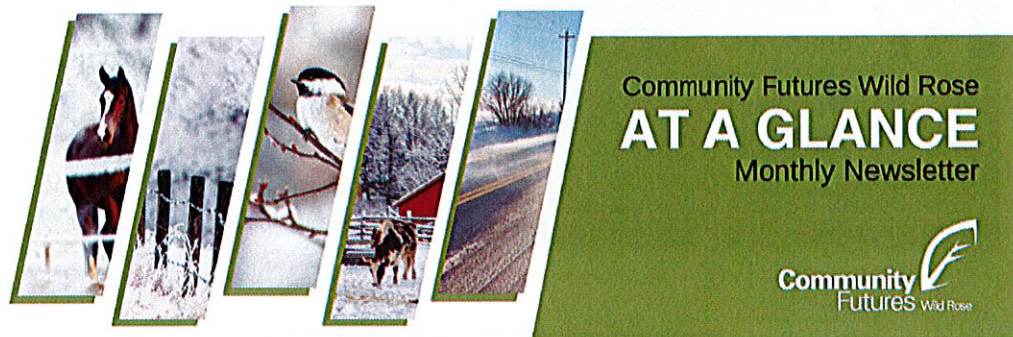
Stewardship, Responsiveness, Connection and Sharing.

CFWR At A Glance

From Community Futures Wild Rose <wildroseinfo@albertacf.com>

Date Mon 2/3/2025 2:29 PM

To Lori Miller <cao@rockyford.ca>



CF Wild Rose February Update

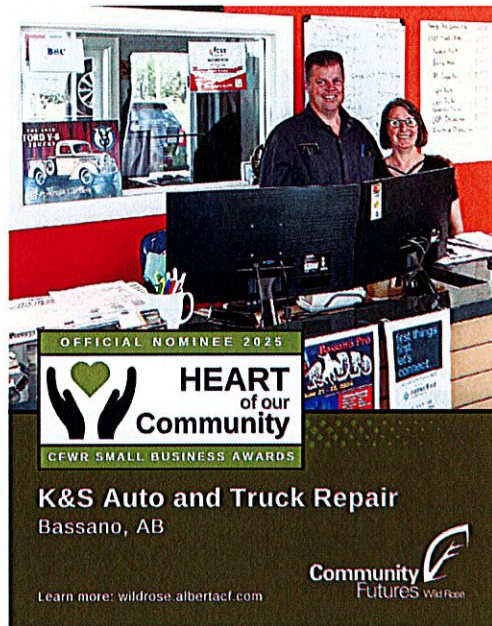
Heart of our Community Small Business Awards

We are excited to be launching a brand new campaign in 2025! It is called "Heart of our Community" and will work as both a small business spotlight *and* award.

We are currently receiving nominations for businesses in Strathmore, Rockyford, Standard, Hussar, Gleichen, Bassano, and Wheatland County that strengthen their local community through sponsorships, volunteering, and community engagement.

Do you know a business in the area that partners with local non-profits, sponsors local teams, hosts local events, or otherwise makes a positive impact on your community? Nominate them for our Heart of our Community small business award now! Click the link below to learn more and to submit your nomination...

Nominate a Business



K&S Auto and Truck Repair is nominated for the Heart of our Community Business Award for their dedication to serving the Bassano area with honesty, integrity, and community spirit. This family business actively supports local events like the Small Town Smoke Down BBQ Competition where they take part in the steak cook off and hand out awards.

Other events and groups they support are Alberta Treaty Hockey Tournament, Bassano Pro Rodeo, Siksika Rodeo, Men's Curling Bonspiel, Bassano Skating club, Bassano Memorial Library, and more. Known for their exceptional customer care, they prioritize safety and economical solutions while going the extra mile to help stranded motorists.



Special Events

International Women's Day

WOMEN'S LUNCHEON



with Keynote Speaker, Amber Link



Saturday, March 8, 2025



Doors open: 11 am, Lunch served: 12 pm
Vendor Market from 11 am to 2 pm



The Barn at Prairie Lane
281.130 Range Rd 285, Crossfield, AB



Women's Luncheon

A special event to celebrate women, network, and build community

Join us for an inspiring afternoon of connection, celebration, and empowerment at the Women's Luncheon, hosted on International Women's Day. This special event is a unique opportunity to create meaningful connections and celebrate the achievements of women in our community.

Event Details:

- Date: Saturday, March 8th, 2025
- Doors Open: 11:00 am | Lunch Served: 12:00 pm
- Location: The Barn at Prairie Lane - 281130 Range Rd 285, Crossfield

Event Highlights:

Keynote Speaker: Amber Link, Reeve of Wheatland County
Vendor Market: 11:00 am to 2:00 pm
Delicious Dining: Catered by Red Seal Dining


Tickets: \$25 per person. Secure your spot today!

Get Your Ticket

Training and Supports



UNDERSTANDING AND SUPPORTING ADHD IN THE WORKPLACE

 Thurs, Feb 13, 2025

 11:00 AM - 12:00 PM

 101, 331 - 3 Avenue, Strathmore, AB
Community Futures Wild Rose

In-person Event. Streaming at CFWR office.

 REGISTER NOW



Understanding and Supporting ADHD in the Workplace

Community Futures Wild Rose has registered for this event hosted by CBDC Restigouche and will be streaming it in the Training Room of our office as a **Lunch and Learn session**. Join us in person to watch this 40-minute presentation by Kailea Switzer, therapist and ADHD coach, followed by a Q&A session.

Topics include:

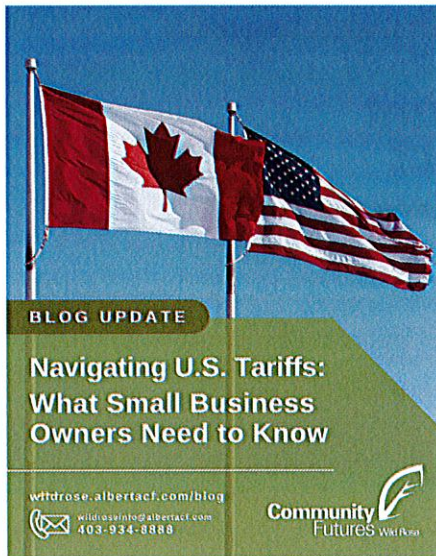
- Understanding ADHD in adults and how it presents in the workplace.
- Designing systems and working conditions that foster engagement and high performance for employees with ADHD.

- Practical tips for employers to better understand and support their employees with ADHD, including strategies to overcome common challenges.

This special, free Lunch and Learn event has limited spots. Reserve your seat now!

Grab Your Spot!

Blog Update



In light of the new 25% tariff on Canadian imports, many small business owners in Alberta and across Canada are facing uncertainty. These changes could drive up costs, disrupt supply chains, and impact revenue.

Wondering how to respond? Our latest blog breaks down what tariffs are and how small businesses can navigate the challenges ahead.

[Read the Blog](#)

Small Business Loans

Community Futures Wild Rose provides flexible loan options designed to support small businesses. We're currently offering a competitive lending rate of prime + 2%. Compare that to the rates of traditional lenders and see the difference!

What sets us apart is our approach—we are character lenders. We look beyond the numbers and focus on you as an individual. We believe in your vision and are committed to helping turn that vision into reality.

Our goal is your success! We know that your success will positively impact the entire community. Explore our diverse loan products and enjoy affordable, flexible terms for small business loans up to \$300,000. Plus, enjoy expert business guidance at no cost to you!

Reach out today for a free consultation by emailing wildroseinfo@albertacf.com or calling 403.934.8888. Let's work together to build something great!

Get a Flexible Loan!

Connect with us on Social Media!



Community Futures Wild Rose | Box 2159 | Strathmore, AB T1P 1K2 CA

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)



Try email marketing for free today!



VILLAGE OF ROCKYFORD
BOX 294
ROCKYFORD AB
T0J 2R0

January 29, 2025

Notice of Public Hearing

Wheatland County has received an application for redesignation of lands in your vicinity. In accordance with the Municipal Government Act, County Council must hold a public hearing to decide on the matter. The hearing will be held in Wheatland County's Council Chambers on:

March 4, 2025, at 9:00AM

File Number: LU2024-017
Bylaw Number: 2024-37
Legal Description: Lot 1, Block 1, Plan 0212532, within NW-2-24-22-W4M
Division: 1
Applicant/Owner: Eric and Connie Beingessner
Area: ± 3.04 hectares (± 7.50 acres)
Existing Land Use District: Agricultural General (AG)
Proposed Land Use District: Country Residential (CR)
Proposal: To redesignate Lot 1, Block 1, Plan 0212532, within NW-2-24-22-W4M, from Agricultural General (AG) District to Country Residential (CR) District, in order to create a ± 1.21 hectare (± 3.00 acre) parcel and a ± 1.83 hectare (± 4.00 acre) remainder.
Location: Located 10.00 kilometres (6.21 miles) south of the Village of Standard, 1.75 kilometres (1.09 miles) south of the intersection of Highway 561 and Range Road 222, immediately east of Range Road 222.
Reply By: February 14, 2025

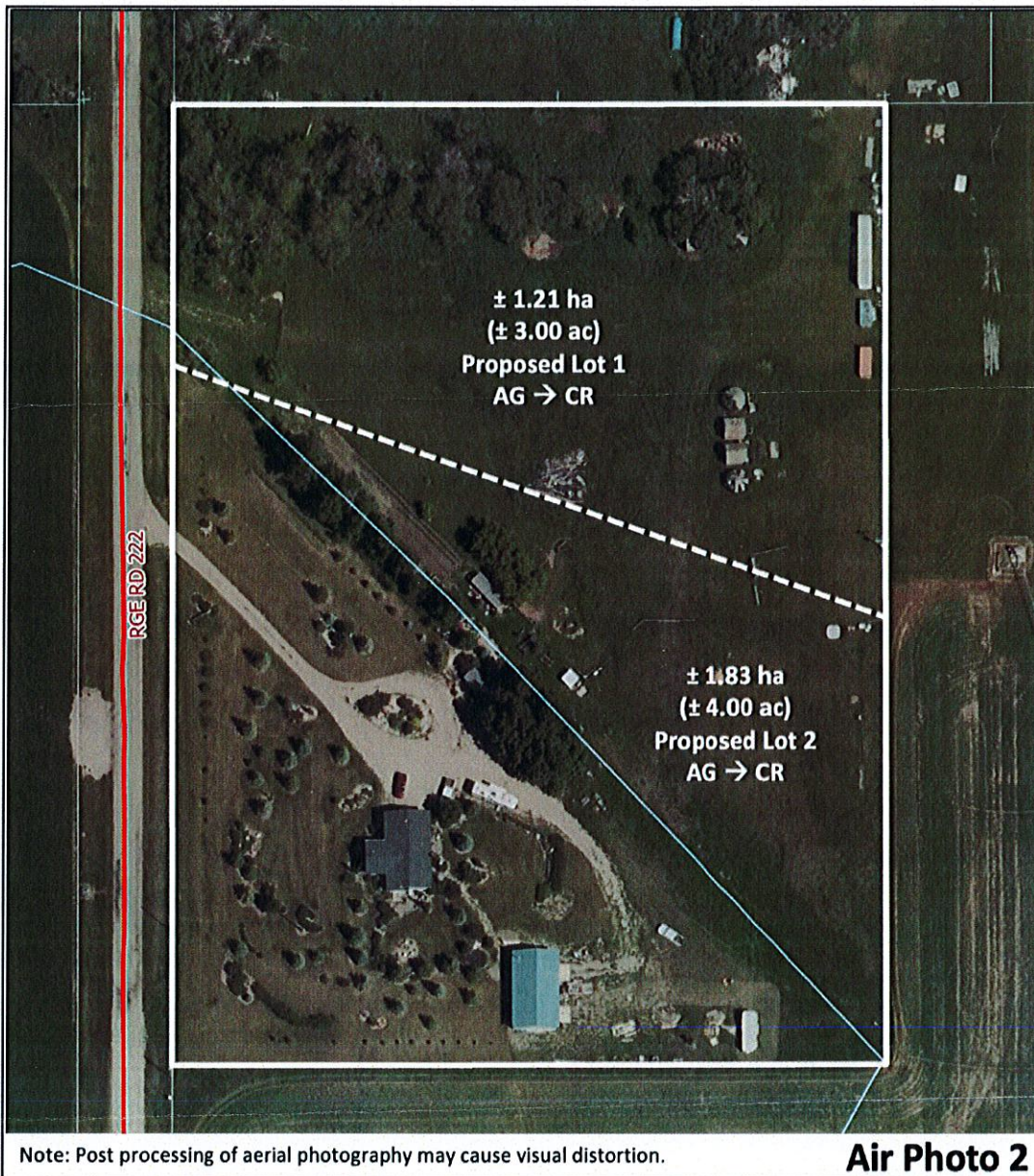
If you wish to provide comments regarding this application, please submit them in writing via email, post, or fax. All submissions will become part of the public record and may be released to Council, MPC, the applicant or third parties upon request. Council agenda packages are published the Thursday prior to the Public Hearing on the County's website at wheatlandcounty.ca/agendasandminutes

Sincerely,

Taylor Felt, Planner II
Planning & Development Services
taylor.felt@wheatlandcounty.ca





PROPOSED LAND USE REDESIGNATION



Lot 1, Block 1, Plan 0212532, within NW-2-24-22-W4M

Proposal: To redesignate Lot 1, Block 1, Plan 0212532, within NW-2-24-22-W4M, from Agricultural General (AG) District to Country Residential (CR) District, in order to create a ± 1.21 hectare (± 3.00 acre) parcel and a ± 1.83 hectare (± 4.00 acre) remainder.

Land Use Redesignation File No.: LU2024-017
Subdivision File No.: SD2024-021
December 20, 2024

Note: Dimensions and areas are approximate and based on information submitted by the Applicant. Dimensions need to be verified by an ALS. All dimensions are in meters, unless otherwise stated.

Wheatland Regional Emergency Management Partnership Quarterly Report

Date: January 23, 2025

Prepared By: Sara Coutts, Regional Emergency Management Coordinator

Executive Summary

The Wheatland Regional Emergency Management Partnership (WREMP) Quarterly Report provides an overview of activities, accomplishments, and ongoing efforts within the partnership. This report highlights key achievements from 2024, details current initiatives, and outlines strategic priorities for 2025. The purpose is to enhance transparency, track progress, and guide leadership in supporting regional emergency management objectives.

2024 Summary of Completed Tasks

This past year has been one of tremendous progress for our partnership. We have significantly advanced our understanding of emergency management, expanded our resources, and strengthened our programs on both regional and individual levels. The completed tasks outlined here represent only a portion of the hard work and dedication demonstrated throughout the year. Many efforts, while not explicitly listed, have played an equally important role in our success.

From enhancing training pathways and building stronger relationships with neighboring organizations to finalizing critical agreements and bylaws, 2024 was a year of meaningful achievements. These accomplishments reflect the commitment and collaboration of everyone involved.

The table below highlights some of the key milestones we reached in 2024:

Key Accomplishments	Details
2024 Emergency Management Training Plan & Training Assessments	2024 Training Plan was fully completed. Feedback from 2024 sessions was reviewed, leading to the creation of progressive learning pathways for personnel. We hosted 4 ICS courses and were able to level up 49 staff members at least once. We hosted 4 in-house training sessions specific to each Incident Command Post Section and had 62 staff members in attendance.
Finalization of Updating Regional Emergency Management Bylaws	All bylaws were updated based on AEMA Review gaps, signed, and approved by WREMP partners.

Incident Management Team Participant Lists	Each partnering municipality has identified personnel to fill IMT roles. Lists are currently in review and will be shared with staff soon.
Adoption of MOUs	Southland Transportation Bussing Agreement for Chestermere Salvation Army MOU for all partners Red Cross MOU for all partners

2025 Ongoing and Upcoming Tasks

Task Category	Specific Tasks
Plan & Procedure Updates	Rewriting the Wheatland Regional Emergency Management Partnership Plan (WREMPP) to align with the Alberta Incident Management System (AIMS). Creating updated ICP & ECC ORG Charts Updating Documentation to align with AIMS.
Resource Management	Emergency Management Logistics Canada Membership & Set Up Updating Resource List & identifying Preferred Vendors Re-rolling out the Resource Registration Program.
ESS Program Development	Reviewing and Updating ESS Plan. Updating Reception Centre information. Finalize and implement the ESS Volunteer Program. Securing Facility Usage Agreements for Reception Centre locations. Developing training initiatives for ESS volunteers. Creating and implementing a Pet Care Agreement Establishing a Hotel Accommodation Agreements & have pre established information.
Incident Management Team	Creating processes and policies for regional IMT. Finalize IMT list & push out to personnel. Creating a Welcome Package for IMT. Creating a How-To Guidebook for IMT personnel. Continue to keep the Training Board up to date. Keep a current IMT list (positions, training levels, contact info).
Expanding Training Avenues	We are working on expanding training to include:

	Department Meetings Lunch & Learn training sessions Tabletop afternoon sessions Online/Video training tools (Chestermere Communications assisting) ICS Section-Specific courses
Community Preparedness & Engagement	We are working on expanding our Community Preparedness & Engagement to include: More face time with community (markets, events, open houses, etc.) Planning Safe Zones & Evacuation procedures for community members & high populated buildings. Maintaining the Business Preparedness Program, plan for business visits in the summer.

Training Activities & Initiatives

We successfully completed a 1-day training session for Liaison and Information Officers, which received positive feedback and proved highly beneficial for participants. Additionally, ICS 400 was held on January 21 and 22, with excellent attendance and engagement.

The table below outlines the planned training activities for 2025. More details can be found in the previously shared 2025 WREMP Training Plan. You will notice two courses, **AIMS: Understanding a Regional Partnership** and **ICP vs ECC**, listed as TBD. We have submitted a request to AEMA to facilitate these sessions and are finalizing suitable dates. Our goal is to host three of each session, offering both in-person and online options. These courses are particularly important as they address key changes we've implemented, and it would be ideal for the majority of staff to attend.

We are also exploring ways to expand our training program by purchasing tabletop exercise packages tailored to our region. These pre-designed exercises will allow us to conduct regular, scenario-specific training sessions. Our aim is to start hosting tabletop afternoon sessions for members of the Incident Management Team after the summer. This will enhance readiness and ensure continuous skill development.

Training Type	Details (Date – Location)
ICS 200 (Open to Province)	January 29 & 30 – Chestermere Fire Department (max 24 ppl) February 12 & 13 – Wheatland County ECC (max 24 ppl) October 22 & 23 – Chestermere Fire Department (max 24 ppl)

ICS 300 (Open to Province)	March 4,5 & 6 – Chestermere Fire Department (max 24 ppl) November 18,19 & 20 – Chestermere Fire Department (max 24 ppl)
Scribe Course (Open to Province)	April 2 – Chestermere Fire Department (max 24 ppl)
Director of Emergency Management (DEM) Course (Open to Province)	April 3 – Chestermere Fire Department (max 24 ppl)
AIMS: Understanding a Regional Partnership	TBD
ICP vs ECC	TBD
Tabletop Exercise Afternoons	TBD

Upcoming Committee Meeting Information

Date: March 13, 2025

Location: Wheatland County Office Building

Please ensure this meeting is in your calendar. If you are unable to attend or have not yet added it to your schedule, notify Cindy or I as soon as possible.

This meeting may require additional time, as we have a number of critical topics to discuss. If the agenda necessitates extending the meeting beyond the usual time, we will send out a notice beforehand.

Proposed Discussion Topics

- Progress on revising the Partnership Agreement, including updates to financial contributions from each partner and clarification of partnership expectations.
- Developing a plan to present the updated agreement and plan to council.
- Reviewing updates to the Wheatland Regional Emergency Management Partnership Plan, identifying additional work required for completion.
- Evaluating the Director of Emergency Management (DEM) role, including its current placement outside the ICP and ECC, and discussing how the role can best support the partnership's needs.
- General updates and opportunities for input on plan changes to date.

If you have any additional agenda items or ideas for discussion, please reach out to me so we can incorporate them into the planning process.

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Financial Statements

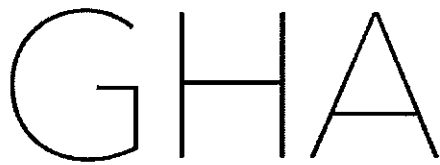
Year Ended September 30, 2024

(Unaudited)

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Index to Financial Statements
Year Ended September 30, 2024
(Unaudited)

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Rockyford & District Agricultural Society

We have reviewed the accompanying financial statements of Rockyford & District Agricultural Society (the organization) that comprise the statement of financial position as at September 30, 2024, and the statements of revenue and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Basis for Qualified Conclusion

In common with many not-for-profit organizations, the Society receives cash donations and revenue, which are not susceptible to complete review. Accordingly, our review of revenue has been limited to a comparison of recorded receipts with bank deposits and thus, we are not able to determine whether any adjustments might be necessary to revenue, net revenue and surplus.

Qualified Conclusion

Based on our review, except for the possible effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Rockyford & District Agricultural Society as at September 30, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Strathmore, Alberta
January 7, 2025

Gregory, Harriman & Associates LLP
Chartered Professional Accountants

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Statement of Financial Position

September 30, 2024

(Unaudited)

	2024	2023
ASSETS		
CURRENT		
Cash (Note 3)	\$ 191,646	\$ 229,700
Accounts receivable	315	5,674
Prepaid expenses	5,526	2,312
	197,487	237,686
PROPERTY AND EQUIPMENT (Note 4)	369,199	407,675
	\$ 566,686	\$ 645,361
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 9,158	\$ 5,700
Deferred income (Note 5)	2,815	12,710
Current portion of long term debt (Note 7)	-	40,000
	11,973	58,410
UNAMORTIZED CAPITAL CONTRIBUTIONS (Note 6)	4,372	6,245
	16,345	64,655
NET ASSETS		
Unrestricted net assets (Note 2)	185,513	179,276
Net assets invested in property and equipment (Note 2)	364,828	401,430
	550,341	580,706
	\$ 566,686	\$ 645,361
COMMITMENTS (Note 9)		

APPROVED ON BEHALF OF THE BOARD

_____ Director

_____ Director

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Statement of Revenue and Expenditures

Year Ended September 30, 2024

(Unaudited)

	2024	2023
REVENUE		
Facility	\$ 134,477	\$ 113,525
Rodeo revenue <i>(Schedule 1)</i>	90,543	99,291
Government grants <i>(Note 6)</i>	87,360	50,823
Donations	4,541	59,065
Advertising	3,045	2,450
Casino	2,320	-
Memberships	2,150	3,050
Interest	1,960	1,806
	<u>326,396</u>	<u>330,010</u>
EXPENSES		
Rodeo expenses <i>(Schedule 1)</i>	95,938	93,280
Utilities	68,301	54,692
Repairs and maintenance	61,423	54,036
Contract labour	44,975	46,800
Amortization	38,476	40,115
Insurance	18,594	11,447
Professional fees <i>(Note 8)</i>	14,515	10,940
Donations	8,032	9,254
Supplies	3,496	4,030
Casino	2,351	-
Memberships	413	355
Telephone	215	275
Interest and bank charges	32	-
Interest on long term debt	-	540
Goods and Services Tax expense	-	11,215
Advertising and promotion	-	390
	<u>356,761</u>	<u>337,369</u>
DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS	(30,365)	(7,359)
OTHER INCOME	-	(2,707)
DEFICIENCY OF REVENUE OVER EXPENSES	\$ (30,365)	\$ (10,066)

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Statement of Changes in Net Assets

Year Ended September 30, 2024

(Unaudited)

	Unrestricted Net Assets	Net Assets Invested in Property and Equipment	2024	2023
NET ASSETS - BEGINNING OF YEAR	\$ 179,276	\$ 401,430	\$ 580,706	\$ 590,772
DEFICIENCY OF REVENUE OVER EXPENSES	(30,365)	-	(30,365)	(10,066)
INVESTMENT IN PROPERTY AND EQUIPMENT	36,602	(36,602)	-	-
NET ASSETS - END OF YEAR	\$ 185,513	\$ 364,828	\$ 550,341	\$ 580,706

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Statement of Cash Flows

Year Ended September 30, 2024

(Unaudited)

	2024	2023
OPERATING ACTIVITIES		
Deficiency of revenue over expenses	\$ (30,365)	\$ (10,066)
Items not affecting cash:		
Amortization of property and equipment	38,476	40,115
Loss on disposal of property and equipment	-	2,707
Amortization of unamortized capital contributions	(1,874)	(2,676)
	6,237	30,080
Changes in non-cash working capital:		
Accounts receivable	5,359	5,460
Accounts payable and accrued liabilities	3,459	(2,363)
Deferred income	(9,895)	10,005
Prepaid expenses	(3,214)	192
Goods and Services Tax payable	-	6,959
	(4,291)	20,253
Cash flow from operating activities	1,946	50,333
FINANCING ACTIVITY		
Repayment of long term debt	(40,000)	(33,503)
INCREASE (DECREASE) IN CASH FLOW	(38,054)	16,830
Cash - beginning of year	229,700	212,870
CASH - END OF YEAR (Note 3)	\$ 191,646	\$ 229,700

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Schedule of Rodeo Activities

(Schedule 1)

Year Ended September 30, 2024

(Unaudited)

	2024	2023
REVENUE		
Rodeo revenue	\$ 40,975	\$ 50,725
Sponsorship	36,510	35,700
Entry fee	11,092	12,866
Rodeo - services	1,965	-
Interest	1	-
	<u>90,543</u>	<u>99,291</u>
EXPENSES		
Stock	33,744	30,308
Rodeo prize money	15,000	21,254
Entry fees collected	13,145	9,861
Contract labour	7,000	13,192
Sanitation	5,786	4,914
Sanction fees	5,740	-
Ambulance	3,826	3,426
Insurance	3,400	3,350
Security	2,385	-
Supplies	1,770	379
Advertising	1,630	2,009
Entertainment acts	1,500	1,500
Equipment rented	650	2,025
Miscellaneous	350	300
Bank charges	12	153
Repairs and maintenance	-	609
	<u>95,938</u>	<u>93,280</u>
RODEO EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ (5,395)</u>	<u>\$ 6,011</u>

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended September 30, 2024

(Unaudited)

1. DESCRIPTION OF OPERATIONS

Rockyford & District Agricultural Society is a registered not-for-profit organization which was incorporated under the Agricultural Societies Act of Alberta. The Society provides recreational facilities and activities to the Rockyford area. All activities are intended to support agriculture and improve the quality of life in agricultural communities.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for Not-for-Profit organizations (ASNFPO).

Revenue Recognition

The Society follows the deferral method of accounting for contributions. The deferral method is a method of accounting for restricted contributions. Restricted contributions related to expenses of future periods are deferred and recognized as revenue in the period in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted investment income is recognized as revenue when earned.

Property and Equipment

Property and equipment are recorded at cost. These assets are amortized over their estimated useful lives at the following rates and methods:

Equipment	20% declining balance method
Motor vehicles	30% declining balance method
Leasehold improvements	25 years straight-line method

Half the amortization is taken in the year of acquisition. No amortization is taken in the year of disposition.

Legal title to the real property is held by the Village of Rockyford.

Contributed Services

The operations of the Society depend on the contribution of time by volunteers. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Government Assistance

Government assistance for acquiring fixed assets and related to expenses is recorded as unamortized capital contributions and is amortized on the same basis and according to the same rates as the related fixed assets or to income as eligible expenditures are incurred.

(continues)

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended September 30, 2024

(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Government Grants

Government grants are recorded when there is a reasonable assurance that the organization had complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Income Taxes

Rockyford & District Agricultural Society is a registered not-for-profit organization and is exempt from income taxes under paragraph 149(1)(e) of the Income Tax Act (Canada).

Unrestricted Net Assets

These amounts are not restricted and are available for any purpose approved by the Members of the Board.

Net Assets Invested in Property and Equipment

This balance represents Rockyford & District Agricultural Society's net investment in property and equipment. It is the original asset cost, less debt directly related to property and equipment and any unamortized capital contributions related to the property and equipment.

Financial Instruments Policy

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

3. CASH

	<u>2024</u>	<u>2023</u>
T-Bill savings account	\$ 100,225	\$ 42,037
Bank - general account	86,418	177,257
Casino account	2,815	2,825
Rodeo Account	2,188	7,581
	<u>\$ 191,646</u>	<u>\$ 229,700</u>

The casino funds are restricted for the purposes outlined in the Casino application by the Alberta Gaming and Liquor Commission. These funds must be spent within two years of receipt.

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Notes to Financial Statements
Year Ended September 30, 2024
(Unaudited)

4. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Equipment	\$ 189,672	\$ 180,032	\$ 9,640	\$ 12,050
Motor vehicles	74,420	68,776	5,644	8,063
Leasehold improvements	841,176	487,261	353,915	387,562
	<u>\$ 1,105,268</u>	<u>\$ 736,069</u>	<u>\$ 369,199</u>	<u>\$ 407,675</u>

5. DEFERRED INCOME

	2023	Increases	Decreases	2024
Community enhancement grant	\$ 9,885	\$ -	\$ 9,885	\$ -
Casino fund	2,825	2,351	2,361	2,815
	<u>\$ 12,710</u>	<u>\$ 2,351</u>	<u>\$ 12,246</u>	<u>\$ 2,815</u>

The Casino funds are restricted for purposes outlined in the Casino application. The funds must be spent within two years of receipt.

6. UNAMORTIZED CAPITAL CONTRIBUTIONS

	2024	2023
Alberta Agriculture and Forestry	<u>\$ 4,372</u>	<u>\$ 6,245</u>

The unamortized capital contributions will be recognized in revenue as the related amortization expense for the capital addition is incurred. An amount of \$1,874 (2023 - \$2,676), which represents the current year amortization on this project, has been recognized as income in the current year.

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY

Notes to Financial Statements

Year Ended September 30, 2024

(Unaudited)

7. LONG TERM DEBT

	<u>2024</u>	<u>2023</u>
Canada Emergency Business Account loan bearing interest at 0.00% with no principal payments. There are no specified repayment terms unless the loan cannot be repaid by January 18, 2024 and then the full \$60,000 loan will be converted into a 2 year term loan bearing interest at 5.00%, repayable in monthly interest only payments. This loan would mature on December 31, 2025. The loan was paid in full in the current year.	\$ -	\$ 40,000
Amounts payable within one year	-	(40,000)
	<u>\$ -</u>	<u>\$ -</u>

In February 2021, the Society received a loan of \$60,000 through the Canadian Emergency Business Account Program (CEBA). If the loan is repaid before January 18, 2024, \$20,000 (33%) of the loan is eligible for complete forgiveness. It is anticipated that this loan will be repaid prior to the initial term date and therefore the \$20,000 forgiveness has been reflected in subsidies and grants in the 2021 fiscal year. The loan was paid in full in the current year.

8. RELATED PARTY TRANSACTIONS

The following is a summary of the organization's related party transactions:

	<u>2024</u>	<u>2023</u>
Tiffany Campbell (<i>Treasurer</i>) Professional fees	<u>\$ 5,040</u>	<u>\$ 5,040</u>

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

9. COMMITMENTS

The Society leases premises under a long term lease agreement with the Village of Rockyford whereby the Society leases the arena complex and rodeo grounds in exchange for general upkeep, repairs and maintenance to the facilities. The lease expires on January 1, 2030.

ROCKYFORD & DISTRICT AGRICULTURAL SOCIETY
Notes to Financial Statements
Year Ended September 30, 2024
(Unaudited)

10. FINANCIAL INSTRUMENTS

The Society's financial instruments consist of: cash, accounts receivable, accounts payable and accrued liabilities. The risks attached to these financial instruments are as follows:

Credit Risk

Credit risk arises from the possibility that the entities, to which the Society provides services, may experience financial difficulty and be unable to fulfill their obligations. The Society is exposed to financial risk, that arises from the credit quality of the entities to which it provides services. As the Society provides products and services to a variety of customers, its credit risk is minimized.

Interest Rate Risk

Interest rate risk arises from the possibility that the value of, or cash flows related to, a financial instrument will fluctuate as a result of changes in market interest rates. The Society is exposed to financial risk from interest rate differentials between market interest rates and the rates used on their financial instruments.

Fair Value Risk

The fair value of cash, accounts receivable and accounts payable and accrued liabilities correspond approximately to their carrying amount because of their short term maturity dates.

Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its accounts payable and accrued liabilities.

11. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Wheatland County - Strathmore Detachment
Crime Statistics (Actual)
January to December: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		1	0	0	0	-100%	N/A	-0.3
Sexual Assaults		4	3	1	2	-50%	100%	-0.8
Other Sexual Offences		2	4	2	1	-50%	-50%	-0.5
Assault		32	36	24	30	-6%	25%	-1.8
Kidnapping/Hostage/Abduction		0	0	1	1	N/A	0%	0.4
Extortion		2	1	5	3	50%	-40%	0.7
Criminal Harassment		7	9	4	8	14%	100%	-0.2
Uttering Threats		11	10	11	10	-9%	-9%	-0.2
TOTAL PERSONS		59	63	48	55	-7%	15%	-2.7
Break & Enter		19	16	22	24	26%	9%	2.1
Theft of Motor Vehicle		11	17	26	11	0%	-58%	0.9
Theft Over \$5,000		3	10	7	7	133%	0%	0.9
Theft Under \$5,000		30	29	20	35	17%	75%	0.6
Possn Stn Goods		15	17	16	9	-40%	-44%	-1.9
Fraud		18	28	35	24	33%	-31%	2.5
Arson		2	2	2	3	50%	50%	0.3
Mischief - Damage To Property		11	22	28	20	82%	-29%	3.3
Mischief - Other		10	13	18	12	20%	-33%	1.1
TOTAL PROPERTY		119	154	174	145	22%	-17%	9.8
Offensive Weapons		4	10	10	5	25%	-50%	0.3
Disturbing the peace		7	5	8	10	43%	25%	1.2
Fail to Comply & Breaches		10	22	22	10	0%	-55%	0.0
OTHER CRIMINAL CODE		11	13	13	9	-18%	-31%	-0.6
TOTAL OTHER CRIMINAL CODE		32	50	53	34	6%	-36%	0.9
TOTAL CRIMINAL CODE		210	267	275	234	11%	-15%	8.0

Wheatland County - Strathmore Detachment
Crime Statistics (Actual)
January to December: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	5	3	0	-100%	-100%	-0.5
Drug Enforcement - Trafficking		2	2	5	3	50%	-40%	0.6
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		3	7	8	3	0%	-63%	0.1
Cannabis Enforcement		1	1	0	0	-100%	N/A	-0.4
Federal - General		0	2	0	3	N/A	N/A	0.7
TOTAL FEDERAL		4	10	8	6	50%	-25%	0.4
Liquor Act		N/A	N/A	9	5	N/A	-44%	-1.4
Cannabis Act		N/A	N/A	5	1	N/A	-80%	-0.7
Mental Health Act		N/A	N/A	30	20	N/A	-33%	-7.6
Other Provincial Stats		N/A	N/A	53	61	N/A	15%	1.8
Total Provincial Stats		N/A	N/A	97	87	N/A	-10%	-7.9
Municipal By-laws Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Municipal By-laws		N/A	N/A	15	9	N/A	-40%	-0.7
Total Municipal		N/A	N/A	15	9	N/A	-40%	-0.7
Fatals		0	2	0	1	N/A	N/A	0.1
Injury MVC		25	31	37	43	72%	16%	6.0
Property Damage MVC (Reportable)		N/A	N/A	167	96	N/A	-43%	-6.0
Property Damage MVC (Non Reportable)		N/A	N/A	34	37	N/A	9%	5.1
TOTAL MVC		N/A	N/A	238	177	N/A	-26%	5.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	39	29	N/A	-26%	-3.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	1	1	N/A	0%	-1.0
Total Provincial Traffic		N/A	N/A	1,143	997	N/A	-13%	-419.9
Other Traffic		N/A	N/A	5	6	N/A	20%	1.7
Criminal Code Traffic		44	70	66	45	2%	-32%	-0.1
Common Police Activities								
False Alarms		N/A	N/A	17	20	N/A	18%	1.2
False/Abandoned 911 Call and 911 Act		N/A	N/A	38	31	N/A	-18%	7.6
Suspicious Person/Vehicle/Property		N/A	N/A	83	109	N/A	31%	7.2
Persons Reported Missing		N/A	N/A	5	4	N/A	-20%	-0.4
Search Warrants		N/A	N/A	0	1	N/A	N/A	1.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	45	38	N/A	-16%	-7.0
Form 10 (MHA) (Reported)		N/A	N/A	5	5	N/A	0%	0.0



Strathmore Provincial Crime Gauge

2024 vs. 2023
January to December

Criminal Code Offences



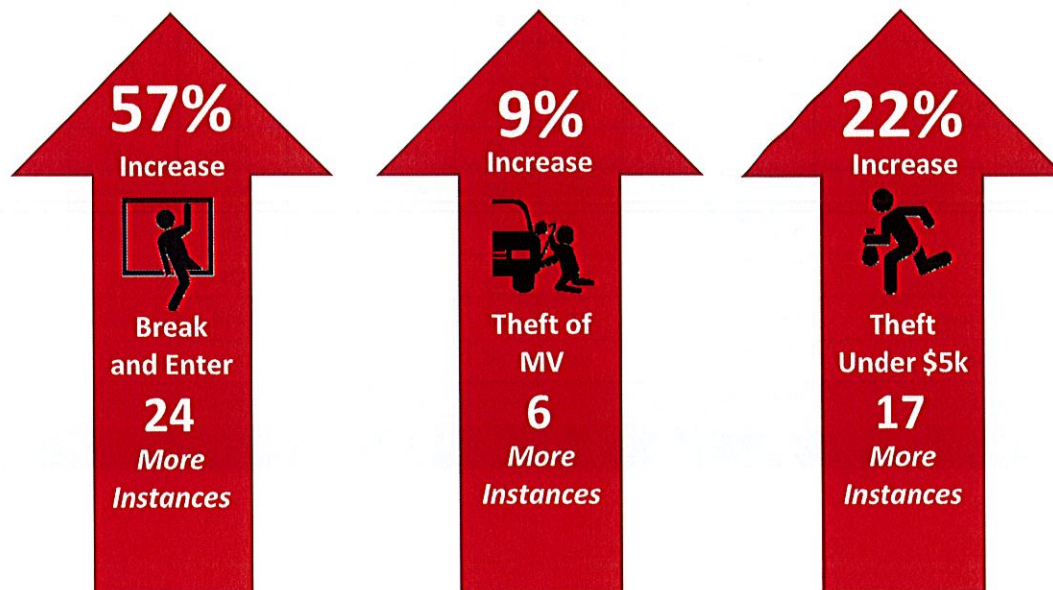
**Total
Criminal Code
Offences:**

5%

Increase

When compared to
January to December, 2023

Select Property Crime





Strathmore Provincial Detachment Crime Statistics (Actual) January to December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		3	0	1	0	6	100%	N/A	0.6
Robbery		2	3	0	2	2	0%	0%	-0.1
Sexual Assaults		4	17	10	5	11	175%	120%	0.2
Other Sexual Offences		6	6	5	3	3	-50%	0%	-0.9
Assault		72	70	74	60	85	18%	42%	1.6
Kidnapping/Hostage/Abduction		1	2	4	1	1	0%	0%	-0.1
Extortion		0	2	1	7	3	N/A	-57%	1.1
Criminal Harassment		19	13	21	17	18	-5%	6%	0.2
Uttering Threats		29	27	27	26	34	17%	31%	0.9
TOTAL PERSONS		136	140	143	121	163	20%	35%	3.5
Break & Enter		100	70	56	42	66	-34%	57%	-9.6
Theft of Motor Vehicle		79	77	68	70	76	-4%	9%	-1.3
Theft Over \$5,000		24	19	37	35	50	108%	43%	6.8
Theft Under \$5,000		94	71	101	78	95	1%	22%	0.9
Possn Stn Goods		44	40	59	45	30	-32%	-33%	-2.3
Fraud		34	51	63	77	62	82%	-19%	8.2
Arson		2	4	5	6	9	350%	50%	1.6
Mischief - Damage To Property		59	46	66	68	62	5%	-9%	2.8
Mischief - Other		21	30	30	35	30	43%	-14%	2.3
TOTAL PROPERTY		457	408	485	456	480	5%	5%	9.4
Offensive Weapons		17	8	27	23	13	-24%	-43%	0.7
Disturbing the peace		17	16	16	19	19	12%	0%	0.7
Fail to Comply & Breaches		35	27	59	51	28	-20%	-45%	1.0
OTHER CRIMINAL CODE		32	26	35	22	21	-34%	-5%	-2.6
TOTAL OTHER CRIMINAL CODE		101	77	137	115	81	-20%	-30%	-0.2
TOTAL CRIMINAL CODE		694	625	765	692	724	4%	5%	12.7



Strathmore Provincial Detachment

Crime Statistics (Actual)

January to December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	0	-100%	N/A	-0.2
Drug Enforcement - Possession		4	3	13	8	1	-75%	-88%	-0.1
Drug Enforcement - Trafficking		0	6	5	7	5	N/A	-29%	1.1
Drug Enforcement - Other		0	1	1	0	0	N/A	N/A	-0.1
Total Drugs		5	10	19	15	6	20%	-60%	0.7
Cannabis Enforcement		5	3	3	0	1	-80%	N/A	-1.1
Federal - General		9	7	6	5	4	-56%	-20%	-1.2
TOTAL FEDERAL		19	20	28	20	11	-42%	-45%	-1.6
Liquor Act		26	23	19	13	14	-46%	8%	-3.4
Cannabis Act		8	6	14	8	3	-63%	-63%	-0.8
Mental Health Act		89	79	61	82	55	-38%	-33%	-6.5
Other Provincial Stats		151	150	125	125	133	-12%	6%	-6.1
Total Provincial Stats		274	258	219	228	205	-25%	-10%	-16.8
Municipal By-laws Traffic		0	1	2	1	0	N/A	-100%	0.0
Municipal By-laws		29	38	36	66	45	55%	-32%	6.0
Total Municipal		29	39	38	67	45	55%	-33%	6.0
Fatals		6	2	4	1	3	-50%	200%	-0.7
Injury MVC		64	75	78	78	114	78%	46%	10.3
Property Damage MVC (Reportable)		286	246	304	315	192	-33%	-39%	-11.9
Property Damage MVC (Non Reportable)		44	44	70	71	86	95%	21%	11.1
TOTAL MVC		400	367	456	465	395	-1%	-15%	8.8
Roadside Suspension - Alcohol (Prov)		7	82	103	62	67	857%	8%	10.0
Roadside Suspension - Drugs (Prov)		0	7	7	4	2	N/A	-50%	0.1
Total Provincial Traffic		5,840	4,927	3,686	2,263	2,177	-63%	-4%	-999.0
Other Traffic		20	2	12	6	13	-35%	117%	-1.0
Criminal Code Traffic		126	110	157	115	119	-6%	3%	-0.9
Common Police Activities									
False Alarms		83	73	86	87	96	16%	10%	4.0
False/Abandoned 911 Call and 911 Act		58	51	61	80	70	21%	-13%	5.3
Suspicious Person/Vehicle/Property		288	199	199	198	271	-6%	37%	-3.5
Persons Reported Missing		14	11	17	11	11	-21%	0%	-0.6
Search Warrants		7	6	7	2	1	-86%	-50%	-1.6
Spousal Abuse - Survey Code (Reported)		62	66	74	81	83	34%	2%	5.7
Form 10 (MHA) (Reported)		13	14	20	17	15	15%	-12%	0.7



Strathmore Provincial Detachment Crime Statistics (Actual) December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	2	0	0	N/A	N/A	-0.1
Other Sexual Offences		0	0	1	0	0	N/A	N/A	0.0
Assault		2	2	5	2	9	350%	350%	1.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	1	0	N/A	-100%	0.1
Criminal Harassment		0	2	1	1	1	N/A	0%	0.1
Uttering Threats		1	1	2	2	1	0%	-50%	0.1
TOTAL PERSONS		3	6	12	6	11	267%	83%	1.6
Break & Enter		4	3	7	2	3	-25%	50%	-0.3
Theft of Motor Vehicle		9	2	8	6	3	-67%	-50%	-0.8
Theft Over \$5,000		1	1	3	2	5	400%	150%	0.9
Theft Under \$5,000		9	5	7	9	4	-56%	-56%	-0.6
Possn Stn Goods		3	2	6	2	2	-33%	0%	-0.2
Fraud		3	5	10	5	7	133%	40%	0.8
Arson		0	1	1	0	1	N/A	N/A	0.1
Mischief - Damage To Property		5	1	5	5	3	-40%	-40%	0.0
Mischief - Other		0	5	2	5	3	N/A	-40%	0.6
TOTAL PROPERTY		34	25	49	36	31	-9%	-14%	0.5
Offensive Weapons		1	0	5	0	2	100%	N/A	0.2
Disturbing the peace		2	0	0	0	1	-50%	N/A	-0.2
Fail to Comply & Breaches		4	1	6	4	4	0%	0%	0.3
OTHER CRIMINAL CODE		3	2	5	2	1	-67%	-50%	-0.4
TOTAL OTHER CRIMINAL CODE		10	3	16	6	8	-20%	33%	-0.1
TOTAL CRIMINAL CODE		47	34	77	48	50	6%	4%	2.0



Strathmore Provincial Detachment

Crime Statistics (Actual)

December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	3	0	0	-100%	N/A	-0.2
Drug Enforcement - Trafficking		0	0	2	0	1	N/A	N/A	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		1	0	5	0	1	0%	N/A	0.0
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	2	0	N/A	-100%	0.1
TOTAL FEDERAL		1	1	5	2	1	0%	-50%	0.1
Liquor Act		0	1	2	0	0	N/A	N/A	-0.1
Cannabis Act		0	0	4	0	0	N/A	N/A	0.0
Mental Health Act		6	7	4	4	6	0%	50%	-0.3
Other Provincial Stats		8	3	10	13	5	-38%	-62%	0.4
Total Provincial Stats		14	11	20	17	11	-21%	-35%	0.0
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	3	1	2	7	N/A	250%	1.3
Total Municipal		0	3	1	2	7	N/A	250%	1.3
Fatals		1	1	0	0	0	-100%	N/A	-0.3
Injury MVC		5	7	7	6	5	0%	-17%	-0.1
Property Damage MVC (Reportable)		29	26	36	32	21	-28%	-34%	-1.0
Property Damage MVC (Non Reportable)		3	6	14	5	11	267%	120%	1.5
TOTAL MVC		38	40	57	43	37	-3%	-14%	0.1
Roadside Suspension - Alcohol (Prov)		7	7	7	3	3	-57%	0%	-1.2
Roadside Suspension - Drugs (Prov)		0	1	2	0	1	N/A	N/A	0.1
Total Provincial Traffic		203	182	133	103	137	-33%	33%	-21.1
Other Traffic		0	0	1	0	0	N/A	N/A	0.0
Criminal Code Traffic		12	12	11	14	6	-50%	-57%	-1.0
Common Police Activities									
False Alarms		6	3	4	5	11	83%	120%	1.2
False/Abandoned 911 Call and 911 Act		2	4	5	3	4	100%	33%	0.3
Suspicious Person/Vehicle/Property		13	9	18	9	21	62%	133%	1.6
Persons Reported Missing		0	1	0	0	1	N/A	N/A	0.1
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		3	7	11	9	4	33%	-56%	0.4
Form 10 (MHA) (Reported)		2	2	2	1	1	-50%	0%	-0.3

SAD Summary - Provincial Detachments
Total Property Crime (Actuals)
January to December: 2020 - 2024

Includes "Attempted" and/or "Completed" January 6, 2025

SAD Provincial Detachment	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024
Airdrie	↘	730	700	950	814	828	13%	2%
Banff	↘	56	60	45	61	51	-9%	-16%
Bassano	↘	100	94	84	107	94	-6%	-12%
Beiseker	↘	214	187	218	192	150	-30%	-22%
Bow Island	↘	109	100	121	90	111	2%	23%
Brooks	↘	155	133	185	192	147	-5%	-23%
Camrose	↘	68	78	65	74	62	-9%	-16%
Cardston	↘	366	397	422	421	314	-14%	-25%
Clareholm	↘	290	285	313	349	367	27%	5%
Coaldale	↘	327	283	382	487	336	3%	-31%
Cochrane	↘	1261	1163	1093	1162	1185	4%	2%
Crowsnest Pass	↘	362	254	296	275	283	-22%	3%
Drumheller	↘	527	383	284	271	265	-50%	-2%
Fort Macleod	↘	115	133	168	126	109	-5%	-13%
Gleichen	↘	587	563	471	410	524	-11%	28%
Hanna	↘	1342	1174	1049	1148	1202	-10%	5%
High River	↘	173	217	197	162	152	-12%	-6%
Kananaskis	↘	102	106	109	107	152	49%	42%
Lake Louise	↘	63	21	19	26	22	-65%	-13%
Milk River	↘	66	43	75	67	64	-3%	-4%
Nanton	↘	38	47	41	41	37	-3%	-10%
Okanos	↘	151	112	131	118	154	2%	31%
Ooks	↘	253	238	300	303	281	11%	-7%
Oyen	↘	266	268	263	167	147	-45%	-12%
Picture Butte	↘	116	96	95	80	92	-21%	15%
Pikani Nation	↘	165	178	171	177	131	-21%	-26%
Pincher Creek	↘	759	740	612	537	518	-32%	-4%
Raymond	↘	321	330	290	385	224	-30%	-42%
Redcliff	↘	238	200	268	254	198	-17%	-22%
Strathmore	↘	205	183	216	323	227	11%	-35%
Sundre	↘	457	408	485	456	480	5%	5%
Taber	↘	340	414	518	369	369	9%	0%
Turner Valley	↘	217	144	149	119	134	-38%	13%
Vulcan	↘	440	535	666	565	387	-12%	-32%
		439	506	463	430	441	0%	3%
		185	128	168	159	201	9%	26%

SAD Summary - Provincial Detachments
Break and Enters (Actuals - Excluding Unlawfully in a Dwelling House)
January to December: 2020 - 2024

Includes "Attempted" and/or "Completed" January 6, 2025

SAD Provincial Detachment	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024
Airdrie	↘	47	48	72	64	67	43%	5%
Banff	↘	2	1	1	3	0	-100%	-100%
Bassano	↘	30	11	6	9	7	-77%	-22%
Beiseker	↘	33	25	21	26	24	-27%	-8%
Bow Island	↘	13	15	19	10	25	92%	150%
Brooks	↘	35	17	28	27	18	-49%	-33%
Camrose	↘	1	4	8	0	6	500%	N/A
Cardston	↘	23	24	28	44	13	-43%	-70%
Clareholm	↘	33	38	54	45	37	12%	-18%
Coaldale	↘	51	45	58	49	48	6%	-2%
Cochrane	↘	80	67	86	102	72	-10%	-29%
Crowsnest Pass	↘	34	21	31	41	26	-24%	-37%
Drumheller	↘	70	64	45	34	28	-60%	-18%
Fort Macleod	↘	32	19	46	18	22	-31%	22%
Gleichen	↘	80	65	46	30	21	-74%	-30%
Hanna	↘	54	47	59	60	36	-33%	-40%
High River	↘	19	25	27	25	20	5%	-20%
Kananaskis	↘	15	8	19	13	27	80%	108%
Lake Louise	↘	5	1	2	1	3	40%	200%
Milk River	↘	5	2	1	5	4	-20%	-20%
Nanton	↘	7	5	6	2	1	-86%	-50%
Okanos	↘	22	8	6	11	20	-9%	82%
Ooks	↘	30	36	45	32	40	33%	25%
Oyen	↘	37	38	38	25	27	-27%	8%
Picture Butte	↘	15	12	10	5	7	-53%	40%
Pikani Nation	↘	17	27	21	42	15	-12%	-64%
Pincher Creek	↘	13	22	27	18	13	0%	-28%
Raymond	↘	42	33	30	44	23	-45%	-48%
Redcliff	↘	22	27	29	22	19	-14%	-14%
Strathmore	↘	30	16	39	52	52	73%	0%
Sundre	↘	100	69	55	41	66	-34%	61%
Taber	↘	56	61	59	46	51	-9%	11%
Turner Valley	↘	22	13	25	10	21	-5%	110%
Vulcan	↘	72	93	141	117	77	7%	-34%
		40	46	45	33	39	-3%	18%
		25	16	17	21	34	36%	62%

SAD Summary - Provincial Detachments
Theft of Motor Vehicles (Actuals - Excluding Taking Without Consent)
January to December: 2020 - 2024

Includes "Attempted" and/or "Completed" January 6, 2025

SAD Provincial Detachment	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024
Airdrie	↘	81	83	86	80	95	17%	19%
Banff	↘	0	1	3	0	1	N/A	N/A
Bassano	↘	2	7	3	6	6	200%	0%
Beiseker	↘	21	10	21	17	8	-62%	-53%
Bow Island	↘	7	3	7	8	11	57%	38%
Brooks	↘	10	13	14	16	12	20%	-25%
Camrose	↘	1	6	6	6	2	100%	-67%
Cardston	↘	6	9	9	15	8	33%	-47%
Clareholm	↘	8	22	23	16	18	125%	13%
Coaldale	↘	34	26	44	69	40	18%	-42%
Cochrane	↘	72	78	72	45	44	-35%	-2%
Crowsnest Pass	↘	19	15	11	11	22	16%	100%
Drumheller	↘	48	23	19	26	17	-65%	-35%
Fort Macleod	↘	3	8	18	8	8	167%	0%
Gleichen	↘	38	45	31	11	25	-34%	127%
Hanna	↘	43	19	40	44	44	2%	0%
High River	↘	13	9	13	5	6	-54%	20%
Kananaskis	↘	14	12	9	7	13	-7%	86%
Lake Louise	↘	6	0	0	1	0	-100%	-100%
Milk River	↘	0	2	1	1	3	N/A	200%
Nanton	↘	1	1	0	0	1	0%	N/A
Okanos	↘	9	7	17	5	5	-44%	0%
Ooks	↘	21	16	29	27	20	-5%	-26%
Oyen	↘	25	27	29	17	16	-36%	-6%
Picture Butte	↘	3	6	8	3	12	300%	300%
Pikani Nation	↘	11	26	26	17	18	64%	6%
Pincher Creek	↘	14	21	6	15	5	-64%	-67%
Raymond	↘	18	28	20	17	8	-56%	-53%
Redcliff	↘	18	7	24	16	19	6%	19%
Strathmore	↘	12	13	16	34	11	-8%	-68%
Sundre	↘	77	75	67	66	74	-4%	12%
Taber	↘	16	34	40	29	19	19%	-34%
Turner Valley	↘	20	15	15	16	15	-23%	-6%
Vulcan	↘	32	38	35	24	22	-31%	-8%
		24	17	31	32	23	-4%	-28%
		9	5	21	14	15	67%	7%

SAD Summary - Provincial Detachments
Theft from Motor Vehicles (Actuals)
January to December: 2020 - 2024

Includes "Attempted" and/or "Completed" January 6, 2025

SAD Provincial Detachment	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024
Airdrie	↘	71	86	180	125	61	-14%	-51%
Banff	↘	3	9	7	3	5	67%	67%
Bassano	↘	3	6	7	10	4	33%	-60%
Beiseker	↘	16	16	23	8	2	-88%	-75%
Bow Island	↘	8	2	7	1	1	88%	0%
Brooks	↘	2	9	18	17	11	450%	-35%
Camrose	↘	21	14	7	13	8	62%	-18%
Cardston	↘	10	11	19	13	4	-60%	-69%
Clareholm	↘	24	19	13	31	16	-33%	-48%
Coaldale	↘	29	19	27	37	18	-38%	-51%
Cochrane	↘	80	56	72	40	60	-25%	50%
Crowsnest Pass	↘	33	24	24	18	5	-85%	-72%
Drumheller	↘	40	23	28	18	15	-63%	-17%
Fort Macleod	↘	7	4	5	0	1	-86%	N/A
Gleichen	↘	54	55	34	14	23	-57%	64%
Hanna	↘	12	10	17	3	5	-58%	67%
High River	↘	12	4	8	8	3	-75%	-63%
Kananaskis	↘	4	8	8	7	0	-100%	-100%
Lake Louise	↘	17	4	4	5	4	-76%	-30%
Milk River	↘	4	5	12	7	1	-75%	-86%
Nanton	↘	2	0	0	2	0	-100%	-100%
Okanos	↘	18	13	19	6	13	-28%	117%
Ooks	↘	25	14	29	23	12	-51%	-48%
Oyen	↘	23	15	14	11	7	-70%	-36%
Picture Butte	↘	10	9	4	6	2	-80%	-67%
Pikani Nation	↘	17	12	12	4	4	-76%	0%
Pincher Creek	↘	1	2	1	2	3	200%	50%
Raymond	↘	37	32	19	27	11	-70%	-59%
Redcliff	↘	31	8	22	27	10	-68%	-63%
Strathmore	↘	10	5	9	31	14	40%	-55%
Sundre	↘	38	36	61	38	32	-16%	-16%
Taber	↘	14	24	29	17	13	-7%	-24%
Turner Valley	↘	20	9	6	7	7	-65%	0%
Vulcan	↘	19	32	33	25	13	-31%	-48%
		33	24	32	38	28	-15%	-36%
		4	3	14	4	4	0%	0%

SAD Summary - Provincial Detachments
Theft Under \$5,000 (Actuals)
January to December: 2020 - 2024

Includes "Attempted" and/or "Completed"

January 6, 2025

SAD Provincial Detachment	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024
Airdrie		229	211	367	334	320	40%	-4%
Banff		14	24	16	22	20	43%	-9%
Bassano		21	13	25	31	15	-79%	-52%
Beiseker		46	38	65	42	27	-41%	-36%
Bow Island		33	33	31	23	17	-48%	-26%
Brooks		35	33	59	48	34	-3%	-29%
Carmore		29	28	18	25	17	-41%	-32%
Cardston		85	111	153	104	67	-21%	-36%
Careholm		106	76	85	97	75	-29%	-23%
Coalville		91	66	87	102	68	-25%	-33%
Cochrane		215	175	183	148	152	-29%	3%
Crownest Pass		109	69	82	57	54	-50%	-5%
Didsbury		125	70	52	51	67	-46%	31%
Drumheller		33	28	31	31	17	-48%	-45%
Fort MacLeod		193	173	120	67	85	-56%	27%
Gleichen		109	93	67	64	85	-21%	33%
Hanna		53	70	66	40	38	-28%	-5%
High River		11	18	28	22	18	64%	-18%
Kananaskis		25	9	4	12	10	-60%	-17%
Lake Louise		23	12	32	25	28	22%	12%
Mix River		9	6	9	11	6	-33%	-45%
Nanton		46	37	44	26	39	-15%	50%
Okauchok		68	63	75	60	43	-37%	-28%
Oils		63	56	57	38	42	-33%	11%
Oyen		18	19	18	28	14	-23%	-50%
Picture Butte		52	42	35	23	21	-60%	-9%
Pikani Nation		81	85	86	62	60	-26%	-3%
Poacher Creek		103	99	81	111	73	-29%	-34%
Raymond		73	45	67	67	43	-41%	-36%
Redcliff		48	38	45	82	53	10%	-35%
Strathmore		94	71	101	78	55	1%	22%
Sundre		68	73	100	59	69	1%	17%
Taber		52	29	28	23	22	-58%	-4%
Three Hills		107	127	159	138	91	-15%	-34%
Tuner Valley		92	97	98	88	90	-2%	2%
Vulcan		61	33	55	35	34	-44%	-3%

Council Committee Report
January 2025
Darcy J. Burke

Wadems

- Service Agreement – discussion regarding needs of member dispatch services
- CAO Hiring Process
- 2025 Fire Dispatch Requisition – information forthcoming
- Donna Hendricks retirement
- Call Volume – 3002 calls for 2024 – 21.56 % decrease
- Dispatch is 100 percent complete
- Medic 2 repairs ongoing
- AHS audit and surplus discussion ongoing
- HSSA negotiations ongoing

January 2025 report Leah Smith

Jan 9 CFWR

- April attended in my place

Jan 15 Village Council

Jan 16 WHMB

- more policies reviewed

- Ascha convention March 30 -April 2

I have been asked to attend

Jan 7 ag society and agm

Multiple inspections have been done on the arena following the carbon monoxide leak. Several repairs have been noted and more are being done. Monitors are being worn by caretaker as well as a permanent gas detection system being used. Evan Koester takes over as president and April Geeraert moves up to vice president. All other positions stay the same.

Jan 20 Rockyford Library

Annual car show date set for Aug 23.

Library has been nominated for the Heart of the Community Business Award through CFWR.

Welcomed new board member Nola Newitt

Jan 25 Marigold Library

Highlights of meeting are included in the board updates included in the meeting package.

CAO Report January 2025

- Work on budget, finalize 2024 and complete 2025 operating budget v.1
- Campspot registration
- Follow up with Ace/Palliser re school subdivision
- Year in Review for Drumheller Mail
- Advertise administrative assistant position
- T4 prep
- Meeting with Peter Generaux from AEMA regarding plans that others can follow such as a Risk assessment, evacuation plan, shelter in place plan and hosting evacuations – livestock, people, pets, etc.
- Yolo sample package meeting
- Auditors spent 2 days in office
- Attended OHS meeting at the rink
- Interviews for admin position
- Payables/receivables
- Enter EFT tax file for February
-

Council Committee Report
January 2025
Darcy J. Burke

Wadems

- Service Agreement – discussion regarding needs of member dispatch services
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Councillor Geeraert

Community Futures Wild Rose

Jan 9 2025

- Orientation into the types of loans CRWS offers
- Presented a draft budget
- Hired a contractor to develop basement for extra income

CAO Report January 2025

- Work on budget, finalize 2024 and complete 2025 operating budget v.1
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