

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
February 12, 2025
7:00 PM

ATTENDANCE: Mayor Darcy Burke
Councillors April Geeraert
Leah Smith
Tyler Henke
Via Teams William Goodfellow
Administration Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:01 p.m.

2. AGENDA
RES 025-2025 Moved by Councillor Geeraert to approve the agenda with the following additions:
8G. Ag Society request to use Line of Credit
8H. Letter from Library
8I. ASCHA Convention – Leah Smith
9I. Letter from Councillor Montgomery
12. Legal letter
Carried

3. PUBLIC WORKS REPORT
RES 026-2025 Moved by Councillor Henke to accept the report as presented.
Carried

4. DELEGATIONS
A. Alexander Burgess – appeal of snow removal charges – No Show
B. Luke Panek – Yolo Nomads, presentation of online marketing

5. ADOPT MINUTES
A. Minutes from January 15, 2025 Regular Meeting
RES 027-2025 Moved by Deputy Mayor Smith to approve the minutes as presented.
Carried

6. FINANCIAL REPORTS
A. Bank Reconciliation January – Chequing account
RES 028-2025 Moved by Councillor Geeraert to approve as presented.
Carried
B. Bank Reconciliation January – T Bill account
RES 029-2025 Moved by Councillor Henke to approve as presented.
Carried


7. UNFINISHED BUSINESS
No unfinished business

8. NEW BUSINESS
A. Alexander Burgess – appeal of snow removal charges
Struck from the agenda due to Mr. Burgess not being in attendance.


B. Yolo Nomads
RES 030-2025 Mayor Burke gave direction to Administrator Miller to contact other municipalities that have used or are using Yolo Nomads currently and bring the findings to the March meeting.
Carried


Mayor
Administrator

- C. Heat tape – culvert
031-2025 Moved by Mayor Burke to decommission the power meter associated with the heat tape to the culvert north of town.
Carried
- D. Wheatland County Road Maintenance Agreement – Elevator Road
032-2025 Moved by Councillor Geeraert that we sign the agreement.
Carried
- E. Bylaw 2025-001 Residential Tax Incentive Bylaw
033-2025 Moved by Councillor Henke to give first reading to Bylaw 2025-001 with amendments, to 3.1.13 (would include a prior lived in home) and 4.2.2 (zoned as residential).
Carried
- 034-2025** Moved by Councillor Geeraert to give second reading to Bylaw 2025-001 as amended.
Carried
- 035-2025** Moved by Councillor Goodfellow to give permission to proceed to third and final reading of Bylaw 2025-001.
Carried Unanimously
- 036-2025** Moved by Deputy Mayor Smith to give third reading to Bylaw 2025-001 as amended.
Carried
- F. Municipal Administration Leadership Workshop
037-2025 Moved by Deputy Mayor Smith to send the CAO to the Municipal Administration Leadership Workshop and cover all expenses.
Carried
- G. Ag Society – Line of Credit request
A formal request letter is required to be brought to the March meeting. At this time an agreement will be signed by both parties.
- H. Letter from Library
Councillor Geeraert declared a conflict and left the meeting.
038-2025 Moved by Councillor Goodfellow to move to budget discussion.
Carried
Councillor Geeraert returned to the meeting.
- I. ASCHA Convention
039-2025 Moved by Councillor Geeraert that Deputy Mayor Smith attend the ASCHA convention and costs will be covered.
Carried
9. A. Wheatland Housing Management Body
040-2025 Moved by Councillor Henke to accept as information.
Carried
- B. Avail engagement letter
041-2025 Moved by Deputy Mayor Smith to accept as information.
Carried
- C. Marigold Library System – Board Updates
042-2025 Moved by Councillor Geeraert to accept as information.
Carried
- D. CF Wild Rose February update
043-2025 Moved by Councillor Goodfellow to accept as information.
Carried


Mayor
Administrator

- E. Wheatland County Notice of Public Hearing
Moved by Councillor Henke to accept as information.
Carried
044-2025
- F. Wheatland Regional Emergency Management Partnership Quarterly Report
Moved by Deputy Mayor Smith to accept as information.
Carried
045-2025
- G. Rockyford & District Agricultural Society Financial Statements YE September 30, 24
Moved by Councillor Geeraert to accept as information.
Carried
046-2025
- H. RCMP Wheatland County-Strathmore Detachment Crime Stats/Provincial Crime
Moved by Mayor Burke to accept as information.
Carried
047-2025
- I. Letter from Councillor Montgomery
Moved by Mayor Burke that Administration drafts a letter of reply to
Councillor Montgomery and remind him that the meeting he referred to
was an in-camera session and not to be discussed outside of that meeting.
Carried
048-2025
10. OTHER BUSINESS
No other business
11. ACTION ITEM REVIEW LIST
A. Water loss update
Moved by Councillor Henke to accept as information.
Carried
049-2025
- B. Update re PRP subdivision
No update available
12. CLOSED SESSION
Moved by Councillor Geeraert to move into closed session at 8:42 p.m.
Carried
050-2025
Exception to disclosure, Division 2 of part 1 of FOIPP Act. #27, Privileged
Information
13. OUT OF CLOSED SESSION
Moved by Councillor Henke to come out of closed session at 9:17 p.m.
Carried
051-2025
Councillor Goodfellow gave direction to Administrator Miller to draft
a new letter and send to our lawyer.
Carried
052-2025
14. REPORTS
Moved by Deputy Mayor Smith to accept reports as presented.
Carried
053-2025
15. ADJOURNMENT
Mayor Burke declared the meeting adjourned at 9:25 p.m.
054-2025



Mayor



Administrator

